

**Andover Central School
Board of Education Meeting
June 27, 2022 – 6:00 PM
Room 143**

A. Call to Order at _____

B. Pledge of Allegiance

C. Superintendent's Report

D. Public Comments – The Board of Education invites public comments in Open Forum at this time. Each individual speaker is allotted 3 minutes. The Board is here to listen to your comments or concerns. The public comment period is not designed to be a discussion, so please do not expect The Board to respond to your comments, concerns or questions tonight. If need be, The Board may follow up with you during the week, at a future meeting, have the proper staff member get back to you at the appropriate time, or just listen carefully and value your input.

E. Presentations –

- (1). Curriculum Committee Presentation with Kathryn Slavinski to include AERO SCUBA Course, 6th Grade Spanish and Into Math K-5

F. Board Dialogue/Information –

F1. Extracurricular Activities Reconciliation – April 2022 and May 2022

F2. Policy 1210 – Board Members: Nomination and Election

G. Consent Agenda – New Business Resolutions

G1. Accept the amended Engagement Letter for Year Ended June 30, 2022 from Mengel Metzger Barr & Co. LLP, Certified Public Accountants accepted on May 5, 2022 to include Single Audit.

G2. Approve to add Employer Contributions to the Andover Central School District 403(b) Plan with PenServ Plan Services, Inc.

G3. BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

- (1). The firm of Bernard P Donegan, Inc., is hereby designated Municipal Advisor to the Andover Central School District.
- (2). Said firm shall be compensated for its services to be rendered in accordance with its letter of service dated April 8, 2022.
- (3). The President of the Board of Education is hereby authorized to execute and deliver said letter of services.
- (4). This resolution shall take effect immediately.

G4. BE IT RESOLVED, upon the recommendation of the Superintendent that the Board of Education of Andover Central School creates one full-time competitive class civil service position of Extended School Day Project Director. Special job requirements shall include those requirements set forth in the Civil Service Job Description including NYSED fingerprint clearance and a minimum of three (3) years of experience in program administration or management experience.

G5. Approve the terms of the Memorandum of Agreement between the Andover Central School District and the Andover Teachers' Association as presented to the board, which provides for the Association and District to waive timeliness for submission to arbitration in the matter of the Association's March 28, 2022 Grievance.

Motion _____ Second _____ Yes _____ No _____

H. Consent Agenda – Certified Personnel Resolutions

H1. Authorize the Superintendent to sign the Terms and Conditions of Employment between the Andover Central School District and Molly S. Turner, Principal, commencing July 1, 2022 to June 30, 2025.

- H2. Accept the **amended resignation of Doris Dunham, Elementary Teacher, to be effective August 31, 2022.**
- H3. Accept the **amended resignation of Alyssa Potter, Guidance Counselor, to be effective August 31, 2022.**
- H4. Accept the **resignation of Thomas Franclemont, Special Education Teacher, effective June 30, 2022.**
- H5. BE IT RESOLVED that the Board of Education of the Andover Central School District hereby accepts the recommendation of the Superintendent to conditionally appoint **Sonya Hoaglin to a four (4) year probationary appointment as an Elementary Special Education Teacher in the Special Education tenure area,** (pending completion of the edTPA requirement), commencing on September 1, 2022 and ending August 31, 2026, contingent upon satisfactory compliance with Education Law 3012-d, at a salary of Step 1 (\$45,000) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement.
- H6. Authorize the Superintendent to sign the **Terms and Conditions of Employment Agreement between the Andover Central School District and Kimberly D. Fanton, Extended School Day Project Director,** for the 2022-2023 school year in accordance with Civil Service Rules and subject to a one (1) year probationary period. The probationary period commences July 1, 2022 and ends on June 30, 2023.
- H7. Appoint the following as **Summer 2022 SOAR Teachers** to be paid at the rate of \$26.00 per hour:
Jamie Weeks
Dawn Burdick
Alyssa Potter
Alexis Wight

Motion _____ Second _____ Yes _____ No _____

I. Consent Agenda – Other Personnel Resolutions

- I1. Appoint **Sarah Whitesell as a Full-time Cleaner, effective July 1, 2022.** The pay will be at Step 3 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement.
- I2. Appoint **Lori Clarke as a Summer 2022 Bus Attendant effective July 1, 2022.** The pay will be at Step 9 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement.

- I3. Appoint Ashley Ordway as a Part-time 21st Century Summer 2022 Program Aide effective July 1, 2022. The pay will be at Step 2 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement.**
- I4. Appoint James Joyce as a volunteer Summer 2022 SOAR Program Coach.**
- I5. Appoint Carol VanBuskirk as a Substitute Summer 2022 SOAR Program Aide at the rate of \$13.20 per hour.**
- I6. Appoint Grady Terhune as a Part-time 21st Century Afterschool Program Aide for the 2022-2023 school year. The pay will be at Grade 2, Step 2 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement.**
- I7. Appoint Gabriel Grossman as a Part-time 21st Century Afterschool Program Aide for the 2022-2023 school year. The pay will be at Grade 2, Step 2 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement.**
- I8. Appoint Karissa Ordiway as a Full-time 21st Century Afterschool Program Aide for the 2022-2023 school year. The pay will be at Grade 2, Step 2 in accordance with the current Andover Educational Support Personnel Association Collective Bargaining Agreement.**
- I9. Appoint Carol Richmond as a Substitute Cook/Manager at the rate of \$30.00 per hour.**
- I10. Appoint the following as 21st Century Summer 2022 Lifeguards at the rate of \$15.00 per hour:**
Gabriel Grossman
Karissa Ordiway
Emily Hills
Destiny Workman
Brynne Hunt (pending fingerprint clearance)
- I11. Appoint the following Summer 2022 Student Cleaners at the current New York State Minimum Wage rate:**
Brody Carlin
Kohler Niedermaier
Louis Simon
Gabrielle Terhune
Caroline Walker
Emily Hills

Motion _____ Second _____ Yes _____ No _____

J. Consent Agenda - Educational Resolutions

- J1.** Approve the **CPSE Committee Recommendations** dated May 26, 2022.
- J2.** Approve the **CSE Subcommittee Recommendations** dated May 19, June 10, and June 13, 2022.
- J3.** Approve the **6th Grade Spanish Course for the 2022-2023 school year.**
- J4.** Approve the **AERO SCUBA Course for the 2022-2023 school year.**
- J5.** Approve the **Into Math K-5 Program for the 2022-2023 school year.**

Motion _____ Second _____ Yes _____ No _____

K. Consent Agenda – Policy & Regulations - NONE

L. Consent Agenda – Other Business Resolutions

- L1.** Approve the following Board of Education Meeting Minutes:

June 6, 2022 - Regular Board of Education Meeting “Celebration of Service”
June 8, 2022 – Special Meeting “Response to Grievance Hearing”

- L2.** Approve the following **Warrant Reports:**

Check Warrant Report for **A – 56: May 16 - 31, 2022**
Check Warrant Report for **HM21CO – 8: May 16 – 31, 2022**
Check Warrant Report for **A - 59: June 1 - 15, 2022**
Check Warrant Report for **HM18 - 6: June 1 - 15, 2022**

- L3.** Approve to declare the following items as **Obsolete:**

Delta Wood Shaper Model No. 43375 Serial No. 90L03191 (to be sold)
Dewalt Scroll Saw Model No. DW788 Serial No. 86314 (broken)
40’ Steel Cargo Container (orange)
40’ Steel Cargo Container (brown)

