



Continuity of Learning Plan

2020-2021

Elmwood-Murdock Public Schools

Disclaimer: *The Elmwood-Murdock Board of Education understands that there may be a need to adjust this Continuity of Learning Plan based on current health conditions and guidance from the Sarpy/Cass Health Department, Nebraska Department of Education, and/or Governor, and gives the Superintendent the authority to make these adjustments as necessary.*

Return to School Committee Members:

Judi Sigler - Counselor	Laura Stock - Teacher	Garrett Hall - Teacher
Manuel Camina - Teacher	Cortney Sorenson - Nurse	Jen Justus - Teacher
Robin Kuhlman - Teacher	Nichole Justensen - Teacher	Diane Vice - Teacher
Cindy Backemeyer - Teacher	Peggy Guenther - Teacher	Kyle Rohrig - Principal
Trisha Nichelson - Principal	Ryan Knippelmeyer - Superintendent	

Sarpy/Cass COVID-19 Risk Dial:

<https://www.sarpycasshealthdepartment.org/>

Continuity of Learning Education Plan

Introduction:

Elmwood-Murdock Public Schools believes that education between home and school is truly a partnership and it takes much effort and dedication from our staff, students, parents, and the community to work as a collaborative unit. As our mission states, Elmwood-Murdock Public School staff, families, and community are dedicated to the intellectual, emotional, physical growth and safety of our students.

Our district Continuity of Learning (remote learning) Plan describes how we will ensure we are prepared and can respond if an emergency affects our ability to deliver instruction in a traditional school setting. In addition, there is a detailed plan regarding our next steps as Elmwood-Murdock Public School district plans for the 2020-2021 school year.

Please note-

Our district Continuity of Learning (remote learning) Plan does not replace individual students or staff absences when school is in session. We firmly believe families may face a variety of challenges when students are not physically in the school building, and it is crucial and critical to continue strong communication and problem solving so that we may work together to continue to allow for educational opportunities for all students. In the event we have limited access to the school building, we must be capable to continue effective instruction. This plan will define the following:

1. Essential functions under different scenarios;
2. Summary of remote learning;
3. Visual colored display for how the school will provide instruction during the COVID-19 pandemic;
4. Expectations for different stakeholders through the process;
5. Implementation of a procedure to conduct school remotely until the school can resume in a traditional manner;

Essential Considerations for Different Scenarios:

Scenario A:

An individual student/small group of students who are ill and are self-quarantined.

Materials could be similar to when a student is ill. Materials and books are collected and sent home for children frequently. This includes hard copies of materials and electronic support. If needed, the teacher will make arrangements to talk to the student via phone or video conferencing. The purpose of this time would be to answer any specific questions or support the parent with any direct questions.

Scenario B:

Planned School Closing: The Superintendent will notify ahead of time that the district and schools must close for no more than a week.

This scenario would be similar to a traditional snow day. Instruction would not be made up unless it was decided by the Board of Education to increase instructional days at the end of the academic school year.

Scenario C:

School closure on short notice for an undetermined number of days under the discretion of the Superintendent. The district would utilize Continuity of Learning (remote learning) days to allow students access to educational opportunities to reteach, reinforce, and expand on their learning. Instruction could lead to department leaders and grade-level leaders reviewing the district pacing guides to revise grade level/content objectives to teach essential skills/concepts.

Continuity of Learning (remote learning) Days Summary:

As a district, we have used digital learning to assist and enhance instruction through the district's 1:1 initiative. Teachers use Schoology to post and collect instructional materials and assignments (Google Classroom, Seesaw, etc). Teachers are accessible in case students have questions and sometimes collaborate through the program. Remote Learning Days allow us as a district to use a similar digital learning format that we use in our classrooms daily but now can continue instruction during an interruption in physical attendance that affects attendance in schools outside a classroom environment.

We understand staff, students, and families will be working through varying challenges in the event of an extended school closure. This plan should act as a guide but we recognize that flexibility may be necessary. The district has the ability to call staff back at any time to assist in

the educational process. As a district, we will continue to communicate to best meet the needs of all students and staff.

The district will consider surveying families to understand the obstacles in order to identify and address areas of different needs. This could include food, health, and well being, as well as technology. Once information is gathered, the district will work with families to reduce obstacles. If technology is not an option for families, paper/pencil options will be available.

The district will ensure that the necessary pieces are in place to offer Continuity of Learning (Remote Learning) days. Please keep in mind, our Continuity of Learning Plan will look differently in grades Pre-school, Kindergarten through 3rd grade, 4th grade through 6th grade, 7th through 8th grade, and 9th through 12th grade.

Visual Guide for COVID-19 Risk and School Guidelines for Instruction	
Red (Severe Risk)	<ul style="list-style-type: none"> · All Elmwood-Murdock buildings will be closed and all students will participate in remote learning from home.
Orange (High Risk)	<ul style="list-style-type: none"> · Based on capacity limitations, 50% of our students will attend school in our buildings at one time. The remaining students will utilize synchronous online learning through Zoom and other remote tools. · Synchronous means remote students log-on to receive instruction with their class at certain set times throughout the day.
Yellow (Moderate Risk)	<ul style="list-style-type: none"> · All students in grades Pre-K through 12 grade will attend in person. · Accommodations will be made for K-12 students who are unable to attend in person to utilize synchronous online learning through Zoom and other remote learning tools. · Synchronous means remote students log-on to receive instruction with their class at certain set times throughout the day. · Based on recommendations from the Sarpy/Cass Health Dept., Elmwood-Murdock will require face coverings to be worn by students, staff, and visitors while at school.
Green (Low Risk)	<ul style="list-style-type: none"> · All students in grades Pre-K – 12 will attend school in person

Description of Student and Families Roles and Responsibilities

Students	<ul style="list-style-type: none"> · Establish a daily routine for engaging in the learning experiences · Establish a space in your home where you can work effectively and successfully · Access curriculum / materials online in a timely manner · Be available online during the scheduled time · Ask questions to help you understand the tasks and assignments that are assigned · Communicate using appropriate programs when necessary · Complete assignments / tasks by due dates · Comply with the student handbook, including academic integrity and the use of technology
Family	<ul style="list-style-type: none"> · Establish and monitor a daily routine for your child · Define a space in your home where your child can work effectively and successfully · Monitor communication from your child's teachers · Begin and end each day with a check-in · Establish downtime (non-academic activities) for your child · Encourage physical activity and / or exercise · Remain mindful of your child's stress level · Monitor how much time your child is spending online · Support social connections, but setting rules for social media

