



## Phased School Reopening Health and Safety Plan Template

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Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity’s Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity’s Health and Safety Plan must be approved by its governing body and posted on the school entity’s publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity’s public website.

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*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

## **Health and Safety Plan: TUSSEY MOUNTAIN SCHOOL DISTRICT**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

### Type of Reopening

#### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

**Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)**

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 20, 2020**

**Pandemic Coordinator/Team**

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Jerry Shoemake	Administration	Pandemic Coordinator
Denelle Diehl	Administration	Both
Matt McCahan	Administration	Both
Davina Wiczorek	Administration	Both
Wayland Heath	Administration	Both
Roy McCabe	Board Member	Health & Safety Plan Development

<b>Eva Beth Sichko</b>	Teachers	Both
<b>Andrea Watkins</b>	Support Staff	Both
<b>Mat Stoudnour</b>	Parent	Health & Safety Plan Development
<b>Fred Heath</b>	Maintenance Supervisor	Both
<b>Renee Vanaelstyn</b>	Food Service	Both
<b>Jennifer Akers</b>	School Nurse	Both
<b>Kristin Barnett</b>	School Nurse	Both
<b>Lisa Rankin</b>	Business Manager	Both

### Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.

- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

**Cleaning, Sanitizing, Disinfecting, and Ventilation**

**Key Questions**

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	<ul style="list-style-type: none"> <li>• High touch surfaces such as water fountains, sinks, door handles, light switches, stair rails, pencil sharpeners, computers, desktops, chairs, etc. will be cleaned throughout</li> </ul>	<ul style="list-style-type: none"> <li>• High touch surfaces such as water fountains, sinks, door handles, light switches, stair rails, pencil sharpeners, computers, phones, desktops, chairs, etc. will be cleaned throughout the school day.</li> </ul>	Fred Heath (Maintenance Supervisor) & Staff	Cleaning products such as disinfectants, wipes, cleaners, etc.	Y- Maintenance staff will need to be informed of the procedures in this health and safety plan

	<p>the school day and during 21<sup>st</sup> Century afternoon activities.</p> <ul style="list-style-type: none"> <li>• Desks, chairs, and high-touch surfaces cleaned and sanitized frequently throughout the day and during Century 21 afternoon activities.</li> <li>• Shared materials cleaned and sanitized between each use.</li> <li>• Restrooms will be cleaned at regular intervals throughout the school day and during Century 21 afternoon activities.</li> <li>• Classroom, hallways, and restrooms cleaned intensely each evening.</li> <li>• Water fountains will be closed (Students may bring their own water bottles with their name clearly labeled)</li> <li>• Deep cleaning completed on</li> </ul>	<ul style="list-style-type: none"> <li>• Desks, chairs, and high-touch surfaces cleaned and sanitized frequently throughout the day and during 21<sup>st</sup> Century afternoon activities.</li> <li>• Shared materials cleaned and sanitized between each use.</li> <li>• Restrooms will be cleaned at regular intervals throughout the school day and during Century 21 afternoon activities.</li> <li>• Water fountains will be closed (Students may bring their own water bottles with their name clearly labeled)</li> <li>• Classrooms, hallways, and restrooms cleaned intensely each evening.</li> </ul>			
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	Wednesday and Saturday.				
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	<ul style="list-style-type: none"> <li>• Hand Sanitizer Stations will be placed at entrance points and throughout hallways.</li> <li>• Students should sanitize hands at hand sanitizer station upon entry.</li> <li>• Hand Sanitizer will be available to students in each classroom.</li> </ul>	<ul style="list-style-type: none"> <li>• Hand Sanitizer Stations will be placed at entrance points and throughout hallways.</li> <li>• Students should sanitize hands at hand sanitizer station upon entry.</li> <li>• Hand Sanitizer will be available to students in each classroom.</li> </ul>	Fred Heath (Maintenance Supervisor) & Staff	Hand sanitizer, dispensers	Y- See above

### Social Distancing and Other Safety Protocols

#### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* <b>Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<ul style="list-style-type: none"> <li>Students will be seated at individual desks (rather than tables)</li> <li>Physical distancing procedures will be in place.</li> <li>Student seating will all face the same direction, whenever possible</li> </ul>	<ul style="list-style-type: none"> <li>Students will be seated at individual desks (rather than tables) to promote physical distancing as much as possible.</li> <li>Student seating will all face the same direction and will be separated as much as possible.</li> </ul>	<p>Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals) &amp; Classroom Teachers</p>	<p>Some classrooms may need student desks, rather than tables</p>	<p>Y- Teachers will need to be informed of the procedures in this plan</p> <p>Y – 21<sup>st</sup> Century and After3 Coordinators and aides will need to be informed of the procedures in this plan</p>
<p>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate</b></p>	<ul style="list-style-type: none"> <li>Students will eat in the cafeteria, if feasible, with physical distancing in place.</li> <li>If the cafeteria is not feasible, meals will be delivered to each classroom to further</li> </ul>	<ul style="list-style-type: none"> <li>One grade level at a time will eat in the cafeteria. Physical distancing in the cafeteria will take place as much as possible (Elementary).</li> </ul>	<p>Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)-Scheduling</p> <p>Lunch Monitors-Enforcement</p>	<p>N/A</p>	<p>Y- Teachers will need to be informed of the procedures in this plan</p>

