



# **AGENDA**

**for the**

**Regular Meeting**

**of the**

**Board of Trustees**

**JIM PLYLER INSTRUCTIONAL COMPLEX  
807 W. GLENWOOD  
DR. JACK L. DAVIDSON CONFERENCE CENTER**

**November 12, 2018**

**REGULAR BOARD MEETING  
Executive Session 6:00 P.M.  
Regular Session 7:00 P.M.**

**NOTICE OF REGULAR MEETING OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

Notice is hereby given that on Monday, November 12, 2018, the Board of Trustees of the Tyler Independent School District will hold a regular meeting at (Executive Session at 6:00 p.m. and Regular Session at 7:00 p.m.) at the Jim Plyler Instructional Complex, 807 W. Glenwood, Tyler, Texas. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Tyler Independent School District by informing the district's ADA coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the district will furnish appropriate auxiliary aides and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting as nonhandicapped individuals enjoy.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**TYLER INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**November 12, 2018**

**REGULAR BOARD MEETING  
Executive Session 6:00 P.M.  
Regular Session 7:00 P.M.**

**JIM PLYLER INSTRUCTIONAL COMPLEX  
807 W. GLENWOOD  
DR. JACK L. DAVIDSON CONFERENCE CENTER**

**AGENDA**

- I. Call to Order
- II. First Order of Business - Announcement by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted in the time and manner required.
- III. Executive Session will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act.
  - A. Texas Government Code Section 551.071  
For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law.
    - I. When the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer or
    - II. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
  - III. Consider legal advice regarding personnel and related action items.
  - B. Texas Government Code Section 551.072
    - I. Discussing purchase, exchange, lease, or value of real property
  - C. Texas Government Code Section 551.074  
For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
    - I. Consider hiring and accepting resignations/retirements of professional personnel including but not limited to.
    - II. Consider renewals, non-renewals, contract abandonments and terminations of contracts for professional personnel. (To deliberate the appointment, employment, evaluation, reassignment, duties, and contracts of employees.)
  - III. Consider Superintendent's Goals
  - D. Texas Government Code Section 551.076

I. Considering the deployment, specific occasions for, or implementation of, security personnel or devices.	
IV. Reconvene from Executive Session	
V. 7:00 p.m. Prayer and Pledge of Allegiance - Rev. Mason	
VI. Consider action on items discussed in Executive Session	6
A. Consider board approval of hiring, accepting resignations/retirements of professional personnel included by not limited to.	
B. Consider renewals, non-renewals, contract abandonments and terminations of contracts for professional personnel.	
C. Consider approval of Superintendent's Goals	
VII. Approval of Minutes	
A. Approve Minutes of Board Workshop - October 4, 2018	7
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A. Consider approval of 2018-2019 Amended Budget	16
B. Consider approval of 2018 Certified Tax Roll	19
C. Consider approval of Annual Investment Broker Review	21
D. Consider approval of Resolution Re-Affirming the Investment Policy and Strategies of Tyler ISD	22
E. Consider approval of the Resolution Approving Independent Sources of Instruction Relating to the Investment Responsibilities	28
F. Consider approval of Resolutions for Sale of Property for Delinquent Taxes	30
G. Consider approval to authorize TASB Policy Service to add, revise, or delete (LOCAL) policies according to the summary document resulting from the policy review session conducted with the district on July 17-19, 2018 which includes Local Policies BE, BED, BQA, BQB, CCG, CE, CHE, CPC, CV, DC, DCB, DEB, DEC, DEE, DMC, EC, EF, EH, EHBB, EI, EIA, EIC, EIE, FEE, FEF, FL, FM, FMD, FNAA, FNAB, FNCA, FNCE, FNF, GKD, GKDA, and GNE	49
XII. Curriculum/Instruction/Consent Agenda	
A. Consider approval of Additional T-TESS Appraisers	53
B. Consider approval of Memorandum of Understanding with The University of Texas at Tyler for the Tyler ISD Leadership Pipeline Initiative: TeamONE Tyler	54
C. Consider approval of Educational Experience Affiliation Agreement and Program Agreement with The University of Texas at Tyler, College of Nursing and Health Sciences for Clinical Experiences	59
D. Consider approval of Clinical and Observational Programs Agreement with Brookshire Grocery Company	69
E. Consider approval of Affiliation Agreement with Texas Spine and Joint Hospital	71
F. Consider approval of Field/Clinical Teaching Experience Agreement with Jarvis Christian College	73

