Dear Parents and Guardians:

As we are planning for returning to school, please know that educating your student in a safe environment is our top priority. Below you will find Felicity-Franklin’s Return to School plan for August, 2020. It is important to understand that this plan is subject to change as the COVID-19 situation continues to develop in Ohio. Here are some of the major points of the plan:

- First day of school **August 24**
- August 24 – 28 staggered start date by grade to be announced by August 7 (similar to a kindergarten staggered start)
- August 31 – May 26, permanent start/stop times to be announced by August 7
- Temperatures taken upon arrival at school
- Face coverings are strongly encouraged for all students in grades 3-12 during the school day
- Face coverings will be required on the bus
- Social distancing in place wherever possible. Classrooms will be arranged to provide the maximum social distancing available based on room size, but 6 feet is not guaranteed.

Please read the entire plan for more details.

We will operate our school year based on this current plan unless Governor DeWine or local agencies close school. In the event this happens, we will shift to remote learning. Remote learning is defined as teacher designed and lead instruction provided remotely. A thorough and detailed remote learning guideline will be available to parents in the near future. For now, the options available to you as a parent are to

- Current Plan – Send your child to school all day, every day
- Enroll in one of the alternative education options listed on Page 2 (you may change this per quarter, depending on your situation)

Please understand that some level of risk will always be present when children and school district employees occupy school facilities. We will promote good hygiene practices, regular handwashing, and frequent use of hand sanitizer.

If it is not your intent for your child to return to school at this time, we ask that you contact your building office no later than August 7th. This will allow us to plan for the number of students returning. Please keep in mind that with the day-to-day changes happening in our current situation, the guidelines below are subject to change. In the event of change, we will notify you as soon as possible. We would like to thank you for your continued patience and support during this extremely difficult time.

David Gibson, Superintendent

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**Cardinal Return to School Guidelines**

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**Current Plan  Attend all day, every day**

**Parent/Guardian Expectations & Information**

- Take student temperature at home each morning and perform a student wellness check.
  - No fever of 100.4 or above in the last 24 hours (without fever reducing medication) symptoms of illness such as a runny nose, cough, fatigue, muscle aches, vomiting, and diarrhea.
  - If a student has a fever or is sick, they MUST stay home.
  - Students arriving at school with a fever or illness will be masked immediately and sent home.
  - No field trips.
  - Send water bottles with student name (no fountains used)

- Delayed start date of **August 24, 2020**, with a modified start and dismissal time adjustment (to be announced).
- Modifications to school routines including, but not limited to, hallway travel, arrival/dismissal patterns, and restroom policies.
- Visitors will be limited into the building for essential business only. Please call ahead. All visitors will be required to wear a mask.
- Talk to your student about respecting social distancing expectations and the rights of others to wear masks.

**Transportation**

- Students are required to wear a face covering on the bus
- Two students per seat, unless from the same household
- Assigned seats with a seating chart
- Bus drivers required to wear mask/shield
- Temperature taken upon arrival at school
- Buses disinfected after each use.
- Buses will board back to front

Walkers/Drop Off-Pick Up

- Temperature taken upon arrival at school
- Parent/student social distancing enforced in the elementary pick up location

**Food Services**

**Grades K-4**

- Breakfast – Eat in cafeteria at assigned seats
- Lunch – Eat in cafeteria at assigned seats. Staggered lunch times to allow for cleaning between groups

**Grades 5-12**

- Breakfast – Grab and go; eat in classrooms
- Lunch – Eat in cafeteria at assigned seats. Staggered lunch times to allow for cleaning between groups

**Classroom/Recess**

- Teachers required to wear mask/shield
- Students in grades 3-12 are strongly encouraged to wear masks, but not required.
- Assigned seating
- Social distancing guidelines enforced
  - A minimum of 3 feet between each desk
  - Restroom/hand washing schedule

- Grades K - 6, staff members will switch rooms, not students.
- Grades 7 – 12 students will disinfect desk upon entering room, use hand sanitizer when leaving.
- All classrooms disinfected each night
- Students will have recess either a) in their classrooms or b) at grade level assigned areas on the playground. Equipment will be disinfected, at a minimum of once per day, and at the end of each school day

**Health/Custodial Services**

- Designated location will be established in each building for sick students to isolate until a parent/guardian can pick up.
- Drinking fountains will not be used

- Additional disinfecting protocols to include, but not limited to:
  - Disinfecting the entire building each day
  - Restrooms will be cleaned a minimum of three times per day.

**Athletics**

- To be determined by OHSAA
Staff or Student Diagnosed with COVID-19

Dealing with COVID-19 Cases – If a staff member or student is diagnosed COVID-19-positive in any Clermont County district, the following steps will be taken:

1. Communication will come from Health Department, not the school district.
2. The school district will cooperate with the Health Department’s work in contact tracing.
3. Quarantine periods will be required of any student who tests positive with COVID-19 and anyone who is determined to have “exposure” as determined by the Health Department, with the lengths of each in accordance with current Orders and guidance.
4. May not return to school for 14 days, or otherwise directed by your physician.

Dealing with Health Issues Not COVID-19-related – If your child is sent home from school due to illness,

- They may not return to school until they have been without a fever for 72 hours.
- If you take your student to the doctor and the doctor gives a diagnosis (and a note) confirming it is not COVID-19, your student may return to school* after being fever free for 24 hours.

*To return to school, the child must be transported to school by a parent and must be checked and cleared for return by a school nurse. When delivering health-related services in each building, separation will be made between sick visits and well visits to the fullest extent possible, ideally in different spaces or if necessary with barriers or partitions.

Commitment to Student Health and Safety

Alternative Education Options

Your student’s health is our top priority. If our current plan does not fit your needs, we would like to provide you with alternative options for you to consider.

- **Grades K-5 To Be Determined** – Our online learning provider with no teacher support. For more information, contact TBD.
- **Grades 6-12 APEX Learning** – Our online learning provider with no teacher support. For more information, contact TBD.
- **Other Electronic Education Services** – Please visit, [www.accreditedschoolsonline.org](http://www.accreditedschoolsonline.org), to review choices that will fit your family’s needs. *Student withdrawals from FFLSD
- **Home School** – For more information, please visit [www.ccesc.org/home-education](http://www.ccesc.org/home-education). *Student withdrawals from FFLSD