



# **AGENDA**

**for the**

**Regular Meeting**

**of the**

**Board of Trustees**

**JIM PLYLER INSTRUCTIONAL COMPLEX  
807 W. GLENWOOD  
DR. JACK L. DAVIDSON CONFERENCE CENTER**

**June 19, 2017**

**REGULAR BOARD MEETING  
Executive Session 6:00 P.M.  
Regular Session 7:00 P.M.**

## **NOTICE OF REGULAR MEETING OF THE TYLER INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES**

Notice is hereby given that on Monday, June 19, 2017, the Board of Trustees of the Tyler Independent School District will hold a regular meeting at (Executive Session at 6:00 p.m. and Regular Session at 7:00 p.m.) at the Jim Plyler Instructional Complex, 807 W. Glenwood, Tyler, Texas. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Tyler Independent School District by informing the district's ADA coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the district will furnish appropriate auxiliary aides and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting as nonhandicapped individuals enjoy.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

### Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**TYLER INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**June 19, 2017**

**REGULAR BOARD MEETING  
Executive Session 6:00 P.M.  
Regular Session 7:00 P.M.**

**JIM PLYLER INSTRUCTIONAL COMPLEX  
807 W. GLENWOOD  
DR. JACK L. DAVIDSON CONFERENCE CENTER**

**AGENDA**

- I. Call to Order
- II. First Order of Business - Announcement by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted in the time and manner required.
- III. Executive Session will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act.
  - A. Texas Government Code Section 551.071  
For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law.
    - I. When the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer or
    - II. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
  - III. Consider legal advice regarding personnel and related action items.
  - B. Texas Government Code Section 551.072
    - I. Discussing purchase, exchange, lease, or value of real property
  - C. Texas Government Code Section 551.074  
For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
    - I. Consider hiring and accepting resignations/retirements of professional personnel.
    - II. Consider renewals, non-renewals and terminations of contracts for professional personnel. (To deliberate the appointment, employment, evaluation, reassignment, duties, and contracts of employees.)
  - D. Texas Government Code Section 551.076
    - I. Considering the deployment, specific occasions for, or implementation of, security personnel or devices.

IV. Reconvene from Executive Session	
V. 7:00 p.m. Prayer and Pledge of Allegiance - Rev. Mason	
VI. Consider action on items discussed in Executive Session	
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Drug-Testing Program

XIV. Future Business

A. July 10, 2017 - Board Workshop

B. July 20, 2017 - Wayne D. Boshears Center for Exceptional Programs Graduation

C. July 27, 2017 - Regular Meeting

XV. Adjournment

Subject: Personnel Actions

#### BACKGROUND INFORMATION

Personnel actions are as indicated.

#### ADMINISTRATIVE CONSIDERATIONS

Personnel appointments recommended for confirmation have met the employment prerequisites of the Tyler Independent School District. The candidates either hold valid certificates or such alternatives as specified by the Board. Proposed contract renewals for one year term contracts and one year non-certified contracts for administrators are also considered.

Recommendations for new appointments are based on interviews, references, adequacy of preparation, performance records and the Superintendent's approval.

The appointments, resignations, retirements, and non-renewals are subject to the approval of the Board of Trustees.

#### ADMINISTRATIVE RECOMMENDATION

The confirmation of personnel actions as indicated.

#### ACTION REQUIRED

Board Approval

#### CONTACT PERSON

Sharon Roy

06-19-17

## **MINUTES OF REGULAR MEETING**

The Board of Trustees of the Tyler Independent School District met in regular session on Monday, May 15, 2017, at the Jim Plyler Instructional Complex. The president called the meeting to order at 6:01 p.m., announced the presence of a quorum and the meeting had been posted in the time and manner required.

Members present were Andy Bergfeld, president; Dr. Patricia Nation, vice president; Rev. Fritz Hager, Aaron Martinez, Rev. Orenthia Mason, and Wade Washmon. Jean Washington was not present.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Gary Brown, Jan Coker, Laura Cano, George Faber, Dr. Christy Hanson, Shauna Hittle, Ron Jones, Johnita Martin, John Orbaugh, Dawn Parnell, Greg Priest, Sharon Roy, Mary Russell, and Rawly Sanchez.

John C. and John M. Hardy, school attorneys, were present.

Trustees adjourned to executive session at 6:01 p.m. Mr. Bergfeld stated there would be action to follow.

Trustees reconvened in open session at 7:03 p.m.

Mr. Washmon offered prayer and led the Pledge of Allegiance.

Rev. Mason arrive to the meeting at 7:06 p.m.

Regarding items from executive session, Dr. Nation made a motion to approve the hiring of Stacey Pineda as Director of PreK – 3<sup>rd</sup> Grade Literacy as listed in Personnel Item I. The motion was seconded by Rev. Hager and passed by a vote of 6-0.

Mr. Washmon made a motion to approve the hiring of James Cureton as Director of Assessment and Data Analysis as listed in Personnel Item I. The motion was seconded by Dr. Nation and passed by a vote of 6-0.

Mr. Martinez made a motion to approve the hiring of Jarrod Bitter as School Improvement Officer as listed in Personnel Item I. The motion was seconded by Mr. Washmon and passed by a vote of 6-0.

Rev. Hager made a motion to approve the hiring of Sandra Newton as Director of Fine Arts as listed in Personnel Item I. The motion was seconded by Rev. Mason and passed by a vote of 6-0.

Dr. Nation made a motion to approve the hiring of Sam Labordus as Robert E. Lee Band Director as listed in Personnel Item I. The motion was seconded by Rev. Hager and passed by a vote of 6-0.

Mr. Washmon made a motion to approve to the termination of the probationary contract for Colby Walters as listed in Personnel Item II. The motion was seconded by Rev. Hager and passed by a vote of 6-0.

Rev. Hager made a motion to amend and extend the employment contract of Dr. Marty Crawford, superintendent, through June 30, 2020. The motion was seconded by Rev. Mason and passed by a vote of 6-0.

Dr. Nation made a motion to approve the minutes of the board workshop on April 6, 2017 and the regular meeting on April 17, 2017. The motion was seconded by Rev. Mason and passed by a vote of 6-0.

The Board recognized the efforts of the two District students of the month for May. Bryant Mackey, a second grade student at Owens Elementary School, is the Elementary Student of the Month and the Secondary Student of the Month is Ryan Cowart, a eighth grade student at Hubbard Middle School. Congratulations to these students for their hard work and dedication.

The board congratulated John Tyler High School senior Leslie Espiricueta as the 2017 AVID National Summer Institute Speaker for the Dallas National AVID Summer Institute. This is the second time John Tyler High School has had a student selected among more than a thousand submissions.

Tyler ISD and TISD-TV are proud to announce the Best of Show winner of the second annual District-wide Rising Star Student Film Festival, sponsored by Altice/Suddenlink. The festival is an opportunity to showcase and celebrate the creative talents and accomplishments of students in Tyler through the medium of the moving image. The board congratulated Robert E. Lee students, Jonathan Southern and Michael Chandler, and John Tyler students, Ricardo Gomez and Victor Del Angel, for producing "Traveling Light," an entry in the Story category as this year's Best of Show Award winner.

The board is proud to announce the Texas Association of School Boards is recognizing The Mentoring Alliance as a recipient of the Stand Up for Texas Public Schools Award. This award is presented to organizations for continuously Standing Up and supporting public schools.

The board congratulated the District Elementary Teacher of the Year, Courtney Heck from Dr. Bryan C. Jack Elementary School and the District Secondary Teacher of the Year, Kala Morrow from John Tyler High School.



The board congratulated the 2017 Rookie of the Year, Leah Allen from John Tyler High School.

As part of the Lone Star Governance, Shauna Hittle, executive director of teaching and learning, provided an overview of the Professional Learning Plan for the upcoming school year. The professional development mission is to promote continuous professional growth in a supportive environment by enhancing the knowledge and skills of all staff, with the expectation that doing so will also raise the levels of student performance. Mrs. Hittle reviewed the professional learning requirement hours for continuing education and the four domains of Texas Teacher Evaluation and Support System. She discussed the three year professional learning plan that includes personalized plans for each teacher and the beginning teacher support that is provided by the district. She then reviewed the many opportunities for summer professional learning and addressed questions from the board.

Mr. Bergfeld stated that one person requested to speak to the board during public participation. Jim Cunningham addressed the board.

Regarding the Business/Legal/Finance/Consent agenda, the board pulled the following items for individual consideration:

- Consider approval of Gifts and Donations;
- Consider approval and Authorization for the Superintendent to Execute a Memorandum of Understanding with North Lamar ISD for Portable Classroom Buildings;
- Consider approval of Improvements to Handicap and General Seating at CHRISTUS Trinity Mother Frances Rose Stadium;
- Consider approval of the Construction Manager at Risk for the 2017 Bond Projects.

Mr. Washmon made a motion, seconded by Rev. Mason to approve the following:

- Approval of 2016-2017 Amended Budget;
- Approval of Paving and Drainage Improvements to Various Campuses by contracts with A+ Worley Striping in the amount of \$6,900 for the striping, Exum's Waterproofing for concrete paving in the amount of \$45,495, and L&L Asphalt in the amount of \$117,492, including Brannon's Professional fees of \$12,400 for a project total of \$182,287;
- Approval of Depository Contract Extension for another two years from September 1, 2017 to August 31, 2019 with Southside Bank;
- Approval of Investment Broker List adding Global Financial Services as an additional broker authorized to engage in investment transactions with the district.

The motion was approved by a vote of 6-0.

Dr. Crawford stated the district has received a donation in the amount of \$6,000.00 from Interline Brands for TISD Custodial Department. Rev. Hager made a motion to approve the donation. The motion was seconded by Rev. Mason and passed by a vote of 6-0.

The district has received a donation in the amount of \$15,000.00 from the TISD Foundation from the Frances Cowan Gibson Endowment for the Fine Arts Department. Rev. Mason made a motion to approve the donation. The motion was seconded by Dr. Nation and passed by a vote of 6-0.

Dr. Crawford stated that in May 2015, Van ISD was severely damaged by a tornado. The board approved a Memorandum of Understanding with Van ISD for the use of 23 portable buildings to help house their students during reconstruction. With reconstruction of their schools completed, Van ISD has issued a letter of termination of the Memorandum of Understanding. North Lamar ISD has approached Tyler ISD about leasing the portable buildings due to two of their buildings being deemed structurally unsound and in need of being replaced.

Mr. Washmon made a motion to approve and authorize the superintendent to execute the Memorandum of Understanding with North Lamar ISD for the use of 23 portable buildings. The motion was seconded by Rev. Mason and passed by a vote of 6-0.

Mr. Loper, director of facilities, began by stating the administration has been developing a facility master plan for improvements at the CHRISTUS Trinity Mother Frances Rose Stadium. He said the master plan is a multi-phase approach with the phases prioritized by critical needs over multiple years. He stated that the first phase of the plan is to correct the handicap seating assignments and bring them into compliance. The plan also includes ADA compliance actions such as widening and adding handrails to the aisles for both the visitor and home side. The handrails will provide added safety for spectators traveling to and from all seating. The work for the first phase of the plan would begin and be completed this summer prior to football season in mid-August. Ken Kessler and Trey Schneider with PBK presented an overview of the potential construction and design during each phase of the facility master plan for the improvements at the stadium. They then addressed questions from the board.

Dr. Nation made a motion to approve the proposal from RPR General Contractors in the amount of \$388,000 for phase 1 of the CHRISTUS Trinity Mother Frances Rose Stadium Seating Improvements. This will also include PBK's professional fees of \$31,280 for master plan design as well as construction for a project total of \$419,280. Rev. Mason seconded the motion and passed by a vote of 6-0.

Mr. Loper stated that at the February 20<sup>th</sup> board meeting, the Board approved the Construction Management-at-Risk delivery system for the additions and renovations at John Tyler High School and Robert E. Lee High School. Tyler ISD selected a 2-step process for selection purposes. Step 1 was a submission of written qualifications. Step 2 was an oral interview with a submission of all costs associated to manage the construction projects. A committee of six representatives consisting of architects, community and board members was organized. The committee selected the following four firms for oral interviews: Con-Real, Jackson Construction, RPR & HGR a Joint Venture, and WRL General Contractors. Mr. Loper discussed the written weighted scoring that was used during the selection process and the ranking of the firms. Mr. Martinez and Mr. Washmon served on the committee and both indicated that WRL was the choice of the committee. Mr. Washmon stated that the committee took their time and did their homework. They reviewed all scenarios focusing on who could get the job done best for the students and the people of the community. Mr. Loper then addressed questions from the board regarding the use of one firm for both projects. He stated that the overall quality, pricing, experience and the capacity to manage projects of this scale made the committee's decision clear.

Rev. Mason made a motion to approve entering into a contract with WRL General Contractors as the Construction Manager at Risk for the Robert E. Lee High School project and the John Tyler High School project. The motion was seconded by Mr. Washmon and passed by a vote of 6-0.

Regarding the Curriculum/Instruction/Consent Agenda, Rev. Hager made a motion, seconded by Rev. Mason to approve the following items:

- Approval to Authorize the Superintendent to notify the Commissioner of the Proposed District of Innovation Plan;
- Approval of Request for a Low Attendance Waiver for St. Louis ECC on April 11, 2017;
- Approval of Service Agreement between Camp Tyler Foundation and Tyler Independent School District;
- Approval of District Advancement Via Individual Determination (AVID) Agreement;
- Approval of CTE Server Update;
- Approval of Head Start Program Self-Assessment 2016-2017;
- Approval of Head Start Funding Application for the 2017-2018 School Year;
- Approval of Impasse Agreement for Head Start Council and Tyler ISD.

The motion passed by a vote of 6-0.

Regarding Superintendent's/Staff report for a Drug Testing Program for Student Athletes, Dr. Crawford stated that life is getting tough and that students need tools to deflect the pressures of society. Student athletes are held to a higher standard

in Tyler ISD. It is up to the district to help them deflect any challenges they may have socially. At the same time, it is an honor to be an athlete and students should be held accountable and campuses should be given the tools they need to protect their campuses. If there are struggles, Dr. Crawford stated the district wants to provide support to the students and their parents. He said the district owes it to the community to make them proud of the students that represent Tyler ISD.

Greg Priest, athletic director, stated that over the last three years the district has had several incidents that have caused him to do a review of the district's policies and procedures. He stated that currently the district does not have a drug-testing policy in the program and therefore, he began researching and looking at policies from other districts throughout the area and state. A committee comprised of coaches, trainers, and parents was put together to work on a plan. Mr. Priest stated that the district does not want the policy to be something that is strictly punitive. The district wants to help our student athletes and provide additional education in these circumstances. He reviewed the purpose of the Drug-Testing Program. He stated that he has consulted with Tom Thompson from T.H.E. Lab who currently works with over 80 school districts that are drug-testing student athletes. He asked him to be present to address any questions and discuss procedures. Mr. Priest explained who will be tested, how often and the recommended panel of drugs to test. He also reviewed the consequences of positive testing. Mr. Priest and Mr. Thompson then addressed questions from the board.

Regarding the discussion item, Dr. Crawford stated that Local Policy FFA – Student Welfare: Wellness and Health Services is being presented for first reading this month. He asked board members to review the policy and to contact the administration with any questions or concerns.

Regarding future business, Dr. Crawford reminded the board about the upcoming meetings and the high school graduations for John Tyler High School and Robert E. Lee High School.

The meeting adjourned at 9:31 p.m. following a motion by Mr. Martinez, seconded by Rev. Hager and a vote of 6-0.

APPROVED: \_\_\_\_\_

/s/ Gina Orr  
Gina Orr, Secretary

/s/ Frederick H. Hager, Jr.  
Frederick H. Hager, Jr., Board President

## **MINUTES OF SPECIAL MEETING**

The Board of Trustees of the Tyler Independent School District held a special meeting on Tuesday, May 16, 2017, at the Jim Plyler Instructional Complex. The president called the meeting to order at 2:01 p.m., announced the presence of a quorum, and the meeting had been posted in the time and manner required.

Members present were Andy Bergfeld, president; Dr. Patricia Nation, vice president; Rev. Fritz Hager, Aaron Martinez, Rev. Orenthia Mason, Jean Washington, and Wade Washmon.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Dr. Christy Hanson, Ron Jones, Tim Loper, Johnita Martin, John Orbaugh, Dawn Parnell, Sharon Roy, and Rawly Sanchez. John C. and John M. Hardy, school attorneys, were in attendance.