- L4.** Approve the **Gallagher Bassett Services Insurance Recovery and increase the budget in the amount of \$1,795.00 and authorize the use of funds for the repair of the loading dock.**

- L5. Upon the recommendation of the Superintendent, to approve to fund the Capital Improvements Reserve Fund 2022 in an amount not to exceed \$2,500,000.00 for the fiscal year from the unappropriated fund balance as of June 30, 2022.**
- L6. Upon the recommendation of the Superintendent, to approve to fund the Retirement Contribution Reserve Sub-Fund in an amount not to exceed 2% of the salaries of all TRS members paid during the preceding fiscal year from the unappropriated fund balance as of June 30, 2022.**
- L7. Accept the online bid for the 40' Steel Cargo Container (orange) in the amount of \$3,700.00.**
- L8. Accept the online bid for the 40' Steel Cargo Container (brown) in the amount of \$3,450.00.**
- L9. Approve the Treasurer's Report for the month ending March 31, 2022.**

Motion _____ Second _____ Yes _____ No _____

M. Items removed from Consent Agenda

N. Adjourn at _____.

Motion _____ Second _____ Yes _____ No _____



ANDOVER CENTRAL SCHOOL DISTRICT

Academics • Character • Success

Curriculum Committee BOE Presentation 6/27/22

**Kathryn Slavinski
Curriculum Committee Chair**



ANDOVER CENTRAL SCHOOL DISTRICT

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Committee Members:

Members:

Kathryn Slavinski, Curriculum Committee Chair

Molly Turner, Principal

Sean Reilly, High School Math Teacher

Tim Demster, High School Science Teacher

Cortney Andrus, Elementary Reading Teacher

Jamie Weeks, Elementary Reading Teacher

Allison White, Elementary Special Education Teacher



Purpose & Rationale of Curriculum Committee

Purpose:

The Curriculum Committee's primary purpose is to support the academic achievement of all students by providing input on the phases of curriculum development, review, and revision.

Rationale:

A strong Curriculum Committee is vital to the success and growth of Andover CSD. A high-functioning committee presents an arena for teachers and administrators to discuss new and perhaps better ways to increase student achievement. It is a venue to combine ideas and research new curricula and literature to make changes that have an impact on student learning and achievement. Members promote academic achievement by evaluating and recommending curriculum options to the School Board.



Responsibilities of the Curriculum Committee

- Identify the need for curricular review and revision
- Review current educational trends and research
- Review and advise on instructional practices and approaches to curriculum
- Review existing instructional resources (physical and digital)
- Advise on implementation and communication plans
- Inform constituent groups about curriculum changes as outlined by the district need



Requirements for a New Course Proposal

- Rationale for Course
- Course Description
- Course Goals
- Course
- Content Objectives
- Topical Outline
- Instructional Strategies
- Outside Agreements
- Instructional Resources
- Textbook or Software Adoption Information



Process of Proposals

1. New courses, programs, and/or texts application/proposals are turned into the Principal.
2. The proposals are then brought to the Curriculum Committee for review.
3. The teacher will present the rationale and proposal to the committee
4. The committee reviews all the information and decides if anything else is needed or changes need to be made.
5. If all is well and complete, the proposal moves on to the next steps:
 - Budget process
 - Curriculum Writing
 - BOE approval



ANDOVER CENTRAL SCHOOL DISTRICT

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AERO SCUBA Curriculum & New Course Proposal

Presented By:

Dakota Whitesell, High School Science Teacher



ANDOVER CENTRAL SCHOOL DISTRICT

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Proposed Course

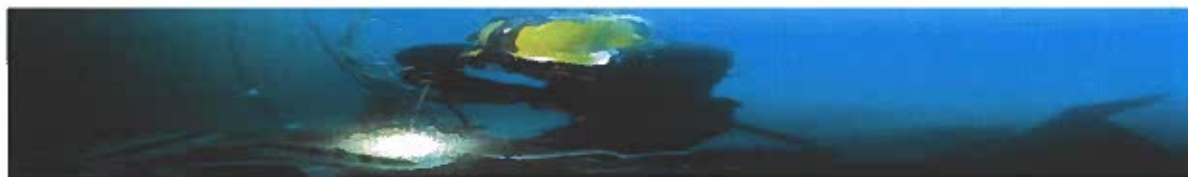
- Full- year course
- Offered to juniors and seniors.
- This course would be offered for a science credit.





Rationale For Proposed Course

- SCUBA is an activity that combines concepts found in all phases of science we offer at Andover.
- This class would allow students to explore ecology through an incredibly popular activity that fits perfectly into the science curriculum we offer at Andover.
- **Having a SCUBA certification also opens the door for more career opportunities (i.e. underwater welding, aquarium workers, search & rescue, military diving branches, DEC Officer, marine biologists)**



Andover's Mission Statement



The mission of the Andover Central School System is to inspire within all the desire to learn, to succeed, and to expand the horizon for each individual. Our school will be a safe teaching community, which celebrates our achievements and encourages active partnerships with families and the entire community. We will empower our students to embrace the challenges as worthy citizens in our American society of representative democracy.



Relation to Mission Statement

- SCUBA diving is a culmination of many different branches of science, while also being an incredibly popular hobby worldwide.

- Speaking from experience once someone learns the basics of diving, they begin desiring learning (and diving) more.

- With different careers utilizing a SCUBA certification, it would “expand the horizon” of our students providing them training to use in the real world.

- It would also provide the students with “real world” ecology lessons that they could use in higher education.



6th Grade Spanish New Course Proposal

Taught by: Kerry Kautzmann from Alfred University



Project-Based Learning Activities

1. Design and label a school
2. Replicate flags of Spanish speaking countries and explain the colors and meaning
3. Create and explain a Family Tree
4. Demonstrate how to play a favorite activity



Units of Study

- Colores
- Familia
- ¿Quién soy yo?
- Actividades
- Comida
- Amigos
- Escuela

All Units are connected to themes and topics.

<http://www.nysed.gov/common/nysed/files/programs/world-languages/nys-wl-themes-and-topics-2021.pdf>



Rationale for 6th Grade Spanish

- Introduce foundational skills and abilities
- Obtain background knowledge for following years of study
- Better prepare of achieving Check point A by the end of 8th grade
- Have deeper understanding of language function



Middle School Spanish Progression

6th Grade	7th Grade	8th Grade
<ul style="list-style-type: none">• Learn high frequency terms and phrases• Learn to communicate about oneself in the present tense	<ul style="list-style-type: none">• Continue with high frequency terms and phrases• Introduce new vocabulary and phrases• Communicate about others and oneself in the present tense and simple future	<ul style="list-style-type: none">• Communicate in the present, past and simple future about familiar topics• Learn to explain rational for preferences in life



ANDOVER CENTRAL SCHOOL DISTRICT

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Into Math K-5 Math Program Proposal

**Presented By: Kathryn Slavinski,
Director of Curriculum, Instruction and Assistant Superintendent**



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Elementary Math Team

Members:

Devon Dray - PK

Molly Mattison -K

Laura Cone - 1st

Alexis Wight - 2nd

Allison White - Elementary 12.1.1

Melissa Mowrer - 3rd

Doris Dunham - 4th

Maci Lloyd - 5th

Gretta Howland -6th

Jarrold Shafer - 7th & 8th Math

Doreen Taylor - Math AIS

Cheri Drake - Math AIS

Molly Turner, Principal

Kathryn Slavinski, Director of Curriculum, Instruction and Assistant Superintendent



Programs & Materials Reviewed

Date	Program
Current Curriculum	NYS Math Modules
4/25/22	Into Math
4/26/22	Math Expressions
5/10/22	Stepping Stones
5/17/22	iReady Math
5/24/22	Singapore Math
5/31/22	Math Committee Deliberation & Vote
6/27/22	BOE Meeting for Approval



Program Overview

- Aligned to NYS Next Generation Math Standards
- Online Data Analysis/Collection as well as immediate scoring feedback for formative & summative assessments
- Teacher Center for resources, support and materials
- Lessons provide:
 - Explicit Instruction
 - Differentiation for individualized instruction
 - Checking for Understanding
 - Learning Targets and Objectives
 - Learning Scales
 - Provides for Center-Based Learning
 - Lesson closures wrap-ups



Program Overview - continued

- Family Support Component - "The Family Room"
- Social Emotional Component
- Compatible to Google Classroom
- Teachers can see ALL grade level materials
- Vertically aligned across the elementary grade levels
- "On Spot" videos to enhance learning



What Makes Into Math stand out above the rest?

