



AGENDA

for the

Regular Meeting

of the

Board of Trustees

**JIM PLYLER INSTRUCTIONAL COMPLEX
807 W. GLENWOOD
DR. JACK L. DAVIDSON CONFERENCE CENTER**

March 27, 2017

**REGULAR BOARD MEETING
Executive Session 6:00 P.M.
Regular Session 7:00 P.M.**

NOTICE OF REGULAR MEETING OF THE TYLER INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Notice is hereby given that on Monday, March 27, 2017, the Board of Trustees of the Tyler Independent School District will hold a regular meeting at (Executive Session at 6:00 p.m. and Regular Session at 7:00 p.m.) at the Jim Plyler Instructional Complex, 807 W. Glenwood, Tyler, Texas. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Tyler Independent School District by informing the district's ADA coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the district will furnish appropriate auxiliary aides and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting as nonhandicapped individuals enjoy.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**TYLER INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

March 27, 2017

**REGULAR BOARD MEETING
Executive Session 6:00 P.M.
Regular Session 7:00 P.M.**

**JIM PLYLER INSTRUCTIONAL COMPLEX
807 W. GLENWOOD
DR. JACK L. DAVIDSON CONFERENCE CENTER**

AGENDA

- I. Call to Order
- II. First Order of Business - Announcement by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted in the time and manner required.
- III. Executive Session will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act.
 - A. Texas Government Code Section 551.071
For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law.
 - I. When the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer or
 - II. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
 - III. Consider legal advice regarding personnel and related action items.
 - B. Texas Government Code Section 551.072
 - I. Discussing purchase, exchange, lease, or value of real property
 - a. Old Griffin Elementary School
 - C. Texas Government Code Section 551.074
For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - I. Consider hiring and accepting resignations/retirements of professional personnel.
 - a. Director of Instructional Alternative Programs - Boshears
 - II. Consider renewals, non-renewals and terminations of contracts for professional personnel. (To deliberate the appointment, employment, evaluation, reassignment, duties, and contracts of employees.)
 - D. Texas Government Code Section 551.076

I. Considering the deployment, specific occasions for, or implementation of, security personnel or devices.	
IV. Reconvene from Executive Session	
V. 7:00 p.m. Prayer and Pledge of Allegiance - Mr. Martinez	
VI. Consider action on items discussed in Executive Session	
A. Consider board approval of hiring, accepting resignations/retirements of professional personnel.	6
I. Director of Instructional Alternative Programs - Boshears	
B. Consider renewals, non-renewals and terminations of contracts for professional personnel.	
VII. Approval of Minutes	
A. Approve Minutes of Board Workshop - February 9, 2017	7
B. Approve Minutes of Special Meeting - February 9, 2017	9
C. Approve Minutes of Special Meeting - February 13, 2017	11
D. Approve Minutes of Regular Meeting - February 20, 2017	13
VIII. Special Recognitions	18
IX. Continuous Improvement/Student Outcomes	
A. Goal 2.2 - College Readiness 60x30	19
X. 30 Minutes Public Participation	
XI. Business/Legal/Finance/Consent Agenda	
A. Consider approval of 2016-2017 Amended Budget	20
B. Consider approval of Gifts and Donations	22
C. Consider approval of Resolutions for Sale of Property for Delinquent Taxes	23
D. Consider approval of Appointment to the Region 7 Education Service Center Regional Advisory Committee	32
E. Consider approval of Internet Fiber Optic Circuit Upgrade	33
XII. Curriculum/Instruction/Consent Agenda	
A. Consider approval of Proclamation 2017 Textbook Adoptions	36
B. Consider approval of Instructional Materials Allotment (IMA) Annual Certification	41
C. Consider approval of Agreement for Project SEARCH at CHRISTUS Trinity Mother Frances Health System	43
D. Consider approval of Memorandum of Understanding between Tyler ISD and the University of Texas Health Science Center in Tyler regarding prenatal support and education to pregnant or parenting students	57
XIII. Superintendent's/Staff Reports	
A. Quarterly Investment Report	58
B. Quarterly Financial Executive Report	63
XIV. Discussion	
A. TASB Update 107, Local Policies CDC, CJ, DC, DEE, DFAA, DFBA, FEA, FJ, and GE	75
XV. Future Business	
A. April 6, 2017 - Board Workshop	
B. April 17, 2017 - Regular Meeting	

XVI. Adjournment

Subject: Personnel Actions

BACKGROUND INFORMATION

Personnel actions are as indicated.

ADMINISTRATIVE CONSIDERATIONS

Personnel appointments recommended for confirmation have met the employment prerequisites of the Tyler Independent School District. The candidates either hold valid certificates or such alternatives as specified by the Board. Proposed contract renewals for one year term contracts and one year non-certified contracts for administrators are also considered.

Recommendations for new appointments are based on interviews, references, adequacy of preparation, performance records and the Superintendent's approval.

The appointments, resignations, retirements, and non-renewals are subject to the approval of the Board of Trustees.

ADMINISTRATIVE RECOMMENDATION

The confirmation of personnel actions as indicated.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Sharon Roy

03-27-17

MINUTES OF BOARD WORKSHOP MEETING

The Board of Trustees of the Tyler Independent School District held a board workshop meeting on Thursday, February 9, 2017, at the Tyler ISD Administration Building. The president called the meeting to order at 11:01 a.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Andy Bergfeld, president; Dr. Patricia Nation, vice president; Rev. Fritz Hager, Aaron Martinez, Rev. Orenthia Mason, Wade Washmon and Jean Washington.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Jan Coker, Dr. Christy Hanson, Shauna Hittle, Ronald Jones, John Orbaugh, Dawn Parnell, Sharon Roy and Rawly Sanchez.

John C. and John M. Hardy, school attorneys, were present.

Mr. Martinez arrived at 11:06 a.m.

Stacy Miles, Director of Head Start, provided the board with Governing Body Compliance Training. She presented an overview of the program and the Governance and Management Composition along with their responsibilities. She reviewed the new performance standards, program goals and then answered questions from the board.

Regarding the District of Innovation, Dr. Crawford stated that at the January 23, 2017 meeting the board adopted a resolution to initiate the process of designation as a District of Innovation. After the adoption of the resolution, the district must conduct a public hearing. He reviewed some of the benefits that the designation could offer districts which include flexibility with the school calendar, probationary contracts, and instructional minutes for select programs such as RISE and PreK.

The meeting was opened up for a public hearing to obtain input regarding the District's efforts to be designated as a District of Innovation. There was no one that requested to make public comments.

As a result of the Lone Star Governance work the board has completed, Dr. Crawford stated that the Local Policy AE is being presented for first reading this month. The policy is amended to reflect modifications to the vision statement and reporting clarifications. The exhibit lists governance goals and measures by which progress will be measured. He asked board members to review the policies and to contact the administration with any questions or concerns.

Dr. Crawford stated that the administrative team has worked to create a board monitoring calendar that will review each goal and provide data to monitor progress. He shared the calendar with the board and then addressed questions.

As part of the Lone Star Governance, the board is tasked with completing a self-evaluation quarterly to track the progress being made towards achieving the management and oversight of the priority goals. Dr. Crawford reviewed the evaluations and averaged the responses.

Mr. Washmon made a motion to approve the Board Quarterly Progress Tracker for Lone Star Governance. The motion was seconded by Rev. Hager and passed by a vote of 7-0.

Trustees adjourned to executive session at 12:14 p.m.

Rev. Mason left the meeting at 12:42 p.m.

Trustees reconvened in open session at 12:45 p.m.

The meeting adjourned at 12:45 p.m. following a motion by Mrs. Washington, seconded by Mr. Washmon and a vote of 6-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ J.A. Bergfeld
J.A. Bergfeld, Board President

MINUTES OF SPECIAL MEETING

The Board of Trustees of the Tyler Independent School District held a special meeting on Thursday, February 9, 2017, at the Jim Plyler Instructional Complex. The president called the meeting to order at 5:33 p.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Andy Bergfeld, president; Dr. Patricia Nation, vice president; Rev. Fritz Hager, Aaron Martinez, Rev. Orenthia Mason, Wade Washmon and Jean Washington.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Laura Cano, Shauna Hittle, Ronald Jones, Tim Loper, Johnita Martin, John Orbaugh, Dawn Parnell, Sharon Roy and Rawly Sanchez.

John C. and John M. Hardy, school attorney, were present.

Mr. Bergfeld stated that the proposed bond represents much time, work and consideration by the board.

Dr. Crawford and Mr. Loper presented the proposed plan and began by reviewing where the district has been and the work that has been completed to district facilities as a result of previous bonds. Dr. Crawford stated that as part of the proposed plan, both high schools can be built on their current sites and save an estimated \$30 million in costs for the purchase of new property. It has also been determined that by repurposing and renovating some areas at each school an estimated savings of \$11 million at Robert E. Lee High School and \$40 million at John Tyler High School will be realized. Each new school will provide safety and security upgrades to include single point of entry for visitor access, a 2,750 single building structure with new facade and centrally located administrative areas, new and renovated interactive classrooms, laboratories and collaboration areas, revised drive and parking areas to address traffic flow with all areas meeting or exceeding ADA, TEA & UIL requirements for academic, fine arts and athletic activities. The proposed bond for the two high schools will be \$198,000,000.

Rev. Mason expressed how excited she is about the possibilities for the proposed facilities. She said our student and teachers deserve better and it is beyond time for us to do something. We should have beautiful facilities in Tyler, Texas.

Mr. Washmon said that he looks forward to seeing what school will like for his children in the future.

Dr. Crawford and Mr. Loper addressed questions from the board regarding equity at the two campuses, energy savings, and the current fencing.

Mr. Loper stated that the district has been able to eliminate 142 portables since the 2004 bond.

Mr. Dusty Traylor, financial advisor with RBC Capital Markets, reviewed the current bond and financial condition of the district. He stated that the district currently has \$283 million in outstanding debt out of the \$456 million originally. He stated that the district will pay \$6-7 million early this year and will also make a payment on February 15th of \$10.65 million. After that payment, the district will have an outstanding balance of \$267 million. He reviewed the bond capacity and the debt rating summary. He reiterated that Tyler is a very safe and stable economy and that the district has not increased the tax rate since the 2009/2010 school year (eight years). On a house valued at \$155,000, the annual impact of the proposed bond would be \$39.00 per year or \$3.25 per month. He then addressed questions regarding interest rates.

Mr. Bergfeld opened the meeting up for public comment. The following individuals addressed the board regarding the bond:

1. John Landes
2. Leslie Strader
3. Luke Bryans
4. Elicia Eckert
5. Natalie Aguilar
6. Tamia Isabell
7. Kristen Baldwin

Mr. Bergfeld thanked those that came out to speak especially the students. He stated that the board is here to serve the community.

The meeting adjourned at 6:55 p.m. following a motion by Rev. Mason, seconded by Mrs. Washington and a vote of 7-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ J.A. Bergfeld
J.A. Bergfeld, Board President

MINUTES OF SPECIAL MEETING

The Board of Trustees of the Tyler Independent School District held a special meeting on Monday, February 13, 2017, at the Jim Plyler Instructional Complex. The president called the meeting to order at 6:00 p.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Andy Bergfeld, president; Dr. Patricia Nation, vice president; Rev. Fritz Hager, Aaron Martinez, Rev. Orenthia Mason, Wade Washmon and Jean Washington.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Laura Cano, Jan Coker, Shauna Hittle, Ronald Jones, Tim Loper, John Orbaugh, Dawn Parnell, Mary Russell and Rawly Sanchez.

John C. Hardy, school attorney, and David Mendez, bond counsel, were present.

The board adjourned to executive session at 6:01 p.m. and Mr. Bergfeld stated there would be action to follow.

The board reconvened from executive session at 7:00 p.m.

Dr. Crawford reviewed the proposed sites plans for John Tyler High School and Robert E. Lee High School. The proposed bond for the two high schools will be \$198,000.000. On a house valued at \$155,000, the annual impact of the proposed bond would be \$39.00 per year or \$3.25 per month.

Mr. Bergfeld opened the meeting up for public comment. The following individuals addressed the board regarding the bond:

1. Leslie Strader
2. Wanda Barber
3. Mark Randall
4. Lexi Thedford
5. Bob Brewer
6. Riley Jones
7. Adam Delgado

Mr. Bergfeld thanked them for coming out to speak.

Rev. Mason made a motion to approve action on an Order Calling a Bond Election for May 6, 2017; Making Provisions for Conducting the Election; and Ordering Other Matters Incident to such Election. The motion was seconded by Mrs. Washington and passed by a vote of 7-0.

Rev. Hager made a motion to approve the Order for Calling General Election for School Trustees – Single Member Districts 2 and 4. The motion was seconded by Mr. Washmon and passed by a vote of 7-0.

Dr. Nation made a motion to approve the Interlocal Agreement between Smith County, City of Tyler, Tyler Independent School District, Whitehouse Independent School District, and Chapel Hill Independent School District for Conducting Elections. The motion was seconded by Mr. Martinez and passed by a vote of 7-0.

The meeting adjourned at 7:24 p.m. following a motion by Dr. Nation, seconded by Rev. Mason and a vote of 7-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ J.A. Bergfeld
J.A. Bergfeld, Board President

MINUTES OF REGULAR MEETING

The Board of Trustees of the Tyler Independent School District met in regular session on Monday, February 20, 2017, at the Jim Plyler Instructional Complex. The president called the meeting to order at 5:30 p.m., announced the presence of a quorum and the meeting had been posted in the time and manner required.

Members present were Andy Bergfeld, president; Dr. Patricia Nation, vice president; Rev. Fritz Hager, Aaron Martinez, Rev. Orenthia Mason, Jean Washington and Wade Washmon.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Gary Brown, Laura Cano, Jan Coker, Dr. Leslie George, Dr. Christy Hanson, Shauna Hittle, Ronald Jones, Tim Loper, Johnita Martin, John Orbaugh, Dawn Parnell, Sharon Roy, and Rawly Sanchez.

John C. and John M. Hardy, school attorneys, were present.

Trustees adjourned to executive session at 5:30 p.m. Mr. Bergfeld stated there would be action to follow.

Trustees reconvened in open session at 7:00 p.m.

Rev. Hager offered prayer and led the Pledge of Allegiance.

Regarding items from executive session, Mr. Martinez made a motion seconded by Mrs. Washington to uphold the administration's recommendation for the Level II Grievance and deny the complaint under Texas Education Code Chapter 26 and District Policy FNG of T. Lawson. The motion passed by a vote of 6-1. Rev. Mason voted in opposition.

Dr. Nation made a motion to approve the minutes of the regular meeting on January 23, 2017. The motion was seconded by Mrs. Washington and passed by a vote of 7-0.

As part of the Continuous Improvement/Student Outcomes, Dr. Crawford stated that AE Local Policy and Exhibit is presented for second reading and adoption. He stated that with approval of this policy the vision statement will be "We focus on successful student outcomes."

The board has worked at length to set priority goals for the district as listed in Exhibit A which are:

- Goal 1: Early Literacy;
- Goal 2: College Readiness 60x30;
- Goal 3: Career Technology Education (CTE) 60x30.

