

Del City High School

Student Handbook



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Del City High School

“Home of the Eagles”

Student Handbook

Gina Hill, Principal

(Please note that this agenda does not include all of the Student Expectation Policies, Procedures, and Safety Guidelines for Mid-Del students. The Student Expectations manual is a separate handbook and that is available online).

Office Hours

Main office: 7:00 a.m. to 4:00 p.m.

Main Office Phone: 405-677-5777

Freshman Office Ext. 4140

Sophomore Office Ext. 4157

Junior Office Ext. 4135

Senior Office Ext. 4146

**Athletic Office Phone: 405-671-8604
Ext. 4113**

Notice of Non-Discrimination

As required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975, the Notice of Non-Discrimination shall be disseminated to all stakeholders. The statement shall be noted as follows:

It is the policy of Mid-Del Public School District No. I-52 not to discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, services, and activities as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975.

Civil rights compliance inquiries related to the Mid-Del Public School District No. I-52 may be directed to an administrator at 7217 S.E. 15th, Midwest City, Oklahoma 73110, telephone number (405) 737-4461.

Del City High School

1900 South Sunnyslane Road
Del City, Oklahoma 73115
Main Office: 405-677-5777

School Board Members



Mrs. Jimmie Nolan
President

Mr. LeeRoy Porter
Vice President

Mr. Tim Blanton
Clerk

Mr. David Bibens
Member

Senator Jim Howell
Member

Central Office Administration



Superintendent
Dr. Rick Cobb



Secondary Director
Chris Reynolds

Del City High School Administration

Principal.....Mrs. Gina Hill
Assistant Principal.....Mr. John Benardello (12th)
Asst./Academic Principal.....Mrs. Amanda Stansberry (11th)
Assistant Principal.....Mr. Phillip Crawford (10th)
Assistant Principal.....Mr. Steve Gilliland (9th)
Athletic Director.....Mr. Mike Dunn

Counselors

Students A-G.....Ms. Polly Choate
Students H-Q.....Mrs. Jennifer Tucker
Students P-Z.....Mrs. Joy Ahmad

Support Personnel

Rhonda Thomas..... Secretary/ Financial
Katie BrittSecretary/Financial
Julie Herndon.....Secretary/Counseling Office
Stacey Bowles.....Secretary
Debbie Love ...11 & 12.....Secretary/Mrs. Stansberry
Bridgette Burley.....10.....Secretary/ Mr. Crawford
Susan Rentz...9.....Secretary/Mr. Gilliland
Sylvia Watson.....Secretary/Mr. Dunn/Athletics
Lisa Montes.....Cafeteria Manager

Custodial Staff

Keutkeo Mixay..... Building Engineer
Patrick Lane.....Field House Attendant



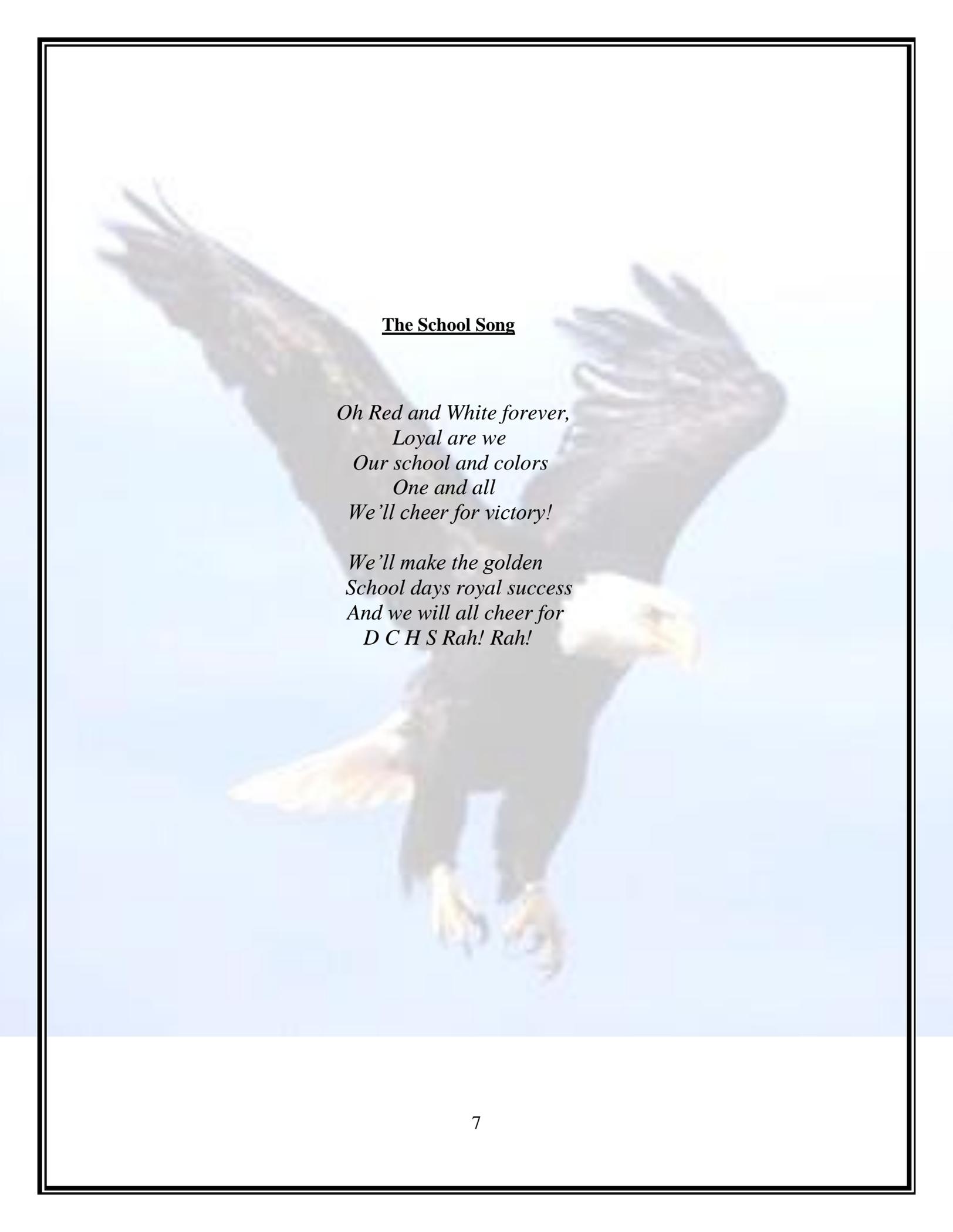
School Mascot and Colors

The school colors are Red and White. The mascot is the Eagle.