Under the authority granted to the District under the Texas Election Code, Mr. Bergfeld stated the board will canvass the returns and declare the results of the May 6, 2017 Special Bond Election and the General Trustee Election.

The board was presented with the election returns provided by the Smith County Election Administrator. The results of the election are as follows:

Proposition: FOR 6,404 votes and AGAINST 1,327 votes

A precinct by precinct report is attached as Exhibit "A."

Rev. Hager made a motion to approve the Order Canvassing the Returns and Declaring the Results of May 6, 2017 Special Bond Election and Other Matters in Connection Therewith. The motion was seconded by Mr. Washmon and passed by a vote of 7-0.

On May 9, 2017, the board met and approved the Certification of Unopposed Candidate for Single Member District 2 and 4. Rev. Orenthia D. Mason will serve as trustee for Single Member District 2 and Dr. Patricia A. Nation will serve as trustee for Single Member District 4.

Mrs. Washington made a motion to approve the canvass of the results from the May 6, 2017 trustee election as attached in Exhibit "B" proclaiming Orenthia D. Mason as trustee for Single Member District 2 and Patricia A. Nation as trustee for Single Member District 4 for a term of three years. The motion was seconded by Mr. Martinez and passed by a vote of 7-0.

Gina Orr, a notary public, administered the Oath of Office to the newly elected trustees, Rev. Orenthia D. Mason and Dr. Patricia A. Nation.

Board Policy BDAA (Local) requires the Board to reorganize at the first meeting after each election and qualification of trustees.

Regarding the reorganization, Mr. Bergfeld thanked the board for the opportunity to lead and the confidence they have placed in him over the past couple of years. He stated that he plans to continue serving on the board; however, feels it is time to step aside as the president of the board. He then opened the floor for nominations.

Mrs. Washington made a motion to approve Rev. Hager as president. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Rev. Mason made a motion to approve Mr. Washmon as vice president. The motion was seconded by Rev. Hager and passed by a vote of 7-0.

Mr. Washmon made a motion to approve Gina Orr as board secretary. The motion was seconded by Rev. Mason and passed by a vote of 7-0.

The meeting adjourned at 2:14 p.m. following a motion by Rev. Mason, a second by Mr. Bergfeld and a vote of 7-0.

APPROVED: \_\_\_\_\_

/s/ Gina Orr  
Gina Orr, Secretary

/s/ Frederick H. Hager, Jr.  
Frederick H. Hager, Jr., Board President

EXHIBIT "A"

Tyler Independent School District May 6, 2017 School Bond Results			
	2017	2017	
Precinct	Votes For	Votes Against	Total of Votes per Precinct
1	11	1	12
2	20	3	23
3	272	52	324
4	40	13	53
6	1	0	1
7	5	3	8
9	9	0	9
11	82	17	99
12	104	17	121
13	135	9	144
14	33	13	46
16	105	9	114
18	90	3	93
20	20	3	23
21	326	36	362
22	16	2	18
23	252	56	308
25	303	52	355
27	89	26	115
34	104	13	117
35	153	23	176
36	145	31	176
37	0	0	0
38	285	43	328
39	27	5	32
40	484	101	585
41	1	0	1
42	290	103	393
43	122	36	158
44	190	55	245
48	15	5	20
49	3	9	12
50	358	86	444

52	35	24	59
54	328	72	400
55	106	20	126
56	89	29	118
58	224	49	273
59	315	51	366
60	0	0	0
61	133	45	178
65	4	3	7
66	37	12	49
70	47	12	59
71	661	79	740
72	5	1	6
73	20	10	30
74	45	9	54
75	3	0	3
76	11	4	15
77	32	5	37
78	12	5	17
79	194	71	265
80	5	0	5
81	8	1	9
Ballots cast	6,404	1,327	7731
Percentage	82.83	17.16	



EXHIBIT "B"

**Tyler Independent School District**  
**General Trustee Election Vote Tabulation**  
**Saturday, May 6, 2017**

**Single Member District 2:**

Orenthia D. Mason	Elected as unopposed candidate	0 votes cast*
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**Single Member District 4:**

Patricia A. Nation	Elected as unopposed candidate	0 votes cast*
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\*On March 9, 2017, the Board of Trustees approved the Certification of Unopposed Candidates for Single Member District 2 & 4 and approved an order declaring cancellation of Trustee Election and Election of Unopposed Candidate.

Subject: Lone Star Governance Goal 1: PreK – Grade 3 Literacy Plan 2017-2018

### BACKGROUND INFORMATION

In accordance with Goal 1 of the Lone Star Governance framework, the Tyler ISD *PreK - Grade 3 Literacy Plan* will ensure that 85% of Tyler ISD students are reading on or above grade level by the end of the third grade in the Spring of 2021.

### ADMINISTRATIVE CONSIDERATION

*The PreK – Grade 3 Literacy Plan* will help prepare for the literacy expectations needed to be successful throughout a student's academic career. To achieve this goal, the plan focuses on the alignment of early language and literacy skills for children in reading and writing instruction. The plan is sensitive to all learners and recognizes the significant percentage of English Language Learners in Tyler ISD schools.

Tyler ISD's *PreK—Grade 3 Literacy Plan* consists of the following components:

- Evidence-based Instructional materials and practices in reading and writing aligned to the TEKS (Texas Essential Knowledge and Skills) in English and Spanish, Pre-Kindergarten Guidelines, the English Language Proficiency Standards, and the College and Career Readiness Standards.
- Progress monitoring for each grade level and clearly defined student goals.
- Effective classroom instruction with differentiation to meet the needs of all students.
- Reliable assessments that drive instructional decisions.
- Campus leadership teams to monitor and guide implementation and decision-making.
- Professional development based on student and campus data, aligned to district/campus initiatives and focused on specific outcomes. The professional development can be traditional type training, and include coaching, book studies, peer observations, planning meetings, and other job-embedded training.

### ACTION REQUIRED

Discussion Only

### CONTACT PERSONS

Christy Hanson, Ed. D.  
Stacy Pineda

06-19-17

Subject: Lone Star Governance Goal 1 – K-3 Measures of Academic Progress (MAP) Scores and End of Year MAP Data

### BACKGROUND INFORMATION

Lone Star Governance Goal 1: Early Literacy:

The number of students who are on grade level in Reading at the end of 3<sup>rd</sup> grade according to Rasch Unit Scale scores will increase from 39 in the spring of 2016 to 85% in the spring of 2021.

- Baseline (Spring 2016) – 39%
- Year 1 Target (Spring 2017) – 49%

Progress Measure 1: Percentage of students who meet the standard on the 3<sup>rd</sup> grade state assessment will increase from 64% in 2016 to 85% in 2021.

- Baseline (Spring 2016) – 64%
- Year 1 Target (Spring 2017) – 68%

Progress Measure 2: Percentage of students who have on-grade-level Rasch Unit Scale scores in Reading in all grade levels Kindergarten through 3<sup>rd</sup> Grade according to the Northwest Evaluation Association Measures of Academic Progress data will increase from 34% in spring of 2016 to 85% in the spring of 2021.

- Baseline (Spring 2016) – 34%
- Year 1 Target (Spring 2017) – 45%

### ADMINISTRATIVE CONSIDERATION

The MAP assessment is given to every student Kindergarten – 10<sup>th</sup> grade three times per year. The data is analyzed by teachers, campus administrators and district

MAP results are provided as a numerical RIT (Rasch Unit) score. This score is used to measure a student's achievement level at different times of the school year and compute growth.

### ACTION REQUIRED

Discussion only

### CONTACT PERSONS

Christy Hanson  
James Cureton

06-19-17

Subject: 2016-2017 Amended Budget

**BACKGROUND INFORMATION**

The Texas Education Agency requires that independent school districts file an amended budget, approved by the Board of Trustees, with the Agency.

**ADMINISTRATIVE CONSIDERATIONS**

An amended 2016-2017 budget for the general and debt service funds have been prepared, and a copy is included in the agenda.

**ADMINISTRATIVE RECOMMENDATION**

That the Board approves the 2016-2017 amended budget for the general and debt service funds as presented in the agenda.

**ACTION REQUIRED**

Board Approval

**CONTACT PERSON**

Tosha Bjork

06-19-17

**TYLER INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
AMENDED REVENUE BUDGET  
2016-2017**

	<b>CURRENT BUDGET</b>	<b>AMENDED BUDGET</b>
<b>Taxes</b>		
Current Year Levy	\$ 82,966,076.00	\$ 82,966,076.00
Prior Year Collections	1,175,000.00	1,175,000.00
Penalties and Interest	1,000,000.00	1,000,000.00
<b>Total Taxes</b>	<u>85,141,076.00</u>	<u>85,141,076.00</u>
<b>Services Rendered to Other School Districts</b>	5,000.00	5,000.00
<b>Tuition and fees</b>	108,000.00	108,000.00
<b>Earnings from Temporary Investments</b>	300,000.00	550,000.00
<b>Rent</b>	170,000.00	170,000.00
<b>Miscellaneous Local Revenue</b>	55,000.00	25,000.00
<b>Athletic Activity</b>	240,000.00	230,000.00
<b>Other Enterprising Activities</b>	7,000.00	8,500.00
<b>Miscellaneous Revenue-Intermediate</b>	2,000.00	500.00
<b>Total Local Revenue</b>	<u>86,028,076.00</u>	<u>86,238,076.00</u>
<b>Foundation and Per Capita Apportionment</b>	48,759,504.00	48,549,541.00
<b>TRS On-behalf Benefits</b>	6,600,000.00	6,600,000.00
<b>Total State Revenue</b>	<u>55,359,504.00</u>	<u>55,149,541.00</u>
<b>Federal Revenue</b>	3,155,000.00	3,231,151.08
<b>Transfers from Other Funds</b>	460,000.00	435,000.00
<b>TOTAL REVENUE</b>	<u><u>\$ 145,002,580.00</u></u>	<u><u>\$ 145,053,768.08</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
AMENDED EXPENDITURE BUDGET  
2016-2017**

	<b>ORIGINAL BUDGET</b>	<b>CURRENT BUDGET</b>	<b>AMENDED BUDGET</b>	<b>CHANGE ORIGINAL BUDGET</b>	<b>CHANGE CURRENT BUDGET</b>
Total Function 11 - Instruction	\$ 85,704,206.58	\$ 84,157,419.28	\$ 83,505,986.01	\$ (2,198,220.57)	\$ (651,433.27)
Total Function 12 - Instructional Resources and Media Services	2,760,180.04	2,753,113.12	2,750,152.62	(10,027.42)	(2,960.50)
Total Function 13 - Curriculum and Instructional Staff Development	3,207,803.52	3,334,638.93	3,365,082.90	157,279.38	30,443.97
Total Function 21 - Instructional Development	2,935,420.92	2,921,583.97	2,921,834.90	(13,586.02)	250.93
Total Function 23 - School Administration	9,531,437.74	9,766,568.51	9,755,796.64	224,358.90	(10,771.87)
Total Function 31 - Guidance, Counseling & Evaluation Services	4,542,765.32	4,442,485.33	4,484,042.79	(58,722.53)	41,557.46
Total Function 32 - Social Work Services	329,459.94	337,128.38	339,458.01	9,998.07	2,329.63
Total Function 33 - Health Services	1,928,842.88	1,930,419.70	1,931,037.82	2,194.94	618.12
Total Function 34 - Student (Pupil Transportation)	3,595,419.28	4,552,363.69	4,553,938.76	958,519.48	1,575.07
Total Function 36 - Cocurricular/ Extracurricular Activities	3,929,321.44	4,238,985.68	4,373,144.45	443,823.01	134,158.77
Total Function 41 - General Administration	3,958,330.58	3,990,882.06	4,011,163.50	52,832.92	20,281.44
Total Function 51 - Plant Maintenance and Operations	13,580,804.51	13,792,689.62	13,823,627.25	242,822.74	30,937.63
Total Function 52 - Security and Monitoring Services	2,101,282.74	2,226,151.91	2,234,057.34	132,774.60	7,905.43
Total Function 53 - Data Processing Services	2,352,138.50	2,279,549.25	2,256,413.31	(95,725.19)	(23,135.94)
Total Function 61 - Community Service	67,389.32	96,462.48	95,855.61	28,466.29	(606.87)
Total Function 71 - Principal Repayment	158,000.00	158,000.00	158,000.00		
Total Function 81 - Facilities Acquisition and Construction	17,642.69	540,068.05	958,918.05	941,275.36	418,850.00
Total Function 93 - Shared Svc Arrangement	424,000.00	424,000.00	424,000.00		
Total Function 99 - Intergovernmental Charges	1,670,750.00	1,670,750.00	1,670,750.00		
Transfer to Preventive Maintenance Account	2,207,384.00	2,207,384.00	2,207,384.00		
<b>TOTAL EXPENDITURES-GENERAL OPERATING FUND</b>	<b>\$ 145,002,580.00</b>	<b>\$ 145,820,643.96</b>	<b>\$ 145,820,643.96</b>	<b>\$ 818,063.96</b>	<b>\$ 0.00</b>

**TYLER INDEPENDENT SCHOOL DISTRICT  
BOND INTEREST AND SINKING FUND  
AMENDED REVENUE AND EXPENDITURE BUDGET  
2016-2017**

<b><u>REVENUE:</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>AMENDED BUDGET</u></b>
Tax Collections, Current	\$ 26,728,135.00	\$ 26,728,135.00
Tax Collections, Delinquent	375,000.00	375,000.00
Penalty and Interest	225,000.00	225,000.00
Earnings from Investments	80,000.00	115,000.00
Other State Revenue	624,873.00	626,719.00
Proceeds from Bond Refunding	8,690,000.00	8,690,000.00
Premium on Bond Refunding	1,302,458.60	1,302,458.60
<b>TOTAL REVENUE</b>	<b><u>\$ 38,025,466.60</u></b>	<b><u>\$ 38,062,312.60</u></b>

**EXPENDITURES:**

**Function 71 - Debt Service**

Principal Retirement	\$16,475,000.00	\$16,475,000.00
Interest Expense	13,278,135.00	12,687,087.00
Other Debt Service Fees	330,951.99	180,951.99
Deposit to Escrow Account Refunding	9,833,339.50	9,833,339.50
<b>TOTAL EXPENDITURES</b>	<b><u>\$39,917,426.49</u></b>	<b><u>\$39,176,378.49</u></b>

Subject: Gifts and Donations

#### BACKGROUND INFORMATION

Board policy (CDC Local) requires that all donations to the District must be reviewed by the Superintendent prior to formal acceptance. The Superintendent must approve all donations under \$5,000. The Board must approve all donations of \$5,000 or more.

#### ADMINISTRATIVE CONSIDERATION

The following donations with a value of \$5,000 or more have been received:

<u>Amount</u>	<u>Source</u>	<u>Recipient</u>
\$23,100.00	Robert E Lee Booster Club	Various REL Activities
\$16,241.00	Robert E Lee Dugout Club	REL Baseball Team
\$ 8,000.00	Robert E Lee Kickers Club	REL Soccer Team

#### ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board accept the donations.

#### ACTION REQUIRED

Board Approval

#### CONTACT PERSON

Marty Crawford, Ed. D.

06-19-17



Subject: Resolutions for Sale of Property for Delinquent Taxes

BACKGROUND INFORMATION

The delinquent tax collection process results in parcels of property being offered for sale pursuant to foreclosure of tax liens as stipulated in Section 34.05 (a) of the State Property Tax Code.

