

# DCCSD Return to Learn Plan



2020-21

**This is a draft document and is subject to change**

# Introduction

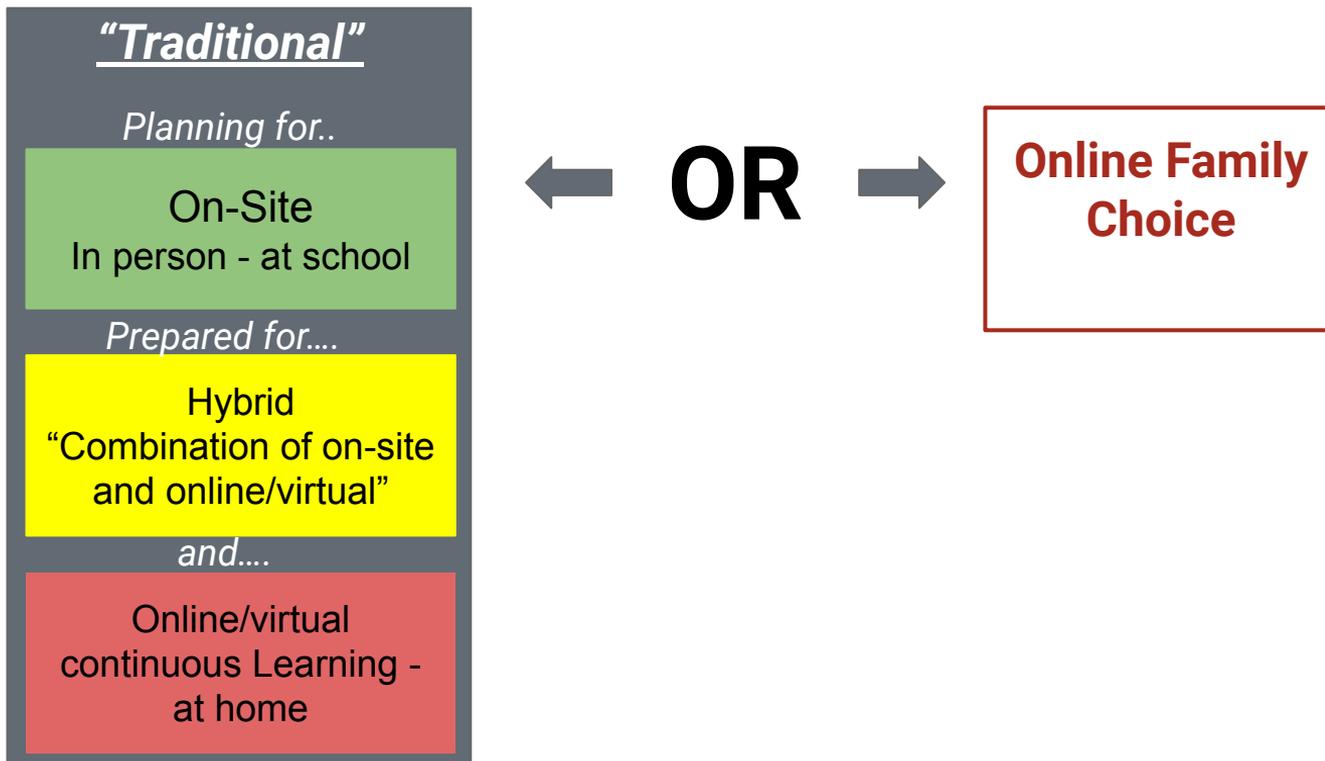
Because Covid-19 is constantly evolving and changing the way we interact, flexibility in thinking and acting has been, and will continue to be, critical. We will continue to utilize the most current guidance from the Iowa Department of Education (DE), Centers for Disease Control and Prevention (CDC), the Iowa Department of Public Health (IDPH), and local health officials as we make decisions. Please know that the following principles influenced our work:

- Student and staff health and safety continues to be a top priority
- School is meant to be *experienced*. Interacting with teachers and friends is an important part of deep learning. We believe that schools provide support not only for academics, but social, emotional, physical, artistic, and civic development as well.
- Our stakeholders each have their own story...we must provide options that support a variety of individual needs.
- Clear communication is extremely important. The district must continually update the community and be very transparent in our decision making process.