Description of School Roles and Responsibilities

Principals	<ul style="list-style-type: none"> · Monitor communication between teachers and their students · Daily / Weekly messaging with students and / or families to continue open communications and relationships with families · Be an instructor in as many remote learning formats (classroom) (existing or new) and complete “virtual walk-throughs” · Review records of lesson plans at the start of each week · Review records of student attendance at the Live Online learning sessions and work completion submitted to you by teachers at the end of each week · Work with teachers to reach out to students who have not actively participated · Support staff and students / families shifting to a hybrid remote learning environment · Help teachers implement their remote learning plans · Assist in developing Continuity of Learning Plan (Remote Learning) · Support and provide additional resources to faculty shifting to a remote learning plan · Help teachers implement remote learning plans · Provide remote professional development for teachers and paras · Support interventionist staff and students / families shifting to a remote learning plan
Director of Technology	<ul style="list-style-type: none"> · Provide remote learning professional development for teacher and paras · Ensure that devices are prepared to be taken home (necessary software and content filtering) · Provide written / video support to assist staff with using district identified resources · Provide written / video support to assist students using district identified resources · Provide written / video support to assist families using district identified resources · Ongoing support through individual needs through email and other online resources

Core Elementary Teachers	<ul style="list-style-type: none">· Collaborate with other members of your team or department to design common distance learning experiences for your students (Zoom, etc.)· Use district curriculum and resources (ex. Google, Schoology, Seesaw, online resources, and textbooks) to communicate and deliver content· Provide a range of activities and learning opportunities during the remote learning process by providing educational opportunities· Create records of lesson plans at the start of each week· Keep records of students attendance at the live online learning sessions and work completion – submit information to building principals at the end of each week· Follow the guidelines for content delivery or other district guidance (Marzano, State Standards, Curriculum Map)· Frequent, ongoing collaboration with the interventionists who supports the students on your class roster· Work with the interventionist to ensure that you are providing accommodations / modifications listed on IEP or student individual learning plans· Communicate with parents which online resources your students will access upon implementation of the plan and when changes are made. Include the name of the resource in your communication· Communicate with and provide timely feedback with your students; Reach out to students / parents who have not actively participated· Ongoing communication with parents, as necessary
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<p>Junior High / High School Teachers</p>	<ul style="list-style-type: none"> · Collaborate with other members of your team or department to design common distance learning experiences for your students (Zoom, etc.) · Use district curriculum and resources (ex. Google, Schoology, Seesaw, online resources, and textbooks) to communicate and deliver content · Provide a range of activities and learning opportunities during the remote learning process · Create records of lesson plans at the start of each week · Keep records of students attendance at the live online learning sessions and work completion – submit information to building principals at the end of each week · Follow the guidelines for content delivery or other district guidance · Frequent, ongoing collaboration with the interventionists who supports the students on your class roster · Work with the interventionist to ensure that you are providing accommodations / modifications listed on IEP or student individual learning plans · Communicate with parents which online resources your students will access upon implementation of the plan and when changes are made. Include the name of the resource in your communication · Communicate with and provide timely feedback with your students; Reach out to students / parents who have not actively participated · Ongoing communication with parents, as necessary
<p>Special Education Teachers</p>	<ul style="list-style-type: none"> · Frequent, ongoing collaboration with the subject or classroom teachers who teach the students on your caseload · Provide activities that support IEP goals · Communicate regularly with students on your caseload and / or their parents · Virtually meet with students as needed to support their educational needs · Keep records of students attendance at the live online learning sessions and work completion · Work with core teachers to ensure they have an understanding for accommodations / modifications listed on IEP (extended time, frequent breaks, large print, etc.) · Establish an ongoing communication plan with families (email, phone, zoom, text, etc.) · Determine if lessons need to be paper / pencil or electronic for each family, as long as there's internet access, it could be electronic · Paper / Pencil – building administrators / district admin will help with mailings and delivery

	<ul style="list-style-type: none"> · Ensure work is focused on IEP goals · Provide distance learning supports (ex. Zoom, physical materials, phone calls, etc.) by collaborating with related service providers
Learning Support Teachers (Title I, Interventionists)	<ul style="list-style-type: none"> · Provide supplemental instruction and support within the regularly scheduled classroom · Communicate regularly with the subject or classroom teachers who teach the students on your caseload · Communicate regularly with students on your caseload and / or their parents · Provide supplementary learning activities for students on your caseload
Specials & Exploratories	<ul style="list-style-type: none"> · Collaborate with other members of your team and / or department to design distance learning experiences for your students · Develop a bank of activities and lessons for students to complete · Create records of lesson plans at the start of each week and submit to building principals · Communicate with parents which online resources your students will access upon implementation of the plan and when changes are made. Include the name of the resource in your communication · Communicate with and provide timely feedback with your students; reach out to students who have not actively participated · Communicate with parents, as necessary
Counselors	<ul style="list-style-type: none"> · Be available to attend class sessions with core teachers · Be available as needed to work with small groups or individual students through different modes of communication (zoom with a class, phone, email, etc.) · Serve as a liaison for communication with students / families in crisis · Ongoing communication with families · Provide resources for students and families to support them while they are away from school · Communicate about updated resources
Birth – 3	<ul style="list-style-type: none"> · Establish an ongoing communication channel with families (email, phone, zoom) · Collaborate with team members · Provide coaching and resources to support IFSP goals

	<ul style="list-style-type: none"> · Process through any new referrals and / or evaluations (Birth-age 3)
Preschool	<ul style="list-style-type: none"> · Collaborate with other members of your team and / or department to design distance learning experiences for your students (zoom and Seesaw) · Develop a bank of activities and lessons for students to complete · Create records of lesson plans at the start of each week and submit to building principals · Provide enrichment and play-based opportunities for students · Provide activities that support IEP goals · Communicate regularly with students in your classroom and / or on your caseload and their parents · Provide supplementary learning activities for students in the classroom
School Psychologist	<ul style="list-style-type: none"> · Serve as a liaison for communication with students / families in crisis · Provide resources for students and families to support them while they are away from school · Assist Special Education Director and Special Education teachers to support the academic and social – emotions needs of students
Speech Pathologists	<ul style="list-style-type: none"> · Communicate regularly with the subject or classroom teachers who teach the students on your caseload · Provide activities that support IFSP / IEP goals · Communicate regularly with students on your caseload and / or their parents · Provide supplementary learning activities for students on your caseload · Utilize Zoom or other online resource to interact with students
OT / PT	<ul style="list-style-type: none"> · Communicate regularly with special education teachers · Communicate regularly with subject or classroom teachers who teach the students on your caseload · Provide activities that support IFSP / IEP goals · Communicate regularly with students on your caseload and / or their parents · Provide supplementary learning activities for students on your caseload

Paraprofessionals	<ul style="list-style-type: none"> · Communicate regularly with the subject or classroom teachers who teach the students for the classes that they are assigned · Work with core teachers or special education teachers to assist with materials and resource preparation, as needed · Support special education teachers through online teaching (zoom sessions)
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Continuity of Learning (Remote Learning) by Grade Span

Each scenario presents different challenges for the following three functions:

1. **Content Delivery:** How will teachers deliver content to students and in what format?
2. **Interaction:** How will teachers interact with students, check for understanding, and how often?
3. **Assessment:** How will teachers assess student's work and communicate results?