<p><b>settings such as classrooms</b></p>	<p>promote physical distancing.</p> <ul style="list-style-type: none"> <li>• Additional lunch period will be added at the Middle/ High School</li> <li>• Food/Drink Sharing Prohibited.</li> </ul>	<ul style="list-style-type: none"> <li>• Students will be seated on only one side of the table (Elementary).</li> <li>• Food/Drink Sharing Prohibited.</li> </ul>			<p>Y –21<sup>st</sup> Century and After3 Coordinators and aides will need to be informed of the procedures in this plan</p>
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<ul style="list-style-type: none"> <li>• Restroom and hand washing breaks will be scheduled multiple times throughout each day.</li> <li>• Classrooms will have scheduled times for group restroom breaks to limit the amount of traffic in hallways at a given time.</li> <li>• Restroom use will be limited to three students at one time.</li> <li>• Students must wash/sanitize hands prior to eating meals or snacks.</li> <li>• Students must sanitize hands upon entry to the building, before meals, after recess,</li> </ul>	<ul style="list-style-type: none"> <li>• Restroom and hand washing breaks will be scheduled multiple times throughout each day.</li> <li>• Classrooms will have scheduled times for group restroom breaks to limit the amount of traffic in hallways at a given time.</li> <li>• Restroom use will be limited to five students at one time.</li> <li>• Students must wash/sanitize hands prior to eating meals or snacks.</li> <li>• Students must sanitize hands upon entry to the building, before meals, after recess, and when boarding a bus.</li> <li>• Restrooms will be cleaned at regular</li> </ul>	<p>Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)- Scheduling</p> <p>Classroom Teachers- Remind students and supervise restroom breaks</p>	<p>N/A</p>	<p>Y- Teachers will need to be informed of the procedures in this plan</p> <p>Y – 21<sup>st</sup> Century and After3 Coordinators and aides will need to be informed of the procedures in this plan</p>

	<p>and when boarding a bus.</p> <ul style="list-style-type: none"> <li>Restrooms will be cleaned at regular intervals throughout the school day.</li> <li>Staff must wash/sanitize hands frequently throughout the day.</li> <li>Teachers and staff will instruct/ offer frequent reminders to students throughout the day for proper hygiene</li> </ul>	<p>intervals throughout the school day.</p> <ul style="list-style-type: none"> <li>Staff must wash/sanitize hands frequently throughout the day.</li> <li>Teachers and staff will instruct/ offer frequent reminders to students throughout the day for proper hygiene</li> </ul>			
<p>* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<ul style="list-style-type: none"> <li>Hygiene signage posted throughout buildings</li> <li>Additional sanitizing stations to be installed in high traffic areas</li> </ul>	<ul style="list-style-type: none"> <li>Hygiene signage posted throughout buildings</li> <li>Additional sanitizing stations to be installed in high traffic areas</li> </ul>	<p>Fred Heath (Maintenance Supervisor &amp; Staff)</p>	<p>Hand Hygiene &amp; COVID-19 Prevention Signage</p>	
<p>* <b>Identifying and restricting non-essential visitors and volunteers</b></p>	<ul style="list-style-type: none"> <li>Visits to the building should be extremely limited.</li> <li>Call ahead if something is needed.</li> </ul>	<ul style="list-style-type: none"> <li>Visits to the building should be limited.</li> <li>Phone calls, rather than in person visits are encouraged.</li> </ul>	<p>Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); &amp; Wayland Heath, Davina Wiczorek, Matt McCahan</p>	<p>N/A</p>	<p>Y-Educate both Community &amp; Office Staff of new procedures</p>