The Alma Mater

*Del City High the one we love,
Will be on high and far above.
The schools may come and go on by,
But, our own Eagles soar on high.
We'll ne'er forget as years go by
Our triumph school Del City High.*

*O Father let us understand
The future is in Thy right hand.
Our Triumph glories must be won
By our ourselves and forgotten sons.
O Father grant us ever be
A strong arm of our history
DEL CITY HIGH.*

A bald eagle is shown in flight, wings spread wide, against a clear blue sky. The eagle is positioned centrally, with its head turned slightly to the right. The text of the school song is overlaid on the eagle's body.

The School Song

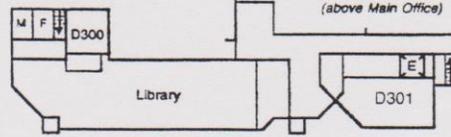
*Oh Red and White forever,
Loyal are we
Our school and colors
One and all
We'll cheer for victory!*

*We'll make the golden
School days royal success
And we will all cheer for
D C H S Rah! Rah!*

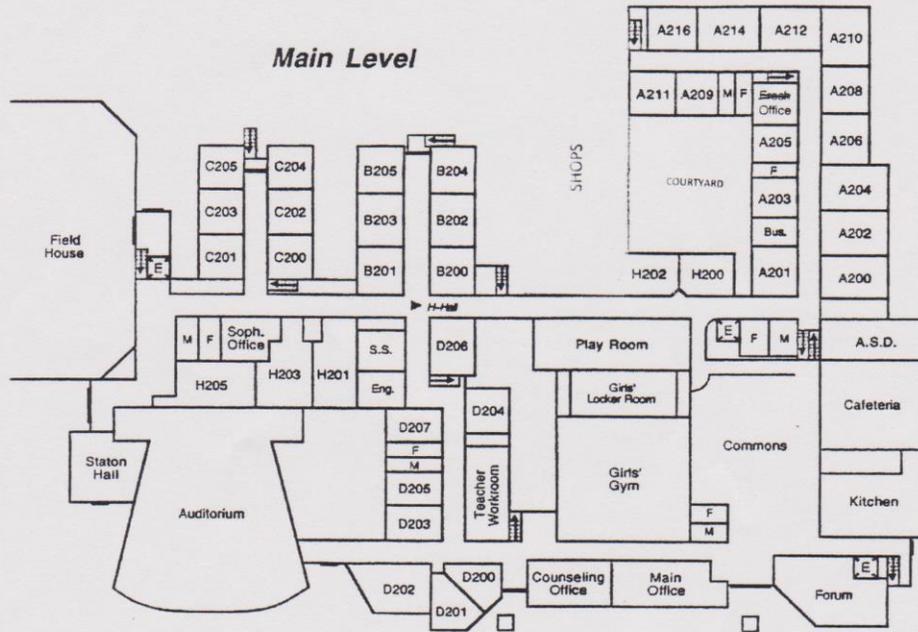
CAMPUS MAP OF DEL CITY HIGH SCHOOL

Map of
Del City
High School

Upper Level (above Main Office)

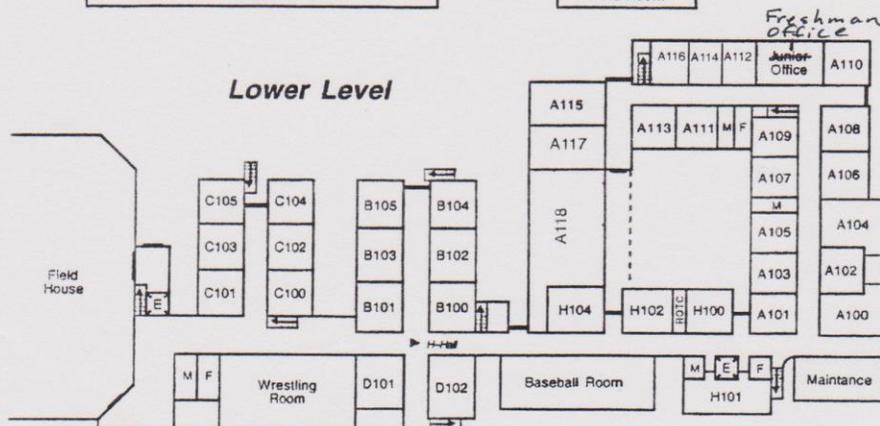


Main Level



Stadium Band Room

Lower Level



DEAR DEL CITY HIGH SCHOOL STUDENT,

Welcome to the beginning of a great school year, 2017-2018! Whether you are a freshman, sophomore, junior, or senior this year, I challenge you to have the best school year of your academic lives. High School is a wonderful experience that you will remember forever. We want to help make your years at Del City High School the best that they can be. I feel that there are a few steps to success as a student that can really make the difference for each one of you.

The first step is **respect**. Respect for yourself, your parents, and your teachers. If you are consistently respectful to the students and adults in our school and in your lives, you will experience few conflicts or obstacles to impede your progress. You will also develop human relation skills, which will be invaluable to you throughout your life.

The second step is **pride**. If you take pride in yourself as an individual, a member of your family, and a student at Del City High School, you will be motivated to succeed as a scholar and as an exemplary citizen.

The third step is having **high expectations for yourself**. Push yourself academically. Our teachers have great knowledge to impart and wide experience to share. They are a carefully selected group of outstanding educators who are dedicated to your learning and achieving. Take advantage of the serious learning environment at Del City High School because you are building the foundation for your future.

The fourth step is **get involved in something positive**. We have numerous activities in which you can be an asset and enjoy, whether it is music, art, drama, athletics, ROTC, student government, debate, foreign language, computers, or any of a variety of school organizations. Have fun and, in the process, make a positive contribution to your school and community.

The fifth and final step for success is **attendance**. You have to be here to be successful. Make a goal for yourself to show up everyday focused and ready to learn.

Sincerely,

Gina Hill
Principal

INTRODUCTION

This handbook is designed to provide information about Del City High School and is a supplement to the Mid-Del Student Expectations Policies, Procedures, and Safety Guidelines which is available at school web site. We expect our students to understand and to follow the rules and regulations of our school and our district. Please keep these handbooks throughout the school year.

RESIDENCY

It is the responsibility of all parents and/or legal guardians to properly enroll students in the Mid-Del Public Schools. It is also the responsibility of parents and/or legal guardians to maintain residence in the Del City High School attendance area. Parents and/or legal guardians must update any changes in address or contact information as soon as possible. All changes to contact information can be done through the grade level office. It is very important that we have updated contact information in case of an emergency.

Providing false documentation either verbal or written at any time will result in automatic withdrawal from Del City High School. The administration of Del City High School may ask for “Proof of Residency” at any time. Failure to prove residence will result in automatic withdrawal.

COURTESY AND RESPECT

Treating teachers, substitute teachers, secretaries, other school employees, visitors, and fellow students with courtesy and respect is a long-standing tradition and an expectation at Del City High School. You are expected to follow the requests and instructions of your teachers and other adults in the building. Disrespect and insubordination result in severe consequences.