ADMINISTRATIVE CONSIDERATION

Attached are resolutions for sale of property and description of property. A representative from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the firm representing the district in tax related matters, will attend the meeting.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve the attached resolutions authorizing the execution of the deed by the Board President.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

06-19-17

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 21,656-C come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

**EXHIBIT "A"**  
**BID ANALYSIS**

Cause #: 21,656-C

Previous Owner: BWR Enterprises Inc

Bid Amount: \$585.00

Bidders Name: David Brandon Weaver

Acct#: 1-81282-0007-00-008000

Judgment Value: \$1,000.00

Date of Sale: January 4, 2011

Bidders Address: 5523 FM 1927

Date Bid Submitted: March 14, 2017

Pyote, TX 79777

Redemption Expires: July 26, 2012

Sale Recording Date: January 26, 2011

**PROPERTY DESCRIPTION**

LOT 8, UNIT 7, VILLAGES EAST, DEED RECORDED IN VOLUME 5653, PAGE 69, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** Sam Houston/Villages South

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	2000-2009	\$ 284.61
SMITH COUNTY, AND SMITH COUNTY EMER SEV #2	2000-2009	\$ 56.94

**TOTAL: \$341.55**

**COSTS**

Court Costs	\$10.26 (Payable to District Clerk)
Sheriff's Fees	\$ 4.59 (Payable to Smith County Sheriff)
Publication Fee:	\$19.76 (Payable to Perdue Law Firm)
Title Research:	\$ 4.49 (Payable to Perdue Law Firm)
Deed Recording Fee	\$ 54.00 (Payable to Perdue Law Firm)

**TOTAL: \$93.10**

**PROPOSED DISTRIBUTION**

Bid Amount:	\$585.00	Costs: \$93.10
Net to Distribute:	\$491.90	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.83	\$408.28
Smith County and Smith County Emer Sev #2	.17	\$83.62

**TOTAL: \$491.90**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 21,656-C come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

## EXHIBIT "A"

### BID ANALYSIS

Cause #: 21,656-C  
Previous Owner: BWR Enterprises Inc  
Bid Amount: \$585.00  
Bidders Name: Lani B. Weaver  
Acct#: 1-81282-0007-00-009000  
Judgment Value: \$1,000.00  
Date of Sale: January 4, 2011  
Date Bid Submitted: March 14, 2017  
Redemption Expires: July 26, 2012  
Bidders Address: 5523 FM 1927  
Pyote, TX 79777  
Sale Recording Date: January 26, 2011

### PROPERTY DESCRIPTION

LOT 9, UNIT 7, VILLAGES EAST, DEED RECORDED IN VOLUME 5653, PAGE 69, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** Sam Houston/Villages South

### JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	2000-2009	\$ 284.61
SMITH COUNTY, AND SMITH COUNTY EMER SEV #2	2000-2009	\$ 56.94
		<b>TOTAL: \$341.55</b>

### COSTS

Court Costs	\$10.26 (Payable to District Clerk)
Sheriff's Fees	\$ 4.59 (Payable to Smith County Sheriff)
Publication Fee:	\$19.76 (Payable to Perdue Law Firm)
Title Research:	\$ 4.49 (Payable to Perdue Law Firm)
Deed Recording Fee	\$ 54.00 (Payable to Perdue Law Firm)

**TOTAL: \$93.10**

### PROPOSED DISTRIBUTION

Bid Amount:	\$585.00	Costs: \$93.10
Net to Distribute:	\$491.90	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.83	\$408.28
Smith County and Smith County Emer Sev #2	.17	\$83.62

**TOTAL: \$491.90**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 23,033-A come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

23,033-A

## EXHIBIT "A"

### BID ANALYSIS

Cause #: 23,033-A  
Previous Owner: Bennie Johnson, Et Al  
Bid Amount: \$2,300.00  
Bidders Name: Julian C. Rosales  
Dora M. Rosales  
Bidders Address: 513 W Maple Street  
Tyler, Texas 75702  
Acct#: 1-50000-0209-00-020020  
Judgment Value: \$4,290.00  
Date of Sale: July 3, 2012  
Date Bid Submitted: April 21, 2017  
Redemption Expires: January 16, 2013  
Sale Recording Date: July 16, 2012

### PROPERTY DESCRIPTION

LOT 20, NEW CITY BLOCK 209, SUNSHINE ADDITION, DEED RECORDED IN VOLUME 2009, PAGE 622, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** *517 Maple Street*

### JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	1995-2011	\$ 2,353.00
SMITH COUNTY, CITY OF TYLER AND TJC	1995-2011	\$ 1,164.16
		<b>TOTAL: \$3,517.16</b>

### COSTS

Court Costs	\$522.50 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$80.47 (Payable to Perdue Law Firm)
Title Research:	\$203.75 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)
<b>TOTAL: \$1,042.72</b>	

### PROPOSED DISTRIBUTION

Bid Amount:	\$2,300.00	Costs: \$1,042.72
Net to Distribute:	\$1,257.28	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.67	\$ 842.38
Smith County, City of Tyler And TJC	.33	\$ 414.90
		<b>TOTAL: \$1,257.28</b>

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. **23,082-B** come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

23,082-B Lot 1



## EXHIBIT "A"

### BID ANALYSIS

Cause #: 23,082-B

Previous Owner: Robert L Bailey, Et A

Bid Amount: \$1,300.00

Bidders Name: Reginald Jenkins

Acct#: 15-0000-0765-00-001000

Judgment Value: \$2,500.00

Bidders Address: 7911 Cottonwood Dr.  
Tyler, Texas 75706

Date of Sale: August 7, 2012

Date Bid Submitted: March 29, 2017

Redemption Expires: February 22, 2013

Sale Recording Date: August 22, 2012

### PROPERTY DESCRIPTION

LOT 1, BLOCK 765, PART OF THE THOMAS BURBRIDGE SURVEY, DEED RECORDED IN VOLUME 2936, PAGE 841, DEED RECORDS OF SMITH COUNTY, TEXAS.

PROPERTY SITUS OR LOCATION: *W 34<sup>th</sup> St.*

### JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	1990-1994, 1996-2000, 2002-2011	\$ 2,047.33
SMITH COUNTY, CITY OF TYLER AND TJC	1990-2011	\$ 1,170.56

**TOTAL: \$3,217.89**

### COSTS

Court Costs	\$231.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$50.75 (Payable to Perdue Law Firm)
Title Research:	\$200.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)

**TOTAL: \$717.75**

### PROPOSED DISTRIBUTION

Bid Amount:	\$1,300.00	Costs: \$717.75
Net to Distribute:	\$585.25	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.64	\$ 374.56
Smith County, City of Tyler and TJC	.36	\$ 210.69

**TOTAL: \$585.25**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. **24,786-B** come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

24,786-B

## EXHIBIT "A"

### BID ANALYSIS

Cause #: 24,786-B

Previous Owner: Deborah L Gentry

Bid Amount: \$2,100.00

Bidders Name: Gary Wayne Duncan

Acct#: 1-00000-0018-07-012005

Judgment Value: \$21,968.00

Bidders Address: 11319 C R 1113

Tyler, Texas 75709

Date of Sale: December 1, 2015

Date Bid Submitted: April 11, 2017

Redemption Expires: June 29, 2015

Sale Recording Date: December 29, 2015

### PROPERTY DESCRIPTION

1.00 ACRE, MORE OR LESS, PART OF THE DON THOMAS QUEVADO SEVEN LEAGUE GRANT, DEED RECORDED IN VOLUME 2724, PAGE 543, FILED SEPTEMBER 17, 1987, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION: CR 113**

### JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	2006-2014	\$ 2,242.31
SMITH COUNTY, TJC AND SMITH COUNTY EMER SEV #2	2006-2014	\$ 961.30

**TOTAL: \$3,203.61**

### COSTS

Court Costs	\$388.00	(Payable to District Clerk)
Sheriff's Fees	\$170.00	(Payable to Smith County Sheriff)
Publication Fee:	\$74.64	(Payable to Perdue Law Firm)
Title Research:	\$200.00	(Payable to Perdue Law Firm)
Deed Recording Fee	\$54.00	(Payable to Perdue Law Firm)

**TOTAL: \$886.64**

### PROPOSED DISTRIBUTION

Bid Amount:	\$2,100.00	Costs: \$886.64
Net to Distribute:	\$1,213.36	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.70	\$ 849.35
Smith County and Smith County Emer Sev #2	.30	\$ 364.01

**TOTAL: \$1,213.36**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 25,101-A come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

## EXHIBIT "A"

### BID ANALYSIS

Cause #: 25,101-A

Previous Owner: Patsy Lewis Cox Estate

Acct#: 1-50000-0199-00-016000

Bid Amount: \$10,120.00

Judgment Value: \$35,142.00

Bidders Name: Luis Andres Miranda Gonzales

Date of Sale: April 4, 2017

Bidders Address: 2001 E lake Street

Date Bid Submitted: April 28, 2017

Tyler, Texas 75701

Redemption Expires: October 17, 2017

Sale Recording Date: April 17, 2017

### PROPERTY DESCRIPTION

BEING LOT 16, NCB 199, GOODMAN ADDITION, CITY OF TYLER, SMITH COUNTY, TEXAS, DEED RECORDED IN VOLUME 3821, PAGE 716, DEED RECORDS OF SMITH COUNTY, TEXAS

**PROPERTY SITUS OR LOCATION:** *715 N Border*

### JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	2009-2015	\$ 6,259.82
SMITH COUNTY, CITY OF TYLER AND TJC	2009-2015	\$ 3,237.98
		<b>TOTAL: \$9,497.80</b>

### COSTS

Court Costs	\$1,468.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$105.52 (Payable to Perdue Law Firm)
Title Research:	\$200.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)

**TOTAL: \$2,009.52**

### PROPOSED DISTRIBUTION

Bid Amount:	\$10,120.00	Costs: \$2,009.52
Net to Distribute:	\$8,110.48	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.66	\$ 5,352.92
Smith County, City of Tyler And TJC	.34	\$ 2,757.56

**TOTAL: \$8,110.48**

Subject: Local Policy FFA

### BACKGROUND INFORMATION

Local Policy FFA – Student Welfare: Wellness and Health Services

The federal Healthy, Hunger-Free Kids Act (HHFKA) of 2010 amended the Child Nutrition and WIC Reauthorization Act of 2004 to expand the requirements for local school wellness policies. Under federal law, each district that participates in the National School Lunch Program must adopt a wellness policy.

The School Health Advisory Council (SHAC) adopted a Wellness Plan in February of 2009. The Wellness Plan was revised in April of 2017 to align with the revised FFA (Local) to include nutrition guidelines and wellness goals on behalf of the district.

### ADMINISTRATIVE CONSIDERATION

Local Policy FFA has been reviewed by the district administration to make corrections as needed that reflect consistent practices of the district and the intentions of the board.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve policy FFA (LOCAL) as it prepares to incorporate this policy into the district's Localized Policy Manual.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Christy L. Hanson, Ed. D.  
Victor Olivares  
Johnita Martin

06-19-17

## PROPOSED POLICY 05/10/17

The District shall support the general wellness of all students by implementing measurable goals to promote sound nutrition and student health and to reduce childhood obesity.

[See EHAA for information regarding the District's coordinated school health program.]

### DEVELOPMENT, IMPLEMENTATION, AND REVIEW OF GUIDELINES AND GOALS

The District, in consultation with the local school health advisory council (SHAC), shall review and consider evidence-based strategies and techniques and shall develop nutrition guidelines and wellness goals as required by law. In the development, implementation, and review of these guidelines and goals, the SHAC shall permit participation by parents, students, representatives of the District's food service provider, physical education teachers, school health professionals, members of the Board, school administrators, and members of the public.

[See BDF for required membership of the SHAC.]

### WELLNESS PLAN

The District, in consultation with SHAC, shall develop a wellness plan to implement the District's nutrition guidelines and wellness goals. The wellness plan shall, at a minimum, address:

1. Strategies for soliciting involvement by and input from persons interested in the wellness plan and policy;
2. Objectives, benchmarks, and activities for implementing the wellness goals;
3. Methods for measuring implementation of the wellness goals;
4. The District's standards for foods and beverages provided, but not sold, to students during the school day on a school campus; and
5. The manner of communicating to the public applicable information about the District's wellness policy and plan.

The SHAC shall review and revise the plan on a regular basis and recommend revisions to the wellness policy when necessary.

### NUTRITION GUIDELINES

#### FOODS AND BEVERAGES SOLD

The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance. [See CO]

STUDENT WELFARE  
WELLNESS AND HEALTH SERVICES

FFA  
(LOCAL)

WELLNESS GOALS

NUTRITION  
PROMOTION AND  
EDUCATION

The District shall implement, in accordance with law, a coordinated school health program with a nutrition education component. [See EHAA] The District's nutrition promotion activities shall encourage participation in the National School Lunch Program, the School Breakfast Program, and any other supplemental food and nutrition programs offered by the District.

The District establishes the following goals for nutrition promotion:

1. The District's food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings.
2. The District shall share educational nutrition information with families and the general public to promote healthy nutrition choices and positively influence the health of students.
3. The District shall ensure that food and beverage advertisements accessible to students outside of school hours on District property contain only products that meet the federal guidelines for competitive foods.

The District establishes the following goals for nutrition education:

1. The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
2. The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate.
3. The District shall provide professional development so that teachers and other staff responsible for the nutrition education program are adequately prepared to effectively deliver the program.

PHYSICAL ACTIVITY

The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades. [See BDF, EHAA, EHAB, and EHAC]

The District establishes the following goals for physical activity:

1. The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students, including those who are not participating in physical education classes or competitive sports.



STUDENT WELFARE  
WELLNESS AND HEALTH SERVICES

FFA  
(LOCAL)

2. The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate.
3. The District shall make appropriate before-school and after-school physical activity programs available and shall encourage students to participate.
4. The District shall make appropriate training and other activities available to District employees in order to promote enjoyable, lifelong physical activity for District employees and students.
5. The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.
6. The District shall encourage students, parents, staff, and community members to use the District's recreational facilities, such as tracks, playgrounds, and the like, that are available outside of the school day. [See GKD]

OTHER SCHOOL-  
BASED ACTIVITIES

The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to promote and express a consistent wellness message through other school-based activities:

1. The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable.
2. The District shall promote wellness for students and their families at suitable District and campus activities.
3. The District shall promote employee wellness activities and involvement at suitable District and campus activities.

IMPLEMENTATION

The assistant superintendent of curriculum and instruction shall oversee the implementation of this policy and the development and implementation of the wellness plan and appropriate administrative procedures.

EVALUATION

The District shall comply with federal requirements for evaluating this policy and the wellness plan.

PUBLIC NOTIFICATION

The District shall annually inform and update the public about the content and implementation of the wellness policy, including posting on its website copies of the wellness policy, the wellness plan, and the required implementation assessment.

STUDENT WELFARE  
WELLNESS AND HEALTH SERVICES

FFA  
(LOCAL)

RECORDS RETENTION    The District shall retain all the required records associated with the wellness policy, in accordance with law and the District's records management program. [See CPC and FFA(LEGAL)]

Subject: Selection of Delegate and Alternate to TASA/TASB Convention

#### BACKGROUND INFORMATION

Each year trustees attend the annual joint convention for the Texas Association of School Boards (TASB) and Texas Association of School Administrators (TASA) where new legislation, school finance, etc. are presented. This joint convention allows for interchange of ideas, communication and fellowship.

#### ADMINISTRATIVE CONSIDERATION

As a part of school district attendance, a delegate assembly is held and each district sends one delegate and alternate for voting on issues.

#### ACTION REQUIRED

Board approval of a delegate and alternate to the TASB Delegate Assembly in Dallas, Texas, October 6-8, 2017.

#### CONTACT PERSON

Marty Crawford, Ed. D.

06-19-17

Subject: Memorandum of Understanding between the Tyler Independent School District Foundation (the Foundation) and the Tyler Independent School District

#### BACKGROUND INFORMATION

Incorporated in December 1990, the Foundation responds to the local need for increased community involvement in and support for public education. The Foundation is a non-profit, 501(c)(3) organization that works closely with the school district, but is an independent entity. It operates as a neutral group, serving as a catalyst for uniting the schools, businesses and the community of Tyler.

The Foundation provides resources to inspire learning, enrich teaching and enhance opportunities for District students through the support of exemplary programs.

The district looks forward to continuing the partnership that has made such a difference in the lives of many students, teachers, staff, administrators and families.

#### ADMINISTRATIVE CONSIDERATION

The administration recommends approval of the Memorandum of Understanding between the Tyler Independent School District Foundation and the Tyler Independent School District.

#### ACTION REQUIRED

Board approval

#### CONTACT PERSON

Marty Crawford, Ed. D.

06-19-17

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE TYLER INDEPENDENT SCHOOL DISTRICT FOUNDATION**  
**AND THE**  
**TYLER INDEPENDENT SCHOOL DISTRICT**

**June 2017**

The Tyler Independent School District Foundation (the *Foundation*) is organized and operated for the benefit of the Tyler Independent School District (the *District*). The Foundation and the District hereby adopt certain rules to govern the relationship between the Foundation and the District.

