

**BOARD OF EDUCATION**  
**LINCOLN UNIFIED SCHOOL DISTRICT NO. 298**  
**LINCOLN, KANSAS**

**REGULAR MEETING**

**MINUTES**

**BOARD OF EDUCATION OFFICE**  
**MONDAY, DECEMBER 2, 2019**  
**7:00 P.M.**

**Board Members:**

D. Bell  
M. Breneman  
J. Eckhart  
TJ Jonsson  
P. Winters  
R. Wright  
D. Zachgo

**Others:**

Dr. Betty Summers, Interim Supt.  
Greta Obermueller, Board Clerk  
Denise Schmidt, LES Principal  
Christi Walter, LJSHS Principal  
Brenda White  
Shari Pittenger  
Sawyer Ptacek

1. The meeting was called to order at 7:00 p.m. by President, TJ Jonsson.
2. Motion by Monty Breneman, seconded by Jeana Eckhart, to adopt the agenda.  
Aye-7 No-0
3. There were no delegations present to address the Board of Education.
4. Motion by Rhonda Wright, seconded by Debora Zachgo, to approve the minutes of the Regular Meeting of November 4, 2019, and the Special Meeting of November 13, 2019.  
Aye-7 No-0
5. Motion by Jeana Eckhart, seconded by Monty Breneman, to accept the Clerk's and Treasurer's Reports. Aye-7 No-0
6. Motion by Rhonda Wright, seconded by Patti Winters, to accept the bills for payment.  
Aye-7 No-0
7. Sawyer Ptacek, K-6 Student Advocate, replayed a typical week at Lincoln Elementary School for Board of Education members through a power point presentation and explanation. Mrs. Ptacek shared the LES Mission Statement and how it is implemented through the following: Monthly Themes, Lunch Bunch, Leopard Families, Socio and Emotional Character topics, referrals, and monthly Character Education. They have just finished a unit on "Conflict" and will be moving on to "Respect." Denise Schmidt stated that Mrs. Ptacek's schedule requires flexibility and the need to be fluid with not a lot of notice in her workday. Dr. Betty Summers took this opportunity to inform Board Members that USD #298 Lincoln is fortunate to fund this full-time position to assist students to be successful. It is an additional staff expense for the district that most elementary schools do not have funds to fill.

8. The Lincoln Elementary School Site Council already has \$246 in the Flip Give program that was started approximately seven days ago. Denise Schmidt has posted a step by step video on the USD #298 Lincoln facebook page to assist patrons in downloading and using the app to fund the Site Council. Mrs. Schmidt explained that the varying percent of online shopping sales are typically posted into the LES Site Council account two to three days after purchases are made. The balance continues to grow daily. Lincoln Elementary Site Council is wrapping up their trash bag sales project this year and has netted approximately \$1,200.
9. Dr. Betty Summers reported that windows were installed in the Lincoln Elementary School computer lab today. Testing begins tomorrow in the lab so the timing was perfect. Denise Schmidt stated that the installers arrive early each day and are very hard working, polite, professional and clean up after themselves. A variety of factors have been worked around in an effort to complete the installation of the windows. Dr. Betty had submitted a concern to the contractor that the split units were not level. The contractor addressed the issue quickly and professionally. A Board Member questioned whether the contractor will be fencing or installing protection around the units on the west parking lot. Dr. Betty Summers stated that a barricade or securing of the units was not included in the contract, so while it could be done, it will be at an additional cost to the district.
10. The Lincoln High School boys basketball team has requested approximately \$300 for the purchase of shirts (gear wear) that will be worn on game day and travelling to basketball games. They will not have member names on the shirts and will be left at the school at the end of the season for the players next year. Dr. Betty Summers reported that players have fund raised for the shirts and are still in the need of the \$300. Uniform rotation is on the agenda for further discussion later in the meeting.
11. Dr. Betty Summers reported the FEMA shelter being built at the Lincoln Jr./Sr. High School is coming along. It will safely house 300 people and the completion date is set for March. Construction meetings are held monthly. Dr. Betty Summers and Christi Walter both reported that the meetings are very informative, very efficient, and very professional. The foreman even presented to the students in James Lange's shop classes on work ethic and job skills. The architect has been most informative and professional as well. Board Members were pleased that the color and texture of precast walls match the current Jr./Sr. High School exactly.
12. Dr. Betty Summers reminded board members that community access to the weight room is now closed for the remainder of wrestling season. Mats are on the floor and will remain on the floor in the weight room until late March.

