

**BOARD OF EDUCATION**  
**LINCOLN UNIFIED SCHOOL DISTRICT NO. 298**  
**LINCOLN, KANSAS**

**SPECIAL MEETING**

**MINUTES**

**BOE CONFERENCE ROOM**  
**WEDNESDAY 11/13/2019**  
**6:00 P.M.**

**Board Members:**

M. Breneman  
J. Eckhart  
TJ Jonsson  
P. Winters  
R. Wright

**Others:**

Dr. Betty Summers, Supt.  
Greta Obermueller, Clerk  
Gary Sechrist  
Bree McReynolds-Baetz  
John Buttenhoff  
Brenda White

1. The Special Meeting was called to order at 6:00 p.m. by TJ Jonsson, President. He welcomed those in attendance, including newly elected board members, John Buttenhoff and Bree McReynolds-Baetz, in the audience.
2. Motion by Monty Breneman, seconded by Jeana Eckhart, to adopt the agenda.  
Aye-5 No-0

6:01 p.m. Dr. Betty Summers left the meeting for the next discussion item.

3. Gary Sechrist, KASB Leadership Specialist, led discussion on the Superintendent search presently underway. The USD #298 Lincoln 2020-21 Superintendent vacancy has been posted on the KASB website and in neighboring states. He reviewed with board members the outcomes from the focus groups during the search last spring that defined the leadership characteristics and personal qualities the board is hoping to be find in their new superintendent.

6:03 p.m. Debora Zachgo arrived.

After confirmation from board members that this list of characteristics traits had not changed, Mr. Sechrist reviewed the outcome of the community strengths and community challenges gained last spring. He then distributed a spreadsheet of Superintendent salaries from districts in close proximity and of like size to USD #298 Lincoln.

6:13 p.m. David Gerstmann arrived.

Attention then shifted to the due date for applications to be submitted to KASB, the KASB screening process, the selection of candidates for interviews, and finally questions

to be asked of candidates during interviews and questions that can not be asked. Mr. Sechrist did a preliminary run through of a potential interview day for office staff, the candidate (accompanied by possible spouse or guest), and board members. This would possibly include lunch, a community tour, building principals conducting a tour of their individual buildings, a time to meet staff, and then dinner followed by the formal interview. Potential interview dates were discussed so board members could reserve these dates.

6:35 p.m. Dr. Betty Summers rejoined the meeting.

4. Motion by Rhonda Wright, seconded by Patti Winters, that U.S.D. #298 Board of Education go into executive session at 6:35 p.m. for 10 minutes with the Superintendent and Gary Sechrist for the purpose of discussing the hiring of an employee; and that the board return to open meeting at 6:45 p.m. in the Board of Education Conference room. The executive session is required to protect the privacy of non-elected personnel under KOMA. Aye-6 No-0

6:43 p.m. Gary Sechrist left the meeting.

6:45 p.m. The Board returned to open meeting.

Motion by Debora Zachgo, seconded by Jeana Eckhart, that U.S.D. #298 Board of Education go back into executive session at 6:45 p.m. for an additional 10 minutes with the Superintendent for the purpose of discussing the hiring of an employee; and that the board return to open meeting at 6:55 p.m. in this room. The executive session is required to protect the privacy of non-elected personnel under KOMA. Aye-6 No-0


6:55 p.m. The Board returned to open meeting.

5. Dr. Betty Summers informed Board Members of the progress on the window project at Lincoln Elementary School. She spoke to one of the installers about the potential schedule. Mrs. Schmidt had asked if the installation of the windows in the west hallway and the music room could be accomplished on the Wednesday before and the Friday after Thanksgiving as school will not be in session. No response has been received at this point. Dr. Betty Summers asked for a completion date from contractors on the covering of the units on the west parking lot. She also requested warranty information about three of the thermostats that have gone out since installation. The Board directed Dr. Betty Summers to have the contractor follow up on faulty thermostats, as this should not be in Mr. Pittenger's duties. Dr. Betty Summers reported that the FEMA Storm Shelter is progressing on schedule with impressive footings being poured and walls will be in place

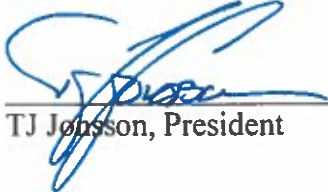
within two weeks. She concluded with reporting that she completed a walk-through of district property today with an EMC Insurance inspector. He has made a couple of suggestions that may thwart a possible insurance claim.

6. Motion by Jeana Eckhart, seconded by Rhonda Wright, that the meeting be adjourned.  
Aye-6 No-0

Time: 7:05 p.m.

  
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Greta Obermueller, Clerk

Approved:

  
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TJ Jonsson, President