1. The Foundation shall endeavor to:
  - (a) solicit, invest, administer, and expend private funds for the benefit of the District;
  - (b) contribute to the education of students of the District through student scholarships, faculty enrichments, curriculum enhancements, facility improvements and other types of support and services to the District; and
  - (c) promote and maintain good community support on behalf of the District.
2. The Foundation will be responsible for donor relations such as assisting with relationships, developing contacts and continuous communications. The Foundation will create a fiscal management process for acknowledgements and reporting of results for donors as needed.
3. The District shall endeavor to (a) provide reasonable space at a district facility as needed by the Foundation in carrying out Foundation activities; (b) provide reasonable utilities, technology and services needed by the Foundation in carrying out Foundation activities; and (c) permit reasonable use of personnel needed by the Foundation in carrying out Foundation activities.
4. The District will assist the Foundation in donor relationships as appropriate in a timely manner. When Foundation assistance is requested for event specific sponsorships the District will provide a proposed budget and timeline in a timely manner as agreed upon by both the Foundation and the District. The District will honor recognition of donors as well as provide results and outcomes requested by the donors and/or the Foundation as appropriate to meet the expectations of donors.
5. In all other ways, the Foundation will be an independent, self-sufficient organization, employing staff and raising funds needed to enable it to carry out its activities related to its mission.

6. The Foundation shall continue to originate, implement and oversee various innovative projects intended to enhance the quality of education with the District and provide an ongoing collaborative relationship.
7. The Superintendent of Schools of the Tyler Independent School District shall hold as permanent official seat as a Director of the Tyler Independent School District Foundation without vote. One (1) Trustee Representative of the Tyler Independent School District shall hold permanent official seat as a Director of the Tyler Independent School District Foundation without vote and shall be selected by the Board of Directors of the Corporation from among the elected members of the Board of Trustees of the Tyler Independent School District.

The Foundation and the District agree that this Memorandum of Understanding is an expression of the rules intended to govern the relationship between the Foundation and the District. Either party to this Memorandum of Understanding may request a review of any portion in order to resolve differences of opinion or newly-developed areas of concern. This document will be reviewed, and changed if necessary, on an annual basis.

Approved and adopted between the Tyler Independent School District Foundation and the Tyler Independent School District.

Tyler Independent School District Foundation

Tyler Independent School District

\_\_\_\_\_  
Name: Debbie Matteucci  
Title: President

\_\_\_\_\_  
Name: Frederick H. Hager, Jr.  
Title: President, Board of Trustees

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Name: Marty Crawford, Ed.D.  
Title: Superintendent

Date: \_\_\_\_\_

Subject: Purchase of Transportation Vehicles

#### BACKGROUND INFORMATION

In general, school buses are purchased in accordance with the district's 15 year replacement cycle. Currently, there are a total of nine older model buses in marginal condition due for replacement in 2017.

#### ADMINISTRATION CONSIDERATION

In order to maintain fleet consistency, the district obtained quotes from three vendors capable of delivering the make and models that complement the district's existing fleet. Rush Bus Sales, Thomas Built Buses, and Longhorn Bus Sales submitted quotes for consideration. Longhorn Bus Sales offered the district the best value as outlined below.

<u>Description</u>	<u>Quantity</u>	<u>Cost</u>	<u>Extension</u>
Conventional Bus (includes a/c unit) from Longhorn Bus Sales	7	\$ 90,057.00	\$630,399.00
Special Needs Bus (includes a/c unit and wheel chair lift) from Longhorn Bus Sales	2	\$ 90,986.00	\$181,972.00
Buy Board (for each bus purchase order)	1	\$ 800.00	<u>\$ 800.00</u>
		<b>TOTAL</b>	<b>\$813,171.00</b>
<b>Additional costs associated with SB 693 requiring that 3 point seat belts be installed on all 2018 model year school buses and newer</b>		<b>SB693 COSTS</b>	<b>\$ 53,731.00</b>
		<b>GRAND TOTAL</b>	<b>\$866,902.00</b>

#### ADMINISTRATION RECOMMENDATION

The administration recommends that the Board of Trustees accept the quote for the purchase as detailed above from Longhorn Bus Sales, including the Buy Board for the purchase order for the grand total of \$866,902.00 to be purchased from fund balance set aside for capital outlay.

#### ACTION REQUIRED

Board Approval

## CONTACT PERSONS

Tosha Bjork  
John Bagert  
Willie Bryant

06-19-2017



# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2017-216792

Date Filed:  
06/01/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

LONGHORN BUS SALES  
HOUSTON, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tyler ISD

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

6788-01 / 6790-01  
NEW BUS PURCHASE

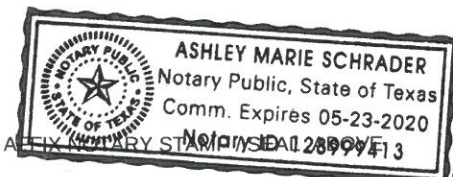
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said \_\_\_\_\_ this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Leanne H. Avallone

Printed name of officer administering oath

Sales Admin

Title of officer administering oath

Subject: Consider Approval to Amend Contract with PBK, Inc. for the CHRISTUS Trinity Mother Frances Rose Stadium Improvements

#### BACKGROUND INFORMATION

At the May 15, 2017 board meeting, the Board of Trustees approved entering into a contract with PBK, Inc. for the CHRISTUS Trinity Mother Frances Rose Stadium Improvements – Phase 1. Multiple phases will follow as presented in the May 15<sup>th</sup> board meeting.

#### ADMINISTRATIVE CONSIDERATION

The administration has requested PBK to engage in design in Phase II. Phase II would include compliance improvements and additions to the existing press box. Lighting and fencing will also be aspects of design documents. The amendment to the contract only refers to a change in scope and is provided under separate cover.

#### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board amend the contract with PBK, Inc. for the remaining phases of the CHRISTUS Trinity Mother Frances Rose Stadium Improvements.

#### ACTION REQUIRED

Board Approval

#### CONTACT PERSONS

Tosha Bjork  
Tim Loper

06-19-17

Subject: Consider Approval of the Construction Management-at-Risk 1 Step Delivery Method for the Remaining Phases of CHRISTUS Trinity Mother Frances Rose Stadium Improvements

#### BACKGROUND INFORMATION

The Texas Education Code 2269 authorizes school districts to utilize several different methods for procurement of construction contracts. The delivery methods available to school districts are as follows:

- Competitive bidding
- Competitive sealed proposals
- Construction management, agency
- Construction management–at-risk
- Design/build
- Job order contracting

#### ADMINISTRATIVE CONSIDERATION

The administration compared the delivery methods above and determined the Construction Management-at-Risk 1 Step method to be in the best interest of the district. This method has historically proven successful for other comparable school projects already completed within Tyler ISD.

#### ADMINISTRATIVE RECOMMENDATION

The Administration recommends that the Board approve the Construction Management-at-Risk 1 Step delivery method for the construction of all projects related to the remaining phases of the CHRISTUS Trinity Mother Frances Rose Stadium Improvements.

#### ACTION REQUIRED

Board Approval

#### CONTACT PERSONS

Tosha Bjork  
Tim Loper

06-19-17

Subject: Consider Approval for Abatement and Demolition of the Tyler Tennis and Swim Facility at 320 Shiloh Road

### BACKGROUND INFORMATION

The district purchased the property at 320 Shiloh Road in December 2014. The property was purchased to allow options for Robert E. Lee High School with regards to the upcoming bond program.

### ADMINISTRATIVE CONSIDERATION

ERI Consulting was retained to develop bid documents and specifications for the abatement and demolition. ERI solicited bids from Region VII vendors as listed below.

<b>CONTRACTOR</b>	<b>ABATEMENT</b>	<b>DEMOLITION</b>
<b>1 Priority Environmental</b>	\$14,871	No Bid
<b>Air Quality Associates</b>	\$18,803	\$103,833
<b>ARC Abatement*</b>	\$17,371	No Bid
<b>Barr G</b>	No Bid	\$171,900
<b>Inland Environmental</b>	\$21,880	\$119,727
<b>Intercon Demolition</b>	\$21,526	\$187,026
<b>Iron Environmental</b>	No Bid	\$138,440
<b>Lloyd Nabors Demolition</b>	\$20,000	\$152,200
<b>Meredith Environmental</b>	\$19,316	\$242,425
<b>Tactical Demolition</b>	No Bid	\$372,720
<b>Tyler Demolition</b>	No Bid	\$267,049

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the contract from 1 Priority Environmental in the amount of \$14,871 for the abatement and the contract with Air Quality Associates in the amount of \$103,833 for the demolition, with an owner's contingency of \$10,000 for a project total of \$128,704. Funding is provided by Bond Funds.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Tosha Bjork  
Tim Loper

06-19-17

## CERTIFICATE OF INTERESTED PARTIES

**FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY**  
**CERTIFICATION OF FILING**

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

1 Priority Environmental Services, Inc.  
Fort Worth, TX United States

**Certificate Number:**  
2017-223357

**Date Filed:**  
06/13/2017

**Date Acknowledged:**

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tyler ISD:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

17-003

Asbestos Abatement, Tyler Tennis &amp; Swim

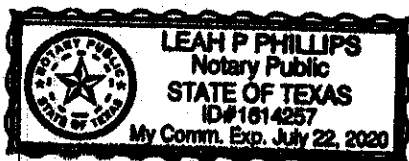
[illegible]

**5 Check only if there is NO Interested Party.**



## 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



**AFFIX NOTARY STAMP / SEAL ABOVE**

Sworn to and subscribed before me, by the said GARY  
20 17, to certify which, witness my hand and seal of office.

Gary Caldwell, this the 13<sup>th</sup> day of June

20 17, to certify which, witness my hand and seal of office.

Signature of authorized agent of contracting business entity

Leah J. Phillips  
Signature of officer administering oath

Leah P. Phillips  
Printed name of officer administering oath

Project Support Mgr  
Title of officer administering oath

## 1 of 1

54

Subject: Student/Athletic Insurance Renewal

BACKGROUND INFORMATION

The Tyler I.S.D. Student/Athletic Insurance coverage policy will expire July 31, 2017.

ADMINISTRATIVE CONSIDERATION

The District was able to procure the same coverage as in the previous year without any price increase.

ADMINISTRATIVE RECOMMENDATION

The Administration recommends that the Board of Trustees approve the 2017-18 Student/Athletic Insurance proposal awarded to Texas Monarch Management Corp, which includes athletic coverage for \$157,600 and catastrophic coverage for \$4,761.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Greg Priest  
Nakeia Burrell

06-19-17



**Texas Monarch Management Corp.**

3201 Cherry Ridge Dr. Suite D405, San Antonio, TX 78230

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**TYLER  
INDEPENDENT SCHOOL DISTRICT  
2017 - 2018**

**ATHLETIC AND ACTIVITIES COVERAGE**

**Premier Plan**

\$25,000 Maximum  
1 Year Benefit Period  
**\$ 157,600.00**

**CATASTROPHE COVERAGE**

**Class III:**

All interscholastic athletes, cheerleaders, band members, majorettes, intramural sports participants, gym class participants, student coaches, student managers, student trainers and student participants of school sponsored non sport extracurricular activities such as Drama Club, Chess Clubs and Field Trips.

Accident Medical Maximum:	\$6,000,000
Deductible:	\$25,000
Benefit Period:	10 Year
Full Excess Medical:	<b><u>\$ 4,761.00</u></b>

<b>Effective Date:</b>	Quote valid through August 1, 2017
<b>Carrier:</b>	AXIS Insurance Company <i>(an Admitted Carrier)</i>
<b>Rating:</b>	A+ XV <i>(Current rating may be found at AMBest.com)</i>

Payment of claims under any insurance policy issued shall only be made in full compliance with all United States economic or trade and sanction laws or regulations, including, but not limited to, sanctions, laws and regulations administered and enforced by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC").



# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Achieve Financial Group, LLC  
Dallas, TX United States

Certificate Number:  
2017-214031

Date Filed:  
05/25/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tyler ISD

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Stu-Acc #102  
Student Accident Insurance

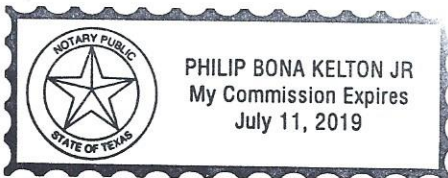
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

Greg White  
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said GREG WHITE, this the 25 day of MAY, 2017, to certify which, witness my hand and seal of office.

Philip Bona Kelton Jr  
Signature of officer administering oath

PHILIP BONA KELTON, JR.  
Printed name of officer administering oath

NOTARY PUBLIC  
Title of officer administering oath

Subject: Memorandum of Understanding with Tyler Junior College for Link Transition Program

### BACKGROUND INFORMATION

The district has a partnership with TJC which allows Tyler ISD students, who have completed high school course work, are between the ages of 18 and 21 years of age and continue to need support with goals and objectives on their Individualized Education Plan (IEP). Instruction is provided by a TISD special education teacher on the TJC West campus and in the community. The purpose of the MOU is to define the roles and responsibilities between TJC and the school district in the provision of instruction for qualified students. The MOU also outlines the technology support each party will agree to provide.

### ADMINISTRATION CONSIDERATION

Through the existing partnership between TJC and Tyler ISD, students in the LINK program are given the opportunity to receive instruction in a postsecondary atmosphere while concurrently receiving instruction on the IEP goals and objectives they need to master. The goal of the LINK transition program is to prepare students for adult life in an inclusive and age appropriate setting. They work with community businesses', colleges and adult agencies to help students graduate with a better quality of living in the areas of employment, independent living, personal recreation, adult education and community involvement.

### ADMINISTRATION RECOMMENDATION

The administration recommends the adoption of this Memorandum of Understanding between Tyler Junior College and Tyler ISD for the LINK Program for the 2017-2018 school year.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Christy Hanson, Ed. D.  
Leslie Brinkman George, Ph.D.

06-19-17



## TYLER JUNIOR COLLEGE

School of Continuing Studies

CONTINUING EDUCATION

### LETTER OF AGREEMENT FOR TYLER INDEPENDENT SCHOOL DISTRICT LINK TRANSITION PROGRAM

DATE SUBMITTED:

May 17, 2017

PREPARED BY: J. Paige Parrish

CONTRACT No. 1545QC416  
(TYLER JUNIOR COLLEGE USE ONLY)

## LETTER OF AGREEMENT

THIS AGREEMENT is entered into this 17th day of May 2017, by and between Tyler Junior College (TJC) and Tyler Independent School District (TISD), LINK (Learning Independence and New Knowledge) Transition Program. If the terms of this agreement are satisfactory, please return a signed original to Aubrey D. Sharpe, Dean, Continuing Studies, Tyler Junior College West Campus, 1530 SSW Loop 323, Tyler, Texas, 75701-2599. Keep the second signed original for your records.

THEREFORE THE PARTIES AGREE AS FOLLOWS:

### RESPONSIBILITIES OF TYLER JUNIOR COLLEGE

Tyler Junior College agrees:

1. To provide two classrooms to be used for student instruction and for LINK staff members.
2. To provide desks and shelving for LINK staff members, *if available* and to provide tables and chairs for LINK students.
3. To provide audio/visual classroom equipment as needed.
4. To provide "faculty" parking pennants for TISD LINK staff for the duration of this agreement.
5. To provide access to the West Campus faculty copy machine.
6. To provide classroom supplies including whiteboard markers and erasers.
7. To provide full access to TISD LINK staff to the West Campus Faculty Lounge and restrooms.
8. To respond to all emergency situations related to all TISD LINK staff and students using standard college protocol and procedures.
9. To provide classroom keys to all designated TISD LINK staff members.

### RESPONSIBILITIES OF Tyler Independent School District

TISD LINK Transition Program agrees:

1. To agree to follow all Tyler Junior College policies and procedures in regards to student behavior and building/facility usage for the duration of this agreement.
2. To provide all needed TISD LINK staff furniture, in the event that TJC does not have needed items available.

3. To provide all computers, software, and printers for TISD LINK staff and students.
4. To provide adequate number of TISD staff and instructors to supervise LINK Transition students at all times and to accompany all LINK students to public restrooms at all times.
5. To use classroom for instructional or administrative purposes only during designated building operational hours. TISD agrees to utilize the faculty lounge for storage of lunches, meals, etc. No refrigerators or microwaves may be placed in the classrooms or office space designated for the TISD LINK Transition Program.
6. To follow the TJC official holiday schedule. Additionally, TISD understands that facilities will not be available to TISD LINK program on official college holidays unless permission is specifically granted by the Executive Administrator of the West Campus.
7. To work with TJC deans, department chairs, faculty, and other appropriate personnel when other collaborative learning experiences may be engaged in with the TISD LINK students. In these cases, the presiding dean over each entity or instructional program must notify the West Campus Executive Administrator of this arrangement to ensure the safe and continued uninterrupted operation of the West Campus.
8. To conduct an ARD meeting for each prospective LINK candidate to determine if the TJC West facility is an appropriate educational setting for the student.
9. To address student concerns within 15 instructional days.