SCHOOL SAFETY AND SECURITY

Your safety at school is our utmost priority, and a number of policies and practices are designed to assure a safe environment. Police officers are assigned to our building each day to watch both the halls and parking lots. Students are never allowed to have visitors on campus. Any outside guests such as parents or college observers are required to register through the main office and obtain a visitor’s pass. Our students receive ID cards which are to be worn at all times while at school. This is an issue of safety. Failure to do so will result in disciplinary action. ID’s will be also required for all events throughout the year- ie, Del City vs. Midwest City football and basketball games, school dances, assemblies and the prom.

Recent tragic events throughout the United States present a strong message that each student must share in the responsibility to have a safe school. In rare situations you may possess information which, if not provided to school authorities, could jeopardize the security of our school and students. We request that you find a trusted adult in the school and share information which could lead to a dangerous situation or even a tragedy to another student. In such situations, your teachers pledge to keep your name confidential. Unless a student is directly involved with a sponsored after school activity, parking lots and building are to be cleared by 3:15 p.m. Failure to clear the parking lot by 3:15 p.m. may result in disciplinary action.

BULLYING POLICY

Bullying may be defined as intimidating, persecuting, tormenting, frightening, harassing, oppressing, terrorizing, threatening, or browbeating. Bullying behavior will not be tolerated by the students of Del City High School - at school (including lunch), on school transportation, at bus stops, or at school activities. Bullying will be considered a "Disruptive Act" as defined by the Mid-Del Discipline Policy, J-18. See Mid-Del Expectations Policy, Procedures, and Safety Guidelines handbook.

Any student found to have engaged in bullying activities toward another student will be subject to sanctions, including in-school restriction and suspension. Del City High School policy encourages students who are the victims of bullying actions by others, as well as students who observe such actions, to come forward with the information to enable school administrators to take action. Students' confidentiality will be protected.

VISITORS

All visitors are required to check in at the main office and should display their visitor's badge while in the building.

ABOUT DCHS

Del City High School is an integral part of the Mid-Del School system. The entire school system, which encompasses an area of 50 square miles and serves 14,600 students, includes 15 elementary schools, 4 middle schools, and 3 senior highs. Del City High School, with an enrollment of approximately 1300 students and a campus of 30 acres.

Del City High School has two feeder middle schools, Del Crest Middle School and Kerr Middle School. These middle schools stress the basic subjects and provide enrichment, developmental, and remedial programs to prepare students for the demands of high school.

Del City High School has a heterogeneous student population and faculty. The ethnic/racial composition of the student body is approximately 37 percent, Caucasian; 42 percent, African American; 9 percent, Hispanic; 2 percent, Asian; and 5 percent, American Indian, 5 percent mixed background. There are approximately 100 certified staff members, many of whom hold graduate degrees.

The school provides a comprehensive curriculum to meet the needs of the students. Many graduates continue their education at a two-year or four-year college or university, college preparation is a priority. Strong programs exist in language arts, mathematics, science, and social studies. We have advanced placement courses offered in Art, English, Math, Science, and Social Studies. Two foreign languages - French and Spanish - are offered. The business department provides numerous courses, ranging from computer applications, advanced accounting and internet web page design. Twenty vocational programs are offered at the area vocational-technical school, and on-site vocational and trades programs are available in family and consumer sciences. Another vocational program, Marketing Education, offers work-study experience. The curriculum also includes the fine arts on basic and advanced levels, including drama, band, vocal music, art, and crafts.

Several special programs are provided at Del City High School to meet students' individual needs. Special programs are available for learning disabled, emotionally disturbed, hearing impaired, trainable and educable mentally handicapped students. Students limited in English are provided the opportunity to improve their English proficiency in a bilingual program. Homebound instruction is available to students confined to their homes because of illness or injury.

Twenty-four units are required for the senior class of 2017. A student who meets all the specific requirements shall be recognized by the local school district and the State Board of Education as an Oklahoma Academic Scholar (These requirements are listed in the Mid-Del High School Course Description Book).

Del City High School has a proud tradition dating back to 1953. The faculty and staff are proud to be a part of an effective learning environment in which students are respected as individuals and challenged to realize their potential.

MISSION STATEMENT OF DEL CITY HIGH SCHOOL

When the young people of Mid-Del enter our schools, they will be safe. When they enter our classrooms, they will be challenged. When they leave our schools, they will be ready.

1. Academic—Students will develop reading, problem solving and communication skills, along with the higher level thinking skills: knowledge, comprehension, application, analysis and evaluation.
2. Personal Qualities—Students will develop self-esteem, attain psychological wellness and achieve success from a full range of experiences within a school that values every single person.
3. Social awareness—Students will develop respect for others. This awareness will include a responsibility that emphasizes cooperation among the school population, the local community and society in general.
4. Self-expression—Students will be exposed to diverse areas of self-expression: artistic, musical, dramatic, athletic, technical, manual and political. All expressions will be sensitive to both natural and man-made environments.
5. Love of learning—Students will develop the drive and desire to continue cooperative and independent learning opportunities that will improve self, community, and society.

ATTENDANCE

Punctual and regular attendance is very important. If it is necessary for you to be absent for any reason, it is your responsibility to have your parent or guardian call the appropriate office each morning of your absence. Students who fail to have their parents call will be listed as unexcused. An unexcused absence may result in suspension from all classes or placement in the In-School Restriction Program (I.S.R.).

- Freshman obtain your admits from the Freshman Office. Your parents should call 677-5777 ext. 4130 to excuse your absences.
- Sophomores obtain your admits from Sophomore Office. Your parents should call 677-5777 ext. 4145 to excuse your absences.
- Juniors obtain your admits from the Junior Office. Your parents should call 677-5777 ext. 4136.
- Seniors obtain your admits from the Main Office. Your parents should call 677-5777 ext. 4161.

Attendance corrections must be made within five working days of the absence.

National Ditch Day: There is no such thing as National Ditch Day. Students who are truant from school will be subject to regular attendance policy and may be subject to consequences from their grade level administrator.

STATE ATTENDANCE LAWS

SECTION 10-105 states “It shall be unlawful for a parent, guardian, custodian or other person having control of a child who is over the age of seven (7) years and under the age of eighteen (18) years, and who has not finished four (4) years of high school work, to neglect or refuse to cause or compel such child to attend and comply with the rules of some public, private or other school, unless other means of education are provided for the full term the schools of the district are in session; and it shall be unlawful for any child who is over the age of sixteen (16) years and under the age of eighteen (18) years and who has not finished four (4) years of high school work, or received an education by other means for the full term the schools of the district are in session.”