Rev. Mason made a motion to approve Local Policy AE and Exhibit. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Board members commented that the process of reviewing the vision and setting priority goals was good for the team to have an opportunity to rethink what the district is all about which is focusing on successful student outcomes. The goals are aggressive and the board is willing to commit to these. Early Literacy is a huge goal that is difficult, but in terms of difference that it would make in student achievement for years to come for children to learn to read and read effectively is unimaginable.

Dr. Crawford stated that as part of the Lone Star Governance, the board prioritized Early Literacy in Goal 1.2. Dr. Christy Hanson presented the MAP Data Review. She reviewed the mid-year MAP data and discussed the target goals based on grade level RIT scores in Reading. She explained that there are three data points (K-3) that include: percentage of students who met projected growth at the 50th percentile, which is the growth average or “target” growth index; percentage of students who had an “on grade level” RIT score at the beginning of the year, compared to the middle of the year; and percentage of students who grew at least 10% in RIT score since the beginning of the year. She then addressed questions from the board.

Regarding Goal 3.1 – Career Technology Education, Mr. Ron Jones stated that one of the primary indicators for postsecondary readiness in the new STAAR A-F accountability system for Domain IV is student earning nationally recognized industry certifications in designated areas. It is one of the six criteria used to determine postsecondary readiness for high school students. Mr. Gary Brown stated that there are currently 67 certifications that have been designated to meet this criterion. The Texas Education Agency is taking input from teachers, administrators, and citizens through March 15, 2017, to determine which, if any, certifications will be added to this list of nationally recognized industry certifications for state accountability purposes. He reviewed the total number of TISD high school students earning an industry-recognized CTE certifications. He then addressed questions from the board.

The Board recognized the efforts of the two District students of the month for February. Aahana Kumar, a second grade student at Jack Elementary School, is the Elementary Student of the Month and the Secondary Student of the Month is Amaya Fields, a twelfth grade student at John Tyler High School. Congratulations to these students for their hard work and dedication.

The board congratulated Serenity Carpenter, a kindergartner, and Carmen Bravo, a second grade student, both are students at Rice Elementary and participated in

the 2016 NED “How Are You a Leader?” International Poster Contest. Both girls claimed first place in their age divisions, competing among 2,000 entries from 21 states and four countries.

The board recognized Bryson Smith, a senior at John Tyler High School, for his athletic achievements in being named the American State Bank Player of the Year for two consecutive years: 2016 All East Texas MVP; 11 6A District MYP for 2016-2017.

The board congratulated Khellan Paul, a sixth grade math teacher at Dogan Middle School, for being February’s Teacher of the Month.

Mr. Bergfeld stated that no one requested to speak to the board during public participation.

Regarding the Business/Legal/Finance/Consent agenda, the board pulled the following items for individual consideration:

- Consideration of Gifts and Donations;
- Consideration of Construction Management-at-Risk Delivery Method for Possible Bond Program.

Rev. Hager made a motion, seconded by Mr. Washmon to approve the following:

- Approval of 2016-2017 Amended Budget;
- Approval of Budget Timeline for 2017-2018.

The motion was approved by a vote of 7-0.

Dr. Crawford stated the district has received a donation in the amount of \$5,000.00 from The Bookworm Box for Caldwell Elementary Arts Academy and a donation of \$9,755.98 from Three Lakes Middle School PTA for a technology purchase. Mr. Washmon made a motion to approve the donations. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Dr. Crawford stated that the administration has compared the delivery methods and determined the Construction Management-at-Risk method to be in the best interest of the district. This method has proven historically successful for other comparable school projects already completed within Tyler ISD.

Mrs. Washington made a motion to approve the Construction Management-at-Risk delivery method for the construction of all projects related to the possible 2017 bond program. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Regarding Curriculum/Instruction Consent agenda, the board pulled the consideration of the District of Innovation and District of Innovation Advisory Committee.

Dr. Nation made a motion seconded by Mr. Washmon to approve the following items:

- Approval of the District Calendar for the 2017-2018 School Year;
- Approval of the Wayne D. Boshears Center Calendar for the 2017-2018 School Year;
- Approval of the Memorandum of Understanding with Tyler Junior College for Early College High School Program.

The motion was approved by a vote of 7-0.

Dr. Crawford stated that the administration has been working on the District of Innovation and the Advisory Committee is presented. He recognized members of the Advisory Committee that were in the audience that volunteered to be a part of this committee. The board thanked the committee members for their willingness to serve.

Rev. Mason made a motion to approve the district moving forward with the District of Innovation and appointing the District of Innovation Advisory Committee to create a District of Innovation Plan. The motion as seconded by Mr. Martinez and passed by a vote of 7-0.

Dr. Crawford presented a Tyler ISD Facilities Rental and Usage Update. In 2004, the District developed regulations and guidelines for community use of district facilities. A committee was formed consisting of personnel from Maintenance, Visual and Performing Arts, College and Career, Finance, Purchasing and Athletics. The committee reconvenes to review the guidelines set forth in the Tyler ISD Facility Rental and Usage Handbook and re-evaluates fees for usage based on fluctuations in utility costs, facility improvement modifications, on-going maintenance, and the cost of employees overseeing the facilities during usage. The committee will continue to review the guidelines and fees and report any needed changes. Rev. Hager asked that the committee in the future review the guidelines for how the community can access and use the aquatic center.

Dr. Crawford stated that on May 9, 2016 the Board received and approved bids in the amount of \$199,706.24 for wireless network infrastructure upgrades at Griffin, Jack, Orr, and Woods elementary Schools. These projects were approved pending receipt of federal E-rate funding. The district has received a Funding Commitment Decision Letter from the E-rate program with approval of a maximum of \$146,151.08 for these projects. This funding provides 73% of the cost of these projects. He then addressed questions from the board.

Regarding future business, Dr. Crawford reminded the board about the upcoming meetings.

The board adjourned to executive session at 8:11 p.m.

The board reconvened from executive session at 9:41 p.m.

The meeting adjourned at 9:42 p.m. following a motion by Rev. Mason, seconded by Mrs. Washington and a vote of 7-0.

APPROVED:_____

/s/ Gina Orr
Gina Orr, Secretary

/s/ J.A. Bergfeld
J.A. Bergfeld, Board President

Subject: Special Recognitions

The primary focus of the Tyler ISD Board Recognition Program is to acknowledge accomplishments achieved by Tyler Independent School District students, employees, campuses and departments.

STUDENT

Tyler ISD would like to recognize the efforts of our two District students of the month for March. We would like to recognize **Nicholas Goodwin**, a fourth grade student at the **Wayne D. Boshears Center for Exceptional Programs** as our Elementary Student of the Month. Our Secondary Student of the Month is **Haleigh Russell**, a twelfth grade student at **Robert E. Lee High School**. Congratulations to these students for their hard work and dedication!

Tyler ISD is proud to recognize **Aliya Harris**, a junior, **Austin Hanes** and **Chloe Russell**, ninth graders at **Robert E. Lee High School** for their quick actions in assisting fellow student **Bailee Joyner**, a nine grader, during an asthma attack on the school bus.

Congratulations to John Tyler High School speech and debate students **Ta'Corian Tilley and Triston Ferguson** for qualifying for the National Speech and Debate Association (NSDA) National Tournament to be held in Montgomery, Alabama June 18-23. Ta'Corian will compete in Foreign Extemporaneous Speaking and Triston in Congressional Debate. Classmate **Jose Romero** earned an Alternate spot in Congressional Debate.

STAFF

Congratulations to **Alejandra Carmona** from **Austin Elementary School** for being March's Teacher of the Month.

03-27-17

Subject: Lone Star Governance – Goal 2: College Readiness 60x30

BACKGROUND INFORMATION

Two of the six indicators for postsecondary readiness in the new STAAR A-F accountability system for Domain IV are students completing 12 hours of dual credit course work or achieving a score of 3 or higher on at least one Advanced Placement exam. Below is a comprehensive list of all criteria indicative of postsecondary readiness for high school students:

1. Complete a CTE-Coherent sequence of courses
2. Earn an industry (nationally recognized) certification
3. **Perform at or above criterion score (3 or better) on one or more AP/IB examinations**
4. **Complete 12 hours, or more, of earned postsecondary credit**
5. Achieve TSI benchmark score on the TSIA, SAT, or ACT
6. Enlist in the U.S. armed forces

ADMINISTRATIVE CONSIDERATION

Lone Star Governance - Goal 2: College Readiness 60x30

The percentage of graduates who are considered College and Career Ready will increase by an average of at least 4% annually over the next five years (from 55.8% in the Spring of 2016 to 75.8% in the Spring of 2021).

Progress Measure 1: The percentage of District students taking Advanced Placement (AP) exams who score 3 or higher will increase by an average of at least 2% annually over the next five years (from 44.5% in the Spring of 2016 to 54.5% in the Spring of 2021).

Progress Measure 2: The percentage of District students completing two or more advanced/dual credit courses will increase by an average of at least 3% annually over the next five years (from 38.8% in Spring of 2016 to 53.8% in the Spring of 2021).

Information relative to progress towards meeting College/Postsecondary Readiness is provided under separate cover and will be presented at the meeting.

ACTION REQUIRED

Information only

CONTACT PERSONS

Gary Brown
Ronald K. Jones

03-27-17

Subject: 2016-2017 Amended Budget

BACKGROUND INFORMATION

The Texas Education Agency requires that independent school districts file an amended budget, approved by the Board of Trustees, with the Agency.

ADMINISTRATIVE CONSIDERATIONS

An amended 2016-2017 budget for the general fund has been prepared, and a copy is included in the agenda.

ADMINISTRATIVE RECOMMENDATION

That the Board approves the 2016-2017 amended budget for the general fund as presented in the agenda.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

03-27-17

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
AMENDED EXPENDITURE BUDGET
2016-2017**

	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED BUDGET	CHANGE ORIGINAL BUDGET	CHANGE CURRENT BUDGET
Total Function 11 - Instruction	\$ 85,704,206.58	\$ 84,517,052.29	\$ 84,464,952.90	\$ (1,239,253.68)	\$ (52,099.39)
Total Function 12 - Instructional Resources and Media Services	2,760,180.04	2,756,674.49	2,755,555.24	(4,624.80)	(1,119.25)
Total Function 13 - Curriculum and Instructional Staff Development	3,207,803.52	3,285,375.72	3,306,452.92	98,649.40	21,077.20
Total Function 21 - Instructional Development	2,935,420.92	2,923,233.51	2,921,938.51	(13,482.41)	(1,295.00)
Total Function 23 - School Administration	9,531,437.74	9,758,658.71	9,763,974.64	232,536.90	5,315.93
Total Function 31 - Guidance, Counseling & Evaluation Services	4,542,765.32	4,469,729.89	4,454,770.90	(87,994.42)	(14,958.99)
Total Function 32 - Social Work Services	329,459.94	329,965.83	330,665.83	1,205.89	700.00
Total Function 33 - Health Services	1,928,842.88	1,930,461.85	1,930,641.85	1,798.97	180.00
Total Function 34 - Student (Pupil Transportation)	3,595,419.28	4,448,653.44	4,440,922.12	845,502.84	(7,731.32)
Total Function 36 - Cocurricular/ Extracurricular Activities	3,929,321.44	4,070,249.61	4,081,753.46	152,432.02	11,503.85
Total Function 41 - General Administration	3,958,330.58	3,965,942.58	3,968,942.58	10,612.00	3,000.00
Total Function 51 - Plant Maintenance and Operations	13,580,804.51	13,792,886.10	13,794,291.65	213,487.14	1,405.55
Total Function 52 - Security and Monitoring Services	2,101,282.74	2,200,477.01	2,206,127.43	104,844.69	5,650.42
Total Function 53 - Data Processing Services	2,352,138.50	2,324,037.08	2,324,037.08	(28,101.42)	
Total Function 61 - Community Service	67,389.32	97,838.80	97,798.80	30,409.48	(40.00)
Total Function 71 - Principal Repayment	158,000.00	158,000.00	158,000.00		
Total Function 81 - Facilities Acquisition and Construction	17,642.69	489,273.05	517,684.05	500,041.36	28,411.00
Total Function 93 - Shared Svc Arrangement	424,000.00	424,000.00	424,000.00		
Total Function 99 - Intergovernmental Charges	1,670,750.00	1,670,750.00	1,670,750.00		
Transfer to Preventive Maintenance Account	2,207,384.00	2,207,384.00	2,207,384.00		
TOTAL EXPENDITURES-GENERAL OPERATING FUND	\$ 145,002,580.00	\$ 145,820,643.96	\$ 145,820,643.96	\$ 818,063.96	\$ 0.00

Subject: Gifts and Donations

BACKGROUND INFORMATION

Board policy (CDC Local) requires that all donations to the District must be reviewed by the Superintendent prior to formal acceptance. The Superintendent must approve all donations under \$5,000. The Board must approve all donations of \$5,000 or more.

ADMINISTRATIVE CONSIDERATION

The following donation with a value of \$5,000 or more have been received:

<u>Amount</u>	<u>Source</u>	<u>Recipient</u>
\$18,057.00	Tyler Lee Football Club	Robert E. Lee Football Program
\$35,500.00	Cooperative Teachers Credit Union	Various TISD Programs

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board accept the donations.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Marty Crawford, Ed. D.

03-27-17

Subject: Resolutions for Sale of Property for Delinquent Taxes

BACKGROUND INFORMATION

The delinquent tax collection process results in parcels of property being offered for sale pursuant to foreclosure of tax liens as stipulated in Section 34.05 (a) of the State Property Tax Code.

ADMINISTRATIVE CONSIDERATION

Attached are resolutions for sale of property and description of property. A representative from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the firm representing the district in tax related matters, will attend the meeting.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve the attached resolutions authorizing the execution of the deed by the Board President.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

03-27-17

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TYLER INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

WHEREAS, potential buyers of property described in Exhibit "A" referenced in Cause No. 21,310-A come forward through sealed bid submitted to the Smith County Tax Office, and

WHEREAS, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

NOW THEREFORE BE IT RESOLVED BY THE

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the _____ day of _____, _____

President, Board of Trustees

Attest:

Secretary

EXHIBIT "A"

BID ANALYSIS

Cause #: 21,310-A

Previous Owner: U M W Scottish Rite Lodge

Acct#: 1-50000-0207-00-012020

Bid Amount: \$3,050.00

Judgment Value: \$2,900.00

Bidders Name: Reginald Jenkins

Date of Sale: December 4, 2007

Bidders Address: 7911 Cottonwood Dr.

Date Bid Submitted: February 1, 2017

Tyler, Texas 75706

Redemption Expires: June 13, 2008

Sale Recording Date: December 13, 2007

PROPERTY DESCRIPTION

LOT 12B, BLOCK 207, PART OF THE GEORGE M JOHNSON SURVEY, AS DESCRIBED IN DEED RECORDED IN VOLUME 1131, PAGE 587, DEED RECORDS OF SMITH COUNTY, TEXAS.