**Notices:** Except as otherwise provided in this Section, all notices, consents, approvals, demands, requests or other communications provided for or permitted to be given under any of the provisions of the Agreement will be in writing and will be deemed to have been duly given or served when delivered by hand delivery or when deposited in the U.S. mail by certified mail, return receipt requested, postage prepaid by either Tyler ISD or Tyler Junior College.

**Term and Effective Date:** This agreement shall continue in effect from year to year unless one party shall give the other party notification by October 31<sup>st</sup> of the current school year the desire to terminate the agreement for the following school year.

## **Information Technology General Guidelines**

### **Information Technology Provided by TJC**

- One single-line, VoIP phone (one classroom, local calls only)
- One 1000MB copper connection (one classroom)
- One 110V electrical outlet within close proximity to the copper connection
- 1000MB copper connection will have access to the internet on ports UDP 4500

### **Information Technology Provided by TISD**

- Instructor and about 10 student computers (laptops, wireless)
- Printers, software, etc
- Laptops will have their wireless NIC cards upgraded to perform at optimal rate (can operate with the current card at reduced rates)
- Laptops will connect to TISD - Private WLAN
- Printer will be plugged into a wireless access point supplied by TISD
- Printer will have to be located in the same room as the access point
- The speed will be directly dependent to TJC internet connection and the total number of users on the access point
- There is some setup required (TISD) for the access point

### **Costs absorbed by TJC**

Cisco 7911 VoIP phone license*:	\$249.95
Monthly phone service cost:	n/a
Monthly Internet service:	\$19.51
Monthly electrical service:	n/a

\* Phone remains property of TJC

### **Other:**

- TISD will need to disclose their standard virus protection procedures/policies to Chief Information Officer at Tyler Junior College

TJC Contact (IT): Donald Caldwell

TISD Contact (IT): Jason Keeling

Tyler Junior College gives equal consideration to all applicants for admission, employment and participation in its programs and activities without regard to race, creed, color, national origin, gender, age, marital status, disability, veteran status or limited English proficiency (LEP).

SIGNATURES

Tyler Independent School District  
1319 New Sunnybrook  
Tyler, Texas 75701

Tyler Junior College  
1530 S SW Loop 323  
Tyler, Texas 75701

\_\_\_\_\_  
Dr. Marty Crawford  
Superintendent, TISD

Mike Metke 5/23/17  
Dr. Mike Metke  
President, TJC

\_\_\_\_\_  
Date

5/23/17  
Date

Sarah Van Oley  
Contract Review  
5-18-17

Subject: Contract with Mach B Technologies, Inc. for Edugence Suite

### BACKGROUND INFORMATION

Tyler ISD is a growing district composed of diverse subpopulations that require educators and administrators to utilize a combination of classroom data, such as formative and summative assessments, as well as demographic data, such as subpopulation status (e.g., special education, 504, etc.), gender, race, attendance, and discipline. Integrating these different data sets is essential for maximizing a teacher's/administrator's understanding of student performance, which provides opportunities that give students the best chance to be successful.

Tyler ISD currently uses TEAMS for attendance and Eduphoria for analysis of test scores; however, the district does not have software that enables teachers to access discipline referrals.

Consequently, assessing how these different factors (e.g., attendance, discipline, etc.) influence test scores is extremely difficult with the current suite of programs currently available in Tyler ISD. Data must be extracted separately from several locations, assembled into a single dataset, and then analyzed.

### ADMINISTRATIVE CONSIDERATION

Edugence is a comprehensive data management system that provides a single interactive dashboard, customized to each teacher or administrator. Edugence imports student attendance, discipline, demographic, and test data from our current databases into a single comprehensive database where a teacher or administrator can assess all student data at one time.

Teachers can view the demographic makeup of their classes, historic and current performance on local and state tests, and see the projected STAAR score for a student based on their current academic performance.

Administrators are able to see the same components at the student, campus, and district levels. Thus, within seconds of logging in to Edugence, a teacher or administrator can access a variety of valuable data components for students or groups of students in Tyler ISD.

The resources in time and personnel that Edugence would save has allowed a restructure of some Curriculum and Instruction positions to offset the costs of the Edugence.



### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the Contract with Mach B Technologies, Inc. for Edugence Suite in the amount of \$95,000 for the first year.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Christy L. Hanson Ed.D.  
James Cureton

06-19-17

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2017-218403

Date Filed:  
06/05/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Mach B Technologies Inc  
Irving, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tyler ISD

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

999  
Assessment, Data warehouse and Analytics system

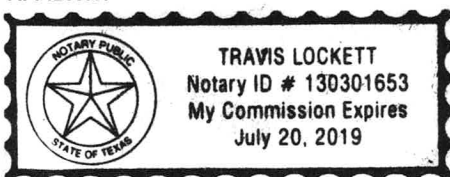
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

A. M.  
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Mohamed Nizam, this the 5<sup>th</sup> day of June, 2017, to certify which, witness my hand and seal of office.

T Lockett Travis Lockett Banker  
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

Subject: Tyler ISD District of Innovation Plan

### BACKGROUND INFORMATION

H.B. 1842 (84th Session of the Texas Legislature) in part amended Chapter 12 of the Texas Education Code (TEC) to create Districts of Innovations. Districts are eligible for designation if certain performance requirements are met and the district follows certain procedures for adoption as outlined in Statute. The designation provides the district will be exempt from certain sections of the TEC that inhibit the goals of the district as outlined in the locally adopted Innovation Plan.

### ADMINISTRATIVE CONSIDERATION

District administration followed statutory and Texas Education Agency processes after the school board approved moving toward the District of Innovation status.

- The DOI Committee created and voted in favor of the Tyler ISD Plan by majority.
- The first draft of the District of Innovation Plan was presented to the Board for review.
- The district is required to post the DOI Plan on the Tyler ISD website for 30 days.
- The Commissioner was notified of the intent to become a District of Innovation.
- The DOI Committee held a public meeting to seek input and finalize the DOI Plan.
- The DOI Committee voted to accept the Plan – 22 Yes and 1 No.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends that the board approve the District of Innovation Plan.

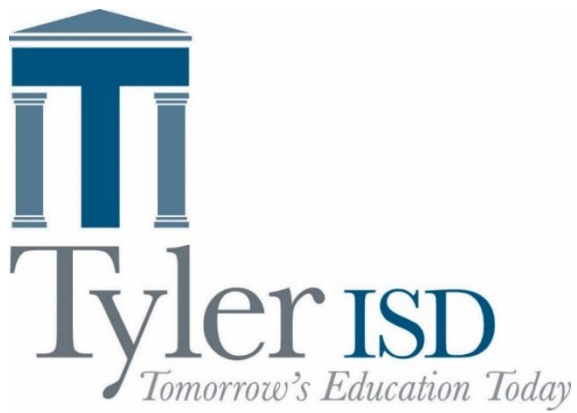
### ACTION REQUIRED

Board Approval

### CONTACT PERSON

Christy L. Hanson, Ed. D.

06-19-17



## ***DISTRICT OF INNOVATION PLAN***

***June 19, 2017***

### ***Vision Statement:***

We focus on successful student outcomes.

## ***District Goals***

### **Goal 1 — Early Literacy**

The number of students who are on grade level in reading at the end of third grade according to Rasch Unit Scale scores will increase from 39% in the spring of 2016 to 85% in the spring of 2021.

- Baseline (Spring 2016) – 39%
- Year 1 Target (Spring 2017) – 49%
- Year 2 Target (Spring 2018) – 59%
- Year 3 Target (Spring 2019) – 69%
- Year 4 Target (Spring 2020) – 79%
- Year 5 Target (Spring 2021) – 85%

Progress Measure 1: Percentage of students who meet the standard on the third grade state assessment will increase from 64% in 2016 to 85% in 2021.

- Baseline (Spring 2016) – 64%
- Year 1 Target (Spring 2017) – 68%
- Year 2 Target (Spring 2018) – 73%
- Year 3 Target (Spring 2019) – 77%
- Year 4 Target (Spring 2020) – 81%
- Year 5 Target (Spring 2021) – 85%

Progress Measure 2: Percentage of students who have on-grade-level Rasch Unit Scale scores in reading in all grade levels kindergarten through grade 3 according to the Northwest Evaluation Association Measures of Academic Progress data will increase from 34% in spring of 2016 to 85% in the spring of 2021.

- Baseline (Spring 2016) – 34%
- Year 1 Target (Spring 2017) – 45%
- Year 2 Target (Spring 2018) – 56%
- Year 3 Target (Spring 2019) – 67%
- Year 4 Target (Spring 2020) – 78%
- Year 5 Target (Spring 2021) – 85%

## **Goal 2 — College Readiness 60x30**

The percentage of graduates who are considered college-and career-ready will increase by an average of at least 4% annually over the next five years (from 55.8% in the spring of 2016 to 75.8% in the spring of 2021).

- Baseline (Spring 2016) – 55.8%
- Year 1 Target (Spring 2017) – 59.8%
- Year 2 Target (Spring 2018) – 63.8%
- Year 3 Target (Spring 2019) – 67.8%
- Year 4 Target (Spring 2020) – 71.8%
- Year 5 Target (Spring 2021) – 75.8%

Progress Measure 1: The percentage of TISD students taking Advanced Placement (AP) exams who score 3 or higher will increase by an average of at least 2% annually over the next five years (from 44.5% in the spring of 2016 to 54.5 % in the spring of 2021).

- Baseline (Spring 2016) - 44.5%
- Year 1 Target (Spring 2017) – 46.5%
- Year 2 Target (Spring 2018) – 48.5%
- Year 3 Target (Spring 2019) – 50.5%
- Year 4 Target (Spring 2020) – 52.5%
- Year 5 Target (Spring 2021) – 54.5%

Progress Measure 2: The percentage of District students completing two or more advanced/dual credit courses will increase by an average of at least 3% annually over the next five years (from 38.8% in spring of 2016 to 53.8% in the spring of 2021).

- Baseline (Spring 2016) – 38.8%
- Year 1 Target (Spring 2017) – 41.8%
- Year 2 Target (Spring 2018) – 44.8%
- Year 3 Target (Spring 2019) – 47.8%
- Year 4 Target (Spring 2020) – 50.8%
- Year 5 Target (Spring 2021) – 53.8%

### **Goal 3 — Career Technology Education 60x30**

The percentage of graduates completing a CTE coherent sequence of courses will increase by an average of at least 8.5% annually over the next five years (from 29.4% in the spring of 2016 to 71.9% in the spring of 2021).

- Baseline (Spring 2016) – 29.4%
- Year 1 Target (Spring 2017) – 37.9%
- Year 2 Target (Spring 2018) – 46.4%
- Year 3 Target (Spring 2019) – 54.9%
- Year 4 Target (Spring 2020) – 63.4%
- Year 5 Target (Spring 2021) – 71.9%

Progress Measure 1: The total number of District high school students earning an industry- recognized CTE certification will increase by an average of at least 20% annually over the next five years (from 26% in the spring of 2016 to 64% in the spring of 2021).

- Baseline (Spring 2016) – 26
- Year 1 Target (Spring 2017) – 31
- Year 2 Target (Spring 2018) – 37
- Year 3 Target (Spring 2019) – 44
- Year 4 Target (Spring 2020) – 53
- Year 5 Target (Spring 2021) – 64

## **Introduction**

House Bill 1842, passed during the 84<sup>th</sup> Legislative Session, allows Texas public schools with sufficient academic ratings to obtain exemptions from certain provisions of the Texas Education Code. The allowable exemptions are for those sections of code that do not apply to charter or private schools in an attempt to reduce the extra administrative or operational burdens placed on public schools.

To obtain exemptions, the District must create a Local Innovation Plan detailing the code requirements that inhibit the goals of the District and the benefits to the District expected from the exemption.

## **Term**

The term of the plan will begin with the 2017-2018 school year and terminate at the end of the 2021-2022 school year, unless amended, rescinded or renewed by the District of Innovation Committee and the Board of Trustees. The District of Innovation Committee will review the plan annually to confirm consistent alignment with the needs of the District. Any recommended plan changes will be posted to the District website for 30 days and require the approval of the District of Innovation Committee and the Board of Trustees [Refer to [Tyler ISD Board Policy AF](#)].

## **District of Innovation Committee**

<i>Member Name</i>	<i>Title</i>
<i>Alvarez, Ricardo</i>	<i>Bilingual/ESL Instructional Specialist</i>
<i>Brown, Gary</i>	<i>Executive Director of Advanced Academics</i>
<i>Buckner, Gregory</i>	<i>Community Member</i>
<i>Cano, Laura</i>	<i>Executive Director of Human Resources</i>
<i>Carmona, Alejandra</i>	<i>Teacher – Elementary</i>
<i>Curry, Rodney</i>	<i>Principal – Middle School</i>
<i>Davis, Carol</i>	<i>Parent</i>
<i>Ditto, Paulette</i>	<i>Parent</i>
<i>Eckert, Elicia</i>	<i>Parent</i>
<i>Farmer, Brent</i>	<i>Assistant Principal – Middle School</i>



<i>Member Name</i>	<i>Title</i>
<i>Hanson, Christy</i>	<i>Chief Administrative Officer</i>
<i>Hittle, Shauna</i>	<i>Executive Director of Teaching and Learning</i>
<i>Hortman, Amanda</i>	<i>Bilingual/ESL Instructional Specialist</i>
<i>Jones, Ronald</i>	<i>Chief of Staff</i>
<i>Ladd, Steven</i>	<i>Assistant Principal – Elementary</i>
<i>Loredo, Marc</i>	<i>Parent and Community Partner</i>
<i>Leisure, Shannon</i>	<i>CTE Facilitator</i>
<i>Myers, Tracey</i>	<i>Assistant Principal – High School</i>
<i>Oby, Carlton</i>	<i>Community Member</i>
<i>Pesina, Jr. Nick</i>	<i>Community Member</i>
<i>Redd-Dorsey, Shanequa</i>	<i>Assistant Principal – High School</i>
<i>Roach, Christy</i>	<i>Principal – Elementary</i>
<i>Sanchez, Rawly</i>	<i>Chief Administrative Officer</i>
<i>Smith, Lauren</i>	<i>Teacher – Middle School</i>
<i>Tefteller, Melinda</i>	<i>Teacher – High School</i>
<i>Wallace, Jason</i>	<i>Parent</i>
<i>Williams, André</i>	<i>Teacher – Elementary</i>
<i>Zavarce, Ivette</i>	<i>Community Member</i>

<i>Ad Hoc Members</i>	
<i>Crawford, Marty</i>	<i>Superintendent</i>
<i>Bjork, Tosha</i>	<i>Chief Financial Officer</i>
<i>Harkey, Detrese</i>	<i>Community Member</i>
<i>Roy, Sharon</i>	<i>Chief Human Resources Officer</i>

## Timeline

December 16, 2016	Introductory Meeting
January 23, 2017	Board of Trustees approved the Resolution for District of Innovation.
February 9, 2017	Board held a Public Hearing regarding DOI.
February 20, 2017	Board of Trustees approved moving forward with District of Innovation and approved the District of Innovation Advisory Committee to create a DOI Plan.
February 28, 2017	District of Innovation Committee Meeting 4:00 – 6:00 p.m. at the Davidson Center
March 7, 2017	District of Innovation Committee Meeting 4:00 – 6:00 p.m. at the Davidson Center
March 23, 2017	District of Innovation Committee Meeting 4:00 – 6:00 p.m. at the Davidson Center
March 28, 2017	District of Innovation Committee Meeting 4:00 – 6:00 p.m. at the Davidson Center
April 6, 2017	District of Innovation Plan presented to the Board of Trustees for First Reading.
April 10, 2017	District of Innovation Plan posted on the Tyler ISD Website for Community Input
May 15, 2017	Tyler ISD Board gives Superintendent the authority to notify the Commissioner of the intent to become a District of Innovation.
May 30, 2017	District of Innovation Committee held a public meeting.
June 19, 2017	Board of Trustees votes on DOI Plan and whether Tyler ISD will become a District of Innovation.

