

**MINUTES OF REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES**

**MILAN COMMUNITY SCHOOL CORPORATION**

**JUNE 15, 2020**

The Board of School Trustees met in regular session at 7:00 p.m. on Monday, June 15, 2020 in the cafeteria at Milan Elementary School. Attending were Board Members Greg Lewis, Douglas Norman and Gerald Gauck. Timothy Tuttle and Edward Amberger were absent. Also attending was Superintendent Jane Rogers. President Greg Lewis presided. The meeting opened with the Pledge of Allegiance.

Mr. Gauck motioned to approve the minutes from the May 18, 2020 regular meeting. Seconded by Mr. Norman. Motioned carried 3-0.

**Comments from Patrons/Staff:**

Mr. Norman motioned to approve Mrs. Rogers' request for an amendment to the agenda. She requested that an item be added to the new business section, a summer school request. Seconded by Mr. Gauck. Motion carried 3-0.

**Old Business: None**

**New Business:**

Mr. Gauck motioned to approve an update to the Crisis Response policy. The update would address national, state, and local emergencies or a health crisis. The update explains that our safety team will review the crisis, prepare a response, and communicate to staff and parents in a timely manner. This would become part of the Milan Emergency Safety Plans, which are coordinated by SRO Houze. Mrs. Rogers recommended approval. Seconded by Mr. Norman. Motion carried 3-0.

**Mr. Norman motioned to approve the student book bills and fees for the 2020-2021 school year. Prices remained the same as the previous school year. Seconded by Mr. Gauck. Motion carried 3-0.**

**Mr. Norman motioned to approve the Chromebook/iPad Handbook for 2020-21 requested by Mrs. Rogers. Seconded by Mr. Gauck. Motion carried 3-0.**

**Mr. Norman motioned to approve the 2020-2021 student handbooks for each school from the principals. The high school handbook had revisions regarding attendance/tardies and discipline. The other schools had no revisions this year. Mrs. Rogers noted that any changes or additions that would need to be made due to COVID-19 will be done in July in a separate handbook. Seconded by Mr. Gauck. Motion carried 3-0.**

**Mr. Gauck motioned to approve the request from Ginny Shannon to purchase an electric Combi Oven from B&B Distributors. The quote received was the best of three. Mrs. Shannon, Mike Brandes and Donna Ertel have seen a demonstration of the oven and it will meet all of our needs to bake, steam and air fry. The price includes the stand, accessories, hot water dispenser and two years parts and labor for a total cost of \$22,331.00. Seconded by Mr. Norman. Motion carried 3-0.**

**Mr. Norman motioned to approve the Administrative Status Quo Contracts. Mrs. Rogers noted that in June we would typically extend administrator contracts for the upcoming year. In light of the financial uncertainties at this time, Mrs. Rogers is recommending administrative contracts for Cinda Ahlrich, Ryan Langferman, Pat Murphy and John Prifogle be rolled over at a status quo level. Mr. Norman inquired if evaluations would be needed prior to this, and it was noted that evaluations would not be needed at this time, the state extended the prior years evaluations for all employees due to COVID-19 unless the staff member was new to the school in the 2019-2020 school year.**

Board members would like to look at completing evaluations around the end of 2020. Mr. Lewis requested adding the contract of Superintendent Jane Rogers to the administrative status quo rollover as well. Seconded by Mr. Gauck. Motion carried 3-0.

Mr. Gauck motioned to approve a lease request for the Milan Lions Club to use the high school parking lot and the restrooms in the gym lobby for the annual 4th of July Parade. Seconded by Mr. Norman. Motion carried 3-0.

Mr. Norman motioned to approve Mrs. Ahlrich's request to hold summer school for grades 1-6 beginning July 20 and ending July 31. More information would be provided at the July board meeting. Seconded by Mr. Gauck. Motion carried 3-0.

**Superintendent's Report:**

Mrs. Rogers informed the board of several items. The first being that the ORVC schools have held meetings to create a document that will guide the re-entry into sports for the upcoming school year. The ORVC collaborated to develop guidelines that will allow students to return to participation safely and responsibly. Mr. Prifogle is making plans for sporting events beginning in August.

It was also noted that administrators and a school safety team are currently meeting to develop a plan for a safe re-entry into school. A draft of this proposal was provided to board members. Mrs. Rogers assured the board that this team will continue to monitor guidance from the state as well as the local health department.

Communication will be provided to parents via email messages, social media, and the school website.

An update on summer maintenance was provided by Mrs. Rogers as well. So far, the high school cafeteria project is going along according to plan, the locker rooms have been painted and necessary maintenance work being completed, the middle school

library is in the process of setting up new furniture that was awarded through the Rising Sun Regional Foundation grant, band and choir rooms have been painted and will be getting new carpet soon, the swimming pool at the elementary school has been painted, as well as several of the hallways throughout the building, and the parking lot at the elementary school has been resealed. Mrs. Rogers recognized the maintenance and custodial staff for doing an excellent job in keeping things in order throughout the buildings.

**Personnel:**

Mr. Gauck motioned to approve the resignation of Kyla Isaacs as a special needs aide at the elementary school. Seconded by Mr. Norman. Motion carried 3-0.

Mr. Norman motioned to approve Mrs. Ahlrich's recommendation to terminate Emily Miles as a special needs aide at the elementary school. Seconded by Mr. Gauck. Motion carried 3-0.

Mr. Gauck motioned to approve Mr. Langerferman's recommendation to hire Kenna Porter for the agriculture teaching vacancy at the high school, and Mrs. Ahlrich's recommendation to hire Jodi Cummings as an Intensive Academic teacher at the elementary school. Seconded by Mr. Norman. Motion carried 3-0.

Mr. Norman motioned to approve a maternity leave request for Kathryn Fleming from August 11th through November 3rd. Seconded by Mr. Gauck. Motion carried 3-0.

**Claims and Financial Report:**

Mr. Norman motioned to approve the vendor checks #43001 through #43074 and deposit advice #75010 through #75357. Seconded by Mr. Gauck. Motion carried 3-0.

**President's Prerogative:**

**Mrs. Rogers thanked everyone for coming and wished a warm welcome to our new teachers.**

**Mr. Gauck welcomed the new staff members and thanked Mr. Langerferman for planning the graduation ceremony, and recognized the extra effort he took to present each student their diploma, and he stated that the students represented themselves very well. It was a job well done.**

**Mr. Norman also thanked everyone for coming and welcomed the new staff members. He also noted that with the circumstances it really was a great graduation ceremony for the Class of 2020.**

**Mr. Lewis welcomed the new staff members and thanked everyone for coming and wished everyone a safe summer.**

**Mr. Gauck motioned to adjourn the meeting. Seconded by Mr. Norman. Motion carried 3-0. Meeting adjourned at 7:23.**

---

**President**

---

**Member**

---

**Vice-President**

---

**Member**

---

**Member**