	<ul style="list-style-type: none"> <li>• Visitors must wear a mask when visiting the building.</li> <li>• Meetings and other business will be handled by appointment only.</li> </ul>	<ul style="list-style-type: none"> <li>• Visitors must wear a mask when visiting the building</li> </ul>	(Building Principals)- Develop Policies & Procedures		
<p><b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p>	<ul style="list-style-type: none"> <li>• Recess will continue as scheduled.</li> <li>• Playground equipment will be closed.</li> <li>• Sharing of toys prohibited.</li> <li>• Students must sanitize hands before and after recess.</li> <li>• Students will continue to participate in Specials' classes (such as physical education).</li> <li>• Limited sharing of materials between classes.</li> <li>• Materials that are shared will be cleaned/sanitized between use.</li> <li>• Student athletes will use personal</li> </ul>	<p>Recess will continue as scheduled.</p> <ul style="list-style-type: none"> <li>• Playground equipment will be open.</li> <li>• Sharing of toys will be discouraged.</li> <li>• Students must wash/sanitize hands before and after recess.</li> <li>• Students will continue to participate in Specials' classes (such as physical education)</li> <li>• Materials will be cleaned/sanitized between use.</li> <li>• Student athletes will use personal hydration, rather than coolers or water fountains</li> <li>• Showers are closed</li> </ul>	<p>Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); &amp; Wayland Heath, Davina Wiczorek, Matt McCahan (Building Principals)- Develop Policies &amp; Procedures</p> <p>Fred Heath (Maintenance Supervisor) &amp; Staff- Clean and sanitize equipment</p>	Cleaning & Sanitation Supplies	Y-Educate both Community & Staff of new procedures

	<p>hydration, rather than coolers or water fountains</p> <ul style="list-style-type: none"> <li>• Showers are closed</li> </ul>				
<p><b>Limiting the sharing of materials among students</b></p>	<ul style="list-style-type: none"> <li>• Desks and chairs will be wiped down between classes.</li> <li>• Extra precaution taken with sharing materials.</li> <li>• Materials cleaned and sanitized between each use.</li> <li>• Snacks, cupcakes, food items brought from home to be shared with the class will be prohibited. This includes homemade and store-bought items.</li> <li>• Students will not be permitted to bring toys from home to school.</li> <li>• Sharing of food in the cafeteria prohibited</li> <li>• Sharing of toys at recess prohibited</li> </ul>	<ul style="list-style-type: none"> <li>• Students will switch classes, if applicable.</li> <li>• Desks and chairs will be wiped down between classes.</li> <li>• Limited sharing of materials between students.</li> <li>• Materials cleaned and sanitized between each use.</li> <li>• Snacks, cupcakes, food items brought from home to be shared with the class will be prohibited. This includes homemade and store-bought items.</li> <li>• Students will not be permitted to bring toys from home to school.</li> </ul>	<p>Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); &amp; Wayland Heath, Davina Wiczorek, Matt McCahan (Building Principals)- Develop Policies &amp; Procedures</p> <p>Fred Heath (Maintenance Supervisor) &amp; Staff- Clean and sanitize equipment</p>	<p>Cleaning &amp; Sanitation Supplies</p>	<p>Y-Educate both Community &amp; Office Staff of new procedures</p>

		<ul style="list-style-type: none"> <li>• Sharing of food in the cafeteria discouraged</li> <li>• Sharing of toys at recess discouraged</li> </ul>			
<b>Staggering the use of communal spaces and hallways</b>	<ul style="list-style-type: none"> <li>• Blended version of school will be implemented to reduce the number of students in the hallways and communal spaces.</li> <li>• Students split into two groups. Group A attends on Monday – Thursday one week and Group B will attend on Monday – Thursday the following week. Students will work online when not in school. Friday will be dedicated to disinfecting the buildings. Teachers will be available to work with students online and answer questions on Fridays.</li> <li>• Online assignments will be posted online.</li> </ul>	<ul style="list-style-type: none"> <li>• Traditional face-to-face school with health and safety procedures in place.</li> <li>• Schedules will be adapted to encourage physical distancing in communal spaces.</li> </ul>	<p>Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); &amp; Wayland Heath, Davina Wiczorek, Matt McCahan (Building Principals)</p>	<p>Distance learning tools such as chromebooks, learning management systems (Canvas, Seesaw), and additional online learning resources</p>	<p>Y- Teachers will require continuing professional development regarding best practices with regard to online learning</p>

	<ul style="list-style-type: none"> <li>• Group designation determined alphabetically by last name to ensure families stay together Arrangements will be made for families with different last names. <ul style="list-style-type: none"> <li>• Group A: Last names A-J</li> <li>• Group B: Last names K-Z</li> </ul> </li> <li>• Classrooms, facilities, and buses cleaned intensively on Fridays.</li> <li>• Support staff aides will assist teachers and students with the online learning process as their schedule allows.</li> <li>• Teachers, rather than students will switch classes, when feasible and permitted by facilities and schedules.</li> </ul>				
<b>Adjusting transportation schedules and practices to create social</b>	<ul style="list-style-type: none"> <li>• Bus assignments and schedules adjusted to transport half of bus capacity.</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule and bus assignments operate as normal.</li> </ul>	Emily Mervin (Transportation Director)- Adjust bus schedules	N/A	Y- Bus contractors will need to be informed of the health and