- Conceptual understanding approach
 - Students learn the "why" behind the "how"
- Reinforces understanding with procedural practice

The Learning Arc

Build understanding

Connect Concepts/Skills

Apply & Practice

- Encourages students to work collaboratively to solve problems while guided by the teacher through differentiated math instruction (individualized and center-based)



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Thank you for your continued support!



ANDOVER CENTRAL SCHOOL				
Extraclassroom Activity Funds				
Statement of Cash Receipts and Disbursements - Modified Cash Basis				
For the month April 1, 2022 through April 30, 2022				
<u>Activities</u>	April 1, 2022	Receipts	Disbursements	April 30, 2022
Class Clubs:				
Class 2022 - 12th	16,783.39	-	5,197.37	11,586.02
Class 2023 - 11th	8,551.58	-	750.00	7,801.58
Class 2024 - 10th	10,162.07	-	-	10,162.07
Class 2025 - 9th	2,245.87	-	-	2,245.87
Class 2026 - 8th	4,182.08	-	-	4,182.08
Class 2027 - 7th	3,390.60	-	211.68	3,178.92
Band Club	2,249.93	-	-	2,249.93
Cheerleading	66.16	-	-	66.16
Color Guard	290.71	-	-	290.71
Drama Club	7,140.95	-	-	7,140.95
Fine Arts Club	2,000.79	-	-	2,000.79
National Honor	4,597.60	-	-	4,597.60
National Honor Store	4,586.45	-	-	4,586.45
SADD	428.69	-	-	428.69
Sr. High Chorus	1,172.23	-	-	1,172.23
Student Council	3,859.21	0.68	50.00	3,809.89
Tax Fund	-	-	-	-
Yearbook	12,726.99	-	-	12,726.99
	84,435.30	0.68	\$ 6,209.05	\$ 78,226.93

[illegible]

ANDOVER CENTRAL SCHOOL				
Extraclassroom Activity Funds				
Statement of Cash Receipts and Disbursements - Modified Cash Basis				
For the month May 1, 2022 through May 31, 2022				
<u>Activities</u>	May 1, 2022	Receipts	Disbursements	May 31, 2022
Class Clubs:				
Class 2022 - 12th	11,586.02	-	2,805.46	8,780.56
Class 2023 - 11th	7,801.58	3,484.50	919.48	10,366.60
Class 2024 - 10th	10,162.07	-	516.00	9,646.07
Class 2025 - 9th	2,245.87	-	173.41	2,072.46
Class 2026 - 8th	4,182.08	308.00	981.10	3,508.98
Class 2027 - 7th	3,178.92	910.00	1,760.25	2,328.67
Band Club	2,249.93	-	-	2,249.93
Cheerleading	66.16	-	-	66.16
Color Guard	290.71	-	-	290.71
Drama Club	7,140.95	-	-	7,140.95
Fine Arts Club	2,000.79	17.88	-	2,018.67
National Honor	4,597.60	-	-	4,597.60
National Honor Store	4,586.45	-	-	4,586.45
SADD	428.69	-	-	428.69
Sr. High Chorus	1,172.23	-	-	1,172.23
Student Council	3,809.89	539.67	-	4,349.56
Tax Fund	-	368.17	-	368.17
Yearbook	12,726.99	-	-	12,726.99
	78,226.93	5,628.22	\$ 7,155.70	\$ 76,699.45

ACTIVITIES ACCOUNT				
MONTHLY REPORT				
For the period				
From May 1 to May 31, 2022				
Total available balance as reported at the end of preceding period			\$78,226.93	Outstanding Checks:
RECEIPTS DURING MONTH				13264 \$100.00
Date	Source	Amount		13266 \$830.01
5/1 - 5/31/22	Class 2023	\$1,000.00		13267 \$1,302.00
	Class 2027	\$910.00		13268 \$295.00
	Class 2026	\$130.00		13269 \$171.72
	Class 2026	\$58.00		13270 \$516.00
	Class 2026	\$100.00		
	Class 2026	\$20.00		
	Student Council	\$315.00		\$3,214.73
	Student Council	\$174.00		
	Student Council	\$50.00		
	Fine Arts Club	\$17.88		
	Class 2023	\$2,484.50		
	Student Council	\$0.67		
	Total Deposits	\$5,260.05		
	Transfer to Tax Fund	\$368.17		
	Total Receipts, including balance		\$83,855.15	
DISBURSEMENTS MADE DURING MONTH				
By Check				
From Check No. 13261 to 13270				
	Total amount of checks issued and debit charges		\$7,155.70	
	Cash Balance as shown by records		<u>\$76,699.45</u>	
RECONCILIATION WITH BANK STATEMENT				
	Balance as given on bank statement, end of month		\$79,914.18	
	Less total of outstanding checks			
	(See list on report - above right)		\$3,214.73	
	Net Balance in bank		<u>\$76,699.45</u>	
	Total available balance			
	(Must agree with Cash Balance above if there is a true reconciliation)		<u>\$76,699.45</u>	

Bylaws

SUBJECT: BOARD MEMBERS: NOMINATION AND ELECTION***For any type of District, other than Small City:**

- a) Candidates for the office of member of the Board must be nominated by a petition directed to the District Clerk which is signed by at least 25 qualified voters of the District, or by 2% of the number of voters who voted in the previous annual election, whichever is greater. Petitions must state the residence of each signer and the name and residence of each candidate.

**In districts where board members hold specific seats, the nominating petition must also include a description of the specific vacancy on the Board for which the candidate is nominated including at least the length of the term of office and the name of the last incumbent, if any. Candidates may be nominated for only one vacancy.*

- b) The notice of the Annual District Meeting must state that petitions nominating candidates for the Board must be filed with the Clerk of the District no later than 30 days before the Annual or Special District Meeting at which the school board election will occur, between 9 a.m. and 5 p.m.

***For Small City Districts:**

- ~~a)~~ Candidates for the office of member of the Board must be nominated by a petition directed to the District Clerk which is signed by at least 100 qualified voters of the District. Petitions must state the residence of each signer and the name and residence of each candidate.
- ~~b)~~ The notice of the Annual District meeting must state that petitions nominating candidates for the Board must be filed with the Clerk of the District no later than 20 days before the Annual or Special District Meeting at which the school board election will occur, between 9 a.m. and 5 p.m.
- c) Voting will be by machine or paper ballot, and provision will be made for the election by "write-in-vote" of any candidate not previously nominated. The position of candidates on ballots will be determined by lot at a drawing conducted by the District Clerk on the day after the last filing. Candidates or their proxies may be present for the drawing.
- d) The hours of voting will be as indicated by Board resolution.
- *e) The candidates receiving the largest number of votes *or, in the alternative, the largest number of votes for each specific vacancy*, will be declared elected in accordance with Education Law.
- *f) At least ten days prior to the election, the Board will appoint at least two inspectors of election for each voting machine or ballot box, and set their salary.