Elmwood-Murdock Elementary School

Preschool

(Severe Risk: Remote Learning – School buildings are closed)

Expectations:

- Learning will be mainly focused on language, cognitive, physical, literacy and math to maintain current skills and build new knowledge around prioritized content found in their learning expectations.
- The primary tools for communication between teachers and families will be parent email addresses and through Seesaw.

Content Delivery	<ul style="list-style-type: none"> · Preschool will not have access to school issued devices · Preschool teachers will provide additional strategies / ideas for parents to assist their child at home
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Attendance	<ul style="list-style-type: none"> · Completion and submission of work will be submitted to classroom teachers via Seesaw, email, or delivery to the school before noon on Friday of the current calendar week. · Parents / Guardians must contact the classroom teacher (Mrs. Schroll at jschroll@emknights.org or Mrs. Baer at cbaer@emknights.org) or Mrs. Nicholson at tnichelson@emknights.org in the event their child is unable to attend or complete remote learning. · Academic Zoom meetings scheduled by classroom teachers require student attendance. All academic Zoom meetings will be recorded and can be watched at a later time.
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Preschool Approximate Time Frames for Learning
Total Distance Learning Time: approximately 1 hour per day

20+ minutes per day	Emergent Literacy Activities focused on language development, vocabulary, comprehension, and phonological awareness.
20+ minutes per day	Emergent Numeracy Activities focused on counting, sorting, and patterning.
20+ minutes per day	Holistically-Focused Activities, Games, and Challenges to support cognitive, physical, and social development.
Additional Home – Based Opportunities for Learning	<ul style="list-style-type: none"> Reading Aloud Board games and challenges Pretend play Learning a new skill Puzzles Designing and building structures with blocks or other available materials

Elmwood-Murdock Elementary
Kindergarten through 3rd Grade
(Severe Risk: Remote Learning – School buildings are closed)

Expectations:

- Opportunities for picking up student materials will be provided to families every two weeks.
- If families do not have access to the internet or a computer, laptop, or tablet at home, parents are encouraged to reach out to the school district for assistance.

We have a limited number of devices that we can check out to families, but appreciate the support of families in using a home device if possible.

- Remote learning will be focused on reading, writing, and math. Social Studies and science connections will be included as appropriate.
- Students will have the opportunity for both online and off-line learning activities (i.e. worksheets / games)
- Online learning will be delivered by Zoom sessions and/or pre-recorded video from the teacher and made available to students to watch at any time.
- Special teachers (music, PE) will teach via Zoom lesson two times per week per grade level. Library and Guidance teachers will teach one lesson per week via Zoom per grade level.

Content Delivery	<ul style="list-style-type: none"> · Content will be delivered by teachers through Zoom meetings and recorded to be accessed on Seesaw.
Attendance	<ul style="list-style-type: none"> · Completion and submission of work will be submitted to classroom teachers via Seesaw or email before noon on Friday of the current calendar week. · Parents / Guardians must contact their classroom teacher or Mrs. Nicholson at tnichelson@emknights.org in the event their child is unable to attend or complete remote learning. · Academic Zoom meetings scheduled by classroom teachers require student attendance. All academic Zoom meetings will be recorded and can be watched at a later time.
Grading	<ul style="list-style-type: none"> · Required and will count toward academic progress · Teachers will complete report cards and progress reports based on the student's completed work, participation, and attendance.

**Elmwood-Murdock Elementary School
Approximate Time Frames for Learning**

Total Distance Learning Time: approximately 2 hours per day (add no more than 30 additional minutes for intervention / specials per week and no more than 30 additional minutes for special education / speech services per week).

20-25 minutes per day	English Language Arts
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20-25 minutes per day	Math
20-25 minutes per day	Science/Social Studies/Handwriting
20-25 minutes on specific days	P.E., Music, Guidance, Library
Additional Opportunities for Home-Based Learning	Reading aloud and independent reading Board games and challenges with math / strategy / critical thinking Puzzles Designing and building structures with blocks or other available materials
Intervention and Special Education	Add no more than 30 minutes per week if needed for intervention Add no more than 30 minutes per week for direct special education / speech services

Elmwood-Murdock Elementary School
4th – 6th Grade
(Severe Risk: Remote Learning – School buildings are closed)

Expectations:

- Opportunities for picking up student materials will be provided to families every two weeks.
 - The district will issue Chromebooks for students to access instruction to utilize at home. If families do not have access to the internet, parents are encouraged to reach out to the school district for assistance. If families have a computer device, laptop, or tablet that can be used at home, we can utilize the district owned Chromebook for students in lower grade levels.
 - Remote learning will be focused on English/Language Arts, Math, Social Studies and Science.
 - Students will have the opportunity for both online and off-line learning activities (i.e. worksheets / games)
 - Online learning will be delivered by Zoom sessions and/or pre-recorded video from the teacher and made available to students to watch at any time.
 - Special teachers (music, PE) will teach via Zoom lesson two times per week per grade level.
- *Library and Guidance teachers will teach one lesson per week via Zoom per grade level.

Content Delivery	<ul style="list-style-type: none"> · Content will be delivered by teachers through Zoom meetings and recorded to be accessed on Schoology.
Attendance	<ul style="list-style-type: none"> · Completion and submission of work will be submitted to classroom teachers via Schoology before noon on Friday of the current calendar week. · Parents / Guardians must contact their classroom teacher or Mrs. Nicholson at tnichelson@emknights.org in the event their child(ren) is unable to attend or complete remote learning. · Academic Zoom meetings scheduled by classroom teachers require student attendance. All academic Zoom meetings will be recorded and can be watched at a later time.
Grading	<ul style="list-style-type: none"> · Required and will count toward academic progress · Teachers will complete report cards and progress reports based on the student's completed work, participation, and attendance.

**Elmwood-Murdock Elementary School
Approximate Time Frames for Learning**

Total Distance Learning Time: approximately 3 hours per day (add no more than 30 additional minutes for intervention / specials per week and no more than 30 additional minutes for special education / speech services per week).