PROPERTY SITUS OR LOCATION: 816 W Queen

JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	2001-2006	\$ 2,507.65
SMITH COUNTY, CITY OF TYLER AND TJC	2001-2006	\$ 1,080.24

TOTAL: \$3,587.89

COSTS

Court Costs	\$333.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$74.68 (Payable to Perdue Law Firm)
Title Research:	\$175.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)

TOTAL: \$818.68

PROPOSED DISTRIBUTION

Bid Amount:	\$3,050.00	Costs: \$818.68
Net to Distribute:	\$2,231.32	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.70	\$ 1,561.92
Smith County, City of Tyler and TJC	.30	\$ 669.40

TOTAL: \$2,231.32

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TYLER INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

WHEREAS, potential buyers of property described in Exhibit "A" referenced in Cause No. 22,484-A come forward through sealed bid submitted to the Smith County Tax Office, and

WHEREAS, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

NOW THEREFORE BE IT RESOLVED BY THE

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the _____ day of _____, _____

President, Board of Trustees

Attest:

Secretary

EXHIBIT "A"

BID ANALYSIS

Cause #: 22,484-A

Previous Owner: John Bradford Gouldthorpe

Acct#: 1-50000-0119-005000

Bid Amount: \$337.00

Judgment Value: \$337.00

Bidders Name: Hannelore R. Inman

Date of Sale: September 9, 2012

Bidders Address: P O Box 181333

Date Bid Submitted: February 13, 2017

Coronado, CA 82178

Redemption Expires: March 19, 2013

Sale Recording Date: September 19, 2012

PROPERTY DESCRIPTION

LOT 5, NEW CITY BLOCK 119, PART OF THE W. C. SCOTT ADDITION, DEED RECORDED IN VOLUME 3257, PAGE 476, AND IN VOLUME 5429, PAGE 163, DEED RECORDS OF SMITH COUNTY, TEXAS

PROPERTY SITUS OR LOCATION: *1127 Marcellus St*

JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	1997-2008, 2009-2010	\$ 133.90
SMITH COUNTY, TJC AND CITY OF TYLER	1997, 2005-2007, 2009-2011	\$ 25.07
		TOTAL: \$158.97

COSTS

Court Costs	\$225.60 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$56.90 (Payable to Perdue Law Firm)
Title Research:	\$59.50 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)

TOTAL: \$578.00

PROPOSED DISTRIBUTION

Bid Amount:	\$337.00	Costs: \$578.00
Net to Distribute:	\$0.00	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.84	\$ 00.00
Smith County, City of Tyler and TJC	.16	\$ 00.0

TOTAL: \$00.00

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TYLER INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

WHEREAS, potential buyers of property described in Exhibit "A" referenced in Cause No. **23,082-B** come forward through sealed bid submitted to the Smith County Tax Office, and

WHEREAS, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

NOW THEREFORE BE IT RESOLVED BY THE

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the _____ **day of** _____, _____

President, Board of Trustees

Attest:

Secretary

EXHIBIT "A"

BID ANALYSIS

Cause #: 23,082-B

Previous Owner: Robert L Bailey, Et A

Bid Amount: \$1,050.00

Bidders Name: Reginald Jenkins

Acct#: 15-0000-0765-00-002000

Judgment Value: \$1,000.00

Bidders Address: 7911 Cottonwood Dr.
Tyler, Texas 75706

Date of Sale: August 7, 2012

Date Bid Submitted: February 1, 2017

Redemption Expires: February 22, 2013

Sale Recording Date: August 22, 2012

PROPERTY DESCRIPTION

LOT 2, BLOCK 765, PART OF THE THOMAS BURBRIDGE SURVEY, DEED RECORDED IN VOLUME 2936, PAGE 839, DEED RECORDS OF SMITH COUNTY, TEXAS.

PROPERTY SITUS OR LOCATION: *W 34th St.*

JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	1990-1994, 1996-2000, 2002-2011	\$ 728.31
SMITH COUNTY, CITY OF TYLER AND TJC	1990-2011	\$ 401.69

TOTAL: \$1,130.00

COSTS

Court Costs	\$231.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$50.75 (Payable to Perdue Law Firm)
Title Research:	\$200.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)

TOTAL: \$717.75

PROPOSED DISTRIBUTION

Bid Amount:	\$1,050.00	Costs: \$717.75
Net to Distribute:	\$332.25	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.64	\$ 212.64
Smith County, City of Tyler and TJC	.36	\$ 119.61

TOTAL: \$332.25

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TYLER INDEPENDENT SCHOOL DISTRICT**

WHEREAS, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

WHEREAS, potential buyers of property described in Exhibit "A" referenced in Cause No. 24,097-C come forward through sealed bid submitted to the Smith County Tax Office, and

WHEREAS, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

WHEREAS, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

NOW THEREFORE BE IT RESOLVED BY THE

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

Resolved this the _____ day of _____, _____

President, Board of Trustees

Attest:

Secretary

EXHIBIT "A"

BID ANALYSIS

Cause #: 24,097-C
Previous Owner: Pink Austin (Deceased) Acct#: 1-50000-0447-00-015000
Bid Amount: 3,050.00 Judgment Value: \$2,810.00
Bidders Name: Reginald Jenkins
Date of Sale: June 3, 2014
Bidders Address: 7911 Cottonwood Dr. Date Bid Submitted: February 1, 2017
Tyler, Texas 75706 Redemption Expires: December 11, 2014
Sale Recording Date: June 11, 2014

PROPERTY DESCRIPTION

LOT 15, NCB 447, PKA LOT 5, PART OF HE OAK GROVE ADDITION TO THE CITY OF TYLER, DEED RECORDED IN VOLUME 168, PAGE 88, DEED RECORDS OF SMITH COUNTY, TEXAS

PROPERTY SITUS OR LOCATION: *1910 Grande Ave.*

JUDGMENT INFORMATION

Tax Entity	Tax Years	Amount Due
TYLER ISD	1992-2015, 2007-2013	\$ 2,140.06
SMITH COUNTY, TJC AND CITY OF TYLER	1992-2013	\$ 1,155.08
		TOTAL: \$3,295.14

COSTS

Court Costs	\$713.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$53.21 (Payable to Perdue Law Firm)
Title Research:	\$200.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)

TOTAL: \$1,202.21

PROPOSED DISTRIBUTION

Bid Amount:	\$3,050.00	Costs: \$1,202.21
Net to Distribute:	\$1,847.79	

ENTITY	PERCENTAGE	AMOUNT TO DISBURSE
Tyler ISD	.65	\$ 1,201.06
Smith County and City of Tyler and TJC	.35	\$ 646.73

TOTAL: \$1,847.79

Subject: Appointment to the Region 7 Education Service Center (ESC)
Regional Advisory Committee

BACKGROUND INFORMATION

Region 7 ESC is one of 20 regional education service centers statewide that participates in the planning, development, coordination, implementation and evaluation of innovative educational programs. Created in 1967, Education Service Centers do not have tax levying or bonding authority, and rely on grants and contracts for funding. Revenues are received from three primary sources: federal, state, and local funds. Region 7 currently serves 106 school districts, the largest amount of school districts of any ESC.

Region 7 Education Service Center is committed to district, charter, and student success by providing quality programs and services that meet or exceed our customers' expectations.

Counties served by Region 7 Education Service Center include: Anderson, Angelina, Cherokee, Gregg, Harrison, Henderson, Nacogdoches, Rains, Rusk, Sabine, San Augustine, Shelby, Smith, Panola, Upshur, Van Zandt and Wood.

ADMINISTRATIVE CONSIDERATION

Region 7 Education Service Center has formed a Regional Advisory Committee that is comprised of all superintendents/charter school CEO's in the region.

ADMINISTRATIVE RECOMMENDATION

The Board of Trustees certifies that the superintendent has the designated authority to serve on the Regional Advisory Committee and execute all documents related to the Education Service Center for the 2017-2018 school year.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Marty Crawford, Ed. D.

03-27-17

Subject: Internet Fiber Optic Circuit Upgrade

BACKGROUND INFORMATION

The district has been utilizing a leased 1 Gb fiber optic circuit to provide Internet access for all students and staff. The 1 Gb is completely saturated throughout the entire school day and is insufficient to provide the needed bandwidth. The district desires to provide 3 Gb of Internet service to our students and staff and have the ability to increase access as needed for the coming years.

Tyler ISD is currently under a contract with AT&T for this fiber optic circuit at an annual cost of \$7,104.00 before discounts. The current contract will expire in June 2017.

ADMINISTRATIVE CONSIDERATION

A new 10 Gb fiber optic network would provide for the needs of the district now and for years to come. To that end an RFP to provide for a 10 Gb fiber optic network for Internet access was posted on the TISD website on January 13, 2017. The proper forms were filed the same day with the Schools and Libraries Division of the Universal Service Administrative Company who is the administrator of the E-rate fund. In order to be eligible for E-rate discounts a minimum of twenty-eight days must elapse before bids are considered.

The following proposals for the fiber optic network were received and evaluated on the basis of price for a 10 year contract, quality, resources, financial stability, K-12 experience, and experience with the E-rate program.

Vendor Name	Annual Cost
AT&T	\$24,000.00
Windstream	\$81,540.00
Conterra Fiber Solutions	\$23,988.00
Suddenlink	\$13,500.00

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve a ten year contract for a fiber optic network in the amount of \$13,500.00 per year with Suddenlink for a total contact cost of \$135,000.00. The E-rate program will provide 80% of the annual cost leaving the district's final cost at \$2,700.00 per year or \$27,000.00 over the life of the contract.

Billing for the new service would begin no sooner than July 1, 2017 in accordance with the E-rate program funding rules. Funding for the project will be provided by the general budget and the E-rate program.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork
John Orbaugh

03-27-17

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2017-172917

Date Filed:
02/28/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Suddenlink Communications
Tyler, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tyler Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2017-2027 Transport
Telecommunications - Fiber Link

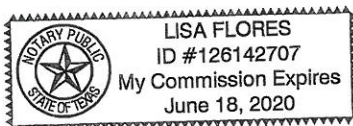
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

Steve Tullon
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Steve Tullon, this the 15th day of March, 2017, to certify which, witness my hand and seal of office.

Lisa Flores
Signature of officer administering oath

Lisa Flores
Printed name of officer administering oath

Notary
Title of officer administering oath

Subject: Proclamation 2017 Textbook Adoptions

BACKGROUND INFORMATION

According to guidelines established by the State Board of Education, the Board of Trustees must approve instructional materials. The process for forming Instructional Materials Committees ensuring representation of all content areas, campuses, and special programs was presented at the December 12, 2016 Board Meeting. Also presented was the process and timeline for evaluating the options. In addition, information on how Tyler ISD would provide access to the instructional materials to community members, parents, and students was shared.

ADMINISTRATIVE CONSIDERATION

The Instructional Materials Advisory committees conducted extensive reviews of the materials submitted for consideration. The most critical criterion for selection was the degree of alignment of the materials with the Texas Essential Knowledge and Skills (TEKS).

The State determines the length of time instructional materials will be in use before the next adoption cycle with an anticipated eight to ten years. However, a possibility of a mid-cycle adoption exists due to the changing state requirements.

Proclamation 2017 Textbook Adoptions - Recommendations in the following areas:

Mathematics

- Statistics (on-level)

Science

- Science, grades K-8 (4-year adoption)
- Science (Spanish), grades K-5 (4-year adoption)

Technology Applications

- Technology Applications, grades K-5
- Technology Applications, grades 6-8

Languages other than English (LOTE)

- French I, II, and III
- Spanish I, II and III

Career and Technology Education (CTE) Courses

- See Attached List

FISCAL IMPACT

The instructional materials recommended for adoption will be acquired using the Instructional Materials Allotment (IMA) and additional local funds.

ADMINISTRATIVE RECOMMENDATION

The Administration recommends that the Board of Trustees approve the attached Tyler ISD recommendations for use in classrooms beginning in the 2017-2018 academic school year.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Dr. Christy Hanson
Linda Little

03-27-17

Course	Publisher	Title
Mathematics		
Statistics (on-level)	Pearson	Stats in the World
Science		
K-8 Science	Accelerate Learning	STEMscopes
K-5 Science Spanish	Accelerate Learning	STEMscopes
Technology Applications		
Technology Applications, grades K-5	Learning.com	Inquiry
Technology Applications, grades 6-8	Learning.com	Inquiry
LOTE		
French I, II, and III	Vista Higher Learning	D'Accord!
Spanish I, II, and III	Houghton Mifflin Harcourt	Avancemos
CTE Courses		
College & Career Readiness	Pearson	College & Career Readiness (TXT)
Career Preparation I	Goodheart-Willcox	School Career (TXT)
Ag. Mech. & Metal Tech.	Cengage	Ag. Mech. Fund & Appl. (TXT)
Livestock Production	CEV Multimedia	ICEV Ag. Science Site (Teacher License)
Principles of Ag., Food, & Natural Resources	Goodheart-Willcox	Principles of Ag., Food & Natural Resources (TXT)
Small Animal Management	CEV Multimedia	ICEV Ag. Science Site (Teacher License)
Architectural Design I	Goodheart-Willcox	Architecture: Residential Drafting & Design
Construction Technology I	CEV Multimedia	ICEV Architecture, Construction, Transportation & Mfg. Site (Teacher License)
Principles of Architecture	CEV Multimedia	ICEV Architecture, Construction, Transportation & Mfg. Site (Teacher License)
Principles of Construction	CEV Multimedia	ICEV Architecture, Construction, Transportation & Mfg. Site (Teacher License)
Audio/Video Production I	Goodheart-Willcox	Television Production & Broadcast Journalism (TXT)
Fashion Design I & II	Goodheart-Willcox	Apparel: Design, Textiles & Construction (TXT)

Professional Communications	Goodheart-Willcox	Professional Communication (TXT)
Video Game Design	Goodheart-Willcox	Video Game Design Foundations (TXT)
Business Information Management I	B. E. Publishing	Business Information Management (TXT)
Business Information Management II	Pearson	Business Information Management (TXT)
Principles of Business, Marketing & Finance	Cengage	Principles of Business (TXT)
Human Growth & Development	Goodheart-Willcox	Lifespan Development (TXT)
Principles of Education & Training	Goodheart-Willcox	Teaching (TXT)
Account I	Cengage	Century 21 Accounting: General Journal (TXT)
Anatomy & Physiology	Pearson	Anatomy, Physiology, & Disease (TXT)
Health Science Theory	Cengage	DHO Health Science, Ed. (TXT)
Medical Terminology	Goodheart-Willcox	Intro. To Medical Terminology (TXT)
Principles of Health Science	Cengage	DHO Health Science, ED. (TXT)
Culinary Arts I	Goodheart-Willcox	The Culinary Professional (TXT)
Introduction to Culinary Arts	Pearson	Introduction to Culinary Arts (TXT)
Principles of Hospitality & Tourism	Goodheart-Willcox	Hospitality Services (TXT)
Child Development	Goodheart-Willcox	Child Development (TXT)
Dollars & Sense	Goodheart-Willcox	Foundations of Financial Literacy (TXT)
Lifetime Nutrition & Wellness	McGraw-Hill	Food, Nutrition & Wellness (TXT)
Computer Programming I	Pearson	Computer Programming (TXT)
Digital Media	Pearson	Learning Digital Media (TXT)
Principles of Information Technology	Pearson	Principles of Information Technology (TXT)
Web Technologies	Pearson	Forensic Science (TXT)
Forensic Science	Pearson	Forensic Science (TXT)
Principles of Law, Public, Safety, Corrections & Security	CEV Multimedia	ICEV Law, Public Safety, Corrections & Security Site (Teacher License)

Welding I	CEV Multimedia	ICEV Architecture, Construction, Transportation, & Manufacturing Site (Teacher License)
Entrepreneurship	Goodheart-Willcox	Entrepreneurship (TXT)
Basic Collision Repair & Refinishing	Goodheart-Willcox	Auto Collision Repair & Refinishing (TXT)

Subject: Instructional Materials Allotment (IMA) Annual Certification

BACKGROUND INFORMATION

Senate Bill 6 (SB6) created an instructional materials allotment (IMA) for the purchase of instructional materials, technological equipment, and technology-related services. This new IMA funding replaces both the former textbook allotment funds and the former technology allotment funding.