G. Consider approval of School Health Advisory Council (SHAC) Members for 2018-2019 School Year	78
H. Consider approval of Instructional Materials Committee Members for the 2018-2019 School Year	80
XIII. Superintendent/Staff Reports	
A. Pathfinder Update	84
B. District of Innovation Teacher Certifications Granted	85
XIV. Future Business	
A. December 6, 2018 - Board Workshop	
B. December 17, 2018 - Regular Meeting	
XV. Adjournment	

Subject: Personnel Actions

BACKGROUND INFORMATION

Personnel actions are as indicated.

ADMINISTRATION CONSIDERATION

Personnel appointments recommended for confirmation have met the employment prerequisites of the Tyler Independent School District. The candidates either hold valid certificates or such alternatives as specified by the Board. Proposed contract renewals for one year term contracts and one year non-certified contracts for administrators are also considered.

Recommendations for new appointments are based on interviews, references, adequacy of preparation, performance records and the Superintendent's approval.

The appointments, resignations, retirements, and non-renewals are subject to the approval of the Board of Trustees.

ADMINISTRATION RECOMMENDATION

The confirmation of personnel actions as indicated.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Ronald K. Jones

11-12-18

## **MINUTES OF BOARD WORKSHOP MEETING**

The Board of Trustees of the Tyler Independent School District held a board workshop meeting on Thursday, October 4, 2018, at the Tyler ISD Administration Building. The president called the meeting to order at 11:00 a.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Rev. Fritz Hager, president; Wade Washmon, vice president; Andy Bergfeld, Aaron Martinez, Rev. Orenthia Mason, Dr. Patricia Nation, and Jean Washington.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Laura Cano, Jan Coker, Ronald Jones, John Orbaugh, Dawn Parnell, and Rawly Sanchez.

John C. Hardy and John M. Hardy, school attorney, were present.

Mr. Bergfeld made a motion to approve the easement and right-of-way to Oncor Electric Delivery Company LLC for Robert E. Lee High School. The motion was seconded by Rev. Mason and passed by a vote of 6-0.

Rev. Mason made a motion to approve the additional T-TESS appraisers as presented. The motion was seconded by Dr. Nation and passed by a vote of 6-0.

Mr. Martinez arrived to the meeting at 11:18 a.m.

Laura Cano, executive director of human resources, provided an overview of the Tyler ISD Leadership Pipeline Initiative: TeamOne Tyler. She stated that the district, in partnership with The University of Texas at Tyler, seeks to establish a pipeline of quality leaders. The objective is to offer current educators, who have demonstrated to be highly effective leaders, the opportunity to obtain their master's degree in Educational Leadership. As school leadership positions open, the district will have a pool of highly qualified candidates vested in our district and community available to fulfill the roles. She discussed the district application criteria, the breakdown of investment, and the launch timeline. The initiative aims to target seven to ten participants per cohort. Ms. Cano addressed questions from the board.

Rev. Mason made a motion to approve the Tyler ISD Leadership Pipeline Initiative: TeamONE Tyler at an estimated cost of up to \$100,000 per cohort. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Rawly Sanchez, assistant superintendent of schools, stated that the district partnered with Organizational Health (OHI) beginning in spring of 2015. OHI is a diagnostic tool measuring key organizational variables that are known to impact student performance and other measures of productivity. Organizational Health

profiles provide objective and reliable data that can be used as one of the key data sources for total quality management. Mr. Sanchez reviewed the health profile and the campus improvement that has been made. He also discussed the relationship between Organizational Health and Student Performance. The student performance data in 2018 continues to show the impact that the dimensions have on the level of student performance and attendance. He then addressed questions from the board.