**Customize to District -- paragraphs a), b), e), and f). *For small city school districts -- three election inspectors per election district are required for small city school districts.*

Bylaws

SUBJECT: BOARD MEMBERS: NOMINATION AND ELECTION (Cont'd.)

- g) The District Clerk will oversee the election. The Clerk will also give notice immediately to each person declared elected to the Board, informing him or her of the election and his or her term of office.
- h) Only qualified voters, as determined by Education Law Section 2012, may vote at any District meeting or election.
- i) No electioneering will be allowed within 100 feet of the polling place.
- j) When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning his or her term of office immediately upon election and the taking and filing of the oath of office.

Education Law §§ 2004, 2012, 2018, 2025, 2029, 2031-a, 2032, 2034, 2105(14), 2121, 2502, 2602, 2608(1), and 2610

Adoption Date

ANDOVER CENTRAL SCHOOL DISTRICT

ENGAGEMENT LETTER

For Year Ended June 30, 2022



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

June 17, 2022

Ms. Jennifer Joyce
District Treasurer
Andover Central School District
31-35 Elm Street
Andover, NY 14806

Dear Mrs. Joyce:

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Andover Central School District, as of June 30, 2022, and for the year then ended, and the related notes to the financial statements, which collectively comprise District's basic financial statements as listed in the table of contents.

In addition, we will audit the District's compliance over major federal award programs for the period ended June 30, 2022. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the District's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) *and in accordance with Government Auditing Standards*, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the District complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and Government Auditing Standards, if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis.
- Schedule of Changes in the District's Total OPEB Liability and Related Ratio (GASB 75)
- Schedule of District's Proportionate Share of the Net Pension Liability
- Schedule of District Contributions
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget (Non-GAAP Basis) and Actual – General Fund

Supplementary information other than RSI will accompany District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Schedule of Change from Adopted to Final Budget and Real Property Tax Limit – General Fund
- Schedule of Capital Projects Fund – Project Expenditures and Financing Resources
- Combined Balance Sheet – Nonmajor Governmental Funds
- Combined Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds
- Net Investment in Capital Assets

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and, in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.² However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of District's basic financial statements. Our report will be addressed to the Board of Education of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

At the conclusion of the audit, we will provide copies of our reports to you; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

Audit of Major Program Compliance

Our audit of District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the District's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and, if applicable, in accordance with Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the District's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the District's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;³
- For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
- For maintaining records that adequately identify the source and application of funds for federally funded activities;
- For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the District is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
- For identifying and ensuring that the District complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
- For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
- For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
- For taking prompt action when instances of noncompliance are identified;
- For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- For submitting the reporting package and data collection form to the appropriate parties;
- For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
- To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from *[management]* for the purpose of the audit;
 - c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence;
- For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- For informing us of any known or suspected fraud affecting the District involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
- For the accuracy and completeness of all information provided;

- For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
- For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from *[management and, when appropriate, those charged with governance]*, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we perform:

- We will assist in preparing the financial statements of District in conformity with U.S. generally accepted accounting principles based on information provided by and approved by you.

We will not assume management responsibilities on behalf of *District*. However, we will provide advice and recommendations to assist management of *District* in performing its responsibilities.

District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the nonattest services are as follows:

- This engagement is limited to applicable professional services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise District with regard to tax positions taken in the preparation of the tax return, but District must make all decisions with regard to those matters.

These nonattest services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards.

Other Matters

Our fees to complete the above services for the Andover Central School District for June 30, 2022 will be computed at our regular per diem rates, plus travel and other out-of-pocket costs as follows:

Regular Audit	\$17,975
Single Audit	2,700
Extraclassroom Audit	<u>1,075</u>
Total	<u>\$21,750</u>

There will be an additional charge associated with meeting with your Finance and/or Audit Committee of the Board that will be billed at \$350.

Mr. Thomas Zuber is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Mengel Metzger Barr & Co., LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

We will maintain various physical, electronic, policy, and procedural safeguards to guard your information and personal data. We may communicate with you or your personnel and/or store data through e-mail, facsimile, third-party vendor secured portals or cloud environments, or other electronic means. Electronic data that is confidential may be transmitted and/or stored using these methods, and you authorize us to do so. Notwithstanding the security measures and safeguards employed by us and/or our third-party vendors, you accept that we have no control over the unauthorized interception or breach of communication and/or data. All confidential, proprietary, and personally-identifiable information should be transmitted through secure means which we have available. Information transmitted to you through our secure CCH Access Portal may be removed within a reasonable period of time after conclusion of the engagement. As such, you should download the files provided for your records.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of Mengel Metzger Barr & Co., LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulatory agent and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Mengel Metzger Barr & Co., LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

In the event we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent such obligation is or may be a direct or indirect result of your intentional or knowing misrepresentation or provision to us of inaccurate, incomplete, or misleading information in connection with this engagement, and not any failure on our part to comply with professional standards, you agree to indemnify us, defend us, and hold us harmless as against such obligations.

In the event you request us to object to or respond to, or we receive and respond to, a validly issued third party subpoena, court order, government regulatory inquiry, or other similar request or legal process against the Company or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs (including outside lawyer fees) that we incur.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period for the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management the following significant findings from the audit:

- Our view about the qualitative aspects of the District's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

We do not charge for any phone consultation throughout the year. If you require accounting assistance which necessitates travel to your location, we will charge an hourly rate and mileage. Our current hourly rates will be as follows:

Partner	\$ 300	Director	\$ 205	Senior Manager	\$ 195
Manager	\$ 150	Senior	\$ 135	In-Charge & Staff	\$ 95-125

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

This Agreement sets forth the entire agreement between the parties with respect to the subject matter herein, superseding all prior agreements, negotiations, or understandings, whether oral or written, with respect to the subject matter herein. This Agreement may not be changed, modified, or waived in whole or part except by an instrument in writing signed by both parties.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements' compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,
Mengel Metzger Barr & Co., LLP

Thomas Zuber CPA

Thomas Zuber, CPA, Partner

RESPONSE:

This letter correctly sets forth our understanding.

Andover Central School District

Acknowledged and agreed on behalf of Andover Central School District by:

Signature: _____

Title: _____

Date: _____



CERTIFIED PUBLIC ACCOUNTANTS
CHATTANOOGA | MEMPHIS

Report on the Firm's System of Quality Control

September 17, 2021

To The Partners of Mengel, Metzger, Barr & Co., LLP and the National Peer Review Committee of the AICPA.

We have reviewed the system of quality control for the accounting and auditing practice of Mengel, Metzger, Barr & Co., LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Mengel, Metzger, Barr & Co., LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency* or *fail*. Mengel, Metzger, Barr & Co., LLP has received a peer review rating of *pass*.

