

Maxwell Public Schools Application For Employment

Contact Information

Full Name

Phone

Email

Education Credentials

Highest degree held

Years experience as a secretary

Years experience in a school district

Previous Employment

Employer
Position held
Dates of employment

Reason that you left the above job

Employer
Position held
Dates of employment

Reason that you left the above job

Employer
Position held
Dates of employment

Reason that you left the above job

Professional Record

Have you ever been discharged no

<p>or forced to resign from any position? If so, please provide the district name and reason for discharge or forced resignation.</p>	
<p>Have you ever been charged, arrested, or convicted for a criminal offense relating to sexual or physical abuse? If yes, please provide an explanation.</p>	
<p>Have you ever been or are you currently the subject of a complaint to or investigation by the Nebraska Professional Practices Commission? If yes, please provide an explanation.</p>	
<p>Have you ever had any professional license, degree, or privilege revoked or suspended? If yes, please provide an explanation.</p>	
<p>Can you perform the essential functions of the position for which you are applying with or without reasonable accommodation?</p>	
<p>Job Specific Questions</p>	
<p>What is attractive to you about the roles and responsibilities of a secondary principal?</p>	
<p>Why are you interested in working for Maxwell Public Schools?</p>	
<p>What is the most important quality of a district for you personally that you are looking for?</p>	
<p>In your opinion, what qualities and/or skills are needed in order to be a successful secondary principal?</p>	

<p>What challenges would you expect to face if you were to be named the secondary principal for Maxwell Public Schools?</p>	
<p>What do you feel that you bring to the table that would help to continue to make Maxwell Public Schools a great place to be a part of?</p>	

When finished with this application, please follow these simple instructions:

- Combine this **application** with your **resume** and **letters of reference**
- Submit your application via email to dmcmurtry@maxwellpublicschools.org
- You are all done! Thank you for your interest in Maxwell Public Schools. We are excited that you are interested in becoming a part of our district. We will be in touch soon in regards to the continued availability of our position and the impending interview process.

Timeline

- Applications will be accepted through June 16th. Interview selections will be made at that time. Interviews will be conducted the 21st and 22nd of June

Interview Process

- Candidates will interview in front of a panel at Maxwell Public Schools

After The Interviews

- Once all interviews are completed, we will collaborate as a district and determine who we would like to offer the position to. The offer would ideally be made on or before June 23rd.
- Request for approval of the contract from the board of education is planned for the March 13th board meeting
- Beginning of the contract would be July 24th, 2023
- Contract would be for 200 work days to reflect our principal contracts.

If there are any questions in regards to the application process, please reach out to Danny McMurtry via email at dmcmurtry@maxwellschools.org or call 308-582-4585 during office hours.

Thank you so much for your interest in becoming a part of our district and....

Go Wildcats!

Maxwell Public Schools is an equal opportunity employer. Veteran's preference will be given.