SECTION OK 70 10-106 It shall be the duty of any parent, guardian or other person having charge of any child of compulsory attendance age to notify the child’s teacher concerning the cause of any absence of such child. After investigation of the facts relating to the absence of any child or children from school, the attendance office shall, if justified by the circumstances, promptly give written notice...that the attendance of such child is required in some public, private or other school. If within 5 days thereafter, such parent, guardian or custodian does not comply, then such attendance officer will make complaint against the parent, guardian or custodian of such student in a court having competent jurisdiction for such violation.

ATTENDANCE ADMINISTRATIVE REGULATION

In order to implement Board policy and encourage attendance in school, the following procedures and guidelines shall be used:

- No student shall receive an excused absence without proper documentation. Written or verbal communication from the parent may be considered acceptable by the principal. (Notes will not be accepted at DCHS.) The principal may ask for medical documentation at any point during a period of absence for any student.
- According to the Mid-Del attendance policy, a student will not be able to receive a passing grade in a particular class if he/she has more than 10 absences per semester (18 weeks) in that class. If a student provides doctors' statements to clear absences, these specific absences are not counted in the ten. An important point to remember is that even if all absences are excused through parent contact, the student will fail on the 11th absence per semester unless the absence is documented with doctors' notes.
- This documentation must be submitted within five school days of the absence.
- Since the ten days or parts of days is defined as being within a semester, it is understood that a semester for attendance purposes is that period of time from the first day of class in August until the last day of class in December for the first semester, and from the first day of class in January until the last day of class in May for the second semester.
- Excused absences are those due to illness or personal injury, medical and dental appointments, court appearances, religious holidays and family emergencies.
- If proper documentation for an excused absence is presented, the absence will not count for purposes of passing or failing.
- If an absence is excused, it is the responsibility of the student and/or parent to make arrangements for completing the work missed.
- If an absence is unexcused, the student will receive a "0" for the missed assignments and/or tests.
- For all elementary and secondary students, three (3) unexcused tardies equal one (1) unexcused absence.
- Principals will make the final determination as to whether or not an absence or tardy is excused or unexcused.
- Unexcused tardies will result in consequences being assigned.

- Six unexcused tardies returning from lunch may result in loss of off campus lunch privileges.

Please note that oversleeping and car trouble are not considered excused absences or tardies. At DCHS we request that you provide written documentation of medical appointments. If a student acquires an excessive number of excused absences because of illness, we will require written documentation. If a student must leave the campus during the day, he/she MUST officially check out in the appropriate attendance office for an absence to be excused. If a student must leave a class for an appointment, he/she should obtain a permit to leave the campus in the appropriate attendance office. Our teachers are instructed that a student is to be released only if he/she has obtained the necessary permit.

PRE-ARRANGED ABSENCES

Students whose parents are going to be out of town and therefore must accompany them must pre-arrange with the attendance office in order for work to be made up. The deadline for make-up work will be left to the teacher's discretion. If no pre-arrangements are made, no make-up work will be permitted. Pre-arranged Absence Forms may be picked up in the Assistant Principals' offices.

Off Campus Lunch Policy

Students from grades 10-12 may leave campus for the normal lunch period. Students will be held responsible for following district policies and school discipline policies while at lunch or off campus during lunch. Also, students that have 6 tardies from lunch will lose the privilege for the remainder of the nine weeks.

HOMEWORK STATEMENT

It is the belief of this district that a reasonable amount of homework related to learner objectives provides an enhanced opportunity for student learning. It is imperative that students, parents, and educators realize the importance of independent practice/study and the responsibilities and self-discipline associated with this independence. Homework is a natural extension of classroom instruction and does provide a necessary expansion of curriculum objectives.

Typically, homework will be an application or reinforcement of newly acquired skills, the opportunity to gain background information, or an extension of skills into other objective areas. Homework expectations should be adequately modeled by educators with emphasis on a uniform understanding of the application to learner objectives. Likewise, learning modalities and the variance in individual student needs should be included in homework design. Clarity in methods of homework evaluation and promptness in evaluation are critical to purposeful homework.

Parents should be fully informed of homework expectations as well as other components of the curriculum. It is desirable to provide an environment, at home, conducive to good work habits and also provide appropriate enrichment, support, and encouragement to the child.

Again, the focus of homework is that of expanded learning opportunities. The responsibility for success in this area is that of all parties, students, teachers, and parents. Successful practice of this responsibility will allow students to experience success at their own rate and in a more self-directed environment.

MAKE-UP WORK

It is the student's responsibility to contact teachers and obtain information regarding work missed. School policy states that students have the number of days absent plus one day in order to make up work missed. If a student is going to be absent three or more consecutive days, it is his/her responsibility to contact their grade level office to have assignments collected. Failure to make up work missed within the prescribed time will result in a "0" for the work missed.

SCHOOL ACTIVITY EXCUSED LIST

If a student is to be absent for a school sponsored activity, it is his/her responsibility to have all work handed in BEFORE the scheduled activity date. If it is impossible to do this, the student must make arrangements with the teacher regarding the work. Failure to do this could result in the student staying at school to attend classes and missing the scheduled activity.

ACTIVITY ABSENCES

Del City High School limits the number of days a student may miss school due to a school activity (athletics, band, music, speech, DECA, etc.) to a total of five (5) days for all activities per semester. There are exceptions that are not counted against the student's five activity days:

1. District Competition
2. Regional Competition
3. State Competition
4. Field trips
5. Civic appearances

HIGH SCHOOL ELIGIBILITY FOR SECONDARY SCHOOL ACTIVITIES:

Semester (Term) Eligibility: A student must have received a passing grade in any 5 subjects counted for graduation of the 7 possible credits during the previous semester. The credit pool could include athletic credit and physical education credit.

If a student does not meet the scholastic standard stated above, he/she will not be eligible to participate during the first six (6) weeks of the next semester he/she attends.

A student who does not meet the scholastic standard stated above may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six week period. Please refer to Policy J-6 for further information

HOW TO APPLY FOR NATIONAL HONOR SOCIETY

The information provided in this note will help your students apply successfully for National Honor Society.

The application process begins in January after the first term has been completed and grades are figured. At this time, a list will be posted of all students at DCHS with an unweighted cumulative GPA of 3.5 or higher. Students with a weighted GPA who are not listed will need to obtain a transcript from their counselor with the weighted GPA calculated. Students who have a GPA of 3.5 or higher (weighted or unweighted) will attend a meeting to receive an application for NHS. This application will need to be completed and returned with \$8 dues by the deadline given at the meeting and on the application. **NO LATE APPLICATIONS WILL BE ALLOWED.** The applications are then given to the faculty council. The faculty council consists of five teachers from Del City High School. The council reviews each student's scholarship, leadership, character, and service as shown on the application and then votes on membership. This process takes approximately 3-4 weeks.