Henderson Hutcherson
& McCullough, PLLC

1200 Market Street, Chattanooga, TN 37402 | T 423.756.7771 | F 423.265.8125

AN INDEPENDENT MEMBER OF THE BDO ALLIANCE USA

**Andover Central School
Board of Education
Regular Meeting – Celebration of Service – June 6, 2022**

MEMBERS PRESENT:	Brian Perkins, Patrick Howland, Jr., Kevin Walker, Michele Calladine, and Betsy Kent
OTHERS PRESENT:	Derek Schuelein, Jennifer Joyce, Kathryn Slavinski, Sheryl Dougherty, Cheri Drake, Carol Richmond, Jessica Wieszczyk, Gretta Howland, Samantha Kephart, Cynthia Smith, Tammy Matteson, Hannah McCaffery, Emily Nease, Carol VanBuskirk, MaryAnn Weber, Allison White, Stephanie Harrington, Skyler VanCuren, and Maria McCormick

A. Call to Order at 6:00 PM.

B. Pledge of Allegiance

C. Superintendent's Report –

Superintendent's Report

C1. We identified in last week's torrential downpours some additional roofing issues with a leak that does not appear to be new in the junction next to the elevator shaft, which is under warranty still. We will follow-up with the roofing company. We also identified some back-flooding in a couple of toilets and a sewer drain. We will follow-up with the company as well.

D. Public Comments – NONE

E. Presentations – NONE

F. Board Dialogue/Information

**Board Dialogue /
Information**

F1. Brian Perkins wanted to remind everyone of the Concert on the Lawn on Tuesday, June 7, 2022, and that it would be moved indoors (weather permitting).

G. Consent Agenda – New Business Resolutions

G1. Conferral of Tenure – Stephanie Harrington in the tenure area of English

**Stephanie Harrington –
Conferral of Tenure**

Motion made by Michele Calladine and seconded by Patrick Howland Jr. Motion Carried: Yes: 5 No: 0

Celebration of Service Meeting – June 6, 2022

G2. Conferral of Tenure – Cynthia Smith – in the tenure area of Special Education

**Cynthia Smith –
Conferral of Tenure**

**Motion made by Betsy Kent and seconded by Kevin Walker.
Motion Carried: Yes: 5 No: 0**

H. Farewell to Retirees

Farewell to Retirees –

H1. Carol Richmond – Cook-Manager - 32 years of service

**Carol Richmond
Jessica Wieszczyk
Carol VanBuskirk**

H2. Jessica Wieszczyk – Food Service Helper - 17 years of service

H3. Carol VanBuskirk – Teacher’s Aide - 22 years of service

I. Special Tribute

**Special Tribute –
Outgoing Board Members**

I1. Outgoing Board Member – Kevin Walker

I2. Outgoing Board Member – Michele Calladine

J. Consent Agenda – New Business Resolutions - NONE

K. Consent Agenda – Certified Personnel Resolutions

K1. Accept the resignation of Shelly Kordish, Director of Pupil Services, effective July 29, 2022.

Shelly Kordish – resignation

K2. Grant Devon Dray a 4th year of a 4-year probationary appointment in the tenure area of Elementary Education effective September 1, 2022.

**Devon Dray – 4th year of
probationary appointment**

K3. Grant Melissa Mowrer a 4th year of a 4-year probationary appointment in the tenure area of Elementary Education effective September 1, 2022.

**Melissa Mowrer – 4th year of
probationary appointment**

K4. Grant Teresa O’Connor a 4th year of a 4-year probationary appointment in the tenure area of School Social Worker effective September 1, 2022.

**Teresa O’Connor – 4th year
of probationary appointment**

K5. Grant Tyler Seaman a 3rd year of a 4-year probationary appointment in the tenure area of Foreign Language effective September 1, 2022.

**Tyler Seaman – 3rd year of
probationary appointment**

Celebration of Service Meeting – June 6, 2022

- K6.** BE IT RESOLVED that the Board of Education of the Andover Central School District hereby accepts the recommendation of the Superintendent to conditionally appoint **Samantha Kephart to a four (4) year probationary appointment as a School Counselor in the School Counselor tenure area**, commencing on September 1, 2022 and ending August 31, 2026, contingent upon satisfactory compliance with Education Law 3012-d, at a salary of Step 2, Graduate Credit Hours, Master's Degree, and Differential for a total salary of (\$53,390) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement. Mrs. Kephart holds a School Counselor permanent certificate.
- Samantha Kephart –
School Counselor 4-year
probationary appointment
9/1/2022**
- K7.** BE IT RESOLVED that the Board of Education of the Andover Central School District hereby accepts the recommendation of the Superintendent to conditionally appoint **Emily Nease to a four (4) year probationary appointment as an Elementary Teacher in the Elementary Education tenure area**, commencing on September 1, 2022 and ending August 31, 2026, contingent upon satisfactory compliance with Education Law 3012-d, at a salary of Step 1, Graduate Credit Hours, Master's Degree for a total salary of (\$48,700) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement. Ms. Nease holds a Childhood Education (Grades 1-6) initial certificate.
- Emily Nease –
Elementary Teacher 4-year
probationary appointment
9/1/2022**
- K8.** BE IT RESOLVED that the Board of Education of the Andover Central School District hereby accepts the recommendation of the Superintendent to conditionally appoint **Jenna Munro to a four (4) year probationary appointment as a Vocal Music Teacher in the Music tenure area**, commencing on September 1, 2022 and ending August 31, 2026, contingent upon satisfactory compliance with Education Law 3012-d, at a salary of Step 1 (\$45,000) for the 2022-2023 in accordance with the current Andover Teachers Association Collective Bargaining Agreement. Ms. Munro holds a Music initial certificate.
- Jenna Munro –
Vocal Music Teacher 4-year
probationary appointment
9/1/2022**
- K9.** Appoint **Hannah McCaffery as a full-time Long-Term Substitute Elementary Special Education Teacher** for the 2022-2023 school year. The salary for this appointment will be paid at Step 1 (\$45,000) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement.
- Hannah McCaffery –
Full-time Long-Term
Substitute Elementary
Special Education Teacher
2022-2023 school year**
- K10.** Appoint **Mikayla Burns as a full-time Long-Term Substitute Library Media Specialist** for the 2022-2023 school year. The salary for this appointment will be paid at Step 1 (\$45,000) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement.
- Mikayla Burns –
Full-time Long-Term
Substitute Library Media
Specialist
2022-2023 school year**

K11. Appoint Gretta Howland as a full-time Long-Term Substitute Elementary Teacher for the 2022-2023 school year. The salary for this appointment will be paid at Step 1 (\$45,000) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement.

**Gretta Howland –
Full-time Long-Term
Substitute Elementary
Teacher
2022-2023 school year**

K12. Appoint Kerry Kautzman D'Angelo as a part-time Long-Term Substitute Spanish Teacher (0.2 FTE) for the 2022-2023 school year. The salary for this appointment will be paid at Step 1 (\$9,000) for the 2022-2023 school year in accordance with the current Andover Teachers Association Collective Bargaining Agreement.

**Kerry Kautzman D'Angelo –
Part-time Long-Term
Substitute Spanish Teacher
(0.2 FTE)
2022-2023 school year**

Motion made by Betsy Kent and seconded by Kevin Walker for the Consent Items as listed above.

Motion Carried: Yes: 4 No: 0 Abstain: 1

L. Consent Agenda – Other Personnel Resolutions

L1. Accept, with regret, the retirement resignation of Carol VanBuskirk, Teacher's Aide, effective June 30, 2022.

**Carol VanBuskirk –
retirement resignation**

L2. Appoint Bridget Bannerman as a Lifeguard for the 2021-2022 school year effective April 30, 2022.

