

SELMA ELEMENTARY SCHOOL

Lesley Moulton
Principal

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SELMA, IN 47383
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Todd Lunsford
Assistant Principal

SES Latchkey Parents,

Latchkey services will be offered each day that students are present, in person, at Selma Elementary for the 2020-2021 school year. Latchkey services will be offered from 2:15-6:00 p.m. The student rate for the 2020-2021 school year will be \$11 per day for each student attending latchkey. Students will only be charged for the days that they attend. All latchkey payments are due by the end of the month. Students not in compliance with this policy will be unable to attend latchkey the following month until their dues are paid in full. Additional details on this policy are provided below.

Selma Elementary Latchkey is a self-supported program that relies solely on student membership fees for funding. It is vital to the future of the program that our payment system supports the overall framework of the latchkey program and services provided. All families utilizing latchkey services will be expected to maintain the following payment policies:

- *Checks are the only form of payment that will be accepted after school hours.*
- *If you prefer to pay latchkey fees in cash, you will need to do so in the school office with Mrs. Dudley from 7:50 a.m. - 2:30 p.m.*
- *Latchkey payments may be turned in any time prior to the end of the month.*
- *All latchkey fees must be paid in full by the end of each month.*
- *There will be a \$25 fee for all returned checks.*
- *Families not in compliance of the new policy will not be allowed to utilize the latchkey program until all late payments are paid in full.*

Please contact latchkey director, Stephanie Flynn, at sflynn@libertyperry.org if you have any additional questions. Thank you.

Todd Lunsford
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