<p><b>distance between students</b></p>	<ul style="list-style-type: none"> <li>• As per Governor Wolf's order, all students and staff will be required to wear face coverings unless unable to because of disability or medical condition, which must be documented.</li> <li>• Students sanitize hands when boarding the bus.</li> <li>• Students sit with siblings where feasible.</li> <li>• Students physically distanced throughout the bus.</li> <li>• Bus windows will be opened as weather allows to facilitate ventilation</li> <li>• One student per seat, if possible.</li> <li>• Students will be expected to follow their arranged transportation plan for pickup and drop-off on a daily basis. Changes to transportation plan</li> </ul>	<p>As per Governor Wolf's order, all students and staff will be required to wear face coverings unless unable to because of disability or medical condition, which must be documented</p> <ul style="list-style-type: none"> <li>• Students sanitize hands when boarding the bus.</li> <li>• Students sit with siblings as much as possible.</li> <li>• Students physically distanced throughout the bus as much as possible. Bus windows will be opened as weather allows to facilitate ventilation.</li> <li>• Students will be expected to follow their arranged transportation plan for pickup and drop-off on a daily basis. Changes to transportation plan will only be made for emergencies only.</li> </ul>	<p>Transportation Contractors</p>		<p>safety plan and new district guidelines</p>
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	will only be made for emergencies only.				
<b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b>	<ul style="list-style-type: none"> <li>In the yellow phase, TMSD will adopt a blended learning model and operate a half capacity by staggering student attendance using a mixture of traditional, face-to-face instruction and online/ remote learning.</li> <li>When students are in the building TMSD will continue to use revised schedules and alternate furniture arrangement to encourage physical distancing (as described).</li> </ul>	<ul style="list-style-type: none"> <li>Revised schedules and alternate furniture arrangement to encourage physical distancing (as described).</li> </ul>	Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); & Wayland Heath, Davina Wiczorek, Matt McCahan (Building Principals)	N/A	Y- See above
<b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of</b>	<ul style="list-style-type: none"> <li>TMSD will move to a blended schedule that will stagger student attendance using a mixture of traditional, face-to-face instruction and online/ remote learning.</li> </ul>	<ul style="list-style-type: none"> <li>TMSD will operate its regular hours for all students.</li> <li>TMSD will follow PDE and Dept. of Health guidance on adjusting the school calendar.</li> </ul>	Jerry Shoemake (Superintendent). Denelle Diehl (Director of Education)		

<p><b>operation or modified school-year calendars</b></p>	<ul style="list-style-type: none"> <li>TMSD will follow PDE and Dept. of Health guidance on adjusting the school calendar.</li> </ul>				
<p><b>Other social distancing and safety practices</b></p>	<p>TMSD will consider the following with regard to student attendance to reduce the number of students in the building who may be sick:</p> <ul style="list-style-type: none"> <li>Good attendance is a priority in our district, however students need to stay home if they are sick. Parents are asked to take their child's temperature before coming to school and to keep home any children with a temperature of 100.4 or higher. The reason for their absence must be documented and a note sent to school for the school nurse to review.</li> <li>This will help the school nurse to be able to track and monitor any symptoms that</li> </ul>	<p>TMSD will consider the following with regard to student attendance to reduce the number of students in the building who may be sick:</p> <ul style="list-style-type: none"> <li>Good attendance is a priority in our district, however students need to stay home if they are sick. . Parents are asked to take their child's temperature before coming to school and to keep home any children with a temperature of 100.4 or higher. The reason for their absence must be documented and a note sent to school for the</li> </ul>	<p>Wayland Heath, Davina Wiczorek, Matt McCahan (Building Principals)</p>	<p>N/A</p>	<p>N</p>

	<p>individual students or groups of students may be experiencing.</p> <ul style="list-style-type: none"> <li>• If a note regarding the absence is not received, the absence will be marked as an illegal absence.</li> <li>• Please keep in touch with the school nurse regarding any health issues that your child may be experiencing.</li> </ul>	<p>school nurse to review.</p> <ul style="list-style-type: none"> <li>• This will help the school nurse to be able to track and monitor any symptoms that individual students or groups of students may be experiencing.</li> <li>• If a note regarding the absence is not received, the absence will be marked as an illegal absence.</li> <li>• Please keep in touch with the school nurse regarding any health issues that your child may be experiencing.</li> </ul>			
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## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?

- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Monitoring students and staff for symptoms and history of exposure</b>	<ul style="list-style-type: none"> <li>• Parents and guardians are asked to screen children for symptoms before school each day and keep children with a temperature of 100.4 or higher home</li> <li>• Staff who exhibit a temperature of 100.4</li> </ul>	<ul style="list-style-type: none"> <li>• Parents and guardians must screen children for symptoms before school each day and keep children showing symptoms home</li> <li>• Staff who exhibit a temperature of 100.4 or higher should call in sick</li> </ul>	Parents and Guardians  Staff Members Kristin Barnett & Jen Akers (School Nurses)	Staff Members No-Touch Thermometers	Y-Staff will need to be educated about the this

	<p>or higher should call in sick</p> <ul style="list-style-type: none"> <li>• Staff should monitor and refer any student exhibiting symptoms of an illness to the school nurse for assessment.</li> <li>• Temperature checks will be required for all individuals upon entry to buildings. Students and staff with elevated temperatures will be excluded as per the school's sick day policy.</li> <li>• If a student or staff member becomes sick, with COVID-like symptoms during the school day, he or she will be referred to the school nurses for a COVID risk assessment and sent to the designated isolation areas until they are able to leave school grounds. They</li> </ul>	<ul style="list-style-type: none"> <li>• Staff should monitor and refer any student exhibiting symptoms of an illness to the school nurse for assessment.</li> <li>• Temperature checks will be taken at the discretion of the school nurse for individuals, groups of individuals, or all individuals based on monitoring data. Students and staff with elevated temperatures will be isolated and sent home as per district policy.</li> <li>• If a student or staff member becomes sick, with COVID-like symptoms during the school day, he or she will be referred to the school nurses for a COVID risk assessment and sent to the designated isolation</li> </ul>	<p>21<sup>st</sup> Century Staff and After 3 aides</p>	<p>portion of the health and safety plan, symptoms of COVID, and use of No Touch Thermometers</p>
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	<p>will be required to wear a mask. Any classrooms or common areas in which the person has entered will be disinfected, immediately.</p> <ul style="list-style-type: none"> <li>Maintenance and nursing staff will be asked to wear PPE when dealing with suspected symptoms.</li> </ul>	<p>areas until they are able to leave school grounds. They will be required to wear a mask. Any classrooms or common areas in which the person has entered will be disinfected, immediately.</p> <ul style="list-style-type: none"> <li>Maintenance and nursing staff will be asked to wear PPE when dealing with suspected symptoms.</li> </ul>			
<p>* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<ul style="list-style-type: none"> <li>CDC recommendations &amp; Health Department guidelines regarding quarantining will be in effect</li> <li>When the school nurse suspects a case of COVID during the school day, the affected person will be transported to an isolation room and will be required to wear a mask.</li> </ul>	<ul style="list-style-type: none"> <li>CDC recommendations &amp; Health Department guidelines regarding quarantining will be in effect</li> <li>When the school nurse suspects a case of COVID during the school day, the affected person will be transported to an isolation room and will be required to wear a mask.</li> <li>Students who test positive will have the option</li> </ul>	<p>Kristin Barnett &amp; Jen Akers (School Nurses)</p>	<p>N/A</p>	<p>Y-Staff will need to be informed about procedures in the event of a COVID case with a nexus to the school.</p>

	<ul style="list-style-type: none"> <li>• Students who test positive will have the option of remote learning while they are quarantined</li> <li>• If a COVID case with a nexus to the school is confirmed, the school district will have ongoing communication with local and state health departments regarding contact tracing and other mitigation efforts.</li> </ul>	<p>of remote learning while they are quarantined</p> <ul style="list-style-type: none"> <li>• If a COVID case with a nexus to the school is confirmed, the school district will have ongoing communication with local and state health departments regarding contact tracing and other mitigation efforts.</li> </ul>			
<p>* <b>Returning isolated or quarantined staff, students, or visitors to school</b></p>	<ul style="list-style-type: none"> <li>• Temperature checks will be required of all visitors. Visitors will be asked about health history/ exposure upon entry to the building. (Entry may be denied)</li> <li>• Students or staff may return to face-to-face interactions with a doctor's note, following the recommended quarantine period established by the PA Department of Health</li> </ul>	<ul style="list-style-type: none"> <li>• Visitors will be asked about health history/ exposure upon entry to the building. (Entry may be denied)</li> <li>• Students or staff may return to face-to-face interactions with a doctor's note, following the recommended quarantine period established by the PA Department of Health. Students and staff should report to the nurse's office upon return to school.</li> </ul>	<p>Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); &amp; Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)- Develop Policies &amp; Procedures</p>	N/A	<p>Y-Staff will need to be informed about procedure and how to determine risk factors for visitors</p>

