



MINUTES

1. **Regular School Board Meeting** – School Board President Trish Hart called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance. The meeting was held at Kendall Elementary.

Attendance

Board Members: Trish Hart, Brian Kelly, Russ Pfeiffer-Hoyt, Karen Reich and Kelly Zender

Certificated Administrators: Mary Sewright, Bridget Rossman, Susan Gribble and Ian Linterman

Mary Sewright requested to have the Kendall Choir perform before the Good of the Order

Approval of Agenda – Mr. Pfeiffer-Hoyt moved to approve the amended agenda, Mr. Kelly seconded; motion carried, 5-0.

Kendall Elementary Choir (5<sup>th</sup> & 6<sup>th</sup> Grade Students) performed 2 songs led by Kendall Music Teacher, Cindy Henninger!

Good of the Order

- Lynden Tribune: Mt. Baker Rotary – Students of the Month
- MB FFA Floral Club arrangements
- Harmony Computer Lab using Chromebooks
- Mount Baker things that delight Mary after 6 months as Superintendent
  - Relationships staff have with students district wide
  - Great sportsmanship stands out, not just teams but also folks in the stands
  - Kids love of the arts speaks to how great our Arts Program is at Mount Baker
- Key Leaders event
- Upcoming event – Hidden In Plain Sight

2. **Approval of Minutes**

- a. 11/8/2018 – Ms. Reich moved to approve the minutes from 11/8/18, Mr. Pfeiffer-Hoyt seconded; motion carried, 5-0.

3. **Annual Procedures as per Board Policy #1210**

- a. Call for nominations for President of the Board – Mr. Pfeiffer-Hoyt nominated Ms. Reich for President of the Board, Mr. Kelly seconded; motion carried by vote, unanimously carried; Ms. Reich is elected School Board President.
- b. Call for Nominations for Vice President – Mr. Pfeiffer-Hoyt nominated Mr. Kelly for Vice President of the Board, Mr. Zender seconded; motion carried by vote, unanimously carried; Mr. Kelly is elected School Board Vice President.
- c. Designation for WIAA Representative – this position will remain vacant for now.
- d. Designation of Legislative Representative – Mr. Pfeiffer-Hoyt agreed to remain in this role.

4. **Consent Agenda** – Mr. Pfeiffer-Hoyt moved to approve the consent agenda, Mr. Zender seconded; motion carried, 5-0.

- a. Personnel Actions
- b. Surplus Personal Property; none at this meeting.
- c. Purchases over \$7,500.00
  - i. Senden Center; \$18,000.00
  - ii. Imagine Learning; \$37,975.00
  - iii. Wiztronics Inc; \$11,172.79
  - iv. Wright National Flood Insurance; \$26,650.00
  - v. ESD 189; \$15,000.00
  - vi. Educational Student Tours; \$57,900.00
  - vii. Star Rentals; \$10,687.25
  - viii. CDW Government; \$10,088.97
  - ix. Clean Water Services; \$9,222.50
  - x. Mt Baker Mechanical Contractors; \$19,204.50