The application asks each student to list his/her service and leadership. These can be fulfilled in a multitude of ways. Some examples of service are membership in a club, volunteer work for an organization, or tutoring for a teacher. The key to service is volunteer work. Leadership is shown by any role that requires the student to organize, carry out, or lead an activity involving others. Some examples are committee chairpersons, officers, or Sunday school teachers. Remember, these are only examples and there are a variety of ways that these two qualifications can be achieved. **IMPORTANT NOTE:** Any activity outside of school must have a letter accompanying the application. This letter should explain the activity or involvement done by the student applying for membership.

Once a student becomes a member, he/she must maintain a 3.5 GPA. Members must also continue to be role models for other students in our school by continuing to exhibit the characteristics of scholarship, leadership, service, and character. Each member must earn 20 service points each year. Service points are earned by participating in our service projects, attending meetings, and doing volunteer work. Members who remain in good standings are allowed to wear a white gown and a gold honor cord at graduation. Please feel free to contact me for further information.

NHS Advisors

INDICATION OF INTEREST IN NATIONAL HONOR SOCIETY

CARL ALBERT HIGH SCHOOL DEL CITY HIGH SCHOOL MIDWEST CITY HIGH SCHOOL

Name _____
(Print name clearly)

Grade _____ Home Phone _____

Parents Name _____

- u Please read the following information very carefully.
- u Supply the necessary information.
- u Return to the NHS advisor in January.

By filling out this form, you are indication interest in NHS membership. Membership is based on scholarship, character, service, and leadership. You must have a minimum of 3.5 grade point average accumulated from the beginning of the freshman year. (If you are selected for membership, you must maintain a cumulative 3.5 grade point average for each semester (term) thereafter.

Service and leadership require that you have actively participated in a school project, organization, etc. To verify this, you must have three signatures of sponsoring teachers of different activities indicating that you were not just a member, but a participating member of that organization. These must include at least one signature based on leadership and must apply to the past calendar year. If you have been particularly active in an organization outside the school and you would like that to be a part of your application, please bring a letter from the sponsor of that organization. Your signatures in the leadership and service categories should have a minimum of two organizations represented. Character requires that you obtain the signature of three teachers and the principal or vice-principal.

Return this form **in October. Dues of \$10.00 must be paid when the form is submitted. If you are not selected for membership, your dues will be refunded.** SPONSORS; PLEASE SIGN TO THE LEFT OF THE NUMBERS. SIGN ONLY IF THE STUDENT IS A PARTICIPATING MEMBER.

LEADERSHIP

1. Student Council/Homeroom Rep Teacher signature
2. Officer in School Club - Name of Club _____
3. Drum major or flag corps captain
4. Head cheerleader or Pom Pon captain
5. Yearbook or newspaper editor
6. Class Officer
7. Others (please specify) _____

If outside of school, a letter must accompany the application.

SERVICE

1. Sports manager
2. Student librarian
3. Membership in school club - Specify _____
4. Band member
5. Vocal music member
6. Sports participation - name of sport _____
7. Debate team
8. Academic Contest Participant
9. The following must be accompanied by a letter from a leader for verification - Boy Scouts, Girl Scouts, Rainbow, Demolay, Church, etc.

CHARACTER:

Have 3 teachers and your class vice-principal sign below

1. _____
2. _____
3. _____
4. _____

I have read the by-laws and I understand that membership is not guaranteed. Membership is a privilege, not a right. If I am selected as a member, I also agree to participate in the induction ceremony.

Candidate's Signature

Parent's Signature

PROM

The Junior/Senior Prom is a privilege for Del City High School juniors and seniors, not a RIGHT. Freshmen and sophomores are allowed to attend if invited by a junior or senior and have the guest form turned into the junior office by the deadline. Del City High School administrators can deny a student admission to the prom based on poor behavior, attendance and grades. All other guests invited to the prom are subject to approval by the junior principal. All deadlines will be strictly enforced! All financial holds must be cleared in the main office prior to purchasing a ticket to the prom.

LOST AND FOUND

Students who find lost articles are to take them to the Lost and Found Department located in the Front Office. Lost articles that are not claimed within a reasonable length of time will be given to Goodwill Industries. If you lose an item or article, please check the Lost and Found or the front office daily.

TELEPHONES

The office telephone is a business phone and should be used by students only in cases of emergency. Your parents should not call school except in cases of real emergency. The only calls you should have to make during this time are of the emergency type. Cell phones should not be used during class time. It is the teacher's discretion whether cell phones may be used during class for educational purposes. Del City High School is not responsible for lost or stolen cell phones.

VEHICLE REGISTRATION AND PARKING

All students' automobiles are to be registered in the sophomore office. Copy of driver's license and proof of liability insurance is required. If registration is approved, the student will be issued a numbered identification sticker that is to be displayed in the left rear window. The cost of registration for this year will be \$15.00. Late registration after the second week of school will be \$20.00. All students will park on a first come first serve basis in the areas designated student parking.

The Board of Education has employed police officers to help enforce driving and parking regulations at Del City High School. At least one officer is on duty on our campus each day. Del City High School students are to show identification (photo identification cards, driver's license) upon request of the security officer or report to the principal's office upon request by the security officer. Failure to do so will result in disciplinary action.

DRIVING RULES AND REGULATIONS

1. THE STUDENT AGREES TO OBSERVE THE FOLLOWING RULES:

- a. Each student must register his/her vehicle and display a parking sticker that can be easily seen in the left front window.
- b. Speed limit is 10 mile per hour in the parking areas.
- c. Reckless driving of any kind in any school zone or parking lot is prohibited.

- d. There should be no cruising nor aimless driving around the school parking areas.
 - e. Motor vehicles are to be used only for transportation to and from school, not for pleasure.
 - f. No parking is permitted in passage lanes or across lines marked for parking.
 - g. No parking is permitted in reserved areas unless authorized by the assistant principal.
 - h. No parking is permitted on sidewalks or grassed areas, in fire lanes or bus loading zones.
 - i. Students can park between yellow lines; white lines are for faculty.
 - j. All vehicles must be parked in areas marked for student parking.
 - k. No parking is permitted in the faculty or visitor lot.
2. Students are not to ride in the back of a truck Student agrees to cooperate with the security guard and school personnel at all times.
 3. Vehicles are not to be overloaded with passengers. (Number of passengers as recommended by the manufacturer.)
 4. Student agrees to lock his/her vehicle before leaving it.
 5. Any student having an auto accident while driving on campus may be subject to loss of driving privileges at DCHS.
 6. Any accident or incident on the school campus should be reported to the security officer on duty or to the assistant principal's office (before the vehicles are moved).
 7. Students should not loiter in parking areas during the day. Students must be off school premises by 3:15 or be with a sponsor, teacher or adult to be in the building or on campus.
 8. Any unauthorized vehicles will be subject to tow-away and fine by the City of Del City police.
 9. Loud noises from automobiles will be considered in violation of traffic rules.
 10. All state laws pertaining to driving apply to school parking areas.
 11. The ONLY automobiles allowed in the student parking area of the school are those with DCHS parking stickers. During the school day, all school parking areas are restricted.
 12. Guests of students and faculty should be informed of the restricted areas and should park in the visitor parking area on the west side of the building and, if possible, notify the security officer of their presence.
 13. Automobiles parked in wrong places will be subject to tow-away charges and loss of parking permit. Additionally, student parking illegally may face disciplinary action.
 - 14. Violation of any one of these rules and regulations may lead to the revoking of a parking permit.**
 15. To replace a lost parking sticker, report to the main office. There will be a charge for the replacement sticker.
 16. Any exchange of stickers will result in loss of parking privileges for all persons involved.
 17. The school assumes no responsibility for lost or stolen articles from your school parking lots, therefore, it is

recommended that all vehicles be locked when parked on campus.