**First Day of Instruction**  
**(TEC 25.0811)**

TEC §25.0811 states that a school district may not begin student instruction before the 4th Monday of August.

**I. Current Challenges**

- A. Insufficient professional learning time.
- B. Texas Education Agency will require innovation plans instead of waivers for adjustments to the first and last day of school.
- C. Insufficient planning and preparation time before the first day of instruction and throughout the school year.
- D. Unequal instructional time in the fall and spring semesters.
- E. Unable to begin the year before the 4th Monday in August (especially when it falls late in the year, i.e. 8/28/17).
- F. Unable to end the year before Memorial Day, if reasonable and/or possible.
- G. Traditional calendars result in lost instructional time.
- H. District and college calendars are not aligned for dual credit/dual enrollment courses.
- I. Unnatural breaks throughout the school year.

**II. Innovation Plan:**

To allow for a school calendar that fits the local needs of our community, emphasizes active learning, college & career readiness, and social and emotional needs of students, Tyler ISD will:

- A. Provide Tyler ISD Board of Trustees the flexibility to consider beginning instruction earlier and develop a school calendar that meets the needs of the district.
  - 1. This will enable Tyler ISD to improve active learning by balancing the amount of instructional time in each semester.
  - 2. This will allow teachers to better pace and deliver instruction before and after the winter break.
  - 3. Creates balanced instructional time before STAAR, EOC, AP exams, etc.
  - 4. Allows additional time for internships and industrial certification opportunities.
  - 5. Provide flexibility for specific campuses (based on innovative, choice, accountability status, or other factors) to start earlier/end later.
- B. Tyler ISD will continue to involve stakeholders such as community members/groups teaching staff, administrators, and parents to make recommendations to the Tyler ISD Board regarding the calendar.
  - 1. The start date will be no earlier than the 2<sup>nd</sup> Monday of August of each year.
  - 2. The committee will recommend a calendar that addresses student instruction paired with a focused professional development plan; in conjunction with statutorily required instructional minutes (75,600), along with traditions and expectations of the community.

**Minimum Minutes of Instruction  
(TEC §25.081)**

*TEC §25.081* (HB 2610): For each school year, each school district must operate so that the district provides for at least 75,600 minutes of instruction, including intermissions and recesses.

**I. Current Challenges**

- A. Pre-Kindergarten students have an easier time transitioning into school if they are not arriving and dismissing at the same time as older students.
- B. Pre-Kindergarten teachers are able to more closely monitor their students with a flexible arrival and dismissal time.
- C. Pre-Kindergarten teachers are unable to access their full 45-minute planning time and duty free lunch for half-day programs.
- D. High school students who attend alternative education setting often need a flexible schedule to manage their life circumstances.
- E. Flexibility for innovative adjustments and offerings are restricted.
- F. The Texas Education Agency is no longer offering a waiver to accommodate special programs such as Dropout Recovery programs.

**II. Innovation Plan**

**A. Pre-Kindergarten**

The state requires 75,600 minutes for full day programming. For half-day programs such as Prekindergarten and the Preschool Program for Children with Disabilities (PPCD) the required minute requirement would be 37,800 minutes.

- 1. Tyler ISD will offer a 210-minute school day for half-day programs.

This will allow each teacher to have a morning and an afternoon group of students along with their conference period and duty free lunch within the regular school day. This 210-minute exemption will result in the students receiving 35,700 minutes of instruction during their half-day program.

- 2. Tyler ISD will offer a 420-minute school day for full day programs.

This will allow the campus or district to create flexible schedules for Prekindergarten students' arrival and dismissal times to provide the greatest degree of supervision. A 420-minute day would provide 71,400 minutes.

**B. Dropout Prevention Program**

- 1. Dropout Prevention programs (for example RISE or innovative school structures) offer an alternative education program designed to meet the needs of non-traditional students. These programs offer opportunities for students to experience personalized or non-traditional educational environments, accelerate credit attainment, acquire credits at a faster rate, and mitigate credit deficiencies. RISE prevents students from dropping out of school by providing an alternate route to graduation for students who have not been successful in the traditional school due to special challenges. These challenges include (but are not limited to) parent or parenting students; over-age students; family hardships created by economic situations that result in the student having to work instead of attend school; being credit deficient for various reasons; and/or having difficulty passing STAAR End-of-Course exams.

2. Community members without high school diplomas have a lower earning power and require more community assistance than citizens who earn high school diplomas.
3. This exemption will allow Tyler ISD to offer drop out prevention programs, with fewer instructional minutes, designed to fit the needs of at-risk students or students who need an educational experience different from what is available in a comprehensive setting. The student's family and personal situation will determine the minutes per day of instruction and the type of instruction needed to accomplish student's academic goals.

Option A - Students will attend as few as 240 minutes per day; resulting in 40,800 instructional minutes per year.

Option B - Students will participate in a hybrid version where they will attend 240 minutes of instruction on campus and 34,800 minutes of instruction through virtual/online instruction.

Option C - Students will participate in 75,600 minutes of face-to-face instruction during the school day.

**Minimum Attendance for Class Credit or Final Grade (the 90% rule)**  
**(TEC §25.092)**

*TEC §25.092 a*): Except as provided by this section, a student in any grade level from kindergarten through grade 12 may not be given credit or a final grade for a class unless the student is in attendance for at least 90 percent of the days the class is offered. (Board Policy Ref: FEC Attendance for Credit).

**I. Current Challenges**

- A. Limited student access to internships
- B. Limited student access to non-traditional extracurricular experiences
- C. Limited student access to field-based experiences and enrichment opportunities
- D. Lack of individualized learning plans and student schedule flexibility
- E. Limited blended learning and distance learning opportunities
- F. Limited opportunity to complete online coursework away from the campus

**II. Innovation Plan**

Tyler ISD will utilize local graduation plan procedures to establish off site internships, courses, and/or other organized learning opportunities that are of academic value that could be considered “in kind” seat time. In which case, the credit and or grade could be granted.

- A. The campus will convene an Individual Graduation Committee (IGC) to pre-approve the “in kind” hours. The principal has the final approval authority of each individualized plan.
- B. The Individual Graduation Committee (IGC) will be the final determining factor in granting credit or final grade.
- C. The student must demonstrate mastery of the content before he/she is granted credit or the final grade.

**TEACHER CERTIFICATION: General Education**  
**(TEC 21.003) (TEC 21.057)**

*TEC §21.003(a)* states that a person may not be employed as a teacher by a school district unless the person holds an appropriate certificate or permit issued by the appropriate state agency. In the event a district cannot locate a certified teacher for a position or a teacher is teaching a subject outside of their certification, the district must request emergency certification from the Texas Education Agency and/or State Board of Educator Certification.

*TEC§ 21.057* requires that a school district provide parental notification if the district assigns an inappropriately certified or uncertified teacher to the same classroom for more than 30 consecutive instructional days during the same school year.

**I. Current Challenges**

- A. A lack of highly qualified staff for innovative or hard to staff courses.
- B. Archaic, antiquated, and overregulated certification rules determined by traditional grade groupings.
- C. Regional and School Finance barriers such as location, salary ceilings, and other cost of living adjustments.
- D. Perception and support from state elected officials, regulatory statute, and bureaucratic rules as they influence overall impact on recruitment of quality staff.
- E. A lack of teachers with specialized certifications.
- F. Inability to hire subject-matter experts for specialized courses.
- G. Limited flexibility in scheduling and staff assignments.

**II. Innovation Plan**

Tyler ISD will continue its quest for highly effective educators.

- A. All decisions regarding teacher certification and assignments will be decided locally, to serve the needs of students, the district, and community.
- B. A campus principal may submit to the Superintendent and/or the Superintendent's Designee a request to allow a SBEC certified teacher to teach a *grade level* that is outside his/her state (SBEC) certification.
  - 1. The principal must specify in writing the reason for the request and document what credentials the SBEC certified teacher possesses that would qualify this individual to teach a grade level outside of his/her certification; along with the support that will be provided for the teacher.
  - 2. Emergency or financial situations creating the need for this assignment should also be noted.
- C. The campus principal may submit to the Superintendent and/or the Superintendent's Designee a request to allow a SBEC certified teacher to teach *one subject* in a related field for which he/she is not certified.
  - 1. The principal must specify in writing the reason for the request and document what credentials the SBEC certified teacher possesses that would qualify this individual to teach a grade level outside of his/her certification; along with the support that will be provided for the teacher.

2. Emergency or financial situations creating the need for this assignment should also be noted.
- D. Tyler ISD will allow District Teaching Certifications based on skills and experiences outside the traditional teacher certification pathway.
1. An individual with certain qualifications who is not state certified as a teacher can be eligible to teach in hard to fill positions including, but not limited to, TEA approved shortage areas such as mathematics, science, Languages Other than English (LOTE), Career & Technical Education (CTE), etc.
  2. A person seeking District Teaching Certifications should have the abilities and related knowledge/experience to fulfil the requirements of the position.
  3. The principal must submit to the Superintendent and/or the Superintendent's Designee, a request for District Teaching Certifications outlining all the individual's credentials/qualifications.
  4. Qualifications that may be considered include but are not limited to:
    - a. Professional work experience.
    - b. Formal training and education, including an Associate's Degree (CTE) and Bachelors/Masters/Doctoral Degrees.
    - c. Active professional relevant industry certification or registration.
    - d. Combination of work experience, training, and education.
    - e. Demonstration of successful experience working with students.
    - f. Bachelor's Degree may be waived in certain CTE courses
  5. The Superintendent and/or the Superintendent's Designee will then approve the request if he/she believe the individual possesses the knowledge, skills and experience required of the position and feel the individual could be an asset to students.
  6. An employee working under a District Teaching Certifications will not receive a term contract but will work on a probationary contract.
  7. Determinations shall be made on a case-by-case basis.
- E. The Tyler ISD Board of Trustees will be notified no less than one (1) time per semester of the number of teachers who have District Teaching Certifications. Teacher certification waiver, state permit applications, notifications, or other paperwork will not be submitted to the Texas Education Agency, as the district will be exempt from notification regulations.
- F. An employee working under a District Teaching Certification will adhere to the same professional standards, ethics, and requirements of all certified teachers.
- G. An employee working under a District Teaching Certification will be appraised under the same teacher appraisal system as required of all certified teachers.



**PROBATIONARY CONTRACTS**  
**(TEC 21.102(b))**

TEC §21.102(b) states that a probationary contract may not exceed one year for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment with the district.

**I. Current Challenges**

Five (5) months is not enough time to determine effectiveness for newly hired staff (whom qualify for Chapter 21 contracts) before contract renewals are due in the Spring.

**II. Innovation Plan:**

- A. For experienced teachers, counselors, librarians, or nurses new (Beginning the 2017-2018 academic and contract year) to Tyler ISD; that have been employed in a capacity that qualifies for a Ch. 21 contract (refer to qualifying positions per TEC 21.102) in public education for at least five of the eight previous years, the probationary period when becoming employed by Tyler ISD shall be for a period of two (2) years with probationary contracts issued for each of the two (2) years.
  - 1. Allowing sufficient time to evaluate the teacher's effectiveness in the classroom.
  - 2. Allowing for professional development to enhance professional growth.
- B. After the first (1) year of the probationary period in Tyler ISD, a teacher could have an opportunity to move into a term contract if he/she meets the following 5 criteria:
  - 1. A score of "Proficient" in 12 of the 16 Domains on the T-TESS.
  - 2. Student outcomes that indicate either
    - a. 60% of student met growth projections as indicated by NWEA MAP scores (K-10<sup>th</sup> grade).
    - b. 60% of students met Level II or above standard for STAAR (3<sup>rd</sup> – EOC).
    - c. Locally developed student outcomes for non-core teachers.
  - 3. Attended all district and campus required Professional Development.
  - 4. Positive recommendation from the current campus principal.
  - 5. Concurrence from the office of the Chief of Staff and Assistant Superintendent of Schools.

**CLASS SIZE –Submitting waivers for Kindergarten – 4  
(TEC 25.112) (TEC 25.113)**

TEC §25.112 requires districts to maintain a class size of 22 students or less for Kindergarten – 4th Grade classes.

TEC §25.113 requires district to notify parents of waivers or exceptions to class size limits.

**I. Current Challenges**

- A. Newcomers may be forced to attend schools that are not in their neighborhood.
- B. Classes are split several weeks after school starts; severing bonds between teachers and students.
- C. Highly effective and qualified teachers are difficult to find after school starts.
- D. The financial impact of hiring one teacher for one or two students over the ratio is significant.
- E. Continued State control over the policies and procedures related to class-size rather than local control.

**II. Innovation Strategies**

It is the philosophy of Tyler ISD that lower class sizes have a positive impact on Kindergarten - 4th grade students and the district does not seek to unilaterally create larger class sizes. We believe, however, that appropriate class sizes can be monitored and maintained at the local level without the necessity of waivers from the Texas Education Agency.

- A. Class size ratios will be reported to the Tyler ISD Board of Trustees at a minimum of once per semester.
- B. Hiring decisions will be based on projected 22:1 ratios.
- C. Tyler ISD will make every effort to start each school year with enough teachers to establish a homeroom student/teacher ratio of 22:1 per Kindergarten - 4<sup>th</sup> grade homeroom class.
- D. Classrooms that reach a 23:1 ratio will be provided support through a paraprofessional position. This will allow incoming students to stay in their preferred or neighborhood schools rather than being transported to different campuses.
- E. If the student/teacher ratio averaged across a grade level needs to go over 24:1, parents of all students affected in each affected class will be notified.
- F. In the event that the class average across any given grade level (Kindergarten - 4) reaches 24:1 during the first grading period of the year or spring semester, Tyler ISD will actively seek an additional qualified teacher. Campus administration can make hiring decisions based on expertise and qualifications; rather than ratios.
- G. A teacher may be hired at any time during the school year; in accordance with district guidelines.
- H. A TEA waiver request and related notifications shall not be necessary when a Kindergarten- 4th classroom exceeds the 22:1 ratio, allowing the local school board to make the ultimate determination.

Subject: Tyler ISD District of Innovation Designation

### BACKGROUND INFORMATION

H.B. 1842 (84th Session of the Texas Legislature) in part amended Chapter 12 of the Texas Education Code (TEC) to create Districts of Innovations. Districts are eligible for designation if certain performance requirements are met and the district follows certain procedures for adoption as outlined in Statute. The designation provides the district will be exempt from certain sections of the TEC that inhibit the goals of the district as outlined in the locally adopted Innovation Plan.

### ADMINISTRATIVE CONSIDERATION

- Tyler ISD has followed the required processes and procedures to become a District of Innovation.
- A DOI Committee, comprised of community members, parents, teachers, administrators, and business leaders has created a District of Innovation Plan.
- Notice has been submitted to the Commissioner of Education regarding Tyler ISD's intention to become a District of Innovation.
- Feedback from the Texas Education Agency, DOI committee members and staff have been considered as part of the planning process.
- The DOI Plan has been posted on the website and a public meeting was held to consider feedback.
- The DOI Committee voted, with an overwhelming majority, to approve the plan.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board Approve and Designate Tyler ISD as a District of Innovation.

### ACTION REQUIRED

Board Approval

### CONTACT PERSON

Christy L. Hanson, Ed. D.

06-19-17

Subject: Head Start Supplemental Funding Application for the 2017-2018 School Year

### BACKGROUND INFORMATION

According to the Head Start Reauthorization Act of 2007 and Head Start Performance Standards, the Tyler ISD Board of Trustees which serves as the governing body of the Tyler ISD Head Start program must be actively involved in program decision-making, oversight and monitoring of the program.

The grant application includes a supplemental application for \$30,169 for Cost of Living Adjustment (COLA). Program Instruction ACF-PI-HS-17-02 states that Head Start grantees will be provided additional funds. A portion of the funds must include an increase of at least a 1% cost of living adjustment to increase salaries, fringe benefits and offset higher operating cost.

### ADMINISTRATIVE CONSIDERATION

In compliance with the Head Start Performance Standards, the administration recommends the Board of Trustees review and approve the Head Start Supplemental Funding Application for 2017-2018.

### ACTION REQUIRED

Board approval

### CONTACT PERSONS

Christy Hanson  
Stacy Pineda  
Stacy Miles

06-19-17

Subject: Quarterly Financial Executive Summary

**BACKGROUND INFORMATION**

This is the third report to be submitted to the Board on the financial condition of the district for 2016-2017.