**Bridget Bannerman –
Lifeguard 2021-2022 school
year**

L3. Appoint Alexis Wight as an Instructional and Non-Instructional Substitute for the 2022-2023 school year.

**Alexis Wight – Substitute for
2022-2023 school year**

Motion made by Michele Calladine and seconded by Patrick Howland Jr. for the Consent Items as listed above.

Motion Carried: Yes: 5 No: 0

M. Consent Agenda - Educational Resolutions

M1. Approve the CPSE Committee Recommendations dated May 3, 20, and 25, 2022.

CPSE Committee

M2. Approve the CSE Committee Recommendations dated March 31, April 7, 25, and 28, and May 20 and 25, 2022.

CSE Committee

M3. Approve the CSE Subcommittee Recommendations dated March 29, April 6, 25, and 29, and May 4, 9, 13, and 19, 2022.

CSE Subcommittee

Motion made by Kevin Walker and seconded by Betsy Kent for the Consent Items as listed above.

Motion Carried: Yes: 5 No: 0

Celebration of Service Meeting – June 6, 2022

N. Consent Agenda – Policy & Regulations - NONE

O. Consent Agenda – Other Business Resolutions

O1. Approve the following Minutes –

May 9, 2022 Regular Board of Education Meeting
May 17, 2022 – Budget Vote
May 31, 2022 – Special Meeting – Grievance Hearing

Minutes –
May 9, 2022
May 17, 2022
May 31, 2022

O2. Approve the following Warrant Reports:

Check Warrant Report for **A – 55: May 1 – 15, 2022**
Check Warrant Report for **HM21CO - 7: May 1 – 15, 2022**

Warrant Reports

O3. Approve a Budgetary Transfer in the amount of \$31,200.00 from account A2250.490 to the following:

\$3,600.00 – A1430.490
\$1,600.00 – A1620.490
\$300.00 – A1680.490
\$600.00 – A2070.490
\$22,000.00 – A2110.490
\$3,000.00 – A2610.490
\$100.00 – A2855.490

Budgetary Transfer -
\$31,200.00

O4. Accept the sealed bids for the 2009 Chevrolet Impala and award the bid to Eliza Ordway in the amount of \$3,505.00.

2009 Chevrolet Impala Bids
Eliza Ordway

O5. Accept the sealed bids for the 2011 Dodge Caravan and award the bid to Corey Smith in the amount of \$3,250.00.

2011 Dodge Caravan Bids
Corey Smith

Motion made by Michele Calladine and seconded by Betsy Kent Jr. for the Consent Items as listed above.

Motion Carried: Yes: 5 No: 0

P. Items removed from Consent Agenda

Q. Adjourn at 6:40 PM.

Adjourn

Motion made by Kevin Walker and seconded by Michele Calladine for the Consent Items as listed above.

Motion Carried: Yes: 5 No: 0

Candace M. Updyke, Deputy District Clerk

Celebration of Service Meeting – June 6, 2022

**Andover Central School
Board of Education
Special Meeting – Response to Grievance Hearing Minutes – June 8, 2022**

MEMBERS PRESENT:	Brian Perkins, Patrick Howland, Jr., Michele Calladine, and Betsy Kent
OTHERS PRESENT:	Derek Schuelein, Lisa Kent, Cassi Sharrett, Sean Reilly, Jarrod Shafer, Cheri Drake, Doreen Taylor, Alli White, Gretta Howland, Sheryl Dougherty, Jeanne Todd, Angela Brewster, Kathleen McCutcheon, Maci Lloyd, and Samantha Gavin

A. Call to Order at 5:30 PM.

B. Pledge of Allegiance

C. Superintendent's Report – None

Superintendent's Report

D. Public Comments – None

Public Comments

E. Presentations – None

Presentations

F. Board Dialogue/Information – None

**Board Dialogue /
Information**

G. Consent Agenda – New Business Resolutions

G1. Response to Andover Teachers' Association Grievance regarding a teacher's required attendance at a CSE meeting.

Resolution – Deny the grievance presented by the Teachers' Association

President Brian Perkins thanked the Teachers' Association for following the grievance process. He responded saying that the board discussed the concerns in the grievance and decision has been made to deny the grievance. He also said that the Board will respond in writing to the Teachers' Association.

Motion made by Patrick Howland, Jr. and seconded by Betsy Kent to deny the grievance presented to the Board of Education. Motion Carried: Yes: 4 No: 0

Motion made by Betsy Kent and seconded by Michele Calladine to allow President Brian Perkins to send the written response to the grievance to the Teachers' Association.

Cheri Drake asked if past practice was considered when the Board made their decision to deny the grievance. Board President Brian Perkins said yes, it was. Cheri Drake said that the Teachers' Association now has 20 days to take the grievance to arbitration and asked if there would be an opportunity to meet with them again before the 20-day deadline to which Brian Perkins responded that there is an opportunity for further discussion and it is outlined in the written response.

H. Consent Agenda - Certified Personnel Resolutions

H1. Grant Jamie Weeks a 2nd year of a 4-year probationary appointment in the tenure area of Elementary Education effective September 1 2022.

Jamie Weeks – 2nd year of a 4-year probationary appointment

**Motion made by Michele Calladine and seconded by Patrick Howland, Jr. for the Consent Items as listed above.
Motion Carried: Yes: 4 No: 0**