ENFORCEMENT

1. Security guards will patrol school parking lots. To enforce rules and regulations of the Parking Policy, parking violations will be recorded and turned into the assistant principal's office.
2. A student who violates any of the provisions of the Parking Policy will subject to disciplinary action. Violations may be handled as follows:
 - a. One violation - conference with assistant principal and the student will choose community service or after school detention.
 - b. Two violations – the student will be assigned In School Restriction by assistant principal.
 - c. Additional violations - student may receive a loss of driving privilege and/or a long term suspension or a car may be impounded by a licensed wrecker service.
 - d. A city traffic citation may be written by the Del City Police.

DRESS

Del City High School students and teachers take great pride in the appearance of the student body. Appropriate dress is a reflection of the pride and respect students have for the school and for themselves.

All students are expected to dress and groom themselves neatly in clothing which is proper for school and school activities. Any manner of dress or grooming which is offensive or disruptive will be corrected. Skirts and shorts must be an appropriate length. The appropriate length will be determined at orientation. T-shirts and other attire may not advertise or display alcohol, tobacco, drugs, weapons, violence, or inappropriate language. Clothing which has any connotations of immorality, obscenity, nudity, or gang activity is not appropriate for school or school activities. Sagging trousers or the wearing of trousers in an inappropriate low manner is prohibited. Gloves or bandannas may not be worn or displayed in the school. Shoes must be worn. Mesh shirts, tank tops, spaghetti straps or bare midriff tops are prohibited. Any display (earrings, tattoos, or other) that depicts weapons, violence, drugs or obscenity is also prohibited. No caps, hats, or hair covering (including hairnets) may be worn or carried in classrooms or anywhere else in the building. Chains are not to be worn as part of apparel.

If a student is sent home to change clothes because of a clear violation of the dress policy, an unexcused absence will result. All final decisions regarding school dress will be made by the principal.

Consequences for dress code violations include:

1. Warning and adjust attire to meet dress code expectations.
2. Short-term suspension

STUDENT PHOTO IDENTIFICATION

Student photo ID's will be furnished to all students during the first three weeks of classes. Students must have ID's at all times while at school and at school activities. Students who fail to wear their student

ID may be subject to disciplinary measures by administration. Students who lose their ID's will be required to pay five dollars (\$5.00) for a replacement. The photo ID machine is in the freshman office. ID's will be required to enter all school functions.

Checking out of school

Parents/Guardians wishing to check their student out during the school day should provide proper identification in the Main Office.

USE OF TOBACCO

THE USE OR POSSESSION OF TOBACCO, TOBACCO PRODUCTS OR ELECTRONIC/VAPOR CIGARETTES BY STUDENTS IS PROHIBITED ON THE PREMISES OF DEL CITY HIGH SCHOOL.

Students are not permitted to use, or carry on their person, or have in their locker, lighters or matches, any type of smoking tobacco or smokeless tobacco, vapor or electronic cigarettes (i.e. snuff, Skoal, chewing tobacco, etc.) in the school building, on the grounds, or within the area surrounding the school grounds. This applies to all school sponsored activities as well as the regular school day. Violation of this rule constitutes a serious offense and possible suspension from school.

The administration of Del City High School requires strict adherence to this policy. The best form of discipline is self-discipline, and we certainly hope our students will discipline themselves. For those who do not abide by this policy, however, disciplinary action will be taken:

1st offense - confiscate product, call parents and assign 2 days ISR.

2nd offense - 4 days ISR

3rd offense – Suspension

EXCUSING A STUDENT FROM THE CLASSROOM

Do not ask any teacher to excuse you from another teacher's class. Arrangements for practices and rehearsals should be planned before or after school. Do not ask a teacher to excuse you from class to leave the building without clearing through a principal. We want each student to be where he or she is scheduled during each hour of the school day. The only way a student can be excused from one teacher's class to be with another teacher is by prior and mutual agreement between the two teachers.

TESTING

Part of a student's education is learning to prepare for tests in academic courses. A test schedule is set up for the end of each semester, and teachers are expected to adhere to the schedule. School board policy states that no activities will be scheduled.

AFTER SCHOOL DETENTION

DCHS has an organized after-school detention program utilized by our faculty. It meets in the cafeteria from 3:00 p.m. until 4:00 p.m. on Tuesdays and Thursdays. If assigned to ASD, student will receive a copy of the rules and assignment dates.

LUNCH DETENTION

Students who misbehave during lunch can be assigned lunch detention. (Excessive yelling, horseplay and running...etc.) Students will be allowed to eat lunch, monitored by a faculty member, but will be required to remain seated and quiet for the remainder of the lunch period. This will not cause students to miss any instructional time. Lunch Detention may also be assigned by teachers and administrators for disciplinary reasons. Repetitive behavior will result in further disciplinary action.

SATURDAY SCHOOL

This is a possible disciplinary alternative that may be used by administrators. Rules and regulations will be given when Saturday School is assigned by an administrator.

IN-SCHOOL RESTRICTION

In School Restriction is an assignment in which a student spends the entire school day in a monitored, structured study environment. This is an alternative to an at-home suspension.

In School Restrictions provide an alternative to some suspensions that would normally require disassociation from the school. Students suspended from the regular learning program are permitted to remain in a structured academic environment, yet, isolated from the mainstream student body.

SUSPENSION

Suspension is the temporary denial by the school administration of the right to attend class, school, or school sponsored functions:

- a. For the rest of the day.
- b. Pending a conference with parents.
- c. For a specified time or the remainder of the current semester and the succeeding semester.

(A short-term at-home suspension is for one (1) to ten (10) days. A long-term at-home suspension is any suspension which exceeds ten (10) school days.)

DISCIPLINARY ACTION

The Del City High School Student Handbook is designed to furnish specific information about the school and the staff as well as expectations for the student body. Del City High School adheres to all regulations and policies of the Mid-Del Schools Student Expectations J-18.