20-25 minutes per day	English Language Arts
20-25 minutes per day	Social Studies
20-25 minutes per day	Math
20-25 minutes per day	Science
20-25 minutes on specific days	P.E., Music, Guidance, Library

Additional Opportunities for Home-Based Learning	Reading aloud and independent reading Board games and challenges with math / strategy / critical thinking Puzzles Designing and building structures with blocks or other available materials
Intervention and Special Education	Add no more than 30 minutes per week if needed for intervention Add no more than 30 minutes per week for direct special education / speech services

**Elmwood-Murdock Elementary School
Preschool
(High Risk: Limited Capacity in our Buildings)**

Expectations:

- The two Preschool classes will run as normal due to small class sizes.
- The primary tools for communication between teachers and families will be parent email and Seesaw.

Content Delivery	· Content will be delivered through classroom instruction.
Attendance	· Preschool attendance will be taken as usual. · Parents / Guardians must contact the classroom teacher (Mrs. Schroll at jschroll@emknights.org or Mrs. Baer at cbaer@emknights.org) or, Mrs. Kim Rust at krust@emknights.org or Mrs. Nicholson at tnichelson@emknights.org in the event their child is unable to attend.

**Elmwood-Murdock Elementary School
Kindergarten – 3rd Grade
(High Risk: Limited Capacity in our Buildings)**

Expectations:

- K-3 classes will be split into Black and Silver groups to allow for attendance in our building each day.
Students in the Black session will attend school all day on Monday's and Tuesday's and every other Wednesday.

- Students in the Black session will Zoom in for attendance on Thursdays and Fridays and every other Wednesday.
- Silver students will attend school all day on Thursdays and Fridays and every other Wednesday.
 - Silver students will Zoom in for attendance on Monday, Tuesday, and every other Wednesday.

If families do not have access to the internet, parents are encouraged to reach out to the school district for assistance.

- Students will have the opportunity for both online and off-line learning activities (i.e. worksheets / games).

Content Delivery	<ul style="list-style-type: none"> · Content will be delivered through classroom instruction.
Attendance	<ul style="list-style-type: none"> · K-3 attendance will be taken as usual. · Parents / Guardians must contact their classroom teacher or Mrs. Nichelson at tnichelson@emknights.org in the event their child is unable to attend.
Grading	<ul style="list-style-type: none"> · Required and will count toward academic progress · Teachers will complete report cards and progress reports based on a student's completed work, participation, and attendance.

Elmwood-Murdock Elementary School
Grades 4th – 6th
(High Risk: Limited Capacity in our Buildings)

Expectations:

- The 4th – 6th grade classes will be split into Black and Silver sessions.
- Normal classroom sessions will take place during the day with the exception of specials classes, which will not be held.
- Students in the Black session will attend school all day on Monday's and Tuesday's and every other Wednesday.
 - Students in the Black session will Zoom in for attendance on Thursdays and Fridays and every other Wednesday.
- Silver students will attend school all day on Thursdays and Fridays and every other Wednesday.

- Silver students will Zoom in for attendance on Monday, Tuesday, and every other Wednesday.

****If there are four days during the week, the first two days will be Black Days and the last two days will be Silver Days.****

- Students will use district issued Chromebooks to access instruction at home. If families do not have access to the internet, parents are encouraged to reach out to the school district for assistance.
- Students will have the opportunity for both online and off-line learning activities (i.e. worksheets / games).

Content Delivery	<ul style="list-style-type: none"> · Content will be delivered through classroom instruction and through Zoom sessions that will be recorded.
Attendance	<ul style="list-style-type: none"> · Completion and submission of work will be submitted to classroom teachers via Schoology before noon on Friday of the current calendar week. · Parents / Guardians must contact their classroom teacher or Mrs. Nichelson at tnichelson@emknights.org in the event their child is unable to attend or complete remote learning. · Academic Zoom meetings scheduled by classroom teachers require student attendance. All academic Zoom meetings will be recorded and can be watched at a later time.
Grading	<ul style="list-style-type: none"> · Required and will count toward academic progress · Teachers will complete report cards and progress reports based on the student's completed work, participation, and attendance.

Elmwood-Murdock Elementary School
Preschool – 6th Grade
(Moderate Risk: All students attend school, with accommodations made for students who are unable to attend)

Expectations:

- School is in session as normal, but accommodations will be made for students who may be unable to attend through synchronous learning.
- Synchronous learning will follow the same guidelines as explained in the above **Orange** category.

Elmwood-Murdock Elementary School
Preschool-6th Grade
(Low Risk: All students attend school on a daily basis)

Expectations:

- School is in session as normal

Elmwood-Murdock Junior / Senior High School
Grades 7th – 12th
(Severe Risk: Remote Learning – School buildings are closed)

Expectations:

- Students will utilize Chromebooks and MacBooks to access instruction at home.
- Learning will be focused for each class period that students are currently enrolled.
- Instructional content will be designed to meet course and state standards.
- The essential skills will be aligned to priority standards.
- Dual Credit courses will follow predetermined guidelines.
- Remote learning may be recorded by the teacher prior to the session and made available to students to watch during their designated class time.
- Teachers will summarize their online learning sessions in their weekly lesson plans.

<p>Schedule</p>	<ul style="list-style-type: none"> · Remote learning will follow the 2020-2021 academic calendar which can be found at www.emknights.org · Teachers will deliver instruction on the following days of the week: <ul style="list-style-type: none"> · Mondays / Wednesdays - <ul style="list-style-type: none"> 8:10-8:55 – Period 1 9:05-9:50 – Period 2 10:00-10:45 – Period 3 10:55-11:40 – Period 4 1:00-4:00 – Virtual Office Hours / Zoom Meetings · Tuesdays / Thursdays – <ul style="list-style-type: none"> 8:10-8:55 – Period 5 9:05-9:50 – Period 6 10:00-10:45 – Period 7 10:55-11:40 – Period 8 1:00-4:00 – Virtual Office Hours / Zoom Meetings · On Friday, teachers will conduct small group conferences, provide student feedback, and provide additional student support.
<p>Suggested Learning Routines</p>	<ul style="list-style-type: none"> · Students will follow their daily schedule of courses by logging into Schoology / Zoom at the beginning of each class period for virtual instruction. · The classroom teacher will establish a daily schedule for instruction that includes remote instruction, individual and small group work time, question and answer sessions, and feedback to students.
<p>Attendance</p>	<ul style="list-style-type: none"> · Will adhere to Nebraska State Statute 79-201 · Students will be required to attend scheduled digital meetings during each predetermined class schedule · Parents / Guardians must contact Mr. Rohrig at krohrig@emknights.org or Michelle Meyer at mmeyer@emknights.org in the event a student is unable to attend remote learning.