As per the Memorandum of Understanding with the Tyler ISD Foundation, Rev. Hager stated that one trustee representative shall hold as permanent official seat as a Director on the Tyler ISD Foundation Board without vote and shall be selected by the Board of Directors from among the elected members of the Board of Trustees. He asked the board for volunteers of those interested in serving as a Director and stated that he was willing to serve unless one of the other trustees would be interested. After a brief discussion and in agreement from the board, Rev. Hager stated that he would be appointed as an Exofficio Board Member to the Tyler ISD Foundation pending approval by the Tyler ISD Foundation Board of Directors.

Lone Star Governance provides a continuous improvement model for governing teams (Boards in collaboration with their Superintendents) that choose to intensively focus on one primary objective: improving student outcomes. Lone Star Governance accomplishes this intense focus through tailored execution of the five points of the Texas Framework for School Board Development, as adopted by the Texas State Board of Education: Vision, Accountability, Structure, Unity, and Advocacy. In addition to Lone Star's singular focus on improving student outcomes, it provides a system for governing the secondary, but vital, legal and fiscal responsibilities of the Board.

The board and Dr. Crawford reviewed the five areas of the Texas Framework and evaluated the progress made in each area for the last quarter.

The board discussed the benefits of Lone Star Governance, but agreed that some of the tracking was cumbersome, added additional work for administration, and provided minimal value. They agreed to discontinue the reporting aspects of Lone Star Governance.

Rev. Mason made a motion to approve the Quarterly Board Progress Tracker for Lone Star Governance at 73 points, which was the same as the prior quarter. The motion was seconded by Mrs. Washington and passed by a vote of 7-0.

Dr. Crawford provided the board with an update Governance Monitoring Calendar for 2019. He ask the board to review the calendar and to contact him with any recommended changes or questions.



Trustees adjourned to executive session at 12:29 p.m. Rev. Hager stated there would be possible action to follow.

Trustees reconvened in open session at 1:31 p.m.

Rev. Mason made a motion to accept the retirement of John Orbaugh as Executive Director of Technology Services as of December 31, 2018 as listed in Personnel I. The motion was seconded by Mrs. Washington and passed by a vote of 7-0.

The meeting adjourned at 1:32 p.m. following a motion by Rev. Mason, seconded by Mr. Washmon and a vote of 7-0.

APPROVED: \_\_\_\_\_

/s/ Gina Orr  
Gina Orr, Secretary

/s/ Frederick H. Hager, Jr.  
Frederick H. Hager, Jr., Board President

## MINUTES OF REGULAR MEETING

The Board of Trustees of the Tyler Independent School District met in regular session on Monday, October 15, 2018, at the Jim Plyler Instructional Complex. The president called the meeting to order at 6:00 p.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Rev. Fritz Hager, president; Wade Washmon, vice president; Andy Bergfeld, Aaron Martinez, Rev. Orenthia Mason, Dr. Patricia Nation, and Jean Washington.

Administrators present were Dr. Marty Crawford, superintendent; John Bagert, Tosha Bjork, Gary Brown, Jarrod Bitter, Jan Coker, Dr. Julie Davis, Dr. Leslie George, Dr. Christy Hanson, Shauna Hittle, Ronald Jones, Tim Loper, Sandra Newton, John Orbaugh, Dawn Parnell, Mary Russell, Rawly Sanchez, Ana Segulin, and Johnita Ward.

John C. and John M. Hardy, school attorneys, were present.

Trustees adjourned to executive session at 6:00 p.m. Rev. Hager stated there would be action to follow.

Trustees reconvened in open session at 7:02 p.m.

Mr. Washmon offered prayer and led the Pledge of Allegiance.

Rev. Hager stated there was no action from executive session.

Dr. Nation made a motion to approve the minutes of the regular meeting on August 20, 2018, board workshop on September 6, 2018, and regular meeting on September 17, 2018. The motion was seconded by Mr. Washmon and passed by a vote of 7-0.

The Board recognized the efforts of the two District students of the month for October. Malaysia Mauldin, a third grade student at Owens Elementary School is the Elementary Student of the Month. The Secondary Student of the Month is Damien Jacobs, an eighth grade student at Boulter Middle School. Congratulations to these students for their hard work and dedication.

The board congratulated Rhone Mendoza from Ramey Elementary School as the Teacher of the Month.