# In consortium...

ADLM Public School districts (Albia, Centerville, Chariton, Cardinal, Davis County, Eddyville-Blakesburg-Fremont, and Moravia) collaborated with ADLM and Wapello County Emergency Managers, ADLM and Wapello County Public Health officials, school nurses, insurance representatives, and attorneys to develop school district COVID monitoring tools, response measures, and mitigation efforts consistent with guidance provided by Center for Disease Control, Iowa Department of Public Health, and the Iowa Department of Education. School districts in this consortium intend to use these tools, measures, and mitigation with appropriate modifications for their individual district and community needs to appropriately respond to the COVID pandemic.

# DCCSD Instructional Format Options for 2020-21



# School Status – *“Traditional” option students and families must be prepared to function these ways...*

## In person – at school

- Students attend school on site with necessary COVID risk mitigation efforts in place

## Hybrid

- School capacity restrictions will result in combination of on-site and virtual/online programs developed by individual school districts
- Roughly half of the students will attend part of the day/week (depending on individual districts) while other half of students are at home learning

## Online – at home

- Content and instruction provided remotely
- *Option for on-site instruction for select group of students based on need*

# School Status - Concept



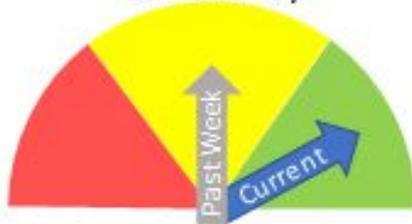
- School districts will communicate the current and past week's status of each building/attendance center in a timely manner to allow parents, staff, and students to plan & adjust as necessary. (Rule of thumb – School Status posted on Fridays for following week and whenever a change in status occurs.)
- District leaders will use 4 key indicators, having the greatest impact on where & how school can be conducted, to determine the status of each building/attendance center. Key indicators are student health, staff availability, PPE, and overall community spread
- Pre-determined metrics influencing each key indicator will be monitored daily by school staff in cooperation with public health.
- Status of each building/attendance center will be monitored and published separately. *It is possible that one attendance center may be functioning In-Person at school, while another is Online at home.*

# In the absence of clear guidance from DE & IDPH, the district will use these key indicators to make “School Status” decisions.

Key indicators explained	
Students	Student illness due to COVID and/or other communicable diseases will be monitored closely by district staff. As rates of illness increase, risk of exposure to other students and staff increase as well. Therefore, school districts will use student absences caused by illness as a primary factor to determine how instruction will be provided. (On-site, Virtual, or Hybrid)
Staff	Staff availability to provide instruction due to COVID related is likely to be impacted because of the nature of the virus and how it affects adults. The ability to provide appropriate staffing for classrooms will be monitored by districts and have a direct impact on whether classroom instruction will be provided <u>on-site</u> , <u>virtually</u> , or possibly a <u>hybrid</u> of both.
Personal Protective Equipment (PPE)	Districts are required to provide Personal Protective Equipment (PPE) to employees as necessary to perform certain duties and responsibilities. Because of this epidemic, PPE supplies continue to be in high demand and may create significant challenges for districts to provide protection. Therefore, districts will monitor levels of PPE supply which may affect whether or not school can be held <u>on-site</u> .
Community	Public Health officials monitor the overall health status of local and surrounding communities that may have a direct impact on the school district. Public Health and School District officials will communicate on no less than a weekly basis to determine a level of risk to conducting school <u>on-site</u> in individual classrooms, attendance centers, and possibly the entire district.

# Weekly Communication (DRAFT Version)

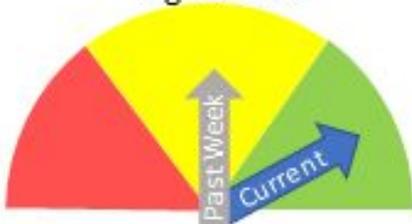
Elementary



Middle School



High School



Elementary School/Attendance Center			
Status:	In person at school	Week of:	Sept 7, 2020
Reason: N/A			
Est. Duration	N/A	Est. Return date:	N/A
Middle School/Attendance Center			
Status:	In person at school	Week of:	Sept 7, 2020
Reason: DPH reported 15 cases of COVID originating from middle school field trip last week. We are asking parents to keep middle school kids home and monitor their health closely.			
Est. Duration	5 days	Est. Return date:	Sept 14, 2020
High School/Attendance Center			
Status:	In person at school	Week of:	Sept 7, 2020
Reason: N/A			
Est. Duration	N/A	Est. Return date:	N/A