	<ul style="list-style-type: none"> <li>Students and staff should report to the nurse's office upon return to school.</li> </ul>				
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	<ul style="list-style-type: none"> <li>This health and safety plan is predicated upon the Governor's designation of Bedford County's color code status. The community will be educated about the plan's contents using literature and social media, at key intervals throughout the school year</li> <li>The district will also make use of email and the one-call system to communicate important information regarding the school's status and COVID cases</li> </ul>	<ul style="list-style-type: none"> <li>Literature about this health and safety plan will be released to the community using social media, the school website, and one call system upon its release. Questions can be directed to district administrators.</li> </ul>	<p>Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); &amp; Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals</p>	N/A	N
<b>Other monitoring and screening practices</b>	<ul style="list-style-type: none"> <li>Staff and students are asked to self-disclose to the school nurses if they believe they have been exposed to COVID</li> </ul>	<ul style="list-style-type: none"> <li>Staff and students are asked to self-disclose to the school nurses if they believe they have been exposed to COVID</li> </ul>	<p>Kristin Barnett &amp; Jen Akers (School Nurses)</p>	N/A	<p>Y- Staff should be informed of this practice and COVID symptoms</p> <p>21<sup>st</sup> Century and After 3</p>

					Coordinators and aides should be informed of this practice and COVID symptoms
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**Other Considerations for Students and Staff**

**Key Questions**

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

**Summary of Responses to Key Questions:**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Protecting students and staff at higher risk for severe illness</b>	<ul style="list-style-type: none"> <li>• Remote learning is available for any student in the district</li> <li>• Face shields and masks are available to students and staff at higher risks</li> </ul>	<ul style="list-style-type: none"> <li>• Remote learning is available for any student in the district</li> <li>• Face shields and masks are available to students and staff at higher risks</li> </ul>	Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); Sonya Browell (TMSD	EdGenuity , face shields, masks, additional PPE	N

	<ul style="list-style-type: none"> <li>• Strict adherence to sick day policy.</li> <li>• Additional accommodations &amp; protections available upon request</li> </ul>	<p>Strict adherence to sick day policy.</p> <ul style="list-style-type: none"> <li>• Additional accommodations &amp; protections available upon request</li> </ul>	Online Education Coordinator)		
* <b>Use of face coverings (masks or face shields) by all staff</b>	<ul style="list-style-type: none"> <li>• As per Governor Wolf's order, all students and staff will be required to wear face coverings unless unable to because of disability or medical condition.</li> <li>• Masks will be required for visitors.</li> <li>• Masks/ Face Shields will be purchased</li> </ul>	<p>As per Governor Wolf's order, all students and staff will be required to wear face coverings unless unable to because of disability or medical condition</p> <ul style="list-style-type: none"> <li>• Masks will be required for visitors.</li> <li>• Masks/ Face Shields will be purchased</li> </ul>	Fred Heath (Maintenance Supervisor)	Face Shields/ Masks	N
* <b>Use of face coverings (masks or face shields) by older students (as appropriate)</b>	<ul style="list-style-type: none"> <li>• As per Governor Wolf's order, all students and staff will be required to wear face coverings unless unable to because of disability or medical condition.</li> <li>• Masks/ Face Shields will be purchased</li> </ul>	<ul style="list-style-type: none"> <li>• As per Governor Wolf's order, all students and staff will be required to wear face coverings unless unable to because of disability or medical condition.</li> <li>• Masks/ Face Shields will be purchased</li> </ul>	Fred Heath (Maintenance Supervisor)	Face Shields/ Masks	N
<b>Unique safety protocols for students with</b>	<ul style="list-style-type: none"> <li>• Additional accommodations &amp;</li> </ul>	<ul style="list-style-type: none"> <li>• Additional accommodations &amp;</li> </ul>	Jerry Shoemake (Superintendent); Denelle Diehl	N/A	Y- Staff will need to be informed of how to make a request

complex needs or other vulnerable individuals	protections available upon request	protections available upon request	(Director of Education		and what accommodations are available
Strategic deployment of staff					

### Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, Sanitizing & Disinfecting Procedures	Maintenance Staff	Fred Heath/ Supervisor	In Person Presentation	Materials for demonstration; health and safety plan		
Health & Safety Plan Procedures (Physical Distancing, Cafeteria, Dismissal, In The Classroom, Handwashing Curriculum, Options for	Teachers 21 <sup>st</sup> Century and After3 Coordinators and aides	Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); & Wayland Heath, Davina Wiczorek,	Blended Learning (During Inservice)	Copy of the Health and Safety Plan, LMS System, Instructional Videos, Handouts, etc.	August 18, 2020	August 19, 2020

