



ALLIANCE CITY SCHOOLS

Responsible Reopening Expectations

CLASSROOM EXPECTATIONS

Student and Parent/Caregiver Expectations	Staff Expectations
<p>Parents/Caregivers</p> <ul style="list-style-type: none">• Conduct a student wellness check, including temperature, prior to sending a student to school. Students with temperatures over 100°F or any other symptoms associated with COVID19 should stay home.• Provide a face mask (this includes cloth masks, gaiters, buffs) for your student to wear. The district will provide each student with one reusable mask at the beginning of the school year.• A clean mask should be worn to school each day.• Consider sending an extra mask with your student in case the one worn into the building gets soiled during the day.• Remind your student not to trade masks with their peers.• Help your student sanitize personal technology devices. <p>Students</p> <ul style="list-style-type: none">• Wearing a mask is required<ul style="list-style-type: none">• when entering, exiting, or moving around the building• working directly with staff (i.e. one-on-one, small group instruction, etc.)• when working closely with other students in small groups or lab settings• directed to do so by a staff member for any other reason• Maintain maximum physical distance from peers whenever possible.• Bring district-owned devices to school daily.• Avoid sharing of art and music equipment and materials, as well as theater props and costumes.	<p>Teachers/Assistants</p> <ul style="list-style-type: none">• Teachers will utilize Google Classroom as much as possible to eliminate the sharing of paper products.• Ensure classroom setup of desks, chairs, risers, etc. provides physical distancing for students.• Wear a mask when working one-on-one with students or when circulating around the room and proper physical distancing cannot be maintained.• A face shield can be worn to allow modeling of singing and/or playing of some instruments during music rehearsals.• Consider outdoor music and theater rehearsals (weather permitting).• Use a document camera for art demonstrations.• Ensure students maintain physical distance whenever possible.• Provide reminders, issue warnings, and follow progressive discipline if needed to enforce student expectations.• Eliminate shared classroom materials.• Keep the classroom door open to maximize airflow and reduce the number of touches to door handles.• Use supplies provided to sanitize desks, chairs, and any common materials needed before new students transition into the room.• Explore alternative venues for performances (virtual large group, small group or individual) as theater/music licensing permits. <p>Custodians</p> <ul style="list-style-type: none">• Ensure teachers are provided with all supplies needed daily, including disinfectant and paper towels.• Sanitize classrooms during the school day in accordance with an established schedule and rotation.• Sanitize classrooms at the end of the school day. <p>Administration</p> <ul style="list-style-type: none">• Ensure classrooms are physically distanced.• Ensure classrooms are disinfected between classes, during plan bells, lunch, and after school.• Ensure supplies are readily available for custodians and teaching staff.• Provide optional schedules and additional rooms to allow for small groups within music and theater ensembles to meet simultaneously.• Provide alternative large spaces for large music and theater ensembles.

HALLWAYS, LOCKERS, & COMMON AREA EXPECTATIONS

Student and Parent/Caregiver Expectations	Staff Expectations
<p>Parents/Caregivers</p> <ul style="list-style-type: none">• Provide a mask for your student to wear when in hallways or at lockers.• Provide your student with a water bottle daily as water fountains will not be available for use. <p>Students</p> <ul style="list-style-type: none">• Wearing a mask is required when in hallways or at lockers.• Report immediately to your classroom upon arrival to school. No lounging in halls.• Carry a water bottle as water fountains will not be available for use.• Follow all signage in the hallways and common areas.• When possible, stay to the right when traveling down hallways and using stairs.• Do not share lockers with others.	<p>Teachers/Assistants</p> <ul style="list-style-type: none">• Supervise hallways and common areas to ensure students are reporting immediately to class and not congregating in hallways or common areas.• Provide reminders, issue warnings, and follow progressive discipline if needed to enforce student expectations.• Supervise implementation of locker use schedule to minimize congestion in hallways for buildings that issue lockers. <p>Custodians</p> <ul style="list-style-type: none">• Disinfect common areas in accordance with an established schedule and rotation provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks. <p>Administration</p> <ul style="list-style-type: none">• Ensure proper signage is installed in hallways and common areas.• Ensure supplies are readily available for custodians.• Provide reminders, issue warnings, and follow progressive discipline if needed to enforce student expectations.• Develop and implement locker use schedules for buildings where lockers are issued to students.• Implement staggered dismissal times, if necessary, to maximize physical distancing and student safety.