“Instructional materials” is defined as content addressing the Texas Essential Knowledge and Skills (TEKS) and includes books, supplemental materials, software, and online services. The term “textbook” has also been replaced with “instructional materials”.

With the implementation of IMA, Tyler ISD is no longer restricted by the adoption lists generated by the State Board of Education (SBOE) and the Commissioner of Education and is able to purchase materials that may not be on either list. This new system also transfers the ownership of instructional materials obtained with this funding from the state to the district.

ADMINISTRATIVE CONSIDERATION

The IMA funding requires Tyler ISD to certify that the district has instructional materials that cover all elements of the TEKS or the required curriculum, other than physical education, for each grade level required in the Texas Education Code (TEC), Section 28.002. An annual certification form is required for submission in order to order instructional materials using this funding.

ADMINISTRATIVE RECOMMENDATION

Administration recommends that the board certify that the instructional materials cover all elements of the TEKS of the required curriculum, with the exception of physical education.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Christy L. Hanson, Ed.D.
Linda Little

03-27-17

Instructional Materials Allotment and TEKS Certification, 2017-2018

The district superintendent, along with the president and secretary of the local board of trustees, or the officers of the governing body of the charter school, certify the following:

- 1) That this district's instructional materials allotment (IMA) is used only for expenses allowed by the Texas Education Code (TEC), §31.0211.
- 2) That for the current school year, this district has instructional materials that collectively cover all elements of the Texas Essential Knowledge and Skills of the required curriculum identified in the TEC, §28.002, other than physical education, for each subject and grade level (TEC §31.004).
- 3) That, upon request, this district will provide to the State Board of Education the title and publication information for any instructional materials requisitioned or purchased by the district with the district's IMA (TEC §31.101).

Certified	Grade Level
<input checked="" type="checkbox"/>	Kindergarten
<input checked="" type="checkbox"/>	Grade 1
<input checked="" type="checkbox"/>	Grade 2
<input checked="" type="checkbox"/>	Grade 3
<input checked="" type="checkbox"/>	Grade 4
<input checked="" type="checkbox"/>	Grade 5
<input checked="" type="checkbox"/>	Grade 6
<input checked="" type="checkbox"/>	Grade 7
<input checked="" type="checkbox"/>	Grade 8
<input checked="" type="checkbox"/>	Grade 9
<input checked="" type="checkbox"/>	Grade 10
<input checked="" type="checkbox"/>	Grade 11
<input checked="" type="checkbox"/>	Grade 12

Certified	Subject Area
<input checked="" type="checkbox"/>	CAREER & TECHNICAL EDUCATION (CTE)
<input checked="" type="checkbox"/>	ENGLISH LANGUAGE ARTS AND READING
<input checked="" type="checkbox"/>	ENGLISH LANGUAGE PROFICIENCY STANDARDS
<input checked="" type="checkbox"/>	FINE ARTS
<input checked="" type="checkbox"/>	HEALTH
<input checked="" type="checkbox"/>	LANGUAGES OTHER THAN ENGLISH
<input checked="" type="checkbox"/>	MATHEMATICS
<input checked="" type="checkbox"/>	SCIENCE
<input checked="" type="checkbox"/>	SOCIAL STUDIES
<input checked="" type="checkbox"/>	TECHNOLOGY APPLICATIONS

Signature of Superintendent

Signature

Signatures of Board President and Secretary or Governing Board Officers

Board President

Board Secretary

Scan the signed certification document and email it to instructional.materials@tea.texas.gov with the following subject line: [your district] certification (ex: Hometown certification)

Email to instructional.materials@tea.texas.gov

SUBJECT: Project Search Agreement

BACKGROUND INFORMATION

The Tyler ISD Special Education Department is partnering with Christus Trinity Mother Frances Hospitals and Clinics (CTMFHC), the Texas Work Force Solutions Vocational Rehabilitation Services (TWSVRS), and the Andrews Diverse Industries (LTSP) to offer a unique, business-led, one-year, school-to-work program for students with significant intellectual disabilities or other disabilities. The goal for each student intern is competitive employment.

Student interns will complete three targeted internships where they will acquire competitive, marketable and transferable skills. Potential student worksites are identified through a continuous collaborative process involving the teacher, job coaches, and CTMFHC.

Students will spend approximately five hours a day in the internships learning tasks for a specific rotation. Job coaches and department staff collaborate to provide support for the student. The teacher and job coaches develop job accommodations and work procedures based on the student's strengths and the demands of the position.

ADMINISTRATIVE CONSIDERATION

Project Search will provide 18 to 22 year old students with a significant disability the opportunity to learn job-embedded skills with the support and collaboration of several local agencies. The fiscal impact for this program is as follows:

- \$15,000 – grant through Texas Tech University
- \$300 - annual licensing fee paid by CTMFHC
- \$156 - liability insurance

The effective date of this Agreement will be August 2017 to July 2019. This Agreement shall automatically renew for up to two (2) years under identical terms and conditions for successive one (1) year periods unless sooner terminated as set forth in this Agreement. Any party may terminate its participation in this Agreement with one hundred and twenty (120) days written notice to the other Parties.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board of Trustees approve the Project Search Agreement and authorize the continuance of this program with annual review by TISD administration.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Rawly Sanchez
Dr. Leslie Brinkman George

03-09-17

Project SEARCH at CHRISTUS Trinity Mother Frances Health System Plan Agreement

This Project SEARCH at CHRISTUS Trinity Mother Frances Health System Plan Agreement ("Agreement") is made and entered into this 1st day of August, 2017, by and among Project SEARCH at CHRISTUS Trinity Mother Frances Health System (hereinafter "CTMFHS") the host business, Tyler Independent School District (hereinafter "District"), the Texas Workforce Solutions Vocational Rehabilitation Services, (hereinafter "TWSVRS"), and Andrews Diverse Industries (hereinafter LTSP), Winning Edge (hereinafter Winning Edge) collectively referred to as ("Parties").

WHEREAS, CTMFHS is the host business providing health services to adult and pediatric age group members; and

WHEREAS, CTMFHS desires to implement Project SEARCH ("Project SEARCH"), a best practice for hiring individuals with intellectual disabilities modeled after Project SEARCH at Cincinnati Children's Hospital Medical Center in Cincinnati, Ohio; and

WHEREAS, District desires to provide supported services for students participating in Project SEARCH; and

WHEREAS, TWSVRS, District and LTSP, Winning Edge, offer career and/or technical training programs for secondary youth and adults, including programs for individuals with intellectual disabilities; and

WHEREAS, the Parties desire the students participating in Project SEARCH have the benefits of an internship experience and educational opportunities available at CTMFHS for instruction, employability skills, and work readiness in preparation for competitive employment; and

WHEREAS, the Parties desire to enter into an Agreement which will formalize their understanding pursuant to which students participating in Project SEARCH receive educational and internship experience at CTMFHS.

NOW THEREFORE, in consideration of the mutual covenants, agreements and obligations contained herein, the Parties hereby mutually covenant and agree as follows:

I. Purpose

The Parties to this Agreement will collaborate and cooperate to create Project SEARCH, a High School Transition program for students with intellectual or other disabilities who meet the criteria as set forth in Exhibit A of this Agreement. This Agreement specifies the roles and responsibilities of the Parties as they work in partnership to increase competitive employment opportunities for persons with intellectual or other disabilities. This Agreement will establish a Project SEARCH site at CTMFHS in Tyler, Texas.

II. Definitions

- A. Project SEARCH staff is defined as the Project SEARCH Coordinator and the Project SEARCH teacher employed by District.
- B. Business Liaison is defined as the Chief Operating Officer for CTMFHS or his/her designee.

- C. CTMFHS staff includes but is not limited to department directors, managers and supervisors who work with the Project SEARCH team.
- D. District /Project SEARCH staff is defined as the District's teacher and any teaching assistants who are assigned to a particular CTMFHS site to work with Project SEARCH and also have been authorized entry into a CTMFHS site.
- E. Project SEARCH Selection Committee includes representatives from CTMFHS, designated Project SEARCH teacher and/or representatives from the District, and a representative from TWSVRS. Project SEARCH team includes representatives of each of the Parties to this agreement, as designated in accordance with this Agreement.

III. Roles and Responsibilities

A. CTMFHS will:

1. Maintain final approval for internship assignments with the development of additional internship rotations to be shared between District and Project SEARCH staff.
2. Provide classroom space (with potential for the following items: white board or chalk board, small tables to be used as intern work areas, chairs, locked cabinet for student files, and computer connections), and instructor space (with potential for the following items: telephone, fax, photocopy equipment, supplies, computer and email access). CTMFHS will also provide space for activities including but not limited to, staff meetings, open houses, and graduation.
3. Participate in conjunction with District to determine District /Project SEARCH staff assigned to work at CTMFHS. This includes the District /Project SEARCH teacher and teaching assistants. CTMFHS reserves the right to request changes in District /Project SEARCH staff.
4. Provide a Business Liaison or designee to assist with internship development, introduce District /Project SEARCH staff to CTMFHS staff, market Project SEARCH internally, attend periodic meetings to evaluate Project SEARCH progress, and work with the District /Project SEARCH staff to reinforce workplace policies and procedures.
5. Establish standardized Project SEARCH application, application process and student eligibility guidelines to select appropriate students for Project SEARCH.
6. Maintain final approval of selection as a participant of the Project SEARCH Selection Committee.
7. Develop internship rotations and serve as the point of contact within each rotation for the purpose of teaching competitive, marketable skills to Project SEARCH interns.
8. Provide access to hiring opportunities if a Project SEARCH intern is appropriate for an internal job opening.
9. Provide access and parking for District /Project SEARCH staff and any other Project SEARCH team members or interns who are required to be at the CTMFHS site regularly.
10. Provide assistance to the District /Project SEARCH staff including but not limited to marketing

materials and public relations expertise.

11. Shall have no responsibility for the payment of costs including insurance or other school supplies required for instruction incurred by the students as a result of the student's internship experience at CTMFHS . This does not included necessary supplies for the purpose of completing job duties outlined by the internship.
12. Maintain the right to remove from Project SEARCH any student who does not meet CTMFHS standards and policies including but not limited to:
 - Fitness
 - Duty
 - Health
 - Safety for themselves or CTMFHS staff
 - Dress
 - Appearance
 - Proper identification, or
 - Ethical behavior
 - HIPAA standards
13. Request a meeting with the appropriate District personnel for the purpose of communication, misconduct on the part of any student participating in Project SEARCH, information about an internship experience or behavior related issue.
14. Organize regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
15. Conduct public relation activities to promote Project SEARCH. In the event that any such activity mentions any of the Parties, it shall name each of the Parties as being responsible for Project SEARCH.
16. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
17. Provide appropriate medical services to students in emergency situations. Charges for emergency services rendered will be generated and billed to the individual student.

B. District will:

1. Supervise and retain complete and total responsibility for the vocational education of each of its students.
2. Identify a Special Education teacher with transition experience to provide leadership, coordination and instruction of Project SEARCH at the designated CTMFHS site.
3. Provide supervision of District /Project SEARCH staff. Supervision of students in internships will be shared among the Project SEARCH staff, CTMFHS staff at each internship site and District /Project SEARCH staff.

4. Adopt the Project SEARCH Curriculum and make modifications to be consistent with Texas Education Agency requirements.
5. Provide travel training for students as necessary before Project SEARCH begins and during scheduled Project SEARCH training weeks.
6. Coordinate with the Project SEARCH staff regarding placement of students in Project SEARCH internship rotations.
7. Coordinate and monitor Project SEARCH intern performance and activities.
8. Provide expertise in adaptations and accommodations. Implement as necessary.
9. Provide additional support for students if necessary, as determined by the Admissions, Review and Dismissal (ARD) Committee. This includes but is not limited to Interpreter service, transportation training, and Speech or Occupational Therapy.
10. Advise the Project SEARCH staff of any change in the schedule or responsibilities of Project SEARCH internships.
11. Communicate with the Project SEARCH team, parents of students and affiliate District staff about any major concerns pertaining to Project SEARCH.
12. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
13. Appoint a representative to serve on the Project SEARCH Selection Committee.
14. Facilitate student recruitment activities by supporting Project SEARCH presentations and information sessions in conjunction with the Project SEARCH team and also, participating in a Project SEARCH Open House during the recruitment period.
15. Facilitate family involvement activities including but not limited to Project SEARCH information sessions and planning meetings consistent with Indicator 8 of the No Child Left Behind Act. For example, open houses, social security benefit information sessions, and Project SEARCH graduation ceremonies.
16. Notify the Project SEARCH team of any new students being considered for Project SEARCH internships, should an intern vacate or be asked to leave an internship during the District year.
17. Work with TWSVRS to determine eligibility of TWSVRS services for each student prior to the start of the Project SEARCH year in order to allow for partial funding of job coaches and job development.
18. Assist the Community Resource Provider with development of Project SEARCH intern rotations.
19. Coordinate monthly meetings to discuss intern progress. Invite family and appropriate members of the Project SEARCH team.
20. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH team.
21. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project

SEARCH team.

22. Work with the Project SEARCH team to provide education and training to CTMFHS staff regarding supporting people with intellectual disabilities in the workplace as necessary.
23. Assist with public relation activities to promote Project SEARCH at CTMFHS.
24. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
25. Will maintain an exclusivity agreement in reference to utilizing the Project SEARCH license during the time that CTMFHS is paying for the \$300 annual licensing fee.
26. Insurance and Liability.
 - a. To the extent allowed by state law, District will be responsible for liability of Project SEARCH students.
 - b. To the extent allowed by state law, in the event the Project SEARCH students are not covered by an insurance policy or self-insurance plan while involved in Project SEARCH, District agrees to indemnify and hold CTMFHS harmless for all losses, expenses and costs incurred by CTMFHS as a result of the actions of such students while involved in Project SEARCH.
 - c. During the term of this Agreement, District shall maintain Worker's Compensation coverage for their employees who will participate in Project SEARCH in amounts that meet Texas statutory requirements.
 - d. District shall also maintain comprehensive general liability insurance with limits of at least \$1,000,000 combined single limit for personal injury or property damage for each occurrence and \$1,000,000 annual aggregate for all claims.
 - e. District shall provide certificates of insurance evidencing such coverage upon execution of this Agreement and then annually thereafter. Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
 - f. Accident reports: In the event of harm or injury to a Project SEARCH student or District /Project SEARCH staff, such information must be recorded on a CTMFHS incident report.