Content Delivery	<ul style="list-style-type: none"> · Teachers will provide content / lesson expectations through Schoology courses. · The lesson plans would include a learning target, pre-teaching and an opportunity for students to interact with the content that is being presented. · The class content may be delivered by a pre-recorded video from the teacher. · The teacher will be available for a scheduled time through live video. · The teacher will check for understanding through formative assessment and provide feedback to students.
Accommodations for lack of Internet	<ul style="list-style-type: none"> · Families should contact the school if they have trouble accessing the internet.
Grading	<ul style="list-style-type: none"> · Required and will count toward academic progress (Report Cards, GPA, and Graduation Requirements). · The teacher will follow the district grading scale.

**General Guidelines for Continuity of Learning (Remote Learning)
To be used in Red, Orange, and possibly the Yellow category**

Essential Resources	<ul style="list-style-type: none"> · Video Conference option for every teacher (Zoom). · Screencasting option for every teacher. · MacBooks · Have essential materials and resources for students and families to have access to. · Schoology
Essential Conditions	<ul style="list-style-type: none"> · All students and teachers know their passwords for all online applications. · All teachers may record lessons and upload them into Schoology. · Teachers may create a video conferencing meeting time and invite students.

<p>Recommendations for Best Practice</p>	<ul style="list-style-type: none"> · Use text-based instruction whenever possible. · Use videos for modeling. · Suggestions for graded and non-graded formative assessments include discussions, google forms, polls, reflections, etc. · Ensure that all students understand expectations and tasks are clear with specifically understanding how/where to submit completed work.
<p>Lesson Tasks</p>	<ul style="list-style-type: none"> · Remote learning programs could include: Quizlet, Kahoot, Khan Academy, IXL, etc. · Tasks can be either formative or summative in nature. · Examples include but are not limited to: hands-on projects that include household items, viewing content online and writing reflections, read content and discuss during a video conference.
<p>Homework Expectations</p>	<p>Best Practices for Daily Homework</p> <ul style="list-style-type: none"> · An estimated 10 minutes per academic grade <ul style="list-style-type: none"> ○ 7th grade – 1 hour 10 minutes ○ 8th grade – 1 hour 20 minutes ○ 9th grade – 1 hour 30 minutes ○ 10th grade – 1 hour 40 minutes ○ 11th grade – 1 hour 50 minutes ○ 12th grade – 2 hours · Meaningful and Purposeful <ul style="list-style-type: none"> ○ Students will be assigned a minimum of two activities per week. · Specific questions regarding homework should be directed to the teacher via email, Schoology, or online Zoom meeting.

<p>Timeline Updates</p>	<ul style="list-style-type: none"> · Timely communication during remote learning days. <ul style="list-style-type: none"> ○ Teachers will post the next week's schedule and learning targets by 4:00 p.m. Friday of each week. ○ Lessons for students should be posted by 8:00 a.m. each day. ○ Teachers should respond to students between the hours of 8:00 a.m. and 4:00 p.m. on scheduled days. · Timely feedback on assignments. <ul style="list-style-type: none"> ○ Feedback is essential to ensure learning continues during the remote learning days. Feedback should occur in a timely manner but no later than 48 hours (during the school week) after the due date. ○ For performance-based activities or projects / tests, projects and essays the teacher will inform the student for the timeline for feedback. ○ Examples of types of feedback teachers can provide include: <ul style="list-style-type: none"> § Commenting on work § Discussion participation § Rubrics / scales § Letter or percentage grade · Discuss availability for students (class time, office hours, email correspondence, etc.)
<p>Communication</p>	<ul style="list-style-type: none"> · Teachers will utilize their district email accounts, phone calls, Schoology to communicate with parents and students. Classroom social media pages may also be utilized. · Parents may contact teachers through district email or call the school (message will be relayed to the teacher). · At the district level, School Messenger will be used to send phone calls and emails.

**Online Class
Etiquette**

Elmwood-Murdock Public Schools supports a professional and interpersonal virtual environment. The following are standards and expectations for online etiquette during online instruction:

1. Exhibit professional classroom behavior. This includes:

- a. Preparing in advance by taking care of personal needs (appropriate dress, basic hygiene, eating, chewing gum, talking to others at home, etc.) prior to entering a Zoom classroom.
- b. Refraining from disrespectful or inappropriate language.
- c. Working from a table or desk, and keeping a paper and pencil handy.
- d. Logging in from a distraction-free, quiet environment.
- e. Muting your cell phone, and remembering you are always “on camera”.

2. Engage in mindful, effective communication. This means:

- a. Keeping your audio muted and video on.
- b. Starting class on time by checking connectivity before class and logging in promptly.
- c. Improving quality by closing unneeded applications, plugging into a wall, and utilizing adequate lighting.
- d. Getting support when needed from your classroom teacher(s), building principal, counselor, or technology director, Mr. Dwyer.

3. Model respectful interpersonal interaction.**Demonstrated by:**

- a. Using the “Raise Hand” feature when you want to speak. Be sure to unmute yourself to talk.
- b. Considering the Chat Box as your partner to elevate your presence, add dimensions to your ideas, to make a point, ask a question, and demonstrate that you are fully present.
- c. Remember that Chat is public and can be recorded and archived.
- d. Starting your comments or questions by stating your name to identify who is speaking.
- e. As with any meeting, limiting side conversations, and multi-tasking.

4. Follow Elmwood-Murdock policies, handbook, and guidelines at all times.

	<p>a. Handbooks can be located at www.emknights.org</p> <p>b. Teachers may record virtual classes for future use.</p> <p>c. Remember that your words and actions can be captured.</p> <p>d. The text of chat can be automatically captured as well.</p> <p>e. Elmwood-Murdock students may not make audio or video recordings of, or live stream, any classroom activity, including lectures, without express prior written consent from the Elmwood-Murdock School District.</p> <p>f. It's important to realize that video conferencing is an entirely new interactive experience for many, which requires adapting one's perspective, habits, and tactics to make it work effectively for you, other students, and faculty.</p>
<p>Digital Citizenship Reminders</p>	<ul style="list-style-type: none"> · Act in a respectful manner, similar to how you would in a traditional classroom setting. · Leave a positive digital footprint. · Utilize THINK prior to posting things online: <ul style="list-style-type: none"> ○ T – is it true? ○ H – is it helpful? ○ I – is it inspiring? ○ N – is it nice? ○ K – is it kind? · Students should not harass others on the basis of race, color, or national origin in relation to stereotypes based on COVID-19 high infection areas.
<p>Virtual Classroom Discipline</p>	<ul style="list-style-type: none"> · Teachers will work with students to teach and reinforce expectations. · Students who demonstrate consistent inappropriate behavior online will be referred to the principal for disciplinary action. · Steps to rectify the behavior would include progressive steps beginning with parent involvement, moving to access to live lessons with blocked video and audio, moving to recordings of teacher lessons with no access to live digital meetings or alternative assignments. · PowerSchool and Google Forms will be used to document incidents.