DROP-OFF, PICKUP, & VISITOR EXPECTATIONS

Student and Parent/Caregiver Expectations	Staff Expectations
<p>Parents/Caregivers</p> <ul style="list-style-type: none">• Limit visits to school as much as possible.• Conduct a personal health screening prior to coming to a school building and do not come if you have a temperature higher than 100°F or any other symptoms associated with COVID-19.• Follow posted guidelines and read all signage whenever entering the building.• Wearing a mask is required when entering the school building.• No shared or classroom treats are permitted. <p>Students</p> <ul style="list-style-type: none">• Wearing a mask is required when entering, exiting, or moving around the building for students in grades K-12.• Enter/leave the building only through the entrance/exit assigned by the building principal.• Report directly to your assigned classroom/area upon arrival to school.• Maintain maximum physical distance from peers whenever possible in hallways, common areas, offices, etc.	<p>Teachers/Assistants</p> <ul style="list-style-type: none">• Supervise hallways and common areas to ensure students are reporting immediately to assigned class and not congregating in hallways or common areas.• Provide reminders, issue warnings, and follow progressive discipline if needed to enforce student expectations. <p>Custodians</p> <ul style="list-style-type: none">• Disinfect common areas in accordance with an established schedule and rotation provided by school administration. This includes but is not limited to door handles, handrails, toilets, stalls, and sinks.• Ensure designated doors are propped open at arrival and dismissal.• Ensure designated doors are closed after arrival and dismissal. <p>Administration</p> <ul style="list-style-type: none">• Ensure adequate supervision is available on bus lots, in parking lots, and in common areas of the building.• Ensure proper signage is installed in hallways and common areas.• Assign students to specific entrances/exits• Ensure supplies are readily available for custodians.• Provide reminders, issue warnings, and follow progressive discipline if needed to enforce student expectations.• Ensure designated doors are propped open at arrival and dismissal.• Ensure designated doors are closed after arrival and dismissal.• Eliminate or greatly reduce parent and community volunteers.• Implement staggered arrival/dismissal times if necessary to maximize physical distancing and student safety.

FOOD SERVICE EXPECTATIONS

Student and Parent/Caregiver Expectations	Staff Expectations
<p>Parents/Caregivers</p> <ul style="list-style-type: none">• Limit visits to school to drop off forgotten lunches.• Encourage a cashless payment system.• Reinforce to children that they should wear masks during lunch times (while not eating or drinking) and practice social distancing. <p>Students</p> <ul style="list-style-type: none">• Wear a mask before and after meals are consumed.• Sit in areas or seats designated by school staff.• Use hand sanitizer or wash your hands with soap and hot water for at least 20 seconds (say the alphabet twice) prior to eating lunch and after eating lunch.• PK-5 lunches will be served in areas where physical distancing can be maintained.• 6-12 lunches will be served in areas where physical distancing can be maintained.	<p>Teachers/Assistants</p> <ul style="list-style-type: none">• Disinfect all table tops and seats before and after each meal.• Disinfect restrooms and common spaces between lunches.• Discard trash promptly after meal times. <p>Custodians</p> <ul style="list-style-type: none">• Wear masks or face shields while serving food.• Meal choices will be limited.• Clean and disinfect serving areas between lunches.• Serve all food to students.• Establish a system of payment/student meal tracking that does not require students to use a keypad. <p>Administration</p> <ul style="list-style-type: none">• Ensure proper signage is installed in designated lines and eating areas.• Ensure enough seating is provided to maximize proper physical distancing.• Add additional seating areas as needed.• Ensure supplies are readily available for custodians.• Provide reminders, issue warnings, contact parents/caregivers, and issue consequences to repeated expectation violators.• Provide additional staff to monitor social distancing amongst students.

TRANSPORTATION EXPECTATIONS

Student and Parent/Caregiver Expectations	Staff Expectations
<p>Parents/Caregivers</p> <ul style="list-style-type: none">• ACS realizes in light of the pandemic and a limited number of seats per bus, parents may choose to have their students walk or ride in a car to school.• Conduct a student wellness check, including temperature, prior to sending a student to school. Students with temperatures over 100°F or with any other symptoms associated with COVID-19 should stay home.• Provide a mask for your student to wear on the bus and while at school. If you cannot provide a mask, the school will provide one. <p>Students</p> <ul style="list-style-type: none">• Upon entering the bus, move to your assigned seat.• Maintain appropriate physical distances and wear a mask while at the bus stop and while entering the building.• Sit one per seat when possible, and two per seat when necessary. Students sharing a seat should leave as much space between them as possible.• Sit with students in your household when possible.• Wear a mask while riding the bus.• Remain seated, facing forward while riding the bus.	<p>Drivers</p> <ul style="list-style-type: none">• Check temperature before reporting to work. Drivers with temperatures over 100°F or any other symptoms associated with COVID-19 should stay home.• Practice social distancing when entering and exiting the Transportation building.• Provide reminders to students of bus expectations – two per seat, wear masks, seated facing forward.• Provide reminders, issue warnings, contact parents/caregivers, and report repeated expectation violators to the office.• Open bus windows and/or vents as weather permits.• Ensure the bus is disinfected after each route.• Use the following supplies:<ul style="list-style-type: none">• Disinfecting wipes• 12 oz. or smaller bottles of hand sanitizer• Non-aerosol disinfectant spray after each run• Use gloves while disinfecting or while having direct contact with students• Use hand sanitizer after removing gloves. <p>School/District Administration</p> <ul style="list-style-type: none">• Establish routes that reduce the number of transfers and limits time on buses for students.• Monitor drop-off and dismissal to ensure students do not congregate in groups.• Provide consequences including loss of privilege to ride the bus to those who violate rules.• Collaborate with the Athletic Department and consider a system for parent transportation to/from out-of-district competitions.