27. Indemnification

Notwithstanding any other provision of this Agreement, each party will protect in all legal actions, indemnify, defend and hold harmless the other, its officers, directors, employees, agents and representatives, from and against any claims, actions damages, liabilities, expenses or losses to persons or property to which the indemnified party may be put or subjected to by reason of any act or omission on the part of the indemnifying party (including, without limitation, its employees, agents and representatives) relating to this Agreement; provided, however, that TISD indemnification obligations under this section shall be subject to and solely to the extent permitted by Texas State Law and the Texas Education Code. This

indemnification obligation will not be limited by any limitation on liability provision.

Each party will promptly notify the other party in writing of any claim for which a request for indemnification may be made. The party to be indemnified will cooperate in all reasonable respects with the indemnifying party in connection with the claim. The indemnifying party will have control of all matters relating to the defense and settlement of the claim using attorneys of its own choosing. The provisions of this Section will survive the termination of this Agreement.

C. Winning Edge will:

1. Provide a coordinator to assist with planning and implementation efforts. The coordinator will ensure Project SEARCH moves forward within the framework of the Project SEARCH timeline and will assist in any way necessary to facilitate success of Project SEARCH.
2. Work with the Project SEARCH staff to identify a job coach from the Community Rehabilitation Provider to assist Project SEARCH interns with rotations. An alternate job coach will also be identified and trained in the event the assigned job coach is unable to report to the site.
3. Work with the Project SEARCH team to identify Project SEARCH internship opportunities and perform job analyses.
4. Provide expertise in adaptations and accommodations. Implement as necessary.
5. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
6. Appoint a representative to serve on the Project SEARCH Selection Committee.
7. Assist with recruitment activities by conducting Project SEARCH presentations and information sessions in conjunction with the Project SEARCH team and also, participate in a Project SEARCH Open House during the recruitment period.
8. Work collaboratively with TWSVRS and LTSP to determine a long term plan of employment when the intern has transitioned into competitive employment.
9. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH team.
10. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
11. Work with the Project SEARCH team to provide education and training to CTMFHS staff regarding supporting people with intellectual disabilities in the workplace as necessary.
12. Assist with public relation activities to promote Project SEARCH at CTMFHS.
13. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
14. **Insurance and Liability.**
 - a. During the term of this Agreement, CRP shall maintain Worker's Compensation coverage for

their employees who will participate in Project SEARCH in amounts that meet Texas statutory requirements.

- b. CRP shall also maintain comprehensive general liability insurance with limits of at least auto liability, with limits of at least \$1,000,000 combined single limit for personal injury or property damage for each occurrence and \$2,000,000 annual aggregate for all claims.
- c. CRP shall provide certificates of insurance evidencing such coverage upon execution of this Agreement and then annually thereafter. Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.
- d. Accident reports: In the event of harm or injury to a CRP/Project SEARCH staff, such information must be recorded on a CTMFHS incident report.

15. **Indemnification.** CRP shall indemnify, defend and hold harmless CTMFHS from any and all liabilities, suits, claims, or expenses arising out of the acts or omissions of CRP, its agents, employees or students pursuant to this Agreement. CTMFHS shall indemnify, defend, and hold harmless CRP from any and all liabilities, claims or expenses arising out of the acts or omissions of CTMFHS, its agents, or employees pursuant to this Agreement. A party who receives a demand or claim related to this Agreement shall within five (5) days provide written notice of such demand or claim to the other party.

D. TWSVRS will:

- 1. Determine eligibility of TWSVRS services for students who are being considered for Project SEARCH prior to the Project SEARCH Selection Committee meeting.
- 2. Provide funding to Winning Edge as a CRP to purchase services in accordance with policies for eligible individuals to participate in Project SEARCH at CTMFHS.
- 3. Provide expertise in adaptations and accommodations. Implement as necessary.
- 4. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
- 5. Appoint a representative to serve on the Project SEARCH Selection Committee.
- 6. Assist with recruitment activities by conducting Project SEARCH presentations and information sessions in conjunction with the Project SEARCH team and also, participate in a Project SEARCH Open House during the recruitment period.
- 7. Work collaboratively with District to determine a long term plan of employment when a Project SEARCH intern has transitioned into competitive employment.
- 8. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH team.

9. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
10. Assist with public relation activities to promote Project SEARCH.
11. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.
12. Accident reports. In the event of harm or injury to a TWSVRS/Project SEARCH staff, such information must be recorded on a CTMFHS incident report.
13. Indemnification. CTMFHS shall defend, indemnify, and hold harmless the state of Texas, its officers, and employees, and TWSVRS, its officers, and employees and contractors, from and against all claims, actions, suits, demands, proceedings, costs, damages, and liabilities, including without limitation attorneys' fees and court costs, arising out of, connected with, or resulting from any acts or omissions of CTMFHS or any agent, employee, subcontractor, or supplier of CTMFHS in the execution or performance of this Agreement. CTMFHS shall coordinate its defense with the Texas attorney general as requested by TWSVRS. This paragraph is not intended to and shall not be construed to require CTMFHS to indemnify or hold harmless the state or TWSVRS for any claims or liabilities resulting from the negligent acts or omissions of TWSVRS or its employees.

E. Andrews Center will:

1. Use reasonable efforts to be knowledgeable of each intern's employment role or position after they have obtained competitive employment, either at CTMFHS or in the community.
2. Work collaboratively with TWSVRS to determine a long term plan of employment when the intern has transitioned into competitive employment.
3. Identify, in coordination with the Project SEARCH team, one representative to provide on-going assistance to Project SEARCH hires after they have become competitively employed at CTMFHS.
4. Provide expertise in adaptations and accommodations.
5. Provide input regarding Project SEARCH entrance criteria and guidelines. Select students as a participating partner of the Project SEARCH Selection Committee.
6. Appoint a representative to serve on the Project SEARCH Selection Committee.
7. Assist with the collection of data on Project SEARCH student outcomes and report to the Project SEARCH team.
8. Attend regular meetings to discuss and evaluate Project SEARCH progress with the Project SEARCH team.
9. Will assist with public relation activities to promote Project SEARCH.

10. Work collaboratively with the Project SEARCH team to ensure fidelity to the national Project SEARCH model.

IV. Measurable Objectives

All Parties will work collaboratively, each to the extent specifically described, as the Project SEARCH team to:

1. Provide intern opportunities for a minimum of eight (8) student participants with intellectual or other disabilities per Tyler ISD instructional calendar year.
2. Provide support necessary to maximize success of Project SEARCH participants.
3. Develop intern rotations during the first District year of Project SEARCH and continue to develop rotations as Project SEARCH progresses.
4. Publicize the collaboration and Project SEARCH activities with review and approval of CTMFHS.
5. Report on Project SEARCH statistics and outcomes including but not limited to number of students participating each year, internship rotations completed, number of students who complete Project SEARCH (graduation), Project SEARCH hires (either at CTMFHS or in the community) and status of hires in their positions.

V. Period of Agreement

The effective date of this Agreement will be, August 2017 to July 2019. This Agreement shall automatically renew for up to two (2) years under identical terms and conditions for successive one (1) year periods unless sooner terminated as set forth in this Agreement. Any party may terminate its participation in this Agreement with one hundred and twenty (120) days written notice to the other Parties.

VI. Relationship of Parties

No agent or employee of any party to this Agreement shall be deemed an agent or employee of the other parties. Each party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

This Agreement is executed for the benefit of the Parties. It is not intended nor may it be construed to create any third party beneficiaries.

VII. General Provisions

A. Orientation and Education Program.

All students who participate in a Project SEARCH internship rotation shall complete the orientation and education program prior to beginning the work site experiences. The following subjects, at a minimum, must be considered in such training:

1. Safety
2. Security

3. Emergency Preparedness
4. Life Safety
5. Utilities
6. HIPPA requirements

B. Health Status.

1. Students and District /Project SEARCH staff will be in and maintain good health and hygiene while participating in Project SEARCH.
2. District shall immediately inform CTMFHS upon learning of any adverse circumstances to which CTMFHS may be exposed because of the activities or health status of any student, team member or staff member. District hereby acknowledges that CTMFHS does not provide workers' compensation coverage and thus any exposure to any disease contracted or injury sustained by any student, Project SEARCH team member or District /Project SEARCH staff member during the terms of this Agreement, and expenses that may result from such exposure or injury, shall be the sole responsibility of such student, District /Project SEARCH staff member or District through its workers' compensation coverage or other non-CTMFHS funds.
3. Fitness for Duty. It is the policy of CTMFHS to maintain a drug-free workplace. No student shall be under the influence of a drug during any part of the educational experience. (For purposes of this policy, alcohol is considered a drug.) Further, no student shall be under the influence of a legally obtained drug while on duty to the extent that such use or influence may impair the ability of the students; affect the safety of employees, or visitors; impair the job performance; or the safe and efficient operation of the office equipment. Violation of this policy by a student will be reason for removal from the vocational educational experience at CTMFHS.

C. CTMFHS Regulations. Each student enrolled in Project SEARCH and each District /Project SEARCH staff member shall adhere at all times to the policies, procedures, rules and regulations of CTMFHS, including, without limitation, its confidentiality policies. Students will also adhere to the District's Code of Conduct and are subject to disciplinary action according to that Code of Conduct.

D. Entire Agreement. This Agreement contains the entire understanding of the Parties with respect to the subject matter described herein, and there are no representations, warranties covenants or undertakings other than those expressly set forth herein.

E. Section Headings. All section headings are inserted for convenience. Such headings shall not affect the construction or interpretation of this Agreement.

F. Assignment. This Agreement shall not be assigned by any of the Parties without the prior written consent of each of the other Parties having been first duly obtained. Assignment to an affiliated company shall not violate this provision.

G. Notices. All notices to be given under this Agreement shall be in writing and shall be deemed to have been given and served when delivered in person or mailed, postage prepaid, to the addressee parties.

H. **Applicable Law.** The validity, interpretation and enforcement of the Agreement shall be governed by the Laws of the State of Texas.

I. **Employment of Students, Team or Staff Members.** The students, TWSVRS or District staff members participating in Project SEARCH shall not be considered to be an employee, borrowed servant, partner, joint venture, affiliate or agent of CTMFHS. CTMFHS makes no representation or guarantee regarding any subsequent employment of students who have participated in Project SEARCH.

IN WITNESS WHEREOF, the parties have executed this Agreement in duplicated originals, each of which shall be regarded as an original though constituting but one agreement on the day and year first written above.

TRINITY MOTHER FRANCES HOSPITALS AND CLINICS

BY 

TITLE: SUP/CHRO

TYLER INDEPENDENT SCHOOL DISTRICT:

BY _____

TITLE: _____

TEXAS WORKFORCE SOLUTIONS VOCATIONAL REHABILITATION SERVICES:

BY 

TITLE: VR Division Director

ANDREWS CENTER:

BY 

TITLE: CEO

EXHIBIT A
ENTRANCE CRITERIA FOR STUDENTS

- Be at least 18 years of age.
- Completed high school credits necessary for graduation and a history of compliance with school district policies such as attendance.
- Agree that this will be the last year of student services, and will accept diploma at the end of the school year.
- Meet eligibility requirements for Texas Workforce Solutions – Vocational Rehabilitation Services
- Be willing to pursue eligibility requirements for the Intellectual and Developmental Disabilities Organization and other service providers for follow along services (*This is preferred but not necessary*).
- Have independent personal hygiene and grooming skills and independent daily living skills.
- Maintain appropriate behavior and social skills in the workplace.
- Take direction from supervisors and change behavior.
- Be able to communicate effectively.
- Utilize public transportation *when available* and participate in travel training to insure success in using the bus independently.
- Have previous experience in a work environment (including school, volunteer, and paid work).
- Be able to pass drug screen, background check and immunizations up to date.
- **Have the desire and plan to work competitively in the community at the conclusion of the Project SEARCH program.**

Subject: Memorandum of Understanding between Tyler ISD and the University of Texas Health Science Center (UTHSCT) in Tyler regarding prenatal support and education to pregnant or parenting students

BACKGROUND INFORMATION

The University of Texas Health Science Center at Tyler would like to provide prenatal support and education to pregnant and/or parenting students who are enrolled in TISD. UTHSCT currently implements two Texas Home Visiting programs: Parents as Teachers (PAT) and Nurse Family Partnership (NFP). PAT will focus on parents with children ages 0-5 and will provide parents with skills to foster a healthy learning environment. NFP will offer nurses to work with first time, low-income moms who are 28 weeks pregnant or less until the child turns 2 years old.

ADMINISTRATIVE CONSIDERATION

UTHSCT will provide at no cost to the school or the student, home visiting services to the student through either PAT or NFP. They will support and encourage each student's continued education within TISD and will engage the TISD School Nurse Supervisor in the event that there is a concern for the health and welfare of the student. TISD in return will provide direct referral of pregnant students within the district, will permit UTHSCT PAT or NFP to conduct visits with student's onsite and permit Texas Home Visiting program related information to be shared on TISD campuses. The Memorandum of Understanding has been provided under separate cover.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the Memorandum of Understanding between TISD and The University of Texas Health Science Center at Tyler for prenatal support and education to pregnant or parenting students.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Rawly Sanchez

03-27-17

Subject: Quarterly Investment Report
December 1, 2016 thru February 28, 2017

BACKGROUND INFORMATION

The investment policy for Tyler Independent School District requires a quarterly written report to the Board of investment transactions for all funds covered by the Public Funds Investment Act.

ADMINISTRATIVE CONSIDERATION

The district's funds for the quarter were invested in the Lone Star, Texas Daily, and Texpool Investment Pools, and Southside Bank Money Market and NOW accounts, and TD Ameritrade. The Tyler Independent School District maintains compliance with the revised investment policy.

ADMINISTRATIVE RECOMMENDATION

Information only

ACTION REQUIRED

None

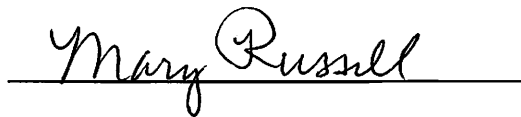
CONTACT PERSON

Tosha Bjork

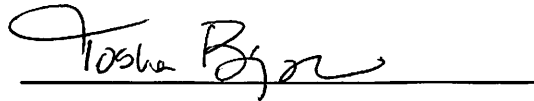
03/27/17

INVESTMENT REPORT STATEMENT OF COMPLIANCE

We, the approved Investment Officers of Tyler Independent School District, hereby certify that the following Investment Report represents the investment position of the district as of February 28, 2017 in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

A handwritten signature in cursive script, reading "Mary Russell", written over a horizontal line.

Mary Russell, Ex. Director
of Financial Services

A handwritten signature in cursive script, reading "Tosha Bjork", written over a horizontal line.