Digital Resources

- Email – Mr. Dwyer for technical help.
- IXL
- Khan Academy
- Virtual Field Trips
- Scholastic Education

Elmwood-Murdock Junior / Senior High School
7th-12th Blended Learning
(High Risk: Limited Capacity in our Buildings)

Expectations:

- Students will utilize Chromebooks and MacBooks to access instruction at school and at home.
- Learning will be focused for each class period that students are currently enrolled.
- Instruction content will be designed to meet course and state standards.
- The essential skills will be aligned to priority standards.
- Dual Credit courses will follow predetermined guidelines.
- Remote learning may be recorded by the teacher prior to the session and made available to students to watch during their designated class time.
- Teachers will summarize their online learning sessions in their weekly lesson plans.

Schedule

- Blended learning will follow the 2020-2021 academic calendar which may be found at www.emknights.org
- Students will be split into two educational groups: Black and Silver
 - Students in the Black group (last name begins with A-K) will attend in-person school on Monday and Tuesday of each week and Wednesday every other week.
 - Students in the Silver group (last name begins with L-Z) will attend remote learning sessions on Monday and Tuesday of each week and Wednesday every other week.
 - Students in the Silver group (last name begins with L-Z) will attend in-person school on Thursday and Friday of each week and Wednesday every other week.
 - Students in the Black group will attend remote learning sessions on Thursday and Friday of each week and Wednesday every other week.
- Weekly Schedule:
 - Monday – Black Group In-person, Silver Group Remote Learning
 - Tuesday - Black Group In-person, Silver Group Remote Learning
 - Thursday – Silver Group In-person, Black Group Remote Learning.
 - Friday - Silver Group In-person, Black Group Remote Learning.
- Daily schedule will follow the normal day schedule at school:
 - Period 1 – 8:10-8:55
 - Period 2 – 8:58-9:43
 - Period 3 – 9:46-10:31
 - Period 4 – 10:34-11:19
 - Period 5 – 11:22-12:07
 - Period 6 – 12:42-1:27
 - Period 7 – 1:30-2:15
 - Period 8 – 2:18-3:03
 - Period 9 – 3:07-3:30 – Academic Hour (Study Hall)

**If there are four days during the week, the first two days will be Black Days and the last two days will be Silver Days.

Suggested Learning Routines	<ul style="list-style-type: none"> · Students will follow their daily schedule of courses by logging into Zoom / Schoology at the beginning of each class period for remote learning. · The classroom teacher will establish a daily schedule for instruction that includes virtual instruction, individual and small group work time, question and answer sessions, and feedback to students.
Attendance	<ul style="list-style-type: none"> · Will adhere to Nebraska State Statute 79-201 · Students will be required to attend scheduled digital meetings during each predetermined class schedule · Parents / Guardians must contact Mr. Rohrig at krohrig@emknights.org or Michelle Meyer at mmeyer@emknights.org in the event a student is unable to attend remote learning.
Content Delivery	<ul style="list-style-type: none"> · Teachers will provide content / lesson expectations through Schoology courses. · The lesson plans would include a learning target, pre-teaching and an opportunity for students to interact with the content that is being presented. · The class content may be delivered by a pre-recorded video from the teacher. · The teacher will be available for a scheduled time through live video. · The teacher will check for understanding through formative assessment and provide feedback to students.
Accommodations for Lack of Internet	<ul style="list-style-type: none"> · Families should contact the school if they have trouble accessing the internet.
Grading	<ul style="list-style-type: none"> · Required and will count toward academic progress (Report Cards, GPA, and Graduation Requirements). · The teacher will follow the district grading scale.

Elmwood-Murdock Junior / Senior High School
7th – 12th Grade
(Moderate Risk: All students attend school, with accommodations made for students who are unable to attend)

Expectations:

- School is in session as normal, but accommodations will be made for students who may be unable to attend through synchronous learning.

- Synchronous learning will follow the same guidelines as explained in the above **Orange** category.

Elmwood-Murdock Junior / Senior High School 7th – 12th Grade (Low Risk: All students attend school on a daily basis)

Expectations:

- School is in session as normal.

Daily Expectations

Topic	Red Level (Severe Risk)	Orange Level (High Risk)	Yellow Level (Moderate Risk)	Green Level (Low Risk)
Masks / Face Coverings	School being done remotely.	Masks, or face coverings required.	Masks, or face coverings required.	No masks required. Students and staff may choose to wear face coverings.
Taking Temperatures	School being done remotely.	Taking temperature and symptom check at home. Random checks at school. Do not attend school if symptomatic.	Taking temperature and symptom check at home. Random checks at school. Do not attend school if symptomatic.	Taking temperature and symptom check at home. Do not attend school if symptomatic.

Travel Restrictions	No district travel being done.	Travel restrictions set by county health officials. Possible district travel enforcement. Notification of no travel, Quarantine if out of state. No out of state professional travel.	Travel restrictions set by county health officials. Possible district travel enforcement. Notification of no travel, Quarantine if out of state. No out of state professional travel.	No travel restrictions.
Hand Washing	School being done remotely.	Constant use of sanitizer and / or soap and water by students and staff.	Constant use of sanitizer and / or soap and water by students and staff.	Good personal hygiene suggested.
Student Desks	School being done remotely. Extensive cleaning of all facilities.	Daily cleaning and cleaned after use.	Daily cleaning and cleaned after use.	Cleaned daily.
Passing Periods	School being done remotely.	Staggered or regular passing periods based on DHM.	Staggered or regular passing periods based on DHM.	Regular passing periods.

Busing	School being done remotely.	<p>Masks, or face coverings required with assigned seats.</p> <p>Temperature taken before getting on bus. If student has a temp of 100.4 degrees or more, student will not get on the bus.</p> <p>Hand sanitizer used while getting on bus.</p> <p>Buses cleaned between routes.</p>	<p>Masks, or face coverings required with assigned seats.</p> <p>Temperature taken before getting on bus. If student has a temp of 100.4 degrees or more, student will not get on the bus.</p> <p>Hand sanitizer used while getting on bus.</p> <p>Buses cleaned between routes.</p>	<p>Masks or face coverings optional.</p> <p>Buses cleaned daily.</p> <p>Assigned seats.</p>
Cafeteria / Lunch	School being done remotely.	<p>Sanitize hands prior to and after eating lunch.</p> <p>Modified lunch periods.</p> <p>Social distancing tables.</p> <p>Depending on DHM, bag or hot lunches with options to eat in other locations.</p> <p>Possible outside time during / after lunch.</p>	<p>Sanitize hands prior to and after eating lunch.</p> <p>Modified lunch periods.</p> <p>Social distancing tables.</p> <p>Depending on DHM, bag or hot lunches with options to eat in other locations.</p> <p>Possible outside time during / after lunch.</p>	<p>Sanitize hands upon entering cafeteria line.</p> <p>Possible outside time during / after lunch.</p>