# Traditional - On site

We believe that the richest learning experiences occur when students and teachers are face-to-face in schools. We also believe that the social-emotional needs of students are best met through in-person learning environments that facilitate strong personal relationships. Therefore, our first preference for returning to school is to do so in a way that safely brings students and teachers together in classrooms.

# Traditional – On site

The delivery of instruction and grading for in-person learning will be conducted as it has been in the past, with the addition of some online learning as part of the regular program. In order to keep students and staff healthy and safe, there will also be some additional prevention and safety protocols in place. All parents/guardians will be required to sign an Acknowledgement of Health Protocols document during the registration process.

# Traditional - On site



## COVID Education

Students and staff will be reminded of proper prevention practices, including:

- Handwashing with soap and water for at least 20 seconds and increase opportunities and monitoring to ensure adherence among staff and students.
- Using hand sanitizer with at least 60% alcohol when soap and water are not available. Supplies will be made available in every classroom.
- Use of face coverings
- Cough and sneeze etiquette

Signs will be posted throughout schools to promote everyday protective measures and describe how to reduce/stop the spread of germs



# Traditional - On site

## Face Coverings

Face coverings will be highly encouraged for both students and staff. *(This is an area of currently evolving guidance & subject to change)*

District will provide face masks and face shields for staff.

# Traditional – On site

## Temperature Screenings

Students and staff are expected to conduct temperature screening each day at home prior to coming to school; students/staff will not be allowed to attend school if they have a temperature of 100 or above.

**SYMPTOMS OF CORONAVIRUS  
(COVID-19)**

Know the symptoms of **COVID-19**, which can include the following:

- Cough
- Sore throat
- Fever
- Muscle pain
- Chills
- Shortness of breath or difficulty breathing
- New loss of taste or smell

 [cdc.gov/coronavirus](https://cdc.gov/coronavirus)

# Traditional – On site

## Reporting of COVID Symptoms and Cases

Students and staff who are ill or exhibiting any symptoms of illness should not come to school or work. Perfect Attendance Awards will not be given during the 2020-21 school year.

When a student exhibits symptoms or tests positive for COVID, the school nurse should be notified immediately.

Staff and students who have been exposed to a person with a confirmed diagnosis of COVID-19 should follow current CDC recommendations to stay home and monitor their health.

Separate spaces will be created for the care of students who are ill, while having another space to serve the general health and medication needs of students.

# Traditional – On site

## Classrooms

Classrooms will be arranged to create as much physical distancing among students and staff as possible.

Alternate indoor and outdoor areas will be used to the extent possible in order to enhance physical distancing.

Students will be discouraged from sharing items that are difficult to clean or disinfect and classroom practices will be modified to minimize sharing

Classes will minimize movement throughout the building. At the elementary level, special teachers will visit classrooms as much as possible. Common areas will be arranged to minimize crowding.

# Traditional - On site

## Hallways/Passing Times

Passing times will be staggered when possible and orchestrated to reduce crowding.

Desired traffic patterns will be clearly marked.



# Traditional - On site

## Recess

One grade level will have recess at a time to facilitate as much physical distancing as possible.

Students will wash/disinfect hands when they re-enter the building

# Traditional – On site

## **Arrival/Dismissal Procedures**

During arrival and dismissal times, schools will use as many entrances and exits as possible to avoid large gatherings of students.

There will be designated drop-off/pick-up locations for each school -- parents should not enter the building to get students.

# Traditional - On site



## Transportation

Students and staff on school buses will be REQUIRED to wear appropriate face coverings while on the bus.

Seating assignments will be required on buses and suburbans

Sanitized wipes will be available at the door to each school bus and suburban.

Windows and vents will be opened whenever possible to allow for air circulation

All buses and vehicles used for transportation will be cleaned after each route and trip.

# Traditional – On site

## Food Service



All food service staff members will continue to meet personal protective and food safety guidelines required for food service operations.