13. Brenda White stated under the E-Rate Update that she has already had seven vendor inquiries for bid purposes. Dr. Betty Summers and Board Members expressed appreciation to Mrs. White for her efforts on the E-Rate bids.
14. Members of the 2019-2020 Wellness Committee for USD #298 Lincoln are Christi Walter, Hillary Holeman, Elizabeth Sheldon, Vicki Lebien, Janice Philbrick, Shari Pittenger, Dustin Patee and Dr. Betty Summers. They will meet to update the policy from 2017-18 on the website. After new board members are seated, a board member will need to be appointed to be a part of the Wellness Committee.
15. Dr. Betty Summers stated that she was hoping to have a 2020-21 calendar to present to Board Members for consideration this evening. The committee has met a couple of times this school year but not reached an agreement thus far. Members on the Calendar Committee are Dr. Betty Summers, Rhonda Wright, Denise Schmidt, Christi Walter, Ashley Farney, Ashley Wolting, and Melodee Larsen. Dr. Summers is hopeful that she will have something for board consideration in January.
16. Dr. Betty Summers reported that the USD #298 Education Foundation has funded the printing of the "Family Shirts" for Lincoln Elementary School. The shirts themselves were donated by Paw Print. The Foundation has also approved money for books for a staff book study next semester. USD #298 Board of Education thanks the Board of Education Foundation for their financial support of district students and staff.
17. The definition of a "homeless student" was presented by Dr. Betty Summers. Board members were updated on Title IX Education on reporting for the Homeless. The district follows KSDE guidelines for student identification.
18. The KASB Annual Conference is quickly approaching. There will be a presentation of the Poverty Paradigm which fits into the Socio Economic struggles so prevalent in districts. District staff and board members registered and attending are TJ Jonsson, Jeana Eckhart and Dr. Betty Summers. Both TJ Jonsson and Dr. Betty Summers encouraged all board members to take part in KASB training and conferences as the district has a season pass to Kansas Association of School Boards (KASB) events. Many of the workshops and webinars are covered by this pass and are great training tools.
19. The bus electrical connections had been moved from the north side of the Lincoln Jr./Sr. High School to make way for the new FEMA storm shelter. Two buses currently require being plugged in for cold temperatures. Precision Electric has installed three lines in the southwest corner of the parking lot.

20. Dr. Betty Summers would like to begin work on a long-range plan for expenses for the district. She itemized some of the annual expenses all districts have each year such as football helmet restoration or replacement, band equipment, textbooks, uniforms, annual software charges, vehicles, carpet, tile, technology, insurance, utilities, etc. There will always be unexpected costs but if larger ticket items could be set up on a rotation basis, it would help with planning. She stated that in every district that she has been in, this is something she does and feels it is most beneficial to the incoming Superintendent.
21. Under the Superintendent's report, Dr. Betty Summers stated that projected revenues at the state show there may be a surplus of tax monies. There is conversation that these monies be directed to Special Education expenses. The law dictates that Special Education be funded at 92 percent and currently they are only funding at 72 percent of excess costs. KSDE is recommending those tax dollars be placed here. There was information listed on the USD #298 website in support of Nex-Generation Round Up for Youth, Inc. The district has benefitted from this program for the last several years through interns being placed locally. There was also a Leukemia Fund Drive through Amazon Smile also posted but those collections do not go through schools accounts. Lastly, KSDE has put out a new toolbox for suicide prevention.
22. Under the Lincoln Elementary School Principal's report, Mrs. Schmidt reported that December 19, 2019, will be the AR Rewards field trip, which will be a trip to Salina. She also stated that she and Jude Stecklein have been in contact regarding the upcoming Lincoln County Spelling Bee. It is Lincoln's turn to host this year and with the new sound system plans are for hosting in late January or early February. Mrs. Schmidt will keep the board informed.
23. Under the Lincoln Jr./Sr. High School Principal's report, Mrs. Walter stated that she had nothing to add to her report.
24. Dr. Betty Summers referred Board Members to Addendum #3 in their board packets, which was a report from Nikki Flinn, Board of Education representative for the Lincoln County Recreation Commission.
25. The District Court of Lincoln County has sent a restitution check for \$62.85 for acceptance later this evening under action items.
26. Dr. Betty Summers reviewed USD #298 Board Policy GCRI - Addendum #4, which is on the agenda later for action.