Arrival at School	<p>School being done remotely.</p> <p>No outside visitors in buildings.</p> <p>Staff only</p>	<p>Facility will open at 7:45 a.m. Early arrivals will report outside of designated areas.</p> <p>Straight to first period classes.</p> <p>Masks, or face coverings on when entering building.</p> <p>Sanitize hands as students walk in classrooms.</p> <p>Parents restricted from entering school.</p>	<p>Facility will open at 7:45 a.m. Early arrivals will report outside of designated areas.</p> <p>Straight to first period classes.</p> <p>Masks, or face coverings on when entering building.</p> <p>Sanitize hands as students walk in classrooms.</p> <p>Parents allowed in school with proper face covering.</p>	<p>Facility will open at 7:45 a.m. Early arrivals will report outside of designated areas.</p> <p>Parents allowed in school.</p>
Dismissal from School	School being done remotely.	<p>Staggered dismissal to limit congregating of students.</p> <p>Sanitize hands as students leave.</p>	<p>Staggered dismissal to limit congregating of students.</p> <p>Sanitize hands as students leave.</p>	No additional requirements.
Cleaning During School Day	School being done remotely.	Periodic cleaning: door handles, rails, countertops, restrooms, touch surfaces, wipe down surfaces 2 times per day.	Periodic cleaning: door handles, rails, countertops, restrooms, touch surfaces, wipe down surfaces 2 times per day.	Standard cleaning procedures.

Cleaning Before / After School Hours	Extensive cleaning of school facilities.	Restrooms, cleaning of classrooms, door handles, wipe down surfaces and other standard district cleaning procedures.	Restrooms, cleaning of classrooms, door handles, wipe down surfaces and other standard district cleaning procedures.	Restrooms, cleaning of classrooms, door handles, wipe down surfaces and other standard district cleaning procedures.
Signage and Communication	District and Building communication will be done by School Messenger and parent emails and phone calls.	Entry Signage, Hallway Signage Reminders will be sent to stay home if exhibiting symptoms. Handwashing signs in bathrooms.	Entry Signage, Hallway Signage Reminders will be sent to stay home if exhibiting symptoms. Handwashing signs in bathrooms.	Entry Signage, Hallway Signage Reminders will be sent to stay home if exhibiting symptoms. Handwashing signs in bathrooms.
Co/Extra Curricular Activities	None	Masks, or face coverings may be required. Based on NSAA Guidance. Groups may be allowable, based on current DHM.	Masks, or face coverings may be required. Based on NSAA Guidance. Groups may be allowable, based on current DHM.	Follow NSAA and NDE guidelines.
Drinking Fountains	School being done remotely. Staff bring own water bottles.	No mouth use of faucets. Students and staff bring own water bottles.	No mouth use of faucets. Students and staff bring own water bottles.	No mouth use of faucets. Students and staff bring own water bottles.

Visitors	No outside visitors.	No outside visitors on campus. The District may start transitioning to standard protocol based on current DHM.	No outside visitors on campus. The District may start transitioning to standard protocol based on current DHM.	Standard district protocol for visitors.
Teacher Workroom	Social Distancing. Tables cleaned before sitting. Encourage eating in own classrooms. Sanitize hands before and after.	Social Distancing. Tables cleaned before sitting. Encourage eating in own classrooms. Sanitize hands before and after. May become classroom space if needed.	Social Distancing. Tables cleaned before sitting. Encourage eating in own classrooms. Sanitize hands before and after.	Normal procedures. Encourage regular cleaning.
Playgrounds or outdoor curricular activities	Playground closed.	Playground usage and outdoor activities limited, social distancing required.	Playground usage and outdoor activities limited, social distancing required.	Playground usage and outdoor activities allowed.

School Calendar	Possible changes to school calendar to accommodate staff training and school personnel needs. Possible alternate calendar days added to accommodate make up of instructional days.	Possible changes to school calendar to accommodate staff training and school personnel needs. Possible alternate calendar days added to accommodate make up of instructional days.	Possible changes to school calendar to accommodate staff training and school personnel needs.	Regular school calendar.
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<p>Positive Cases and Response</p>	<p>Work with Health Officials to develop necessary data collection for reporting purposes.</p>	<p>Work with Health Officials to develop necessary data collection for reporting purposes.</p> <p>Students who tested positive will be excluded from school for 10 days and siblings or family members will be excluded from school as well while in quarantine.</p> <p>Refer to addendum at end of this document for procedures.</p> <p>School, grade levels, or classrooms will be closed down for a period of time – move to remote learning for those kids.</p> <p>Communication to E-M families regarding “outbreak” once confirmed.</p>	<p>Work with Health Officials to develop necessary data collection for reporting purposes.</p> <p>Students who tested positive will be excluded from school for 10 days and siblings or family members will be excluded from school as well while in quarantine.</p> <p>Refer to addendum at end of this document for procedures.</p> <p>School, grade levels, or classrooms will be closed down for a period of time – move to remote learning for those kids.</p> <p>Communication to E-M families regarding “outbreak” once confirmed.</p>	<p>Refer to addendum at end of this document for procedures.</p> <p>A classroom may be closed for a minimum of 48 hours for deep cleaning after a report of a student testing positive for COVID-19 that has been in a school facility.</p> <p>Students wearing masks or face coverings in the classroom may or may not be excluded for the school setting. If excluded – student will move to remote learning.</p> <p>Communication to families will be done once confirmed.</p>
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<p>Response to sick students in the building (any sickness, not just COVID-19 related)</p>	<p>School being done remotely.</p>	<p>Cleaning procedures will be implemented for students and/or adults that become sick in a classroom during the school day.</p> <p>Parents notified of their sick student.</p> <p>Communication with the greater school community will be based on recommendations from local health officials.</p>	<p>Cleaning procedures will be implemented for students and/or adults that become sick in a classroom during the school day.</p> <p>Parents notified of their sick student.</p> <p>Communication with the greater school community will be based on recommendations from local health officials.</p>	<p>Cleaning procedures will be implemented for students and/or adults that become sick in a classroom during the school day.</p> <p>Parents notified of their sick student.</p>
<p>Common Space Use (i.e. hallways, commons, restrooms, cafeteria, playground)</p>	<p>School being done remotely.</p>	<p>Utilization of common space needs to be scheduled to ensure social distancing and proper cleaning.</p> <p>Assigned restroom utilization (i.e. by classroom, location, etc.)</p> <p>Limit number of people in restroom at one time.</p> <p>Increase level of cleaning in all common spaces.</p>	<p>Utilization of common space needs to be scheduled to ensure social distancing and proper cleaning.</p> <p>Assigned restroom utilization (i.e. by classroom, location, etc.)</p> <p>Limit number of people in restroom at one time.</p> <p>Increase level of cleaning in all common spaces.</p>	<p>Normal protocol.</p>

Visitors at School	Staff only. No outside visitors.	No outside visitors on campus. The District may start transitioning to standard protocol based on current DHM.	No outside visitors on campus. The District may start transitioning to standard protocol based on current DHM.	Follow normal school protocols.
Use of school by outside groups	None	None	May be considered based on current DHM and current local conditions.	Follow normal facility use agreements.