<b>Students/ Staff with Complex Needs)</b>		Matt McCahan (Building Principals)				
<b>Front Office Procedures (Visitors &amp; Bus Notes)</b>	Front Office Staff	Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)	In Person Presentation	Copy of the Health and Safety Plan, Written Procedures		
<b>Transportation Procedures</b>	Bus & Van Contractors	Emily Mervin	In Person Presentation/ Phone Conference	Copy of the Health and Safety Plan, Written Procedures		
<b>COVID &amp; Schools Presentation (Prevention, Recognizing Signs and Symptoms, Using PPE, Nursing Procedures)</b>	Teachers & Staff 21 <sup>st</sup> Century and After3 Coordinators and aides	Kristin Barnett & Jen Ackers (School Nurses)	In Person Presentation(s)/ During Inservice	Handouts	August 18, 2020	August 19 2020
<b>Online Learning</b>	Teachers	Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education); & Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)	Blended Learning (During Inservice)	LMS System, Instructional Videos, Handouts, etc.	August 18, 2020	August 19, 2020

### Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
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<b>Release of Health and Safety Plan</b>	TMSD Community	Jerry Shoemake (Superintendent)	District Website, Social Media, & One Call System	Upon Board Approval of Plan	Available throughout pandemic
<b>Accommodations Request</b>	Medically Complex Students/ Staff	Jerry Shoemake (Superintendent); Denelle Diehl (Director of Education)	District Website & Social Media & One Call System	August 1, 2020	Available throughout pandemic
<b>Online Learning Parent Trainings</b>	Families of Students	Denelle Diehl (Director of Education); & Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)	District Website, Social Media, Handouts, Videos	August 20, 2020	Available throughout pandemic
<b>COVID Alerts</b>	TMSD Community	Jerry Shoemake (Superintendent)	Families to be alerted of phase (green, yellow, red) and other COVID updates such as cases, etc using social media, district website and one call system.	Upon Board Approval of Plan	As deemed necessary throughout pandemic
<b>Continuing Staff Communications &amp; Support</b>	Faculty & Staff	Denelle Diehl (Director of Education); & Wayland Heath, Davina Wieczorek, Matt McCahan (Building Principals)	Continual line of communication between faculty, staff and district administration using TMSD email system	Upon Board Approval of Plan	As pertinent information becomes available throughout pandemic

### Health and Safety Plan Summary: Tussey Mountain School District

**Anticipated Launch Date: July 1, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

## Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<ul style="list-style-type: none"> <li>• High touch surfaces such as water fountains, sinks, door handles, light switches, stair rails, pencil sharpeners, computers, desktops, chairs, etc. will be cleaned throughout the school day.</li> <li>• Desks, chairs, and high-touch surfaces cleaned and sanitized frequently throughout the day.</li> <li>• Shared materials cleaned and sanitized between each use.</li> <li>• Restrooms will be cleaned at regular intervals throughout the school day.</li> <li>• Classroom, hallways, and restrooms cleaned intensely each evening.</li> <li>• Water fountains will be closed (Students may bring their own water bottles with their name clearly labeled)</li> <li>• Deep cleaning completed on Wednesday and Saturday (in the yellow phase)</li> </ul>

## Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p> <p>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Classroom:</p> <ul style="list-style-type: none"> <li>• Students will be seated at individual desks and physical distancing procedures will be in place.</li> <li>• Student seating will all face the same direction and will be separated as much as possible.</li> <li>• Desks, chairs, and high-touch surfaces cleaned and sanitized frequently throughout the day.</li> </ul> <p>Cafeteria:</p> <ul style="list-style-type: none"> <li>• Students will eat in the cafeteria, if feasible, with physical distancing in place.</li> <li>• If the cafeteria is not feasible, meals will be delivered to each classroom to further promote physical distancing.</li> </ul>

\* **Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs**

\* **Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes**

**Limiting the sharing of materials among students**

**Staggering the use of communal spaces and hallways**

**Adjusting transportation schedules and practices to create social distance between students**

**Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students**

**Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars**

**Other social distancing and safety practices**

- Food/Drink Sharing Prohibited.

Snacks:

- Snacks, cupcakes, food items brought from home to be shared with the class will be prohibited. This includes homemade and store-bought items.

Water Fountains:

- Water Fountains Closed.
- Students may bring their own water bottles with their name clearly labeled.