Menus will be modified to help speed lines. Boxed meals may be used to allow students to eat in alternate locations.

Additional common spaces will be utilized for lunch to reduce the number of students in one area and to facilitate physical distancing.

Meal times may be adjusted as needed and self-serve stations will be discontinued for the time being.

# Traditional - On site

## Volunteers and Visitors

At this time, no non-essential visitors will be allowed in the buildings. This includes volunteers, guest speakers, visits by family members, and lunch visitors. This will be reviewed throughout the year and adjusted as conditions allow.



# Traditional - On site

## Facility Cleaning

Custodial staff will conduct cleaning of each school every evening using approved disinfectant that will kill the Covid-19 virus.

Custodial staff will focus on daytime cleaning of common touch surfaces including handrails, door handles, etc.

Custodial staff will increase the frequency of restroom checks to ensure hand soap and paper towels are available.

Disinfectant wipes and hand sanitizer will be available in classrooms.

Buildings and grounds staff will work to maintain adequate inventory of cleaning supplies and personal protective equipment.

# Traditional - On site

## Technology

PK/K students will be issued iPads

First-Twelfth grade students will be issued ChromeBooks



If the decision is made to transition to continuous online learning, the district's goal is to move into that mode as quickly as possible. This means that students will be asked to take their devices back and forth between school to home daily.

Devices will be returned to the district at the end of the school year.

## Family Choice

For families that feel that returning to on-site instruction is not the right fit for them at this time, the district is making an online option available. You can read more about this plan in the next slides. Families will choose this option during the registration process.

# Online Option A: Family Choice

This option is for families who feel that directed learning in an alternative setting is the best fit for them. This program will be running simultaneously to, but separately from, instruction happening onsite in Davis County Schools.

# Online Option A: Family Choice

Students whose families decide that their best option is to do fully online learning will be assigned to a “learning coach” to help them navigate the online learning environment/program at their grade level. Students will be assigned coursework that matches their grade level expectations and graduation requirements. Student attendance will be monitored through the program. Assessments will be administered throughout the learning experience and grades will be assigned by the “learning coach”. The “learning coach” will check in with the students once per week at a minimum, and will also be available through regularly scheduled office hours.

**This option requires a semester commitment.**

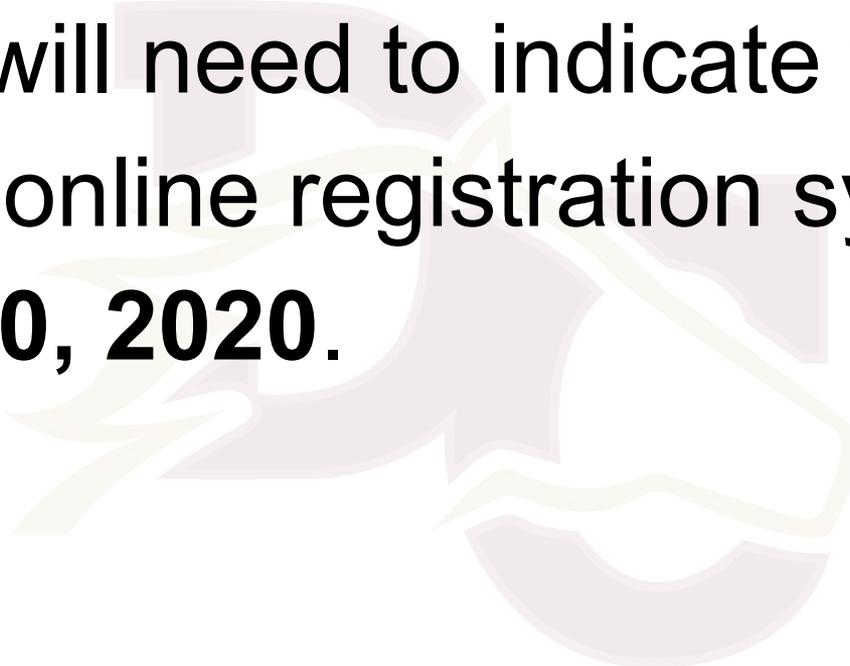
# Online Option A: Family Choice

The district will provide students with a device, but internet access and connectivity challenges will be addressed cooperatively between the school district and families choosing this option.