Daily Operation Plans - Elmwood-Murdock Public Schools Beginning the 2020-2021 School Year

It is our intention to begin the 2020-2021 school year as planned with students and staff back in our buildings for instruction. In order to make this happen and provide the safest possible environment for all of our students and staff, several modifications will need to be made. The plan below outlines these modifications with as much detail as we are able to provide at this time. Since the circumstances and guidance surrounding the COVID-19 pandemic is ever changing, we ask for continued patience and understanding from all of our school community as we work through each new challenge that is presented.

The following strategies will be employed to reduce the spread of COVID-19

- Physical distancing to decrease the spread of respiratory particles
- Creating barriers to decrease the spread of respiratory particles
- Healthy personal hygiene practices
- Limit the number of people students/staff are encountering
- Frequent cleaning and disinfecting
- Encouraging infected and symptomatic students and staff to stay home

Students and staff will be required to wear a mask covering their nose and mouth when social distancing of six feet cannot be maintained, unless instructed otherwise. For everyone wearing masks, there will be mask breaks provided for all students and staff throughout the day. Parents/guardians providing documentation from a health care provider of their student having an underlying condition which would exempt them from wearing a mask should contact their building principal.

Busing to School

- Students riding the bus with sibling(s) will be assigned to sit in a seat with their sibling(s).
- Other students will be spaced out on the bus as much as possible.
- Due to student proximity on the buses, students will be required to wear masks.

School Arrival

- Students will report to designated locations in order to provide for social distancing.

Classrooms

- Students will all be seated as far apart as possible.
- Students desks should all be facing the same direction, if possible.

Class Locations and Transitions

- Students will attend classrooms as normal.
- Transitions will be scheduled to manage the number of students in the hall and increase the distance between students. This will look different at each building.

Breakfast/ Hot Lunches

Elementary School

- Students will eat breakfast in their classrooms.
- Students will eat lunch in their classrooms.
- School lunches will be brought to the classrooms.

Junior High/High School

- Students will eat breakfast in the multi-purpose room.
- Students will eat lunch in the multi-purpose room. The commons may also be utilized to provide adequate social distancing.

Recesses

Elementary School

- Each grade level will have their own recess times.
- Playground equipment may not be available for student use.

Pep Rallies/Large Group Student Assemblies

- Discontinued until further notice.

Field Trips

- Discontinued until further notice.

Snacks/Birthday Treats

- Snacks/birthday treats brought from home to be shared must be individually pre-packaged.

End of Day Dismissal

- Buildings may stagger dismissal times slightly to decrease congestion and increase distancing.

Visitors

- Parents/guardians and visitors will not be allowed to visit the school building during the school day, unless requested to do so by the school district.

Screening for COVID-19 - (Based on the most recent guidance from, and collaboration with the Sarpy/Cass Health Department - 7/22/2020)

- Parents/guardians have the responsibility for daily screening of students at home. The CDC's list of symptoms of Coronavirus will be shared with parents.

- Students/staff who exhibit one or more of the symptoms of COVID-19 based on the guidance from the Sarpy/Cass Health Department, that is not otherwise explained, will have their parents contacted to pick up their student.
- The student/staff member may return to school when they are symptom free without medication. Please refer to the addendum at the end of this document for procedures.
- Persons who have been excluded due to COVID-19 symptoms and have tested negative may return once they are fever free for at least 24 hours without medication.

District Response When a Student/Staff Member Tests Positive for COVID-19 - (Based on the most recent guidance from, and collaboration with the Sarpy/Cass Health Department - 7/22/2020)

- Symptomatic staff/student who tests positive: Exclude for 10 days from symptom onset AND only allow to return 24 hours after fever resolution (if present) AND improved respiratory symptoms. Siblings and family members in the school setting will also be excluded from school for a minimum of 10 days as they are considered at high risk for exposure to the virus.
- Symptomatic staff/student not tested: Exclude for 10 days from symptom onset AND only allow to return 24 hours after fever resolution (if present) AND improved respiratory symptoms. May return to school if a doctor establishes an alternative diagnosis, presents a doctor's note to confirm the presence of an alternative diagnosis that explains the symptoms, and meets the schools requirements for readmission.
- Symptomatic staff/student who tests negative: Exclude until fever free for 24 hours (or meets the schools requirements for readmission) AND improved respiratory symptoms.
- The district will work closely with the Sarpy/Cass District Health Department to coordinate public notification, contact tracing and possible school closure. The Sarpy/Cass County Health Department will be contacted in the event of a positive COVID-19 test for a student or staff member.
- There is no reason for a student or staff member to get a "negative test" to be cleared for the return to school. A COVID-19 positive individual does not need a repeat COVID-19 test or a doctor's note in order to return to school.

Attendance Procedures

- Chronic absenteeism referrals will be made to the County Attorney for students exceeding 20-days of absence, who are also not participating in the assigned learning activities.

Students with Underlying Medical Conditions

- Parents/guardians providing documentation of their student having an underlying medical condition, which would prohibit them from attending school can contact the building principal to set up an off campus individualized learning plan for their student during the 2020-2021 school year. Underlying medical conditions include but are not limited to:
 - Chronic lung disease or moderate to severe asthma.
 - Serious heart conditions.
 - Immunocompromised.
 - Diabetes.
 - Chronic kidney disease undergoing dialysis.
 - Liver disease.

Home Visits for Students ages Birth through Preschool

We would make in-person visits as safe as possible by doing the following:

- Use the health department screening questions as we arrange the visit and again at the start of the in-person visit.
- Ask that the Services Coordinator and any providers wear a mask during the in-person home visit.
- Ask that the family, including any children over 5 years of age, wear a mask during the visit and keep a safe physical distance.
- Offer to provide masks (reusable and washable) to the family if they do not have their own. Services Coordinators would carry a supply with them each day.
- Ask to conduct visits outside, as appropriate.
- Promote good hand hygiene entering and leaving the visit.