



ATHLETIC COACH ASSISTANT

- Qualifications:**
1. Valid New Jersey Instructional Certificate or eligibility* or County Substitute Certificate.**
 2. Minimum experience as determined by the board.
 3. Demonstrated knowledge of the sport, sports training and conditioning, injury prevention and management and the principles of human growth and development.
 4. Ability to maintain a positive learning environment and high standards of conduct for athletes.
 5. Required criminal history background check and proof of U. S. citizenship or legal resident alien status.
 6. Hours for this position shall not exceed 28 hours per week.

* Current employment by a board of education is required if coaching or instruction will take place during any part of the school day including recess.

** Upon approval of the county superintendent, a holder of county substitute certificate may be employed for a designated sports season.

Reports To: Athletic Director / Principal

Supervises: All team members

Job Goal: To provide leadership in the development and improvement of the sport program by developing athletes' knowledge, skills, sportsmanship, and motivation to excel.

Performance Responsibilities:

1. Assist the Head Coach in the preparation and supervision of individual participants in the skills necessary for success in the sport involved.
2. Assists the athletic director and head coach in making arrangements for athletic competitions and related transportation, if so assigned. While going to and from games, assists in maintaining good order.
3. Assume responsibility for team members under his/her supervision; promote good sportsmanship and enforces all rules and regulations. Complies with board-adopted emergency medical procedures for all practice sessions and competitive levels.
4. Attend all practices and contests of the assigned sport. Assist at contests in observing play and devising strategies to improve the performance of the team and the players.

5. Oversee any assigned area of focus such as offense, defense, goalie or transition game giving due consideration to the safety conditions of the facility or area in which the assigned activity is conducted at all times that students are present.
6. Assist in the distribution and collection of athletic gear.
7. Assist in upholding and enforcing school rules, administrative regulations and board policy and all NJSIAA rules and regulations governing sports.
8. Is prepared to take over full coaching duties in the event the head coach is absent or becomes ill.
9. Perform other duties which may be within the scope of his/her employment and certification as may be assigned.

Terms of Employment: Salary and work year to be determined by the Board of Education.

Evaluation: Performance of this job will be evaluated annually in accordance with state law, administrative code and the provisions of the board's policy on the evaluation of coaching staff.

APPROVED: Board of Education