I. Consent Agenda – Other Personnel Resolutions – None

Other Personnel Resolutions

J. Consent Agenda – Educational Resolutions – None

Educational Resolutions

K. Consent Agenda – Policy & Regulations – None

Policy & Regulations

L. Consent Agenda – Other Business Resolutions – None

Other Business Resolutions

M. Items Removed from Consent Agenda – None

N. Adjourn at 5:40 pm.

Adjourn

**Motion made by Michele Calladine and seconded by Betsy Kent to adjourn the meeting.
Motion Carried: Yes: 4 No: 0**

Jamie H. Coyle, District Clerk

ANDOVER CSD

Check Warrant Report For A - 56: 5/16/22 - 5/31/22 GEN FUND MAY 2021 - 2022 For Dates 5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
165148	05/19/2022	4039	GUARDIAN	MAY DENTAL & VISION		3,493.85
165149	05/19/2022	4010	P&A ADMINISTRATIVE SERV. INC.	MAY RETIREES HRA		100.00
165150	05/20/2022	4847	WSWHE BOCES	LEADERSHIP SUMMIT - M. TURNER	2100756	400.00
165162	05/25/2022	344	ALLEGATT SCHOOLS MEDICAL PLAN	MAY HEALTH INSURANCE	2100415	79,936.91
165163	05/25/2022	344	ALLEGATT SCHOOLS MEDICAL PLAN	MAY HEALTH INSURANCE - RETIREES		5,686.75
165164	05/25/2022	4039	GUARDIAN	JUNE DENTAL & VISION		3,493.85
165165	05/31/2022	3698	AAA SOUND SERVICE	REPROGRAM BELL SCHEDULE	2100681	229.00
165166	05/31/2022	4002	AIRGAS USA, LLC	TANKS	2100284	153.70
165167	05/31/2022	1862	AMAZON CAPITAL SERVICES	packing tape, pool testing supplies	2100755 2100747	94.97
165168	05/31/2022	1862	AMAZON CAPITAL SERVICES	FLUKE NETWORK PROBE KIT	2100772	200.73
165169	05/31/2022	738	ACS CAFETERIA	prek snacks maint supplies	2100711 2100770	113.56
165170	05/31/2022	738	ACS CAFETERIA	SNACKS FOR BLOOD SCREENING DAY	2100684	36.00
165171	05/31/2022	4849	BROWN, JO ANN	ACCOMPANIST		351.00
165172	05/31/2022	3115	ENERGY ENTERPRISES INC	GAS REPORTING SERVICE FOR MAY	2100108	295.00
165173	05/31/2022	2936	FREY TECHNOLOGIES INC	POOL PARTS	2100569	351.43
165174	05/31/2022	2565	HERFF JONES LLC	DIPLOMAS	2100765	27.38
165175	05/31/2022	350	HERMITAGE ART COMPANY INC	PROGRAM COVERS	2100752	49.86
165176	05/31/2022	2988	HILLYARD NEW YORK	cleaning maint supplies	2100700 2100704	1,126.99
165177	05/31/2022	4082	DOUGHERTY, SHERYL	BASC-3 Q GLOBAL		102.00
165178	05/31/2022	1450	HORNELL EVENING TRIBUNE	LEGAL ADS	2100707 2100774	356.53
165179	05/31/2022	4458	JOYCE, JENNIFER	REIMBURSE FOR LANDSCAPING FLOWERS		59.98
165180	05/31/2022	1229	LEONARDS BUS SALES INC	BRAKE CHAMBERS	2100285	444.68
165181	05/31/2022	4342	MAPLE CITY PHYSICAL THERAPY, PLLC	MAY PHYSICAL THERAPY SERVICES	2100457	522.00
165182	05/31/2022	4834	McCUMISKEY, MATTHEW	BASEBALL UMPIRE		106.65
165183	05/31/2022	4443	MENGEL, METZGER, BARR & CO. LLP	2022 TREASURER'S TRAINING	2100754	100.00
165184	05/31/2022	4530	MIRABITO ENERGY PRODUCTS	FUEL FOR VEHICLES	2100611 2100709	5,689.12
165185	05/31/2022	4851	NEVOL, MARY	BUDGET VOTE CHIEF INSPECTOR		125.40
165186	05/31/2022	4010	P&A ADMINISTRATIVE SERV. INC.	June FSA+HRA	2100552 2100784	182.00
165187	05/31/2022	4010	P&A ADMINISTRATIVE SERV. INC.	JUNE HRA	2100051	160.00
165188	05/31/2022	4845	PRENTICE, JEFF	BASEBALL UMPIRE		100.23
165189	05/31/2022	2844	MAG GROUP BUSINESS OPERATIONS	MAY MEDICAID SERVICES	2100670	421.67
165190	05/31/2022	1532	SCHOLASTIC BOOK	BOOK FAIR	2100785	2,351.90

ANDOVER CSD

Check Warrant Report For A - 56: 5/16/22 - 5/31/22 GEN FUND MAY 2021 - 2022 For Dates 5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
FAIRS - 14						
165191	05/31/2022	3920	SJE FBO ENERGYMARK LLC	SCHOOL HEAT	2100766	3,178.83
165192	05/31/2022	4611	THE COLLEGE BOARD	AP EXAMINATIONS	2100762	174.00
165193	05/31/2022	3314	TURNER, MOLLY	REIMBURSE FOR GAS/ MILEAGE		38.64
165194	05/31/2022	2183	U & S SERVICES INC	DAMPER PART	2100783	198.90
165195	05/31/2022	4848	WITTENRICH, CHAD	BASEBALL UMPIRE		100.23

Number of Transactions: 37

Warrant Total: 110,553.74

Vendor Portion: 110,553.74

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer, I hereby certify that I have verified the above claims, 37 in number, in the total amount of \$110,553.74. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

5/3/2022 Michael Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For C - 19: 5/16/22 - 5/31/22 CAFE FUND MAY 2021 - 2022 For Dates
5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
251989	05/25/2022	344	ALLEGATT SCHOOLS MEDICAL PLAN	MAY HEALTH INSURANCE	2100093	2,959.34
251990	05/31/2022	4174	AMERICAN FRUIT & VEGETABLE CO	CAFETERIA FOOD	2100512	331.00
251991	05/31/2022	4346	BIMBO BAKERIES USA	CAFETERIA DRINKS	2100139	136.05
251992	05/31/2022	2527	CCBC EASTERN GREAT LAKES	DRINKS FOR CAFETERIA	2100778	147.10
251993	05/31/2022	4626	HERSHEY CREAMERY CO.	CAFETERIA FOOD	2100459	313.68
251994	05/31/2022	2646	JENNIE-O TURKEY STORE SALES LLC	PROCESSING FEE	2100780	194.76
251995	05/31/2022	4392	LATINA BOULEVARD FOODS, LLC	CAFETERIA FOOD & SUPPLIES	2100779	1,118.98
251996	05/31/2022	1833	MAPLEVALE FARMS	cafeteria food	2100186 2100175	5,553.54
251997	05/31/2022	1833	MAPLEVALE FARMS	CAFETERIA SUPPLIES	2100511	304.74
251998	05/31/2022	1844	TYSON FOODS INC	PROCESSING FEE	2100781	217.00
251999	05/31/2022	3217	UPSTATE NIAGRA COOP., INC			3,230.46

Number of Transactions: 11

Warrant Total: 14,506.65

Vendor Portion: 14,506.65

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 11 in number, in the total amount of \$14,506.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

05/31/2022 Michelle Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For FARP - 5: 05/16/22 - 5/31/22 FARP MAY 2021 - 2022 For Dates 5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350875	05/31/2022	4822	CANADA LAND SURVEYING	BOUNDARY SURVEYING & MAPPING	2100758	11,400.00

Number of Transactions: 1

Warrant Total: 11,400.00

Vendor Portion: 11,400.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$11,400.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/3/2022
DateMichael Brown
SignatureAccount Clerk
Title

ANDOVER CSD

Check Warrant Report For FCRRSA - 13: 5/16/22 - 5/31/22 FCRRSA MAY 2021 - 2022 For Dates
5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350878	05/31/2022	3036	QUILL CORPORATION	PLASTIC CUPS FOR BAND	2100744	36.87
350879	05/31/2022	1240	UNITED PARCEL SERVICE	SHIPPING	2100393	38.30

Number of Transactions: 2

Warrant Total: 75.17

Vendor Portion: 75.17

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$75.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/3/2022 Michelle Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For FNR22 - 6: 5/16/22 - 5/31/22 FNR22 MAY 2021 - 2022 For Dates 5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350876	05/31/2022	1517	FASSETT LANE LUMBER	LUMBER FOR FARMERS MARKET	2100732	326.04
350877	05/31/2022	1186	STATE LINE SUPPLY	PRODUCTION CLASS MATERIALS	2100767	147.00
Number of Transactions: 2					Warrant Total:	473.04
					Vendor Portion:	473.04

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$473.04. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/3/2022 Michelle Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For FTTC - 12: 5/16/22 - 5/31/22 FTTC MAY 2021 - 2022 For Dates 5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350874	05/31/2022	1862	AMAZON CAPITAL SERVICES	BOOKS	2100751	283.80

Number of Transactions: 1

Warrant Total: 283.80

Vendor Portion: 283.80

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$283.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/3/2022 Nicholas Brown Account Clerk
Date Signature Title

ANDOVER CSD

Check Warrant Report For HM21CO - 8: 5/16/22 - 5/31/22 HM21CO MAY 2021 - 2022 For Dates
5/16/2022 - 5/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
700245	05/31/2022	4800	KUEHNE CONSTRUCTION INC	GENERAL CONTRACTOR	2100763	8,550.00