Tosha Bjork, Chief
Financial Officer

03/27/17

TYLER INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED FEBRUARY 28, 2017

										Quarterly
Security Type	CUSIP #	Security/Pool Name	Average	Coupon	Maturity	Par	Beginning	Ending Book	Ending Market	Interest
			Rate				Market			Earned
FIRST PUBLIC										
General Operating		Corporate Overnight Plus	0.848%		Open		\$19,466,607.57	\$65,071,271.04	\$65,082,892.59	\$73,678.92
General Operating		Government Overnight	0.501%		Open		1,517,204.84	680,618.18	680,769.47	14,584.97
Capital Projects 2013		Corporate Overnight Plus	0.848%		Open		9,018,073.61	9,034,363.85	9,035,977.36	18,821.82
Debt Service		Corporate Overnight Plus	0.848%		Open		1,885,097.34	4,900,756.22	4,901,631.48	16,188.07
Debt Service		Government Overnight	0.501%		Open		2,631,064.26	1,445,883.07	1,446,204.47	6,688.55
Food Service		Corporate Overnight Plus	0.848%		Open		1,566,905.57	1,913,141.88	1,913,483.56	2,842.04
Food Service		Government Overnight	0.501%		Open		1,115,417.23	118,473.16	118,499.50	1,175.17
							37,200,370.42	83,164,507.40	83,179,458.43	133,979.54
TEXPOOL										
General Operating		Texpool	0.518%		Open		8,672.25	8,683.21	8,683.21	10.96
TEXAS TERM										
General Operating		Texas DAILY	0.557%		Open		24,641.79	24,675.50	24,675.50	33.71
TD AMERITRADE										
General Operating		TDAM Muni Portfolio Class A	0.010%		Open		45,133.68	139,882.89	139,882.89	2.22
Debt Service		TDAM Muni Portfolio Class A	0.010%		Open		46,032.91	69,525.50	69,525.50	1.49
							91,166.59	209,408.39	209,408.39	3.71
TD AMERITRADE SECURITIES										
General Operating	0362133Q7	Anoka Cnty Minn Tax Hsg and Go Bds		1.390%	2/1/2018	505,000.00	505,287.85	507,354.43	505,181.80	1,116.28
General Operating	150461B59	Cedar Park Tex GO Ref Bds		1.276%	2/15/2018	475,000.00	475,479.75	476,794.30	476,035.50	1,048.92
General Operating	150461B59	Cedar Park Tex GO Ref Bds		1.276%	2/15/2018	1,000,000.00	1,001,010.00	1,003,849.10	1,002,180.00	2,188.44
General Operating	1598076W1	Charles Cnty MD Pub Impt Bds		3.000%	3/1/2018	255,000.00	260,497.80	260,337.90	259,396.20	586.91
General Operating	184508GC7	Clear Creek Colo Sch Dist GO Bds		2.350%	12/1/2017	80,000.00	80,868.80	80,778.42	80,671.20	211.22
General Operating	194740DQ6	Collin Cnty TX Ref Bds		1.484%	2/15/2018	395,000.00	396,370.65	397,267.93	396,710.35	875.34
General Operating	217129ER2	Coos Cnty Ore Sch Distr No 13 GO Ref Bds		1.422%	6/15/2018	105,000.00	105,383.25	105,871.76	105,308.70	205.24
General Operating	264417AS5	Dukes Cnty Mass LT Tax Go Bds		3.000%	3/15/2018	160,000.00	163,824.00	163,311.27	163,081.60	408.54
General Operating	283497E84	El Paso Cnty Tex GO Ref Bds		1.685%	2/15/2018	290,000.00	291,696.50	292,200.90	291,119.40	648.90
General Operating	307660KG4	Farm Bureau Bank	0.900%		7/27/2018	250,000.00	249,842.50	250,017.64	249,150.00	559.43
General Operating	34074GDG6	Florida Hurrican Catastophe Rev Bds		2.107%	7/1/2018	165,000.00	166,496.55	167,410.95	166,653.30	420.31
General Operating	346593EN2	Forsyth Cnty GA Ref Bds		1.540%	3/1/2018	940,000.00	947,115.80	946,177.66	946,392.00	2,084.61
General Operating	38148PAM9	Goldman Sachs BK USA NY (CD)	1.050%		2/20/2018	250,000.00	250,585.00	250,012.23	250,115.00	644.06
General Operating	433835JU0	Hobart Wis Go Ref Bds		3.500%	3/1/2018	200,000.00	205,362.00	205,055.45	204,294.00	494.74
General Operating	473240ED7	Jefferson Cnty MO Sch Dist Go Ref Bds		3.250%	3/1/2018	225,000.00	230,474.25	230,284.99	229,565.25	515.38
General Operating	52908ERT2	Lexington-Fayette Urban Cnty GO Pension		4.150%	6/1/2018	150,000.00	156,250.50	156,205.27	155,371.50	321.10
General Operating	556547HA8	Madison & Jersey Cntys Ill GO Bds		1.500%	12/1/2017	1,000,000.00	1,002,060.00	1,002,595.69	1,001,300.00	2,888.37
General Operating	558495KK2	Madison Wis Met Sch Dist Go Ref Bds		3.000%	3/1/2018	465,000.00	476,685.45	474,793.38	474,732.45	1,055.24
General Operating	563690MV5	Mankato Minn ISD GO Tax Opeb Bds		4.500%	2/1/2018	745,000.00	775,500.30	769,506.15	769,510.50	1,734.01
General Operating	579100SN9	McAllen TEX ISD Ultd Tax Ref Bds		3.000%	2/15/2018	880,000.00	899,351.20	897,683.68	895,716.80	2,000.51

TYLER INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED FEBRUARY 28, 2017

Security Type	CUSIP #	Security/Pool Name	Average		Maturity	Par	Beginning	Ending Book	Ending Market	Quarterly
			Rate	Coupon			Market			Interest
General Operating	582018FX0	McLean Cnty III Sch Dist GO Bds		1.500%	12/1/2017	830,000.00	833,012.90	832,608.24	831,527.20	2,245.90
General Operating	587843JZ7	Mercer Cnty NJ Impt Auth Rev GTD		2.910%	9/15/2018	250,000.00	256842.50	257,164.31	256,072.50	666.62
General Operating	648516Z24	New Rochelle NY Ref Pub Bds		1.728%	3/15/2018	40,000.00	40,024.00	40,187.22	40,134.00	128.16
General Operating	64971WZX1	New York City NY Trans Fin Auth		1.000%	2/1/2018	1,000,000.00	997,950.00	1,001,641.71	998,310.00	2,054.68
General Operating	64971WZX1	New York City NY Trans Fin Auth		1.000%	2/1/2018	1,000,000.00	997,950.00	1,001,303.45	998,310.00	2,146.56
General Operating	650035J58	New York ST Urban Dev Corp Rev		1.650%	3/15/2018	1,000,000.00	1,005,210.00	1,007,712.83	1,003,350.00	2,280.70
General Operating	701060GG4	Parker Cnty Tex GO Ref Bds		1.588%	2/15/2018	260,000.00	261,370.20	261,746.57	261,258.40	578.04
General Operating	713537MC9	Pequea Valley PA Sch Dist GO Bds		1.763%	2/1/2018	885,000.00	884,938.05	888,367.28	885,442.50	2,989.67
General Operating	751100HW1	Raleigh NC Comb Rev Bds		1.200%	3/1/2018	500,000.00	499,200.00	501,642.55	499,310.00	1,092.32
General Operating	76541VNZ7	Richmond VA GO Pub Impr Bds		3.000%	3/1/2018	490,000.00	502,254.90	500,275.52	500,206.70	1,122.86
General Operating	838736VP8	South Lyon Mich GO Ultd Tax Ref Bds		1.180%	5/1/2017	600,000.00	600,816.00	600,230.32	600,078.00	1,424.83
General Operating	787889UY8	St Charles Mo Sch Dist GO Ref Bds		4.250%	3/1/2018	870,000.00	905,226.30	898,936.01	897,013.50	2,058.56
General Operating	788601GQ9	St Clair Cnty III High Sch Tax Go Bds		3.500%	4/1/2018	135,000.00	138,699.00	138,611.12	137,845.80	354.16
General Operating	788601GQ9	St Clair Cnty III High Sch Tax Go Bds		3.500%	4/1/2018	770,000.00	791,098.00	790,623.33	786,231.60	2,011.19
General Operating	791400WB6	St Louis Cnty MO Pattonville Tax GO Bds		3.500%	3/1/2018	750,000.00	773,265.00	769,417.80	769,245.00	1,740.72
General Operating	866854PA4	Sun Prairie Wis Sch Dist Ref Bds		1.500%	3/1/2018	1,000,000.00	1,001,220.00	1,006,117.22	1,000,890.00	2,231.08
General Operating	938429D61	Washingtn Cnty or Sch Dist48J GO Ref Bds		1.467%	6/15/2018	500,000.00	502,185.00	504,249.05	502,290.00	1,014.24
General Operating	9497483Q8	Wells Fargo Bank (CD)	1.050%		2/26/2018	250,000.00	251,347.50	250,012.45	250,687.50	644.03
Debt Service	259561QY7	Douglas CNTY Wash Pub Util Rev Bds		1.450%	9/1/2017	100,000.00	100,157.00	100,229.55	100,106.00	248.49
Debt Service	3130A7H73	FHLM Callable Bd		1.000%	3/29/2018	1,360,000.00	1,355,960.80	1,360,013.53	1,359,714.40	3,397.08
Debt Service	3134G8M71	Freddie Mac Med Term Note Callable		1.050%	2/26/2018	1,300,000.00	1,296,204.00	1,300,335.35	1,299,831.00	3,332.13
Debt Service	5027687E8	La Crosse Wis Tax GO Bds		0.800%	3/1/2018	250,000.00	249,240.00	249,624.53	249,365.00	594.42
Debt Service	509084FW4	Lake County II HS Dist GO Ref Bds		1.460%	12/1/2017	500,000.00	501,370.00	501,705.47	500,590.00	1,258.60
Debt Service	641494DC0	Nevada Sys Higher ED Tax Bds		1.648%	7/1/2017	140,000.00	140,628.60	140,167.07	140,303.80	451.86
Debt Service	700790HD3	Park Ridge ILL Rec and Pk District GO Bds		1.300%	12/1/2017	460,000.00	460,046.00	460,720.39	459,622.80	1,255.64
Debt Service	751622AJ0	Ramsey Cnty Minn Tax GO Bds		5.100%	2/1/2018	245,000.00	246,631.70	249,636.97	245,828.10	1,881.82
Debt Service	791526NJ1	St Louis Cnty Mo SPL OB Rev Bds		1.050%	12/1/2017	500,000.00	499,855.00	500,393.37	499,765.00	1,182.39
Debt Service	968717NQ7	Will Cnty ILL Cmnty Cons Sch GO Bds		5.600%	10/1/2017	100,000.00	103,206.00	102,476.81	102,262.00	344.89
							24,836,050.60	24,853,659.12	24,798,076.35	60,739.19
SOUTHSIDE BANK										
Food Service	NOW		0.400%	Open			229,739.20	576,089.14	576,089.14	411.57
Trust and Agency	NOW		0.400%	Open			423,035.91	411,229.10	411,229.10	422.49
Workers Comp	NOW		0.400%	Open			3,772.49	3,213.68	3,213.68	3.26
Insurance Fund	NOW		0.400%	Open			941,971.70	972,555.79	972,555.79	764.60
General Operating	NOW		0.400%	Open			1,701,516.56	2,927,024.23	2,927,024.23	1,511.56
							3,300,035.86	4,890,111.94	4,890,111.94	3,113.48
General Operating	Money Market		0.630%	Open			2,342,753.49	1,681,118.84	1,681,118.84	3,365.35
Food Service	Money Market		0.630%	Open			367,547.36	668,513.99	668,513.99	966.63
Preventive Maintenance	Money Market		0.630%	Open			6,777,771.26	6,751,720.33	6,751,720.33	10,515.37
Debt Service	Money Market		0.630%	Open			3,789,058.50	2,841,205.37	2,841,205.37	5,637.13

TYLER INDEPENDENT SCHOOL DISTRICT
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED FEBRUARY 28, 2017

<u>Security Type</u>	<u>CUSIP #</u>	<u>Security/Pool Name</u>	<u>Average</u> <u>Rate</u>	<u>Coupon</u>	<u>Maturity</u>	<u>Par</u>	<u>Beginning</u> <u>Market</u>	<u>Ending Book</u>	<u>Ending Market</u>	<u>Quarterly</u> <u>Interest</u> <u>Earned</u>
Capital Projects 2013		Money Market	0.663%		Open		5,423,973.70	5,331,142.29	5,331,142.29	8,764.00
Insurance Fund		Money Market	0.630%		Open		385,830.27	386,429.93	386,429.93	599.66
Trust and Agency		Money Market	0.630%		Open		1,318,011.08	1,234,974.78	1,234,974.78	1,963.70
							<u>20,404,945.66</u>	<u>18,895,105.53</u>	<u>18,895,105.53</u>	<u>31,811.84</u>
	TOTAL						<u>85,865,883.17</u>	<u>132,046,151.09</u>	<u>132,005,519.35</u>	<u>229,692.43</u>

Subject: Quarterly Financial Executive Summary

BACKGROUND INFORMATION

This is the second report to be submitted to the Board on the financial condition of the district for 2016-2017.

ADMINISTRATIVE CONSIDERATION

To compile this report, the financial information was taken from the general ledger for the quarter ended February 28, 2017.

ADMINISTRATIVE RECOMMENDATION

The Board reviews the Financial Report for the quarter ended February 28, 2017, as submitted.

ACTION REQUIRED

None

CONTACT PERSON

Tosha Bjork

03-27-17

TYLER INDEPENDENT SCHOOL DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017

	<u>AMENDED BUDGET</u>	<u>REALIZED TO DATE</u>	<u>PERCENT REALIZED</u>	<u>AVAILABLE BALANCE</u>
<u>General Operating Fund</u>				
Total Revenues	<u>\$145,148,731.08</u>	<u>\$119,405,113.63</u>	<u>82.26%</u>	<u>\$25,743,617.45</u>
<i>Balance February 29, 2016</i>	<u><i>\$143,940,580.32</i></u>	<u><i>\$119,931,153.93</i></u>	<u><i>83.32%</i></u>	<u><i>\$24,009,426.39</i></u>
Total Expenditures	<u>\$ 145,820,643.96</u>	<u>\$ 78,095,464.03</u>	<u>53.56%</u>	<u>\$67,725,179.93</u>
<i>Balance February 29, 2016</i>	<u><i>\$151,156,576.76</i></u>	<u><i>\$78,252,643.70</i></u>	<u><i>51.77%</i></u>	<u><i>\$72,903,933.06</i></u>
<u>Food Service Fund</u>				
Total Revenues	<u>\$9,764,000.00</u>	<u>\$5,836,609.21</u>	<u>59.78%</u>	<u>\$3,927,390.79</u>
<i>Balance February 29, 2016</i>	<u><i>\$9,678,600.00</i></u>	<u><i>\$ 5,824,860.50</i></u>	<u><i>60.18%</i></u>	<u><i>\$3,853,739.50</i></u>
Total Expenditures	<u>\$9,764,000.00</u>	<u>\$5,328,399.75</u>	<u>54.57%</u>	<u>\$4,435,600.25</u>
<i>Balance February 29, 2016</i>	<u><i>\$ 9,704,837.50</i></u>	<u><i>\$ 5,296,911.62</i></u>	<u><i>54.58%</i></u>	<u><i>\$4,407,925.88</i></u>
<u>Debt Service Fund</u>				
Total Revenues	<u>\$38,025,466.60</u>	<u>\$36,922,419.17</u>	<u>97.10%</u>	<u>\$1,103,047.43</u>
<i>Balance February 29, 2016</i>	<u><i>\$26,592,016.00</i></u>	<u><i>\$26,155,876.84</i></u>	<u><i>98.36%</i></u>	<u><i>\$436,139.16</i></u>
Total Expenditures	<u>\$37,397,426.49</u>	<u>\$32,948,198.86</u>	<u>88.10%</u>	<u>\$4,449,227.63</u>
<i>Balance February 29, 2016</i>	<u><i>\$26,592,016.00</i></u>	<u><i>\$19,719,912.49</i></u>	<u><i>74.16%</i></u>	<u><i>\$6,872,103.51</i></u>