Discipline policies will be consistently utilized to ensure a safe, orderly learning environment for all students. Short-term suspension (including ISR or at-home suspension) or long-term suspension will result in certain instances. A principal can suspend a student for violations as directed by the Mid-Del Student Expectations J-18.

It is the responsibility of all students of the Mid-Del School District to read and become familiar with the Mid-Del Student Expectations J-18. All students of the Mid-Del School District will have access to the Mid-Del Student Expectations J-18 on the school web sites.

Parents of a student who has been suspended will be notified by telephone or mail. A suspended student has the right to due process.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students who disfigure property or equipment will be required to pay for the damage done or replace the item. Students who lose books, fail to pay library fines, or neglect to pay any fees, are obligated to take care of their responsibilities as quickly as possible.

LOCKERS

Each student is assigned a locker by the school for the storage of books and equipment. It is the student's responsibility to see that his locker is kept locked and in order at all times. This school and staff will accept no responsibility for any items stolen or lost from lockers. The best way to assure that your property is safe is to make certain that you do not give others the combination to your locker.

Students should be aware that their lockers may be inspected at any time by the school administration. Students are NOT to share lockers.

MISCELLANEOUS REGULATIONS

Students are responsible for picking up after themselves. Students may not stand on stairways and passing areas. Public display of affection is inappropriate in the building or on the campus.

Students may not have in their possession any of the following items: matches or lighters, double rings, studded rings or collars, heavy chains, handcuffs, canes, metal hair-picks or rat-tailed combs, pocket knives, sunglasses, small hand tools, pepper spray, mace, laser pointers, or any other items which might pose a danger or a disruption. Further details are listed throughout the handbook.

CHEATING

Cheating will be considered the act or intent of gaining or giving knowledge for an assignment or test answer by fraudulent means, including any messaging by electronic devices. The penalty will be zero for the assignment or test and possible disciplinary action.

FORGED DOCUMENTS

Any fraudulent document submitted to alter any school or district records will result in suspension.

GUIDANCE

The purpose of the guidance services is to help each of you in your social, educational, vocational and personal development. The counselors are in their offices from 7:40 a.m. to 3:10 p.m. each day. If you should wish to visit with a counselor, go by their office and leave your name with the secretary. The counselor will call for you as soon as they have an opening in their schedule. The counselors will not visit with you during class time unless they have called for you or you are sent by a teacher. To request a schedule change, a special form must be filled out. Permission to change a course is seldom granted.

SCHOLARSHIPS

Scholarships are available to those students who have achieved excellence in academics and also score high on a college entrance examination. There are also special scholarships for those who have an outstanding talent, such as athletics, music, art, etc.

Students needing financial aid to attend college will need to pick up a financial aid application from the counselors' office.

GRADING SYSTEM

The following grading scale is used at Del City High School:

- A.....90 - 100
- B.....80 - 89
- C.....70 - 79
- D.....60 - 69
- Below 60 is failing



DCHS Bell Schedule

(1st) 7:45 – 8:35

(2nd) 8:40 – 9:30

(3rd) 9:35 – 10:30

Upper Class:

(Lunch) 10:30 – 11:10

(4th) 11:15 – 12:05

Freshman Class:

(4th) 10:35 – 11:25

(Lunch) 11:25 – 12:05

(5th) 12:10 – 1:00

(6th) 1:05 – 1:55

(7th) 2:00 – 2:50

Progress Reports/Report Cards

Report cards are issued at the end of each eighteen weeks period. Letter grades are used to designate a student's progress in academics. All report cards represent semester credit.

A Progress Report will be given to each student at the end of each 5 weeks. Upon receipt of this report, the parent is made aware of the reason for the failure of the student and will have time to remedy the problem before report card time.

The following dates will be used to issue Progress Reports and Report Cards district-wide for the 2015 - 2016 school year:

Progress Reports

September 22, 2017
October 13, 2017
November 21, 2017
February 9, 2018
March 30, 2018
April 20, 2018

Report Cards

January 5, 2018
June 1, 2018

Parent/Teacher Conferences

October 17 & 19, 2017
(Oct 17th evening, Oct 19th Morning)
February 15-16, 2018
(Feb 15th evening, Feb 16th morning)

Graduation Date

May 26, 2018

Proficiency-Based Promotion (PBP)

Pursuant to section 6 of HB1017, Proficiency-Based Promotion provides the opportunity for students to move forward in their educational endeavors by subject, course, and/or grade level based upon mastery of the Priority Academic Student Skills, not upon time spent in classes, completion of assignments, or pre-requisites. The student who can successfully be moved ahead under PBP guidelines can demonstrate, in absence of instruction, content of knowledge, skills and application of those learnings. Parental involvement is integral in the PBP process as is consideration of the student's social, emotional and intellectual needs.

Upon completion of the PBP application process, student applicants will complete an assessment, consisting of criterion test and a performance component. If the student is successful at a 90% or higher level, and after appropriate consultation with parents, the student may be promoted and receive appropriate credit. Credit earned in high school level courses will count toward meeting graduation requirements. Credit will be noted as Credit by Exam (CBE with no grade assigned.) No record of unsuccessful attempts at PBP will be maintained in the student's permanent school records.

ACADEMIC LETTER JACKETS

Seniors who have fulfilled or are enrolled in the college preparatory requirements as outlined in the Oklahoma Academic Scholar Program* and whose cumulative (9-11) grade point average is 4.0 at the end of the junior year may be eligible for academic letters and letter jackets. Students receiving the academic letter jacket must have attended Mid-Del Schools at least the previous year.

Site counselors will publish a list of seniors who meet these criteria, and these students will then have the opportunity to apply for this award. Academic letter jackets will be awarded in the fall to give recipients the opportunity to wear the jacket during their senior year of school.

English	4 units (grammar, composition, literature)
Mathematics	3 units (Algebra I, Algebra II and one of the following: Geometry, Trigonometry, Pre-calculus, Algebra III, or Calculus) One unit for the mathematics requirement may be completed prior to the 9th grade.
Science	3 units (Biology I, Biology II, Chemistry I, Chemistry II, Physical Science, Botany, Zoology, Physics, Anatomy/Physiology)
Social Studies	3 credits (Oklahoma History, American History, World History, Government, Sociology, Psychology, Economics, Anthropology, Geography) or a combination of 4 credits of social studies and 4 credits of the same foreign language.

LIBRARY SERVICES

Each of you is encouraged to utilize our fine library and its services. Books are available to be checked out by you during the school year. Care should be taken to return books on or before their due date in order to avoid paying a fine as well as providing the book for another student's use.

CAFETERIA

The school cafeteria is maintained as a vital part of the total health program of the school. To encourage good nutrition, a well—balanced lunch is offered at a reasonable price. (Student \$2.60, Adult \$3.50) Students may also purchase food on campus from outside vendors at reasonable prices. Breakfast will also be available — Student \$1.70 - Adult \$1.90.