Number of Transactions: 1

Warrant Total: 8,550.00

Vendor Portion: 8,550.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$8,550.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>4/3/2022</u>	<u>Michelle Brown</u>	<u>Account Clerk</u>
Date	Signature	Title

ANDOVER CSD

Check Warrant Report For A - 59: 6/1/22 - 6/15/22 GEN. FUND JUNE 2021 - 2022 For Dates 6/1/2022 - 6/15/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
165204	06/09/2022	2968	VERIZON	CELL PHONE	2100711	49.10
165205	06/10/2022	4010	P&AADMINISTRATIVE SERV. INC.	JUNE RETIREES HRA		104.00
165206	06/14/2022	2405	FRONTIER COMM OF AMERICA	SCHOOL PHONES	2100710	390.37
165207	06/15/2022	738	ACS CAFETERIA	Pick Snacks, Budget Worker Snacks		126.70
165208	06/15/2022	4002	AIRGAS USA, LLC	TANKS	2100284	79.14
165209	06/15/2022	4270	ANTHONY MARRA	MAY OCCUPATIONAL THERAPY SERVICES	2100786	2,280.00
165210	06/15/2022	374	BALE COMPANY	GRADUATION MEDALS	2100730	50.80
165211	06/15/2022	4091	BANNERMAN, BRIDGET	REIMBURSEMENT		100.53
165212	06/15/2022	2520	BERNARD P DONEGAN INC	CDU/FMS	2100794	78.50
165213	06/15/2022	2520	BERNARD P DONEGAN INC	PROPOSED CAPITAL PROJECT	2100795	374.85
165214	06/15/2022	4427	BOBBY K ENTERTAINMENT	INFLATABLES	2100807	795.00
165215	06/15/2022	357	**CONTINUED** BOCES CATTARAUGUSALLEGA NY	Voided During Printing		0.00
165216	06/15/2022	357	BOCES CATTARAUGUSALLEGA NY	MAY BOCES BILLING		163,974.59
165217	06/15/2022	3384	CASELLA WASTE SERVICES	TRASH REMOVAL	2100736	996.34
165218	06/15/2022	3926	COMDOC INC.	COPIER USAGE	2100110	317.02
165219	06/15/2022	4765	FLX MUSIC SUPPLY	INSTRUMENT REPAIRS	2100806	40.00
165220	06/15/2022	4765	FLX MUSIC SUPPLY	INSTRUMENTAL MUSIC SUPPLIES	2100225	182.96
165221	06/15/2022	2936	FREY TECHNOLOGIES INC	PULSAR BRIQUETTES	2100787	768.60
165222	06/15/2022	4674	GENESEE VALLEY MEDIA	GRADUATION MULTI CAMERA COVERAGE	2100805	1,500.00
165223	06/15/2022	2565	HERFF JONES LLC	DIPLOMA COVERS	2100808	367.97
165224	06/15/2022	4743	HILLIARD, J.A.	BASEBALL UMPIRE		130.25
165225	06/15/2022	1450	HORNELL EVENING TRIBUNE	LEGAL AD	2100774	27.70
165226	06/15/2022	4759	LANDRY MECHANICAL CONTRACTORS	STAND UP COOLER REPAIRS	2100664	826.00
165227	06/15/2022	2844	MAG GROUP BUSINESS OPERATIONS	JUNE MEDICAID SERVICES	2100670	421.67
165228	06/15/2022	3000	MAIN STREET EMPORIUM	BALLOON BOUQUETS	2100800	22.00
165229	06/15/2022	4248	MOBILETECH	RADIOS	2100019	1,095.00
165230	06/15/2022	621	MULLEN FACTORY DIRECT CARPET, INC.	FLOORING FOR COMPUTER LAB	2100428	4,527.00
165231	06/15/2022	144	NATIONAL FUEL GAS	SCHOOL HEAT	2100682	667.20
165232	06/15/2022	3499	NEAL, CHARLES	SOFTBAL UMPIRE		100.25
165233	06/15/2022	3750	CRAIG PLAISTED	BASEBALL UMPIRE		130.25
165234	06/15/2022	4839	RAMSEY, ALISSA	MILEAGE FOR MAY		591.40
165235	06/15/2022	2149	DONALD SKINNER	SOFTBALL UMPIRE		100.25
165236	06/15/2022	2183	U & S SERVICES INC	PREVENTATIVE MAINTENANCE FINDS	2100791	1,138.95

ANDOVER CSD

Check Warrant Report For A - 59: 6/1/22 - 6/15/22 GEN. FUND JUNE 2021 - 2022 For Dates 6/1/2022 - 6/15/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
165237	06/15/2022	170	US POSTAL SERVICE	POST OFFICE BOX RENT	2100792	160.00
165238	06/15/2022	253	VILLAGE OF ANDOVER	GARAGE UTILITIES	2100121	123.74
165239	06/15/2022	253	VILLAGE OF ANDOVER	SCHOOL WATER	2100119	319.50
165240	06/15/2022	253	VILLAGE OF ANDOVER	SCHOOL ELECTRIC	2100737	2,770.97
165241	06/15/2022	4825	VREDENBURGH, ERIN	CONSULTATION SERVICES		1,000.00
165242	06/15/2022	4434	WEGMANS FOOD MARKETS INC.	FLOWERS FOR SENIOR NIGHT	2100742	30.00

Number of Transactions: 39

Warrant Total: 186,758.60

Vendor Portion: 186,758.60

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 39 in number, in the total amount of \$186,758.60. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/16/2022 Michael Brown Account Clerk
 Date Signature Title

ANDOVER CSD

Check Warrant Report For F21C - 20: 6/1/22 - 6/15/22 F21C JUNE 2021 - 2022 For Dates 6/1/2022 - 6/15/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
350880	06/15/2022	4520	DR. LAUREL B. TAGUE	GRANT EVALUATOR	2100044	1,583.33
350881	06/15/2022	4661	ORDIWAY, KARISSA	REIMBURSEMENT		78.00
350882	06/15/2022	4434	WEGMANS FOOD MARKETS INC.	SUPPLIES		233.68

Number of Transactions: 3

Warrant Total: 1,895.01

Vendor Portion: 1,895.01

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 3 in number, in the total amount of \$1,895.01. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/16/2022
Date

Michelle Brown
Signature

Account Clerk
Title

ANDOVER CSD

Check Warrant Report For HM18 - 6: 6/1/22 - 6/15/22 HM18 JUNE 2021 - 2022 For Dates 6/1/2022 - 6/15/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
700246	06/15/2022	2520	BERNARD P DONEGAN INC	CAPITAL PROJECT	2100797	1,084.80

Number of Transactions: 1

Warrant Total: 1,084.80

Vendor Portion: 1,084.80

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$1,084.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/15/2022

Date

Michael Brown

Signature

Account Clerk

Title

ANDOVER CSD

Check Warrant Report For HM21CO - 9: 6/1/22 - 6/15/22 HM21CO JUNE 2021 - 2022 For Dates
6/1/2022 - 6/15/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
700247	06/15/2022	2520	BERNARD P DONEGAN INC	CAPITAL OUTLAY	2100796	39.25

Number of Transactions: 1

Warrant Total: 39.25
Vendor Portion: 39.25

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$39.25. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

6/16/2022
Date

Michael Brown
Signature

Account Clerk
Title