

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

Wednesday, June 17, 2020 at 12:30 PM

Location: 299 Kirk Road Rochester, New York

Meeting Minutes

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

Welcome/Call to Order and Introductions

- **Members Present:** Tom Merkel, Amy Reingold, Alan Caine, Bert Brinkerhoff, Steve Gordon
- **Members Absent:** Natalie Washington, Aaron Rosen, Linda Dickey, Cheryl Hayward
- **Others Present:** Donna Marie Cozine, Craig Eichmann, Harry Marino, Nan Westervelt

Steve Gordon welcomed all who were present to the meeting, which was held virtually due to the COVID 19 pandemic.

Steve Gordon called the meeting to order at 12:34 p.m.

Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 77.3 to approve Consent Agenda for Items listed below:**
- **(Motion to approve: June 17, 2020 Agenda.)**
- **(Motion to approve: Minutes from May 20, 2020 Board Meeting.)**
- **Motion to approve: Alan Caine Seconded: Tom Merkel**
- **Ayes: 5 Nays: 0**

Chief Educational Officer Report [Dr. Donna Marie Cozine]

Donna Marie reported there would be a staff meeting on Thursday, 6/18 to wrap up the school year and discuss future possible plans. End of year reviews for staff are underway. Enrollment is moving along with expectations that all enrollments will be processed by August 1st.

We had a cinematographer prepare a virtual graduation video. Sixth grade students came to school to walk the stage and were able to be recorded.

The cafeteria was decorated with balloons and looked festive.

The state site visit went well. We anticipate the report from them with feedback over the summer. Craig Eichmann shared that our staff was outstanding in their responses to questions posed. The staff was very well prepared for the renewal visit.

We anticipate that the governor will make a determination if school will open in the Fall at the end of this month.

Academic Committee Report [Tom Merkel]

The academic committee provided Tom with an overview of the function/roles and goals.

Development Committee Report [Ms. Amy Reingold]

Amy reported that the committee will be canvassing for letters of support for our school.

Finance Committee Report (Mr. Bert Brinkerhoff)

Alan Caine reviewed the previously provided narrative and charts. The fiscal full year outlook is project to show a positive net cash flow. The revenues have a shortfall due to the reduction in food service reimbursements but they are balanced by the decrease in associated food services related expenses.

Motion 77.4 to approve non-material charter revision updating the RACS Financial Policies and Procedure Manual

- **Motion to approve:** Amy Reingold **Seconded:** Tom Merkel
- **Ayes:** 5 **Nays:** 0

Alan Caine reported that the committee did a comprehensive review to assure that the document is reflective of current practice.

Motion 77.5 to approve the 2020-2021 annual school budget:

- **Motion to approve:** Tom Merkel **Seconded:** Amy Reingold
- **Ayes:** 5 **Nays:** 0

Roll Call Vote:

Steve Gordon – Yes
Tom Merkel – Yes
Alan Caine – Yes
Amy Reingold – Yes
Bert Brinkerhoff - Yes

State tuition revenues are based on the projected decreased state funding and an enrollment of 10 fewer students than we are projected to have. Staff salaries will increase 2% in an effort to balance the budget. An adjusted inflation rate has been applied. Any reductions in budget have been closely reviewed to assure that our key design elements are not affected.

A 10 year projected capital improvement budget plan is included.

Human Resources Committee Report [Ms. Natalie Washington]

No report.

Governance Committee Report [Dr. Aaron Rosen]

Nan Westervelt is working with the board on a path moving forward to provide an updated strategic plan to the state. Steve Gordon suggested that we send them an overview of the working document that is being updated quarterly by the committee.

Old Business

None.

New Business

None.

Public Comments

None.

Adjournment

There being no further business, Steve Gordon called for a motion to adjourn the June meeting of the Board of Trustees at 1:20 p.m.

Motion 77.6 to approve adjournment:

- **Motion to approve:** Alan Caine **Seconded:** Tom Merkel
- **Ayes:** 5 **Nays:** 0