Food service will be available to students choosing this option. Food will be pre-ordered utilizing a phone reservation system. Families will pick up meals at a designated pick-up point.

# Online Option A: Family Choice

Families will need to indicate this choice using the online registration system by **August 10, 2020.**



## **Online Option B : Online Continuous Learning – Remote Only**

The decision to move from the Onsite Learning Plan to the Exclusively Online Learning Plan rests with the Governor, the Iowa Department of Public Health, Iowa Department of Education and/or the Davis County Board of Directors.

## Online Option B : Online Continuous Learning – Remote Only

If the decision is made to transition to continuous online learning, the district's goal is to move into that mode as quickly as possible. This means that students will be asked to take their devices back and forth between school to home daily. The district will also act as quickly as possible to safely distribute any texts, workbooks, or other printed materials that may be needed.

## Online Option B : Online Continuous Learning – Remote Only

There are some important differences between the distance learning that occurred last spring and the distance learning options for the 2020-21 school year that must be noted:

- The online learning is now **required**
- **Attendance** will be marked
- Coursework will be **graded and credits will be awarded**

## Online Option B : Online Continuous Learning – Remote Only

The district is working with area providers to help reduce the number of families without access to internet connection. This is a significant problem in our area and one that we don't have fully solved at this point. However, we do believe that we have taken steps to significantly reduce this barrier. We have identified those households without access or with inadequate access. One local provider is helping to identify homes within their coverage area that could potentially receive hard-wired services directly into the home. The same provider is working with us to identify central locations that students could come and access the Internet in a climate-controlled, supervised environment. Another provider is helping with wifi hotspots we could have on hand and issue to families in need.

# Online Option B : Online Continuous Learning – Remote Only

## Attendance

- Students will be counted present if they have logged in to the platform each school day
- Teachers will contact parents/guardians if the student has not logged on to the platform for two consecutive days
- Parents should send a message to the teacher by email or call the office if their child will be absent for a day

# Hybrid

**A hybrid model will be implemented if conditions indicate that the district needs to reduce the population of students in buildings at one time.**

**In this model, some students will be learning in person while others will be engaging in learning online (remotely).**

# Hybrid

Families will be assigned to attend in person on either an A or B day using a schedule similar to this:

Monday	Tuesday	Wednesday	Thursday	Friday
A (periods 1-4 ....longer classes)	A (periods 5-8 ....longer classes)	Small Groups; Planning; PD; Deep Cleaning	B (periods 1-4 ....longer classes)	B (periods 5-8 ....longer classes)

When operating in this model, school will be dismissed at 2:00 to give teachers time to monitor/plan for both in-person and virtual learning. (This is pending approval of DE under new guidance)

# Timeline

26 August - First Day of School

## Teacher/Staff Preparation Phase

Online Lng Registration Deadline - 10 August  
In-person registration - 3 August  
New Guidance from IA Gov Office - 3 August  
**E-Registration Opens** - 1 August  
3 August-Special Board Mtng  
17 August -New Staff & Reg Bd Mtng  
18 August - All Staff Wkshp

## District Detailed Planning Phase

23 - July - Support Staff Mtng  
22 July - Dist Staff Mtng (1:00);  
CommunityTown Hall Zoom (6:00)  
**20 July - DC BOE Regular Mtg - Approve District Plan**  
14 July - Community update video  
6-20 July - Admin/DLT/BLT meetings  
**1 July - District Assurances due to DE**  
ADLM Schools COVID Planning - 9 July  
ADLM Schools COVID Planning - 2 July

## Analysis & Initial Planning Phase

ADLM Supt/Admin Cohort Mtg - 24 Jun  
29 June - DC BOE Special Mtg  
25 June - District Leadership Team mtg  
19-24 June Parent Phone survey  
\_\_ June 20 - Surveyed District Staff  
ADLM Supt Mtg - 17 Jun  
17 June 20 - DE posts RTL plan requirements/assurances  
\_\_ May 20 - DC Admin Team initiated planning sessions 3-4 x's/week  
\_\_ May 20 - DE Announce RTL Plan Requirement to districts

## Learning & Exploration Phase