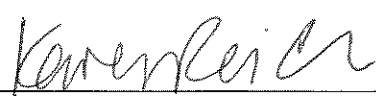
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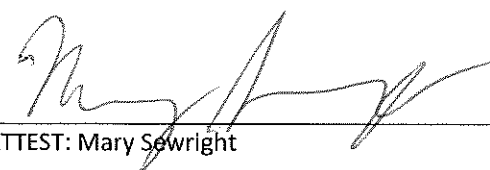
- d. Overnight Trips
    - i. March 1-2, 2019 – Forestry CDE; Toutle Lake/Longview
    - ii. April 11-12, 2019 – State Ag Mech CDE; Yakima
    - iii. April 18-19, 2019 – NCW Forestry CDE; Wenatchee
    - iv. April 24-26, 2019 – State Forestry CDE; Chewelah
    - v. May 1-4, 2019 – Annual JH California Trip
    - vi. May 8-12, 2019 – State FFA Convention; Pullman
    - vii. May 30 – June 1, 2019 – Puget Sound Jr. Livestock; Skagit County Fairgrounds
    - viii. August 11-18, 2019 – NWWF; Lynden
  - e. Approval of Accounts Payable for 11/30/18 and 12/15/18; Payroll for 11/30/18 – Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this day, December 13, 2018 the Board by a unanimous vote does approve the payment of those vouchers included in the above list and further described as follows: Vouchers 34996 through 35117 in the total amount of \$243,149.33, and vouchers 35147 through 35316 in the total amount of \$273,876.68, and vouchers 35317 through 35319 in the total amount of \$331.24.
5. Presentation
- a. Kendall Presentation by Susan Gribble: Whatcom Land Trust – Promoting Stewardship. In 2001 land was donated to the Whatcom Land Trust by the Harrison Family (5+ acres, Coho Salmon, Great Blue Herons, and Bald Eagles). In 2004 the Nooksack Salmon Enhancement Association planted a variety of native trees. Whatcom Land Trust contacted Kendall in 2014 and Bev Siegele began working with WLT to secure funding for land improvement and access to the property. In 2018 partnered planting work parties with Kendall students which promotes stewardship, team work, building community and cooperation with additional work to be done in 2019.
6. Information from Board Members
- a. 60 minutes segment on students and screen time effects on the brain
  - b. WSSDA Annual Conference
  - c. MBSD Architectural Service RFQ Review
  - d. MBSD WA State Auditor Entrance Interview
  - e. Board of Natural Resources Meeting
  - f. Public Lands Commissioner Meeting
  - g. Superintendent of Public Instruction Meeting
  - h. MB FFA Forestry Team Presentation
  - i. Kendall School Visit
  - j. Chris Rykdal local presentation
7. Information from Audience; none at this meeting.
8. Action Items
- a. Pacific Mobile Structures Contract – Ms. Hart moved to approve the Contract, Mr. Pfeiffer-Hoyt seconded; motion carried, 5-0.
  - b. KCDA Purchase Order; \$243,762.98 – Ms. Hart moved to approve the PO, Mr. Pfeiffer-Hoyt seconded; motion carried, 5-0.
  - c. Mobile Armored Memorandum of Agreement – Mr. Kelly moved to approve the MOA, Mr. Zender seconded; motion carried, 5-0.
  - d. WECU Donation to Kendall; \$1000 – Mr. Kelly moved to approve the donation, Mr. Hart seconded; motion carried, 5-0.
  - e. Bellingham School District Agreement – Special Education Services – Mr. Pfeiffer-Hoyt moved to approve the agreement, Mr. Kelly seconded; motion carried, 5-0.
  - f. Bellingham School District Consortium Partner Agreement – Mr. Pfeiffer-Hoyt moved to approve the agreement, Ms. Hart seconded; motion carried, 5-0.
  - g. Kendall PTA Donation; \$3000 – Mr. Pfeiffer-Hoyt moved to approve the donation, Mr. Kelly seconded; motion carried, 5-0.



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- h. ProCare Client Services Agreement – Mr. Pfeiffer-Hoyt moved to approve the agreement, Ms. Hart seconded; motion carried, 5-0.
  - i. Selection of an Architecture Firm – Ms. Hart moved to approve Rolluda Architecture as the Architecture Firm, Mr. Kelly seconded; motion carried, 5-0.
  - j. WSIPC Interlocal Agreement – Mr. Pfeiffer-Hoyt moved to approve the Agreement, Mr. Zender seconded; motion carried, 5-0.
  - k. Interlocal Agreement between Bellingham and Mount Baker – Mr. Pfeiffer-Hoyt moved to approve the Agreement, Ms. Hart seconded; motion carried, 5-0.
  - l. Pacifica Law Group Agreement – Mr. Pfeiffer-Hoyt moved to approve the Agreement, Ms. Hart seconded; motion carried, 5-0.
9. Policy
- a. MB Policy 5406 Leave Sharing – approved for 1<sup>st</sup> reading.
  - b. MB Policy 6220 Bid or Proposal Requirements; 2<sup>nd</sup> reading – Mr. Pfeiffer-Hoyt moved to approve Policy 6220 for 2<sup>nd</sup> and final reading with updates section 1.B. on page 2 (~~explaining the factual basis for the ...~~ to recording the factual circumstance leading to the...), Mr. Kelly seconded; motion carried, 5-0.
  - c. MB Policy / Procedure 6100 - Annual Review – Policy approved for annual review.
10. Reports
- a. Business Manager’s Report
    - i. Current Budget Report
    - ii. Safety Update
  - b. Superintendent’s Report
    - i. Capital Update
    - ii. National Board Teachers
    - iii. Administrator meetings and book study
    - iv. Early Learning
11. Meeting(s) schedule – *Regular meetings are held at 6:00 p.m. on the second Thursday and 8:30 a.m. on the fourth Thursday of each month in the District Office unless otherwise noted.*
- a. Regular Meetings
    - i. Agenda and Work Session schedule
    - ii. Thursday, January 10, 2019 @ 6:00 p.m. at MBJH Library
    - iii. Thursday, January 24, 2019 @ 8:30 a.m. in the District Office
  - b. Special Meetings & Work Sessions
12. At 8:30 Ms. Reich recessed the meeting to sign documents and then go into Executive Session at 8:45 for one legal issue estimated to last 15 minutes.
13. Executive Session
- a. Personnel Issues (RCW 42.30.110:g); none this meeting.
  - b. Legal Issues (RCW 42.30.110:i); one this meeting.
  - c. Acquisition of Real Estate (RCW 42.30.110:c); none this meeting.
  - d. Publicly Bid Contracts (RCW 42.30.110:d); none this meeting.
  - e. Bargaining Update (RCW 42.30.140); none this meeting.
14. At 9:00 p.m. Ms. Reich adjourned the meeting.

  
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Karen Reich, President

  
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ATTEST: Mary Sewright