**ADMINISTRATIVE CONSIDERATION**

To compile this report, the financial information was taken from the general ledger for the quarter ended May 31, 2017.

**ADMINISTRATIVE RECOMMENDATION**

The Board reviews the Financial Report for the quarter ended May 31, 2017, as submitted.

**ACTION REQUIRED**

None

**CONTACT PERSON**

Tosha Bjork

06-19-17

**TYLER INDEPENDENT SCHOOL DISTRICT**  
**SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

<u>General Operating Fund</u>	<u>AMENDED BUDGET</u>	<u>REALIZED TO DATE</u>	<u>PERCENT REALIZED</u>	<u>AVAILABLE BALANCE</u>
Total Revenues	\$145,148,731.08	\$126,220,716.38	86.96%	\$18,928,014.70
<i>Balance May 31, 2016</i>	<i>\$143,974,543.80</i>	<i>\$125,631,191.85</i>	<i>87.26%</i>	<i>\$18,343,351.95</i>
Total Expenditures	\$ 145,820,643.96	\$ 115,118,335.91	78.95%	\$30,702,308.05
<i>Balance May 31, 2016</i>	<i>\$151,701,791.00</i>	<i>\$116,055,903.25</i>	<i>76.50%</i>	<i>\$35,645,887.75</i>
<u>Food Service Fund</u>				
Total Revenues	\$9,764,000.00	\$8,902,236.87	91.17%	\$861,763.13
<i>Balance May 31, 2016</i>	<i>\$9,678,600.00</i>	<i>\$ 9,086,034.91</i>	<i>93.88%</i>	<i>\$592,565.09</i>
Total Expenditures	\$9,764,000.00	\$8,028,368.60	82.22%	\$1,735,631.40
<i>Balance May 31, 2016</i>	<i>\$ 9,704,837.50</i>	<i>\$ 8,352,474.79</i>	<i>86.07%</i>	<i>\$1,352,362.71</i>
<u>Debt Service Fund</u>				
Total Revenues	\$38,025,466.60	\$37,649,754.56	99.01%	\$375,712.04
<i>Balance May 31, 2016</i>	<i>\$27,295,679.00</i>	<i>\$26,871,943.27</i>	<i>98.45%</i>	<i>\$423,735.73</i>
Total Expenditures	\$39,917,426.49	\$32,951,348.86	82.55%	\$6,966,077.63
<i>Balance May 31, 2016</i>	<i>\$26,592,016.00</i>	<i>\$19,725,112.49</i>	<i>74.18%</i>	<i>\$6,866,903.51</i>

**TYLER INDEPENDENT SCHOOL DISTRICT  
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

	<b>AMENDED BUDGET</b>	<b>REALIZED TO DATE</b>	<b>PERCENT REALIZED</b>	<b>AVAILABLE BALANCE</b>
<b><u>Special Revenue Funds</u></b>				
Revenues and Expenditures	\$ 19,689,554.01	\$ 13,532,727.15	68.73%	\$6,156,826.86
<b>Balance May 31, 2016</b>	<b>\$19,139,173.75</b>	<b>\$10,834,388.45</b>	<b>56.61%</b>	<b>\$8,304,785.30</b>
<b><u>Health Insurance Fund</u></b>				
Total Revenues		\$8,829,594.71		
Total Expenditures		10,010,968.66		
<b>Net Revenue</b>		<b>(\$1,181,373.95)</b>		

**TYLER INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
SCHEDULE OF REVENUE FOR THE MONTH ENDED MAY 31, 2017**

	AMENDED BUDGET	REVENUE REALIZED TO DATE	PERCENT COLLECTED	UNCOLLECTED BALANCE
<b>Taxes</b>				
Current Year Levy	\$ 82,966,076.00	\$ 82,258,745.63	99.15%	\$707,330.37
Prior Year Collections	1,175,000.00	892,659.66	75.97%	282,340.34
Penalties and Interest	1,000,000.00	679,326.39	67.93%	320,673.61
<b>Total Taxes</b>	<b>85,141,076.00</b>	<b>83,830,731.68</b>	<b>98.46%</b>	<b>1,310,344.32</b>
<b>Service Rendered to Other School Districts</b>	<b>5,000.00</b>	<b>3,468.25</b>	<b>69.37%</b>	<b>1,531.75</b>
<b>Tuition and fees</b>	<b>108,000.00</b>	<b>58,275.03</b>	<b>53.96%</b>	<b>49,724.97</b>
<b>Earnings from Temporary Investments</b>	<b>300,000.00</b>	<b>386,786.36</b>	<b>128.93%</b>	<b>(86,786.36)</b>
<b>Rent</b>	<b>170,000.00</b>	<b>134,263.50</b>	<b>78.98%</b>	<b>35,736.50</b>
<b>Miscellaneous Local Revenue</b>	<b>55,000.00</b>	<b>10,208.72</b>	<b>18.56%</b>	<b>44,791.28</b>
<b>Athletic Activity</b>	<b>240,000.00</b>	<b>229,497.66</b>	<b>95.62%</b>	<b>10,502.34</b>
<b>Other Enterprising Activities</b>	<b>7,000.00</b>	<b>7,570.76</b>	<b>108.15%</b>	<b>(570.76)</b>
<b>Miscellaneous Revenue-Intermediate</b>	<b>2,000.00</b>	<b>37.64</b>	<b>1.88%</b>	<b>1,962.36</b>
<b>Total Local Revenue</b>	<b>86,028,076.00</b>	<b>84,660,839.60</b>	<b>98.41%</b>	<b>1,367,236.40</b>
<b>Foundation and Per Capita Apportionment</b>	<b>48,759,504.00</b>	<b>35,345,927.00</b>	<b>72.49%</b>	<b>13,413,577.00</b>
<b>TRS On-behalf Benefits</b>	<b>6,600,000.00</b>	<b>4,032,132.48</b>	<b>61.09%</b>	<b>2,567,867.52</b>
<b>Total State Revenue</b>	<b>55,359,504.00</b>	<b>39,378,059.48</b>	<b>71.13%</b>	<b>15,981,444.52</b>
<b>Federal Revenue</b>	<b>3,301,151.08</b>	<b>1,667,856.78</b>	<b>50.52%</b>	<b>1,633,294.30</b>
<b>Sale of Real Estate</b>		<b>198,210.52</b>		<b>(198,210.52)</b>
<b>Operating Transfers In</b>	<b>460,000.00</b>	<b>315,750.00</b>	<b>68.64%</b>	<b>144,250.00</b>
<b>TOTAL REVENUE-GENERAL OPERATING FUND</b>	<b>\$145,148,731.08</b>	<b>\$126,220,716.38</b>	<b>86.96%</b>	<b>\$ 18,928,014.70</b>
<b>Balance May 31, 2016</b>	<b>\$143,974,543.80</b>	<b>\$125,631,191.85</b>	<b>87.26%</b>	<b>\$18,343,351.95</b>



**TYLER INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
SCHEDULE OF EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

	<u>AMENDED BUDGET</u>	<u>FUNDS COMMITTED TO DATE</u>	<u>PERCENT COMMITTED</u>	<u>BUDGET BALANCE</u>
Total Function 11 - Instruction	\$ 84,157,419.28	\$69,042,759.48	82.04%	\$ 15,114,659.80
Total Function 12 - Instructional Resources and Media Services	2,753,113.12	2,059,677.13	74.81%	693,435.99
Total Function 13 - Curriculum and Instructional Staff Development	3,334,638.93	2,173,042.20	65.17%	1,161,596.73
Total Function 21 - Instructional Development	2,921,583.97	1,998,029.13	68.39%	923,554.84
Total Function 23 - School Administration	9,766,568.51	7,229,007.62	74.02%	2,537,560.89
Total Function 31 - Guidance, Counseling & Evaluation Services	4,442,485.33	3,323,415.72	74.81%	1,119,069.61
Total Function 32 - Social Work Services	337,128.38	249,497.56	74.01%	87,630.82
Total Function 33 - Health Services	1,930,419.70	1,477,680.33	76.55%	452,739.37
Total Function 34 - Student (Pupil Transportation)	4,552,363.69	3,930,720.17	86.34%	621,643.52
Total Function 36 - Cocurricular/ Extracurricular Activities	4,238,985.68	3,881,516.80	91.57%	357,468.88
Total Function 41 - General Administration	3,990,882.06	2,498,911.75	62.62%	1,491,970.31

**TYLER INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
SCHEDULE OF EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

	<u>AMENDED BUDGET</u>	<u>FUNDS COMMITTED TO DATE</u>	<u>PERCENT COMMITTED</u>	<u>BUDGET BALANCE</u>
Total Function 51 - Plant Maintenance and Operations	13,792,689.62	9,415,802.88	68.27%	4,376,886.74
Total Function 52 - Security and Monitoring Services	2,226,151.91	1,529,026.54	68.68%	697,125.37
Total Function 53 - Data Processing Services	2,279,549.25	1,780,728.71	78.12%	498,820.54
Total Function 61 - Community Service	96,462.48	69,313.47	71.86%	27,149.01
Total Function 71 - Principal Repayment	158,000.00	157,978.24	99.99%	21.76
Total Function 81 - Facilities Acquisition and Construction	540,068.05	491,182.35	90.95%	48,885.70
Total Function 93 - Shared Svc Arrangement	424,000.00	354,893.83	83.70%	69,106.17
Total Function 99 - Intergovernmental Charges	1,670,750.00	1,247,768.00	74.68%	422,982.00
Transfer to Preventive Maintenance Account	2,207,384.00	2,207,384.00	100.00%	
<b>TOTAL EXPENDITURES-GENERAL OPERATING FUND</b>	<u><u>\$ 145,820,643.96</u></u>	<u><u>\$ 115,118,335.91</u></u>	<u><u>78.95%</u></u>	<u><u>\$ 30,702,308.05</u></u>
<b>Balance May 31, 2016</b>	<u><u>\$151,701,791.00</u></u>	<u><u>\$116,055,903.25</u></u>	<u><u>76.50%</u></u>	<u><u>\$35,645,887.75</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT  
FOOD SERVICE FUND  
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

<b><u>REVENUE:</u></b>	<b><u>AMENDED BUDGET</u></b>	<b><u>REALIZED TO DATE</u></b>	<b><u>PERCENT COLLECTED</u></b>	<b><u>BALANCE</u></b>
Meals and Other Miscellaneous	\$ 1,140,000.00	\$939,463.11	82.41%	\$200,536.89
Interest Income	14,000.00	17,646.58	126.05%	(3,646.58)
State Revenue from TEA	60,000.00	57,548.46	95.91%	2,451.54
School Breakfast Program	1,750,000.00	1,602,891.34	91.59%	147,108.66
School Lunch Program	6,100,000.00	5,754,773.38	94.34%	345,226.62
Cash in Lieu of Commodities	700,000.00	529,914.00	75.70%	170,086.00
<b>TOTAL REVENUE</b>	<b><u>\$9,764,000.00</u></b>	<b><u>\$8,902,236.87</u></b>	<b><u>91.17%</u></b>	<b><u>\$861,763.13</u></b>
<b>Balance May 31, 2016</b>	<b><u>\$ 9,678,600.00</u></b>	<b><u>\$ 9,086,034.91</u></b>	<b><u>93.88%</u></b>	<b><u>\$ 592,565.09</u></b>
<b><u>EXPENDITURES:</u></b>				
Function 35 - Food Services				
Total Function 35	<b><u>\$ 8,944,135.00</u></b>	<b><u>\$ 7,454,758.25</u></b>	<b><u>83.35%</u></b>	<b><u>\$ 1,489,376.75</u></b>
Function 51-Plant Maintenance & Operations				
Total Function 51	<b><u>467,365.00</u></b>	<b><u>321,799.13</u></b>	<b><u>68.85%</u></b>	<b><u>145,565.87</u></b>
Function 52- Security & Monitoring				
Total Function 52	<b><u>27,500.00</u></b>	<b><u>21,061.22</u></b>	<b><u>76.59%</u></b>	<b><u>6,438.78</u></b>
Other Use				
Transfer to General Operating Fund	325,000.00	230,750.00	71.00%	94,250.00
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 9,764,000.00</u></b>	<b><u>\$ 8,028,368.60</u></b>	<b><u>82.22%</u></b>	<b><u>\$ 1,735,631.40</u></b>
<b>Balance May 31, 2016</b>	<b><u>\$ 9,704,837.50</u></b>	<b><u>\$ 8,352,474.79</u></b>	<b><u>86.07%</u></b>	<b><u>\$ 1,352,362.71</u></b>

**TYLER INDEPENDENT SCHOOL DISTRICT  
BOND INTEREST AND SINKING FUND  
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

<u>REVENUE</u>	<u>AMENDED BUDGET</u>	<u>REALIZED TO DATE</u>	<u>PERCENT COLLECTED</u>	<u>BALANCE</u>
Tax Collections, Current	\$ 26,728,135.00	\$ 26,496,829.54	99.13%	\$ 231,305.46
Tax Collections, Delinquent	375,000.00	281,767.97	75.14%	93,232.03
Penalty and Interest	225,000.00	162,604.96	72.27%	62,395.04
Earnings from Investments	80,000.00	89,374.49	111.72%	(9,374.49)
Other State Revenue	624,873.00	626,719.00	100.30%	(1,846.00)
Proceeds from Bond Refunding	8,690,000.00	8,690,000.00	100.00%	-
Premium on Bond Refunding	1,302,458.60	1,302,458.60	100.00%	-
<b>TOTAL REVENUE</b>	<u>\$ 38,025,466.60</u>	<u>\$ 37,649,754.56</u>	<u>99.01%</u>	<u>\$ 375,712.04</u>
<b>Balance May 31, 2016</b>	<u>\$27,295,679.00</u>	<u>\$26,871,943.27</u>	<u>98.45%</u>	<u>\$423,735.73</u>
<b><u>EXPENDITURES:</u></b>				
Function 71 - Debt Service				
Principal Retirement	\$16,475,000.00	\$ 16,475,000.00	100.00%	\$ -
Interest Expense	13,278,135.00	6,479,907.37	48.80%	6,798,227.63
Other Debt Service Fees	330,951.99	163,101.99	49.28%	167,850.00
Deposit to Escrow Account Refunding	9,833,339.50	9,833,339.50	100.00%	-
<b>TOTAL EXPENDITURES</b>	<u>\$39,917,426.49</u>	<u>\$ 32,951,348.86</u>	<u>82.55%</u>	<u>\$ 6,966,077.63</u>
<b>Balance May 31, 2016</b>	<u>\$26,592,016.00</u>	<u>\$19,725,112.49</u>	<u>74.16%</u>	<u>\$6,866,903.51</u>

**TYLER INDEPENDENT SCHOOL DISTRICT  
SPECIAL REVENUE FUNDS  
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED MAY 31, 2017**

	FUND	CURRENT GRANT AMOUNT	CURRENT YEAR EXPENDITURES	EXPENDITURES IN PRIOR YEAR	EXPENDITURES TO DATE	PERCENT REALIZED	REMAINING BALANCE
Head Start	205	2,946,338.00	2,241,602.59	-	2,241,602.59	76.08%	704,735.41
Title I, Part A	211	5,759,339.00	3,911,488.11	334,729.73	4,246,217.84	73.73%	1,513,121.16
Title I, Priority & Focus School Grants - 5 campuses	211.77.	629,665.00	496,382.60		496,382.60	78.83%	133,282.40
IDEA-B Formula	224	3,278,491.00	2,929,256.80	210,682.80	3,139,939.60	95.77%	138,551.40
IDEA-B Preschool	225	73,361.00	68,594.69	4,766.31	73,361.00	100.00%	-
Perkins Career & Technology	244	267,622.00	204,562.07	13,770.60	218,332.67	81.56%	49,289.33
Title II, Part A, Teacher & Principal Training	255	896,750.00	495,563.27	71,592.84	567,156.11	63.25%	329,593.89
Title III, LEP	263	455,130.00	346,651.97	25,951.26	372,603.23	81.87%	82,526.77
UT Tyler 21st Century Grant	265	50,000.00	39,321.25	-	39,321.25	78.64%	10,678.75
Jr ROTC - Federal Portion	289	60,491.00	56,455.33	-	56,455.33	93.33%	4,035.67
LEP Summer School	289	9,319.00	-		-	0.00%	9,319.00
Shared Services - IDEA B, Discretionary (Deaf)	315	107,661.00	53,147.39	-	53,147.39	49.37%	54,513.61
Shared Services - IDEA C, Deaf	340	3,088.00	1,764.72	-	1,764.72	57.15%	1,323.28
Visually Impaired	385	21,900.00	21,900.00		21,900.00	100.00%	-
Instructional Materials Allotment*	410	3,254,246.01	357,113.43	-	357,113.43	10.97%	2,897,132.58
High Quality Pre-Kindergarten	429	199,548.00	142,018.48	15,037.26	157,055.74	78.71%	42,492.26
State Deaf	435	1,603,605.00	1,341,149.62	78,339.15	1,419,488.77	88.52%	184,116.23
Smith County JJAEP - SSA	459	73,000.00	69,582.80	1,302.08	70,884.88	97.10%	2,115.12
<b>TOTAL SPECIAL REVENUE</b>		<b>\$ 19,689,554.01</b>	<b>\$ 12,776,555.12</b>	<b>\$ 756,172.03</b>	<b>\$ 13,532,727.15</b>	<b>68.73%</b>	<b>\$ 6,156,826.86</b>
Prior Year Report at 05/31/16		<b>\$19,139,205.75</b>	<b>\$11,788,256.23</b>	<b>\$700,716.47</b>	<b>\$12,488,972.70</b>	<b>65.25%</b>	<b>\$ 6,650,233.05</b>

NOTE: Program Year funds for 2016 that ended on September 30, 2016 are not presented above.