Restrooms/Hand Washing Breaks:

- Restroom and Hand Washing Breaks will be scheduled multiple times throughout each day.
- Classrooms will have scheduled times for group restroom breaks to limit the amount of traffic in hallways at a given time.
- Restroom use will be limited to three students at one time.
- Students must wash/sanitize hands prior to eating meals or snacks.
- Students must sanitize hands upon entry to the building, before meals, after recess, and when boarding a bus.
- Restrooms will be cleaned at regular intervals throughout the school day.
- Staff must wash/sanitize hands frequently throughout the day.
- Increased signage for hand washing

Hand Sanitizer Stations:

- Hand Sanitizer Stations will be placed at entrance points and throughout hallways.
- Students should sanitize hands at hand sanitizer station upon entry.
- Hand Sanitizer will be available to students in each classroom.

Cafeteria:

- Students will eat in the cafeteria, if feasible, with physical distancing in place.
- If the cafeteria is not feasible, meals will be delivered to each classroom to further promote physical distancing.
- Food/Drink Sharing Prohibited.

Recess:

- Recess will continue as scheduled.
- Playground equipment will be open or closed based on designated phase of Bedford County
- Sharing of toys prohibited.
- Students must sanitize hands before and after recess.

Transportation:

- Dependent upon phase, students will be physically distanced as much as possible (half capacity in yellow phase)
- Changes to assigned bus are reserved for emergencies only
- Students are encouraged to use hand sanitizer and sit with siblings on the bus.

Specials:

- Students will continue to participate in Specials' classes.
- Limited sharing of materials between classes.
- Materials that are shared will be cleaned/sanitized between use.
- Teachers may need to go to the classrooms for their lesson rather than students moving in the yellow phase.

\*\*\*In the yellow phase, the Tussey Mountain School District will make use of a blended learning model:

- Students split into two groups. Group A attends on Monday – Thursday one week and Group B will attend on Monday – Thursday the following week. Students will work online when not in school. Friday will be dedicated to disinfecting the buildings. Teachers will be available to work with students online and answer questions on Fridays.
- Online assignments will be posted on Google Classroom.
- Group designation determined alphabetically by last name.
  - Group A: Last names A-J
  - Group B: Last names K-Z
- Classrooms, facilities, and buses cleaned intensively on Fridays
- Support staff aides will assist teachers and students with the online learning process as their schedule allows.

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Monitoring students and staff for symptoms and history of exposure</b></p> <p>* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p>* <b>Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p>	<ul style="list-style-type: none"> <li>• CDC recommendations &amp; Health Department guidelines regarding quarantining will be in effect for confirmed cases with a nexus to the Tussey Mountain School District</li> <li>• Staff interacting with students will monitor for symptoms of COVID and refer to school nurse for assessment</li> <li>• Temperature checks will be required for all individuals upon entry to buildings, in the yellow phase. Elevated temperatures will result in an assessment by school nurses to determine COVID risk.</li> <li>• If a student or staff member becomes sick, with COVID-like symptoms during the school day, he or she will be referred to the school nurses for a COVID risk assessment.</li> <li>• At the nurses' discretion suspected cases of COVID will be sent to designated isolation areas until they are able to leave school grounds. Any classrooms or common areas in which the person has entered will be disinfected, immediately.</li> <li>• Maintenance and nursing staff will be asked to wear PPE.</li> <li>• Students who test positive will have the option of remote learning while they are quarantined.</li> <li>• If a COVID case with a nexus to the school is confirmed, contact tracing and monitoring will occur.</li> <li>• Visitors will be asked about health history/ exposure upon entry to the building. (Entry may be denied)</li> <li>• Students or staff diagnosed with COVID may return to face-to-face interactions with a doctor's note, following the recommended quarantine period established by the Health Department</li> <li>• Students or staff are asked to self-disclose to the school nurse, if they believe they may have been exposed to COVID.</li> <li>• As pertinent information becomes available throughout the pandemic, the TMSD community will be notified using the one-call system, district website and social media.</li> </ul>

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**Other Considerations for Students and Staff**

Requirement(s)	Strategies, Policies and Procedures
* <b>Protecting students and staff at higher risk for severe illness</b>	<ul style="list-style-type: none"> <li>Masks/Shields will be required for staff and students as per Governor Wolf's order.</li> <li>Masks required for visitors.</li> <li>Students or staff with complex needs can make requests for additional accommodations through the Director of Education</li> <li>Online/ remote learning is available at all times</li> </ul>
* <b>Use of face coverings (masks or face shields) by all staff</b>	
* <b>Use of face coverings (masks or face shields) by older students (as appropriate)</b>	
<b>Unique safety protocols for students with complex needs or other vulnerable individuals</b>	
<b>Strategic deployment of staff</b>	

**Health and Safety Plan Governing Body Affirmation Statement**

The Board of Directors/Trustees for **Tussey Mountain School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **June 29, 2020**.

The plan was approved by a vote of:

  7   Yes

  0   No

Affirmed on: **June 29, 2020**

By:

*(Signature\* of Board President)*

James Hodge

*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.