27. The Calendar Committee has met but have not agreed on a proposed calendar for the 2020-21 school year. Dr. Betty Summers stated that she hopes to have something for approval by the meeting next month.
28. The picnic table, provided by John Luck Memorial funds at Mettner Field, is completed painted, and the proposed wording for the plaque was presented for approval. The plaque can be ordered from Bell Memorial in Beloit and attached to the end of the table.
29. The policy on disposing of excess or unused district equipment and supplies was reviewed. A date will need to be agreed upon for sealed bids to be submitted to the district office. This policy will come up for action later in the meeting.
30. There have been several inquiries about uniform rotation for this school year. Dr. Betty Summers is asking the Board of Education to approve a uniform rotation schedule that will be adopted as policy which will include a date of approval.
31. A change request in the construction of the FEMA storm shelter/wrestling room is proposed. Dr. Betty Summers explained the need for a non-refrigerated drinking fountain in the open area of the shelter. Board members asked if there were sufficient funds to pay for this addition. The Superintendent assured them there were.
32. Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education accept check number 009767 in the amount of \$62.85 from the District Court of Lincoln County for restitution in case number 2015-CR-000024. Aye-7 No-0
33. Motion by Patti Winters, seconded by Rhonda Wright, that U.S.D. #298 Board of Education approve the changes to Policy GCRI as presented in Addendum #4. Aye-7 No-0
34. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education approve USD #298 Lincoln selling excess items by sealed bid to the highest bidder. Aye-7 No-0
35. Motion by Monty Breneman, seconded by Debora Zachgo, that U.S.D. #298 Board of Education approve Change Request #02 for a Non-Refrigerated Drinking Fountain in the amount of \$2,765.00 for the FEMA Shelter/Wrestling room. Aye-6 No-1
36. Motion by Rhonda Wright, seconded by Debora Zachgo, that U.S.D. #298 Board of Education go into executive session at 8:15 p.m. for 10 minutes with the Superintendent for the purpose of discussing matters adversely or favorably affecting student(s) safety issues; and that the board return to open meeting at 8:25 p.m. in the

Board of Education Conference room. The executive session is required to protect the privacy interests of a student(s) who is identifiable under KOMA. Aye-7 No-0

8:15 p.m. Christi Walter joined executive session.

8:25 p.m. The Board returned to open meeting.

Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education go back into executive session at 8:25 p.m. for an additional 5 minutes with the Superintendent for the purpose of discussing matters adversely or favorably affecting student(s) safety issues; and that the board return to open meeting at 8:30 p.m. in the Board of Education Conference room. The executive session is required to protect the privacy interests of a student(s) who is identifiable under KOMA. Aye-7 No-0

8:25 p.m. Christi Walter joined executive session

8:30 p.m. The Board returned to open meeting.

37. Motion by Jeana Eckhart, seconded by Patti Winters, that U.S.D. #298 Board of Education allow the local Board of Education to adopt a policy giving the local Superintendent of Schools and the Principal the discretion to waive the local graduation requirements that are in excess of the state requirements on a case by case basis. Aye-4 No-3

38. Motion by Monty Breneman, seconded by Patti Winters, that U.S.D. #298 Board of Education go into executive session at 8:35 p.m. for 20 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the Board of Education return to open meeting at 8:55 p.m. in the Board of Education Conference Room. The executive session is required to protect the privacy of non-elected personnel under KOMA. Aye-7 No-0

8:55 p.m. The Board returned to open meeting.

Motion by David Bell, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education to back into executive session at 8:55 p.m. for 20 minutes with the Superintendent for the purpose of discussing personnel matters for non-elected personnel; and that the Board of Education return to open meeting at 9:15 p.m. in the Board of Education Conference Room. The executive session is required to protect the privacy of non-elected personnel under KOMA. Aye-7 No-0

8:56 p.m. Mrs. Walter joined executive session.

9:04 p.m. Mrs. Walter left executive session.

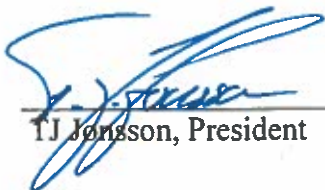
9:15 p.m. The Board returned to open meeting.

39. Motion by Monty Breneman, seconded by Patti Winters, that U.S.D. #298 Board of Education hire Bobbie Turner as custodian to assist with snow removal at the Lincoln Elementary School, when necessary this winter. Aye-7 No-0
40. Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education hire Ryan Hageman to fill the High School Head Baseball coaching position for the 2019-2020 school year, depending upon student participation to field the team. Aye-6 No-1
41. Under the Board Information Request portion of the meeting, TJ Jonsson suggested that board members begin looking ahead into the next semester and into the 2020 future. Knowing the budget and the loss of money due to lower enrollment everyone needs to be looking at ways of saving money. Patti Winters encouraged board members to be proactive.
42. Monty Breneman reiterated his concern about the need for protection around the new HVAC units on the west side of Lincoln Elementary School.
43. Motion by Jeana Eckhart, seconded by David Bell, that the meeting be adjourned. Aye-7 No-0

Time: 9:19 p.m.

  
Greta Obermueller, Clerk

Approved:

  
TJ Jonsson, President