The lunchroom management and your fellow students need your assistance in following the simple rules

below to assure a clean and orderly lunchroom:

1. Deposit all lunch litter in the trash.
2. Leave the table and the floor around you in a clean condition.
3. No running, playing or loud talking.
4. Students are subject to lunch detention and lose privileges to the lunch room.
5. Students are not permitted to give their lunch numbers to another student. This includes free and reduced lunch students.
6. Lunch numbers can only be used once for breakfast and once for lunch.

Violators of these rules may lose their lunchroom privileges.

ASSEMBLIES

Assemblies are scheduled as part of the curriculum for educational and entertaining experiences. They provide an opportunity for students to learn audience behavior. Regardless what type program is being presented the audience (or students) are expected to be respectful and appreciative. Loud disruptive behavior is discourteous and disturbing and will not be tolerated. Yelling is appropriate only at pep assemblies. If a student has a financial hold, he/she will not be allowed to buy a ticket to attend. If a student is on the ineligibility lists, they will not be allowed to go to the assembly.

HALL PASSES

Students are not permitted in the halls during class period without a hall pass from an authorized staff member or are accompanied by a teacher.

HALL POSTERS

All posters or signs must be approved by the Senior principal before being placed in the building. Removal of the posters will be the responsibility of the organization that put them up. Commercial advertisements are not permitted.

FLOWERS, BALLOONS, OR GIFT DELIVERY

Flowers, balloons or gifts will not be accepted from any individual or florist for delivery to a student attending Del City High School. They cannot be left in the offices for students to come pick up.

CELLULAR TELEPHONES, OR ELECTRONIC DEVICES

The Board of Education promotes an environment for instructional learning that is safe and secure. We recognize the benefits of communications during emergencies; however, the use of cell phones, etc., during instruction time disrupts and interferes with the educational process and will not be tolerated. Therefore, the District establishes the following policy for the use of wireless telecommunication devices, cellular phones, etc.

Students are prohibited from using wireless devices during class. It is the teacher's discretion whether cell phones or other electronic devices may be used in class for instructional purposes.

When it becomes necessary to confiscate such devices, the return of the device shall be subject to District Security Guidelines and applicable legal procedures. Del City High School is not responsible for lost or stolen electronic devices.

Action —

Contact Parent

In School Restriction

Suspension

FIRE AND SECURITY DRILLS

Fire and security drills are required by law and are an important safety precaution. Instructions will be given to each classroom by your teacher. Any student guilty of calling bomb threats to Del City High School will be suspended long-term to the full extent of the law, and the police will be notified.

MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication, a school nurse, principal, or a designated school employee may administer the medication only as follows:

1. A prescription medication may be administered only with written request and permission from the parent or guardian. Prescription medication must be in a container that indicates the authorizing physician's name, the student's name, name and strength of medication and dosage and directions for administration. Small containers labeled for school use may be prepared at the pharmacy and left a school for the duration of the illness.
2. Non-prescription medication will not be administered at school by school personnel.
3. Each school will keep a record of the name of the student to whom medication was administered, the date, the time, what medication was administered, and the name of the person who administered the medication. Medications will be kept in a locked cabinet except medication retained by a student per physician's order. Unused medication will be returned to the parent or guardian only.
4. The school shall keep on file the written authorization of the parent or guardian of the student to administer the prescribed medicine to the student.

5. Students cannot give or sell any type of prescription or non-prescription medicines or drugs to any student.

The parent or guardian of the student is responsible for informing the designated official of any change in medication.

This policy statement will be provided to a parent or guardian upon receipt of a request for long-term administration of medication.

DRUG DOGS

As a precautionary measure to ensure a safe, drug-free environment, drug dogs will periodically be taken throughout the building and parking lots. Drug related offenses will result in disciplinary action, and the police department will be notified.

MAILING LISTS/INSURANCE/AUTOMATED CALLING

If you do not wish to have your name released for mail outs (other than school-related), please notify the appropriate office by the end of the second week of school. Insurance is available to be purchased by parents. Forms are available in the office.

ACTIVITIES

Del City High School has a variety of activities which involve students in the life of the school. You are encouraged to join these activities and become a part of the total school. You will receive from this school only as much as you put into it. The variety of clubs, organizations, and activities give you the opportunity to add growth to the school and yourself. Any inter-district transfer students attending DCHS, but lives in another Mid-Del School attendance area, will be ineligible for one year.

Athletics

Baseball	Golf	Tennis
Basketball	Soccer	Track
Cross Country	Softball	Volleyball (girls)
Football	Swimming	Wrestling

Clubs and Organizations

Academic Team	FCA	SADD
Art Club	FHA	Sr. Exec. Board
Band	Foreign Language Club	Soph. Exec. Board
Cheerleaders	Jr. Exec. Board	Spirit Council
DECA	Library	Student Council
Debate	Mat Maids	Youth Alive
Drama	NHS	Vocal Music
Eagle Talon Newspaper	Pom Pon	Yearbook

EXPECTED BEHAVIOR AT ALL SCHOOL-SPONSORED EVENTS

Students are expected to discipline themselves and demonstrate appropriate behavior at all school-related activities and events at home or away, in such a manner that their behavior will be a credit to the individual, his/her family, the school and the community.

One or more of the following actions or a similar type of action will be taken when a student's behavior is unacceptable:

1. Student conference with the principal or assistant principal
2. Notify and/or confer with parents.
3. Detention before or after school.
4. Special privileges such as attending school-sponsored events or participating in school activities or events revoked.
5. In-School Restriction
6. Suspension

Del City High School students have established a reputation for appropriate behavior, both as spectators and as participants in the areas of sportsmanship, spirit, enthusiasm, attitude, and character. This is a positive factor in our school climate. It is extremely important that students continue to demonstrate the appropriate behavior. Disciplinary actions which affects a student's participation in any extracurricular activities program shall be the responsibility of activity sponsor, building principal and assistant principals.

EAGLE SPORTSMANSHIP

Welcome to Eagle Fieldhouse! We are proud of what our young people learn from participating in athletics. Please abide by a few simple rule and suggestions for conduct.

The Rules: (Violation of the following could result in disciplinary action)

- Do not throw any items onto the floor.
- Do not use obscenities or profanities, especially directed toward players, coaches, referees, or fans.
- "Sucks" is always inappropriate. Avoid insulting or derogatory statements about your opponent.
- Tobacco products are forbidden inside the fieldhouse.
- Electronic cigarettes and/or Vapor devices are forbidden inside the fieldhouse.

The Code:

- Respect your opponent
- Respect yourself
- Use your energy to cheer for and support your team.
- Be a gracious winner and loser.
- Please stay off the gym floor before, during, and after the event.