\* This grant spans two years, beginning 9/1/15, but 15-16 expenditures are removed.

**TISD INSURANCE FUND  
BALANCE SHEET  
May 31, 2017**

**ASSETS**

Cash	\$ 362,830.76
Money Market	237,019.64
Other Receivables	167,726.34
 Total Assets	 <u>\$ 767,576.74</u>

**LIABILITIES**

Accounts Payable	\$ (22.35)
Claims Payable	994,899.00
 Total Liabilities	 <u>994,876.65</u>

**FUND EQUITY**

Beginning Balance at 9/1/16	954,074.04
Plus: Revenues	8,829,594.71
Less: Expenses	<u>(10,010,968.66)</u>
Ending Balance at Current Month End	<u>(227,299.91)</u>
 Total Liabilities and Fund Equity	 <u>\$ 767,576.74</u>

**TISD INSURANCE FUND  
REVENUES AND EXPENSES  
2016-2017**

<b>REVENUES</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>
<b>HEALTH PREMIUMS</b>							
Major Medical	\$903,790.00	\$935,677.86	\$935,835.93	\$918,869.84	928,877.32	930,987.52	930,073.66
Transfer from General Fund		706.44		484.10	491.54	500,000.00	
Interest Income	783.98		551.13			388.62	566.20
<b>TOTAL REVENUES</b>	<b>904,573.98</b>	<b>936,384.30</b>	<b>936,387.06</b>	<b>919,353.94</b>	<b>929,368.86</b>	<b>1,431,376.14</b>	<b>930,639.86</b>
<b>EXPENDITURES</b>							
Health Claims	1,447,135.04	646,499.18	810,686.38	1,284,911.27	1,157,015.40	943,674.45	919,438.28
Other Expense					500.00		
ACA Transitional Insurance Fee	3,422.25	3,980.25	3,753.00	3,656.25			
Administrative Fee	139,273.73	128,065.82	146,488.34	140,506.13	142,794.46	142,526.98	142,721.40
<b>TOTAL EXPENDITURES</b>	<b>1,589,831.02</b>	<b>778,545.25</b>	<b>960,927.72</b>	<b>1,429,073.65</b>	<b>1,300,309.86</b>	<b>1,086,201.43</b>	<b>1,062,159.68</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(\$685,257.04)</b>	<b>\$157,839.05</b>	<b>(\$24,540.66)</b>	<b>(\$509,719.71)</b>	<b>(\$370,941.00)</b>	<b>\$345,174.71</b>	<b>(\$131,519.82)</b>

TISD INSURANCE FUND REVENUES AND EXPENSES 2016-2017						TOTALS
	APRIL	MAY	JUNE	JULY	AUGUST	May 2016
<b>REVENUES</b>						
HEALTH PREMIUMS						
Major Medical	929,239.57	911,359.46				\$8,324,711.16
Transfer from General Fund						500,000.00
Interest Income	482.55	428.99				4,883.55
<b>TOTAL REVENUES</b>	<u>929,722.12</u>	<u>911,788.45</u>				<u>8,829,594.71</u>
						<u>8,197,431.35</u>
<b>EXPENDITURES</b>						
Health Claims	756,834.64	760,348.49				\$8,726,543.13
Other Expense						500.00
ACA Transitional Insurance Fee						14,811.75
Administrative Fee	143,091.00	143,645.92				1,269,113.78
<b>TOTAL EXPENDITURES</b>	<u>899,925.64</u>	<u>903,994.41</u>				<u>10,010,968.66</u>
						<u>8,123,695.95</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$29,796.48</u>	<u>\$7,794.04</u>				<u>(\$1,181,373.95)</u>
						<u>\$73,735.40</u>



Subject: Local Policy FNF – Drug Testing Program for Students in Athletics

### BACKGROUND INFORMATION

Research indicates that the illegal use of drugs and alcohol contribute to a greater risk of injury for students participating in extracurricular activities. Students who participate in extra-curricular activities, and in this case, athletics, are held to high standards by staff, coaches and the community. Additionally, students need tools to deflect the pressures of society.

For the safety and well-being of all students, it is the responsibility of the District to ensure, to the extent possible, that students who participate in athletics do so in a drug/alcohol-free environment. The District seeks to provide a safe, drug-free school for all of its students due to the student body's respect of students participating in athletics.

### ADMINISTRATIVE CONSIDERATION

Local Policy FNF has been reviewed by the district administration to make additions that are in the best interest of the students and district.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board review policy FNF (LOCAL) as it prepares to incorporate this policy into the district's Localized Policy Manual.

### ACTION REQUIRED

First Reading

### CONTACT PERSONS

Greg Priest  
Marty Crawford, Ed. D.

06-19-17

STUDENT RIGHTS AND RESPONSIBILITIES  
INTERROGATIONS AND SEARCHES

FNF  
(LOCAL)

## PROPOSED REVISIONS 05/24/17

### INTERROGATIONS

#### BY SCHOOL OFFICIALS

Administrators, teachers, and other professional personnel may question a student regarding the student's own conduct or the conduct of other students. In the context of school discipline, students have no claim to the right not to incriminate themselves.

#### BY POLICE OR OTHER AUTHORITIES

For provisions pertaining to student questioning by law enforcement officials or other lawful authorities, see GRA(LOCAL).

### LOCKERS AND VEHICLES

Students have full responsibility for the security of their lockers, and for vehicles parked on school property. It is the student's responsibility to ensure that lockers and vehicles are locked and that the keys and combinations are not given to others. Students shall not place, keep, or maintain any article or material that is forbidden by District policy in lockers or in vehicles parked on school property.

School officials may search lockers or vehicles parked on school property if there is reasonable cause to believe that they contain articles or materials prohibited by District policy. Students shall be responsible for any prohibited items found in their lockers or in vehicles parked on school property.

If a vehicle subject to search is locked, the student shall be asked to unlock the vehicle. If the student refuses, the District shall contact the student's parents. If the parents also refuse to permit a search of the vehicle, the District may turn the matter over to local law enforcement officials.

### USE OF TRAINED DOGS

The District shall use specially trained nonaggressive dogs to sniff out and alert officials to the current presence of concealed prohibited items, illicit substances defined in FNCF(LEGAL), and alcohol. This program is implemented in response to drug- and alcohol-related problems in District schools, with the objective of maintaining a safe school environment conducive to education.

Such visits to schools shall be unannounced. The dogs shall be used to sniff vacant classrooms, vacant common areas, the areas around student lockers, and the areas around vehicles parked on school property. The dogs shall not be used with students. If a dog alerts to a locker, a vehicle, or an item in a classroom, it may be searched by school officials. Searches of vehicles shall be conducted as described above.

### NOTICE

At the beginning of the school year, the District shall inform students of the District's policy on searches, as outlined above, and shall specifically notify students that:

STUDENT RIGHTS AND RESPONSIBILITIES  
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1. Lockers may be sniffed by trained dogs at any time.
2. Vehicles parked on school property may be sniffed by trained dogs at any time.
3. Classrooms and other common areas may be sniffed by trained dogs at any time when students are not present.
4. If contraband of any kind is found, the possessing student shall be subject to appropriate disciplinary action in accordance with the Student Code of Conduct.

PARENT  
NOTIFICATION

The student's parent or guardian shall be notified if any prohibited articles or materials are found in a student's locker, in a student's vehicle parked on school property, or on the student's person, as a result of a search conducted in accordance with this policy.

MANDATORY DRUG-  
TESTING PROGRAM

The District requires drug testing of any student in grades 7–12 who chooses to participate in school-sponsored UIL athletic program.

SCOPE

A student participating in an athletic program shall be randomly tested throughout the school year.

PURPOSE

The purposes of the drug-testing program are to:

1. Prevent injury, illness, and harm resulting from the use of illegal and performance-enhancing drugs or alcohol;
2. Help enforce a drug-free educational environment;
3. Deter student use of illegal and performance-enhancing drugs or alcohol; and
4. Educate students regarding the harm caused by the use of illegal and performance-enhancing drugs or alcohol.
5. Offer student-athletes a credible means to resist peer pressure as it relates to the use of legal and illegal drugs, alcohol, and performance enhancing substances.

USE OF RESULTS

The results of any drug test shall be used only to determine eligibility for participation in extracurricular secondary school-sponsored athletics activities. The District shall take no action against a student except as provided in this policy, and no academic penalty shall be incurred by a student as a result of participation in this program.

TESTING  
LABORATORY

The Board shall contract with a certified drug-testing laboratory to conduct testing of students' urine samples.

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	<u>Testing laboratories shall not release statistics regarding the rate of positive drug tests to any person or organization without consent of the District.</u>
<u>SUBSTANCES FOR WHICH TESTS ARE CONDUCTED</u>	<u>Alcoholic beverages, and harmful substances, and synthetic substance including herbal incense/K2/Spice for the purpose of intoxication, narcotic drug, or other controlled substance of any form, except as prescribed by a licensed physician for legitimate medical purposes for the students medical condition or disease.</u>  <u>Drugs to be tested but not limited to: cocaine, opiates, cannabinoids, phencyclidine, benzodiazepines, amphetamine, methamphetamine, ecstasy, barbiturates, methadone, alcohol/ethylglucuronide, synthetic stimulants and or depressants, anabolic and androgenic Steroids, and inhalants</u>
<u>COLLECTION PROCEDURES</u>	<u>Personnel from the drug testing laboratory shall collect urine samples under conditions that are no more intrusive than the conditions experience in a public restroom setting. When selected for testing, the selected student shall be escorted to the school's testing sight by a District employee and shall remain under District employee supervision until the student provides a suitable sample for testing. A certified professional collector from the drug testing laboratory of the same gender as the student shall monitor the collection of a suitable urine specimen. The student shall have due privacy at the urinal or within the bathroom stall. The collection shall not be a directly observed collection if the specimen produced is a suitable specimen within temperature range established by SAMHSA Urine Collection Guidelines. Any attempt to substitute or adulterate the specimen by the selected student shall result in a positive test result and be considered refusing to test.</u>
<u>RANDOM TESTING</u>	<u>Random tests shall be conducted each six weeks throughout the school year.</u>  <u>No less than ten percent of the students participating in athletics shall be randomly selected for each random test date. The drug-testing laboratory shall use a random selection method to identify students chosen for random testing. Students shall not receive prior notice of the testing date or time.</u>
<u>REFUSAL TO TEST OR TAMPERING</u>	<u>A student who refuses to be tested when selected or who is determined to have tampered with a sample shall be subject to the appropriate consequences, as outlined in the administrative procedures provided to parents and students.</u>
<u>CONFIRMATION OF POSITIVE RESULTS</u>	<u>Upon receiving results of a positive drug test, the District shall schedule a meeting with the student and the student's parents/guardian to review the test results and discuss consequences.</u>

STUDENT RIGHTS AND RESPONSIBILITIES  
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Prior to testing, the student or parent/guardian shall provide any information and documentation that may reveal a possible reason for a positive test result.

The student or parent/guardian shall have ten school days following the meeting to provide a medical explanation for a positive result.

TRACE AMOUNTS

If a student tests positive for a trace amount of a drug for which tests are conducted, the following shall occur:

1. For a first offense, the student shall be called into a conference with the athletic trainer, coach/sponsor, and the campus coordinator overseeing that sport. The following guidelines shall apply:
  - a. A verbal and written warning shall be given. The student shall be given until the following day to inform his or her parents or guardian.
  - b. The athletic trainer shall contact the student's parents or guardian by telephone to inform them of the test and to discuss the District's drug screening policies and procedures. A copy of the signed written warning shall then be sent to the parents or guardian via the U.S. mail.
  - c. The student's name shall be placed on the mandatory drug screening list for one calendar year from the date of the test.
  - d. There shall be no suspension or other punitive actions taken.
2. For a second offense, the test shall be considered positive, and the student shall be subject to the provisions at CONSEQUENCES POSITIVE TEST, below.

CONSEQUENCES  
POSITIVE TEST

Consequences of positive test results shall be cumulative through the student's enrollment in the District.

FIRST OFFENSE

Consequences of a first confirmed positive test result shall be as follows:

1. The District shall hold a required conference with the student/athlete and the student's parent/guardian. The purpose of this meeting shall be to answer any questions regarding the drug-screening policies and procedures as well as to help identify and correct any at-risk behaviors.
2. The student shall be suspended from ten percent of all athletic contests and competitions. The suspension will start with

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the next regular/post-season competition from the time of the parent/guardian conference. During the suspension, the student-athlete may participate in practice, attend team meetings, but may not travel or dress for any contest.

3. The student shall be required to produce a negative urine sample prior to being allowed to return to participation in any extracurricular activity.
4. The student's name shall be placed on the mandatory drug screening list for one calendar year.
5. If a suspension occurs in May during the last 30 days of school in a particular school year, the suspension shall carry over into the next academic year beginning in August.

SECOND  
OFFENSE

Consequences of a second confirmed positive test result shall be as follows:

1. The District shall hold a required conference with the student/athlete and the student's parent/guardian. The purpose of this meeting shall be to answer any questions regarding the drug-screening policies and procedures as well as to help identify and correct any at-risk behaviors.
2. The student shall be suspended from thirty percent of all athletic contests and competitions. The suspension will start with the next regular/post-season competition from the time of the parent/guardian conference. During the suspension, the student-athlete may participate in practice, attend team meetings, but may not travel or dress for any contest.
3. The District shall refer the student-athlete to a District-approved counseling program for an assessment which will determine the length of counseling needed for the student. The student must fulfill the recommendation of the counseling program, and provide documentation confirming completion of the program.
4. The student shall be required to produce a negative urine sample prior to being allowed to return to participation in any extracurricular activity.
5. The student's name shall be placed on the mandatory drug screening list for one calendar year.
6. If a suspension occurs in May during the last 30 days of school in a particular school year, the suspension shall carry over into the next academic year beginning in August.

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THIRD OFFENSE

Consequences of a third confirmed positive test result shall be as follows:

1. The District shall hold a required conference with the student/athlete and the student's parent/guardian. The purpose of this meeting shall be to answer any questions regarding the drug-screening policies and procedures as well as to help identify and correct any at-risk behaviors.
2. A minimum of one full calendar year suspension from all athletic contests from the time of the parent/guardian conference. During the suspension the coach may allow the student-athlete to participate in practices, attend team meetings, but may not travel or dress for any contest.
3. The District shall refer the student-athlete to a District-approved counseling program for an assessment which will determine the length of counseling needed for the student. The student must fulfill the recommendation of the counseling program, and provide documentation confirming completion of the program.
4. The student's name shall be placed on the mandatory drug screening list for one calendar year.
5. Community service: A student testing positive for the third time or subsequent time shall be required to perform 20 hours of community service as approved by the campus administration.

FOURTH OFFENSE

Any offense beyond a third offense shall be treated as a third offense for the purposes of assigning consequences under this policy before a student regains eligibility to participate in athletics.

A positive test that results in a suspension in excess of the number of athletic contests remaining in the season shall continue with the start of the next athletic season.

APPEALS

A student or parent may appeal a decision made under this policy in accordance with the administrative procedures provided to parents and students outlining the student drug test activity appeals process.