TYLER INDEPENDENT SCHOOL DISTRICT
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017

	<u>AMENDED BUDGET</u>	<u>REALIZED TO DATE</u>	<u>PERCENT REALIZED</u>	<u>AVAILABLE BALANCE</u>
<u>Special Revenue Funds</u>				
Revenues and Expenditures	<u>\$ 19,680,135.01</u>	<u>\$ 8,999,009.03</u>	<u>45.73%</u>	<u>\$10,681,125.98</u>
<i>Balance February 29, 2016</i>	<u><i>\$19,201,755.96</i></u>	<u><i>\$8,285,896.65</i></u>	<u><i>43.15%</i></u>	<u><i>\$10,915,859.31</i></u>
<u>Health Insurance Fund</u>				
Total Revenues		\$6,057,444.28		
Total Expenditures		7,144,888.93		
Net Revenue		<u>(\$1,087,444.65)</u>		

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
SCHEDULE OF REVENUE FOR THE MONTH ENDED FEBRUARY 28, 2017**

	<u>AMENDED BUDGET</u>	<u>REVENUE REALIZED TO DATE</u>	<u>PERCENT COLLECTED</u>	<u>UNCOLLECTED BALANCE</u>
Taxes				
Current Year Levy	\$ 82,966,076.00	\$ 80,561,779.85	97.10%	\$2,404,296.15
Prior Year Collections	1,175,000.00	654,509.44	55.70%	520,490.56
Penalties and Interest	1,000,000.00	410,808.49	41.08%	589,191.51
Total Taxes	<u>85,141,076.00</u>	<u>81,627,097.78</u>	<u>95.87%</u>	<u>3,513,978.22</u>
Service Rendered to Other School Districts	5,000.00	-		5,000.00
Tuition and fees	108,000.00	34,874.20	32.29%	73,125.80
Earnings from Temporary Investments	300,000.00	207,605.05	69.20%	92,394.95
Rent	170,000.00	76,854.00	45.21%	93,146.00
Miscellaneous Local Revenue	55,000.00	4,482.72	8.15%	50,517.28
Athletic Activity	240,000.00	211,769.98	88.24%	28,230.02
Other Enterprising Activities	7,000.00	3,721.20	53.16%	3,278.80
Miscellaneous Revenue-Intermediate	2,000.00	37.64	1.88%	1,962.36
Total Local Revenue	<u>86,028,076.00</u>	<u>82,166,442.57</u>	<u>95.51%</u>	<u>3,861,633.43</u>
Foundation and Per Capita Apportionment	48,759,504.00	33,539,778.00	68.79%	15,219,726.00
TRS On-behalf Benefits	6,600,000.00	2,489,746.13	37.72%	4,110,253.87
Total State Revenue	<u>55,359,504.00</u>	<u>36,029,524.13</u>	<u>65.08%</u>	<u>19,329,979.87</u>
Federal Revenue	3,301,151.08	969,146.93	29.36%	2,332,004.15
Operating Transfers In	460,000.00	240,000.00	52.17%	220,000.00
TOTAL REVENUE-GENERAL OPERATING FUND	<u>\$ 145,148,731.08</u>	<u>\$ 119,405,113.63</u>	<u>82.26%</u>	<u>\$ 25,743,617.45</u>
 Balance February 29, 2016	 <u><u>\$143,940,580.32</u></u>	 <u><u>\$119,931,153.93</u></u>	 <u><u>83.32%</u></u>	 <u><u>\$24,009,426.39</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
SCHEDULE OF EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017**

	<u>AMENDED BUDGET</u>	<u>FUNDS COMMITTED TO DATE</u>	<u>PERCENT COMMITTED</u>	<u>BUDGET BALANCE</u>
Total Function 11 - Instruction	\$ 84,517,052.29	\$45,946,910.37	54.36%	\$ 38,570,141.92
Total Function 12 - Instructional Resources and Media Services	2,756,674.49	1,333,905.84	48.39%	1,422,768.65
Total Function 13 - Curriculum and Instructional Staff Development	3,285,375.72	1,434,403.84	43.66%	1,850,971.88
Total Function 21 - Instructional Development	2,923,233.51	1,296,417.75	44.35%	1,626,815.76
Total Function 23 - School Administration	9,758,658.71	4,769,163.84	48.87%	4,989,494.87
Total Function 31 - Guidance, Counseling & Evaluation Services	4,469,729.89	2,190,697.64	49.01%	2,279,032.25
Total Function 32 - Social Work Services	329,965.83	164,036.86	49.71%	165,928.97
Total Function 33 - Health Services	1,930,461.85	973,001.54	50.40%	957,460.31
Total Function 34 - Student (Pupil Transportation)	4,448,653.44	2,897,943.01	65.14%	1,550,710.43
Total Function 36 - Cocurricular/ Extracurricular Activities	4,070,249.61	2,649,261.26	65.09%	1,420,988.35
Total Function 41 - General Administration	3,965,942.58	1,635,396.10	41.24%	2,330,546.48

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
SCHEDULE OF EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017**

	<u>AMENDED BUDGET</u>	<u>FUNDS COMMITTED TO DATE</u>	<u>PERCENT COMMITTED</u>	<u>BUDGET BALANCE</u>
Total Function 51 - Plant Maintenance and Operations	13,792,886.10	6,328,073.45	45.88%	7,464,812.65
Total Function 52 - Security and Monitoring Services	2,200,477.01	1,071,245.75	48.68%	1,129,231.26
Total Function 53 - Data Processing Services	2,324,037.08	1,345,476.54	57.89%	978,560.54
Total Function 61 - Community Service	97,838.80	67,917.57	69.42%	29,921.23
Total Function 71 - Principal Repayment	158,000.00	157,978.24	99.99%	21.76
Total Function 81 - Facilities Acquisition and Construction	489,273.05	446,041.35	91.16%	43,231.70
Total Function 93 - Shared Svc Arrangement	424,000.00	354,893.83	83.70%	69,106.17
Total Function 99 - Intergovernmental Charges	1,670,750.00	825,315.25	49.40%	845,434.75
Transfer to Preventive Maintenance Account	2,207,384.00	2,207,384.00	100.00%	
TOTAL EXPENDITURES-GENERAL OPERATING FUND	<u><u>\$ 145,820,643.96</u></u>	<u><u>\$ 78,095,464.03</u></u>	<u><u>53.56%</u></u>	<u><u>\$ 67,725,179.93</u></u>
Balance February 29, 2016	<u><u>\$151,156,576.76</u></u>	<u><u>\$78,252,643.70</u></u>	<u><u>51.77%</u></u>	<u><u>\$72,903,933.06</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE FUND
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017**

	<u>AMENDED BUDGET</u>	<u>REALIZED TO DATE</u>	<u>PERCENT COLLECTED</u>	<u>BALANCE</u>
<u>REVENUE:</u>				
Meals and Other Miscellaneous	\$ 1,140,000.00	\$641,071.38	56.23%	\$498,928.62
Interest Income	14,000.00	9,854.14	70.39%	4,145.86
State Revenue from TEA	60,000.00			60,000.00
School Breakfast Program	1,750,000.00	1,053,744.91	60.21%	696,255.09
School Lunch Program	6,100,000.00	3,779,586.78	61.96%	2,320,413.22
Cash in Lieu of Commodities	700,000.00	352,352.00	50.34%	347,648.00
TOTAL REVENUE	<u><u>\$9,764,000.00</u></u>	<u><u>\$5,836,609.21</u></u>	<u><u>59.78%</u></u>	<u><u>\$3,927,390.79</u></u>
Balance February 29, 2016	<u><u>\$ 9,678,600.00</u></u>	<u><u>\$ 5,824,860.50</u></u>	<u><u>60.18%</u></u>	<u><u>\$ 3,853,739.50</u></u>
<u>EXPENDITURES:</u>				
Function 35 - Food Services				
Total Function 35	<u>\$ 8,944,135.00</u>	<u>\$ 4,920,940.61</u>	<u>55.02%</u>	<u>\$ 4,023,194.39</u>
Function 51-Plant Maintenance & Operations				
Total Function 51	<u>467,365.00</u>	<u>236,454.84</u>	<u>50.59%</u>	<u>230,910.16</u>
Function 52- Security & Monitoring				
Total Function 52	<u>27,500.00</u>	<u>16,004.30</u>	<u>58.20%</u>	<u>11,495.70</u>
Other Use				
Transfer to General Operating Fund	325,000.00	155,000.00	47.69%	170,000.00
TOTAL EXPENDITURES	<u><u>\$ 9,764,000.00</u></u>	<u><u>\$ 5,328,399.75</u></u>	<u><u>54.57%</u></u>	<u><u>\$ 4,435,600.25</u></u>
Balance February 29, 2016	<u><u>\$ 9,704,837.50</u></u>	<u><u>\$ 5,296,911.62</u></u>	<u><u>54.58%</u></u>	<u><u>\$ 4,407,925.88</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT
BOND INTEREST AND SINKING FUND
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017**

	<u>AMENDED BUDGET</u>	<u>REALIZED TO DATE</u>	<u>PERCENT COLLECTED</u>	<u>BALANCE</u>
<u>REVENUE</u>				
Tax Collections, Current	\$ 26,728,135.00	\$ 25,950,211.20	97.09%	\$ 777,923.80
Tax Collections, Delinquent	375,000.00	207,141.54	55.24%	167,858.46
Penalty and Interest	225,000.00	83,482.07	37.10%	141,517.93
Earnings from Investments	80,000.00	64,252.76	80.32%	15,747.24
Other State Revenue	624,873.00	624,873.00	100.00%	-
Proceeds from Bond Refunding	8,690,000.00	8,690,000.00	100.00%	-
Premium on Bond Refunding	1,302,458.60	1,302,458.60	100.00%	-
TOTAL REVENUE	<u>\$ 38,025,466.60</u>	<u>\$ 36,922,419.17</u>	<u>97.10%</u>	<u>\$ 1,103,047.43</u>
 <i>Balance February 29, 2016</i>	 <u>\$26,592,016.00</u>	 <u>\$26,155,876.84</u>	 <u>98.36%</u>	 <u>\$436,139.16</u>
 <u>EXPENDITURES:</u>				
Function 71 - Debt Service				
Principal Retirement	\$13,955,000.00	\$ 16,475,000.00	118.06%	\$ (2,520,000.00)
Interest Expense	13,278,135.00	6,479,907.37	48.80%	6,798,227.63
Other Debt Service Fees	330,951.99	159,951.99	48.33%	171,000.00
Deposit to Escrow Account Refunding	9,833,339.50	9,833,339.50	100.00%	-
TOTAL EXPENDITURES	<u>\$37,397,426.49</u>	<u>\$ 32,948,198.86</u>	<u>88.10%</u>	<u>\$ 4,449,227.63</u>
 <i>Balance February 29, 2016</i>	 <u>\$26,592,016.00</u>	 <u>\$19,719,912.49</u>	 <u>74.16%</u>	 <u>\$6,872,103.51</u>

**TYLER INDEPENDENT SCHOOL DISTRICT
SPECIAL REVENUE FUNDS
SCHEDULE OF REVENUE AND EXPENDITURES FOR THE MONTH ENDED FEBRUARY 28, 2017**

	FUND	CURRENT GRANT AMOUNT	CURRENT YEAR EXPENDITURES	EXPENDITURES IN PRIOR YEAR	EXPENDITURES TO DATE	PERCENT REALIZED	REMAINING BALANCE
Head Start	205	2,946,338.00	1,457,236.40	-	1,457,236.40	49.46%	1,489,101.60
Title I, Part A	211	5,759,339.00	2,592,311.98	334,729.73	2,927,041.71	50.82%	2,832,297.29
Title I, Priority & Focus School Grants - 5 campuses	211.77.	629,665.00	376,704.72		376,704.72	59.83%	252,960.28
IDEA-B Formula	224	3,278,491.00	1,920,224.13	210,682.80	2,130,906.93	65.00%	1,147,584.07
IDEA-B Preschool	225	73,361.00	48,202.29	4,766.31	52,968.60	72.20%	20,392.40
Perkins Career & Technology	244	267,622.00	147,928.88	13,770.60	161,699.48	60.42%	105,922.52
Title II, Part A, Teacher & Principal Training	255	896,750.00	343,098.41	71,592.84	414,691.25	46.24%	482,058.75
Title III, LEP	263	455,130.00	202,918.59	25,951.26	228,869.85	50.29%	226,260.15
UT Tyler 21st Century Grant	265	50,000.00	24,866.85	-	24,866.85	49.73%	25,133.15
Jr ROTC - Federal Portion	289	60,491.00	36,681.70	-	36,681.70	60.64%	23,809.30
LEP Summer School	289	9,319.00	-		-	0.00%	9,319.00
Shared Services - IDEA B, Discretionary (Deaf)	315	107,661.00	24,799.08	-	24,799.08	23.03%	82,861.92
Shared Services - IDEA C, Deaf	340	3,088.00	330.18	-	330.18	10.69%	2,757.82
Visually Impaired	385	21,900.00	10,005.44		10,005.44	45.69%	11,894.56
Instructional Materials Allotment*	410	3,254,246.01	56,946.33	-	56,946.33	1.75%	3,197,299.68
High Quality Pre-Kindergarten	429	199,548.00	87,580.17		87,580.17	43.89%	111,967.83
State Deaf	435	1,594,186.00	882,288.85	78,339.15	960,628.00	60.26%	633,558.00
Smith County JJAEP - SSA	459	73,000.00	45,750.26	1,302.08	47,052.34	64.46%	25,947.66
TOTAL SPECIAL REVENUE		\$ 19,680,135.01	\$ 8,257,874.26	\$ 741,134.77	\$ 8,999,009.03	45.73%	\$ 10,681,125.98
Prior Year Report at 02/29/16		\$19,201,755.96	\$7,585,180.18	\$700,716.47	\$ 8,285,896.65	43.15%	\$ 10,915,859.31

NOTE: Program Year funds for 2016 that ended on September 30, 2016 are not presented above.

* This grant spans two years, beginning 9/1/15, but 15-16 expenditures are removed.

