

Valley Local School District
Fleet/Vehicle Repair Specifications

2020-2021 Specification Requirements

July 1, 2020 – June 30, 2021

Past Three Years Average Contract Value is \$38,392.06 (Parts and Labor)

Service/Repair Requirements

- All Service/Repairs will be based on an as needed basis. The Maintenance Supervisor will arrange and approve all work and invoices for payment.
- All Service/Repairs to be completed at the District's Bus Garage. Current District equipment/tools that are available may be used, however any addition equipment/tools needed to complete repairs must be furnished by the winning bidder.
- Any misuse of District equipment must be replaced by the winning bidder.

Billings/Insurance Requirements

- Must keep workers compensation insurance. Proof of coverage must be submitted to the Treasurer of the District.
- Must keep a minimum of one million Liability coverage, adding the District as additional insured is preferred. Proof of coverage must be submitted to the Treasurer of the District
- Billings to be submitted by the 10th of the month for the previous months charges.
- Charges must be broken down by the hour for services being billed and the total material cost, with a grand total on each invoice.
- Bills must include the bus number and vehicle description for each charge incurred.

Bid Documents to be Submitted:

- Proof of active Workers Compensation and Liability Coverage
- Hourly Rates
- Two Professional References