**TISD INSURANCE FUND
BALANCE SHEET
February 28, 2017**

ASSETS

Cash	\$ 680,029.27
Money Market	386,429.93
Other Receivables	36,006.00
Total Assets	<u>\$ 1,102,465.20</u>

LIABILITIES

Accounts Payable	\$ 240,936.81
Claims Payable	994,899.00
Total Liabilities	<u>1,235,835.81</u>

FUND EQUITY

Beginning Balance at 9/1/16	954,074.04
Plus: Revenues	6,057,444.28
Less: Expenses	<u>(7,144,888.93)</u>
Ending Balance at Current Month End	<u>(133,370.61)</u>
Total Liabilities and Fund Equity	<u>\$ 1,102,465.20</u>

**TISD INSURANCE FUND
REVENUES AND EXPENSES
2016-2017**

	<u>SEPTEMBER</u>	<u>OCTOBER</u>	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>
<u>REVENUES</u>							
HEALTH PREMIUMS							
Major Medical	\$903,790.00	\$935,677.86	\$935,835.93	\$918,869.84	928,877.32	930,987.52	
Transfer from General Fund						500,000.00	
Interest Income	783.98	706.44	551.13	484.10	491.54	388.62	
TOTAL REVENUES	<u>904,573.98</u>	<u>936,384.30</u>	<u>936,387.06</u>	<u>919,353.94</u>	<u>929,368.86</u>	<u>1,431,376.14</u>	
<u>EXPENDITURES</u>							
Health Claims	1,447,135.04	646,499.18	810,686.38	1,284,911.27	1,157,015.40	943,674.45	
Other Expense					500.00		
ACA Transitional Insurance Fee	3,422.25	3,980.25	3,753.00	3,656.25			
Administrative Fee	139,273.73	128,065.82	146,488.34	140,506.13	142,794.46	142,526.98	
TOTAL EXPENDITURES	<u>1,589,831.02</u>	<u>778,545.25</u>	<u>960,927.72</u>	<u>1,429,073.65</u>	<u>1,300,309.86</u>	<u>1,086,201.43</u>	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(\$685,257.04)</u>	<u>\$157,839.05</u>	<u>(\$24,540.66)</u>	<u>(\$509,719.71)</u>	<u>(\$370,941.00)</u>	<u>\$345,174.71</u>	

**TISD INSURANCE FUND
REVENUES AND EXPENSES
2016-2017**

TOTALS

	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>TOTAL</u>	<u>February 2016</u>
<u>REVENUES</u>							
HEALTH PREMIUMS							
Major Medical						\$5,554,038.47	\$5,446,362.01
Transfer from General Fund						500,000.00	-
Interest Income						3,405.81	4,148.90
TOTAL REVENUES						<u>6,057,444.28</u>	<u>5,450,510.91</u>
<u>EXPENDITURES</u>							
Health Claims						\$6,289,921.72	4,580,945.02
Other Expense						500.00	1,486.26
ACA Transitional Insurance Fee						14,811.75	10,643.75
Administrative Fee						839,655.46	815,728.11
TOTAL EXPENDITURES						<u>7,144,888.93</u>	<u>5,408,803.14</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES						<u>(\$1,087,444.65)</u>	<u>\$41,707.77</u>

Subject: TASB Localized Policy Update 107

BACKGROUND INFORMATION

TASB Policy and Legal Services regularly monitors federal and state authorities to identify changes in the legal framework for local school district governance and management. Generally, these changes are accumulated into a numbered update, usually encompassing many policy codes.

Local policy replacements, additions, and deletions are listed below.

ADMINISTRATIVE CONSIDERATION

Localized Policy has been reviewed by the district administration to make corrections as needed that reflect the practices of the district and the intentions of the board.

CDC(LOCAL): OTHER REVENUES – GIFTS AND
SOLICITATIONS
Replace policy

CJ(LOCAL): CONTRACTED SERVICES
Add policy

DC(LOCAL): EMPLOYMENT PRACTICESMAINTENANCE
Replace policy

DEE(LOCAL): COMPENSATION AND BENEFITS
EXPENSE REIMBURSEMENT
Replace policy

DFAA(LOCAL): PROBATIONARY CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT
Replace policy

DFBA(LOCAL): TERM CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT
Replace policy

FEA(LOCAL): ATTENDANCE
COMPULSORY ATTENDANCE
Replace policy

FJ(LOCAL): STUDENT FUNDRAISING
Replace policy

GE(LOCAL): RELATIONS WITH PARENT ORGANIZATIONS
Replace policy

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the board review this update as it prepares to incorporate the Local policies into the district's Localized Policy Manual.

ACTON REQUIRED

First Reading

CONTACT PERSON

Marty Crawford, Ed.D.

03-27-17

(LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy, as found in TASB Policy Service records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)

Policies recommended for deletion are not included. If you want to include the text of these policies in the information given to the Board, you may download them from *Policy On Line*.

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

NOTE: While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, Policy Service's recent migration to Word 2013 causes some margin notes to appear as a tracked change where no change has taken place.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Policy.Service@tasb.org

800-580-7529

512-467-0222

PROPOSED REVISIONS 03/22/17

Note: For purposes of this policy, the terms “gift” and “donation” have the same meaning.

UNSOLICITED GIFTS ~~AND REQUESTS~~

AUTHORITY TO ACCEPT

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift with a cost or market value of \$5,000 or more or any gift of real property shall require Board approval.

Once accepted, a gift becomes the sole property of the District.

CRITERIA FOR ACCEPTANCE

The District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law.

Before the Superintendent accepts a gift or recommends acceptance of a gift to the Board, as applicable, the Superintendent shall consider whether the gift:

1. Has a purpose consistent with the District’s educational philosophy, goals, and objectives;
2. Places any restrictions on a campus or District program;
3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. Would result in ancillary or ongoing costs for the District;
5. Requires employment of additional personnel;
6. Requires or implies the endorsement of a specific business or product [see GKB for advertising opportunities];
7. Would result in inequitable funding, equipment, or resources among District schools or programs;
8. Obligates the District or a campus to engage in specific actions; or
9. Affects the physical structure of a building or would require extensive maintenance on the part of the District.

SOLICITATIONS

An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and any District administrative regulations.

OTHER REVENUES

GIFTS AND SOLICITATIONS

CDC
(LOCAL)

All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District

WEB-BASED
SOLICITATIONS

An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the employee's supervisor before using the name or image of the District, a campus, or any student. ~~All donations to the District or any unit thereof shall be considered the property of the District with exclusive and complete rights of ownership, usage, and control vested in the Board. All proposed donations to the District shall be reviewed by the Superintendent prior to formal acceptance. The term "donation" shall include all monetary gifts, equipment, land, buildings, personal services, shares of stocks, equities, bonds, other financial security, or any other item.~~

~~All donations up to \$5,000 in value shall be approved by the Superintendent. All donations over \$5,000 in value shall be approved by the Board.~~

~~GIFTS OF STOCK~~

~~All gifts of shares of stocks, equities, bonds, or other financial security shall be liquidated immediately upon receipt by the District.~~

CONTRACTED SERVICES

CJ
(LOCAL)

EMPLOYMENT
ASSISTANCE
PROHIBITED

No District employee shall assist a contractor or agent of the District or of any other school district in obtaining a new job if the employee knows, or has probable cause to believe, that the contractor or agent engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative file does not violate this prohibition.

No District contractor or agent shall assist an employee, contractor, or agent of the District or of any other school district in obtaining a new job if the contractor or agent knows, or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition.

[See also DC for prohibitions relating to employees]

EMPLOYMENT PRACTICES

DC
(LOCAL)

PERSONNEL DUTIES The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

POSTING VACANCIES The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

APPLICATIONS All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

In accordance with the Board's core beliefs and vision, the District shall continuously and aggressively recruit the most qualified individuals to ensure academic excellence in hiring, training, and retaining the best teachers, administrators, and auxiliary staff members.

[For information related to the evaluation of criminal history records, see DBAA.]

EMPLOYMENT OF
CONTRACTUAL PERSONNEL
~~EMPLOYMENT OF
CONTRACTUAL
PERSONNEL~~

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board delegates to the Superintendent final authority to hire all contractual personnel below the level of campus principal. ~~[See DCA, DCB, DCC, DCD, and DCE as appropriate]~~

The Board retains final authority to hire central administration contractual personnel and principals. Quarterly reports shall be shared with the Board outlining campus openings, hirings, resignations, retirements, and terminations.

[See DCA, DCB, DCC, DCD, and DCE as appropriate]

EMPLOYMENT OF
NONCONTRACTUAL
PERSONNEL

The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis.
[See DCD]

EMPLOYMENT PRACTICES

DC
(LOCAL)

EMPLOYMENT
ASSISTANCE
PROHIBITED

~~If possible, an exit interview shall be conducted and an exit report shall be prepared for every employee who leaves employment with the District.~~

NO DISTRICT
EMPLOYEE SHALL
ASSIST ANOTHER
EMPLOYEE OF THE
DISTRICT OR OF ANY
SCHOOL DISTRICT IN
OBTAINING A NEW
JOB IF THE
EMPLOYEE KNOWS,
OR HAS PROBABLE
CAUSE TO BELIEVE,
THAT THE OTHER
EMPLOYEE ENGAGED
IN SEXUAL
MISCONDUCT
REGARDING A MINOR
OR STUDENT IN
VIOLATION OF THE
LAW. ROUTINE
TRANSMISSION OF AN
ADMINISTRATIVE OR
PERSONNEL FILE
DOES NOT VIOLATE
THIS PROHIBITION.
[SEE CJ FOR
PROHIBITIONS
RELATING TO
CONTRACTORS AND
AGENTS AND
DH(EXHIBIT) FOR THE
EDUCATORS' CODE
OF ETHICS.] ~~EXIT
INTERVIEWS AND EXIT
REPORTS~~

COMPENSATION AND BENEFITS
EXPENSE REIMBURSEMENT

DEE
(LOCAL)

PRIOR APPROVAL
REQUIRED

An employee shall be reimbursed for reasonable, allowable expenses incurred in carrying out District business only with the prior approval of the employee's ~~immediate~~ supervisor **and in accordance with administrative regulations.**

~~TRAVEL EXPENSES~~

~~Reimbursement for authorized travel shall be in accordance with legal requirements.~~

~~Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for state employees.~~

DOCUMENTATION
REQUIRED

For any **allowable** ~~authorized~~ expense incurred, the employee shall submit a statement, with receipts to the extent feasible, documenting actual expenses. ~~and in accordance with administrative procedures.~~

PROBATIONARY CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT

DFAA
(LOCAL)

SUSPENSION WITH
PAY

A probationary contract employee may be suspended with pay ~~an-~~
~~der~~ placed on administrative leave by the ~~Superinten-~~
~~dent~~~~Superintendent~~ during an investigation of alleged misconduct
by the employee or at any time the ~~Superintendent~~~~Superintendent~~
determines that the District's best interest will be served by the
suspension ~~or administrative leave.~~

TERM CONTRACTS
SUSPENSION/TERMINATION DURING CONTRACT

DFBA
(LOCAL)

SUSPENSION WITH
PAY

A term contract employee may be suspended with pay ~~and~~
placed on administrative leave by the ~~Superinten-~~
~~dent~~~~Superintendent~~ during an investigation of alleged misconduct
by the employee or at any time the ~~Superintendent~~~~Superintendent~~
determines that the District's best interest will be served by the
suspension ~~or administrative leave.~~

DATE ISSUED:
~~2/16/2017~~~~10/23/1995~~
UPDATE ~~107~~~~50~~
DFBA(LOCAL)-A

ADOPTED:

1 of 1

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

EXCUSED ABSENCES

In addition to excused absences required by law, the District shall excuse absences for the following purposes.

HIGHER
EDUCATION VISITS

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

EARLY VOTING OR
ELECTION CLERK

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. A student shall be required to submit verification of service in accordance with administrative regulations.

[For extracurricular activity absences, see FM.]

WITHDRAWAL FOR
NONATTENDANCE

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

STUDENTS
ATTENDING IN
HOMESCHOOLS

~~Students who are~~ When the District becomes aware that a student is being or will be homeschooled ~~are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.~~

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent ~~Superintendent~~ or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District ~~designee~~ may request from a parent or guardian ~~in writing~~ a letter of assurance that a child is being educated ~~notification from the parents of their intention to homeschool~~ using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

ENFORCING
COMPULSORY
ATTENDANCE

If ~~a parent or guardian refuses~~~~the parents refuse~~ to submit a ~~re-~~
~~quested statement or~~ letter, ~~of notification~~ or if the District has
evidence that ~~a~~~~the~~ school-~~aged~~~~age~~ child is not being home-
schooled within legal requirements, the District may investigate fur-
ther and, if warranted, shall pursue legal action to enforce the
compulsory attendance law.

STUDENT FUNDRAISING GIFTS AND SOLICITATIONS

FJ
(LOCAL)

	<p>Administrative regulations shall address student fundraising plans, approval of fundraising activities, and any required reporting on fundraisers by campus administrators.</p>
<p>WITH AT LEAST ONE EMPLOYEE MANAGING EACH PROJECT, STUDENT SCHOOL- SPONSORED</p>	<p>Fund-raising activities by student groups and/or for school-sponsored projects shall be allowed, with prior administration approval and under the supervision of the project sponsor, for students in all grades.</p> <p>All fund-raising projects shall be subject to the approval of the principal and Superintendent or designee.</p> <p>Student participation in approved fund-raising activities shall not interfere with the regular instructional program. [See EC] Funds raised shall be received, deposited, and disbursed in accordance with CFD(LOCAL).</p>
<p>FOR OUTSIDE ORGANIZATIONS</p>	<p>Students representing their school or the District may participate in approved fundraising to charitable institution and community drives. Such participation, which shall be on a strictly voluntary basis and shall not disrupt the regular school day, shall be open to all students.</p>
<p>BY OUTSIDE ORGANIZATIONS</p>	<p>No outside organizations, commercial enterprises, or individuals may solicit contributions from students within the school. Charitable organizations shall be allowed to place collection boxes in the school buildings, provided no pressure to contribute is exerted on the students at any time.</p>
<p>LOSS OF CLASS TIME</p>	<p>The collection of monies that takes the time of the students or teachers during school hours is strictly forbidden, unless the monies collected represent payment for school lunches, monies that will benefit the District school or a nonschool, charitable organization. Participation its students, or other authorized fees. [See also FP]</p> <p>The Board shall regularly be voluntary and shall be informed of approved only when the fundraising fund-raising projects and shall periodically review the effect of such activity relates to the District's educational mission.</p> <p>Fundraising shall not be permitted during class time. [See EC]</p> <p>Fundraising through sales of foods student body, the instructional program, and beverages that could be consumed during the school day shall meet the requirements for competitive foods unless the District allows an exception from the competitive food requirement, as permitted by state and federal law. [See CO and FFA] community.</p>

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

District-affiliated school-support **organizations and** ~~or~~ booster organizations, **and other parent groups**, shall organize, **fundraise or solicit donations**, and function in a way that is consistent with the District's philosophy and objectives, ~~within adopted~~ Board policies, **District administrative regulations**, ~~in accordance with~~ applicable UIL **or other governing association** guidelines, and financial and audit regulations. [See also **CDC and CFC**~~CFD~~]

Before engaging in fundraising or soliciting gifts, an organization or group shall notify the principal or other appropriate administrator identified in administrative regulations. [See CDC(LOCAL) for District acceptance of gifts and solicitations]

USE OF DISTRICT
FACILITIES

District-affiliated school-support or booster organizations may use District facilities with prior approval of the appropriate administrator. Other parent groups may use District facilities in accordance with policy GKD.

~~PURCHASES FOR THE
SCHOOL~~

~~Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the Superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current District equipment.~~

REQUIRED REPORTS /
AUDITS

Each District-affiliated school-support or booster organization shall provide a copy of an annual audit of their financial statements, along with a copy of those financial statements for the prior school year by September 1, to the campus principal or designee. Financial statements must include all assets, all liabilities, and all expenditures. The audit shall be completed by an audit committee or at least two members of the organization, including one non-officer, who do not have signing authority on the checkbook.