Texas Governor Greg Abbott has proclaimed October 2018 as Principals Month in Texas. In honor of district principals and assistant principals, the State of Texas is recognizing the elementary and secondary school administrators. School

leadership is vital to the success of all students. The board recognized the district secondary and elementary school principals.

Kevin East with The Mentoring Alliance provided the board with an update and introduced Carlton Oby, vice president of ministries. Mr. East stated that Gospel Village, Boys & Girls Club of East Texas and Rose City Summer Camps are all under the umbrella of The Mentoring Alliance. He shared an overview of their mission and goals and discussed the community partnerships and the transformations that are occurring in the lives of adults and children all over Smith County as a result of these programs. Dr. Paul Penley shared the successes of the mentoring partnerships that have been formed and the academic achievements that were made this summer at Rose City Summer Camps. They then addressed questions from the board.

As part of the Lone Star Governance, Dr. Christy Hanson and Dr. James Cureton provided a summary of K-3rd grade MAP Scores and Beginning of the Year Data for Math and Reading. They reviewed K-8 scores and compared the data from the end of last year to the beginning of this year. The campuses established "Growth Goals" for K-2 students and teachers based on TISD MAP, STAAR and district goals. Campuses are identifying skill gaps unique to each subject and grade as they relate to growing and improving student performance and they are targeting opportunities where significant skill gaps can be closed as the year progresses. They then addressed questions from the board.

Rev. Hager stated that no one requested to speak to the board during public participation.

As required by law, Tosha Bjork, chief financial officer, presented to the public the 2018 School Financial Integrity Rating System (FIRST) Report regarding the District Status for 2016-2017. The FIRST Rating is the system by which the State of Texas rates the financial management of a school district. She reviewed the indicators with the board. She stated that the district has met ten of the ten indicators with 96 of 100 possible points to receive a Superior Achievement. She then answered questions from the board.

Rev. Hager asked for public comments regarding the FIRST Report. There were none.

Regarding the Business/Legal/Finance/Consent agenda, the board pulled the approval of Gifts and Donations for individual consideration.

Mrs. Washington made a motion, seconded by Mr. Martinez to approve the following:

- Approval of 2018-2019 Amended Budget;

- Approval of Resolutions for Sale of Property for Delinquent Taxes;
- Approval of Bonding for Tax Collector;
- Approval of Hazardous Route Identification and Eligibility for school bus transportation for the following routes: transporting approximately 30 Orr Elementary students residing at Town Parc Apartments located at 2202 W N Loop 323, transporting approximately 95 Ramey Elementary students residing at the Rose Valley Apartments located at 1007 NNW Loop 323 and transporting approximately 50 Austin Elementary students residing south of Gentry Parkway;
- Approval of TASB Update 111, Local Policies BBD, CAA, CJA, DHE, DI, and FEA;
- Approval of Deductive Change Order to Transfer Remaining Funds of \$80,572.57 for John Tyler High School Phase I & II Contract to Additive Change Order for John Tyler High School Phase III Contract in the amount of \$80,572.57.

The motion was approved by a vote of 7-0.

Dr. Crawford stated the district received a donation in the amount of \$10,000.00 from the Tyler ISD Foundation to pay for Exact Path Online Math and Reading Intervention at Jack Elementary School and Owens Elementary School. He stated that these two schools do not receive Title I funding. This donation will provide equity and allow Jack and Owens access to the programs. Rev. Mason made a motion to approve the donation. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Regarding the Curriculum/Instruction/Consent agenda, Mr. Washmon made a motion that was seconded by Rev. Mason to approve the following:

- Approval of Amendment to Achieve 3000 agreement to include the Pro Differentiated Literacy Solution at John Tyler High School for an additional cost of \$17,825.00 for the 2018-2019 school year;
- Approval of Amendment to Renaissance Learning agreement for the addition of a subscription to Star Reading for Austin Elementary School at a cost of \$2,545.00 for the 2018-2019 school year;
- Approval of Additional T-TESS Appraiser;
- Approval of Memorandum of Understanding with Young Audiences of Northeast Texas for an Arts After-School Program at Bonner Elementary School for the 2018-2019 school year.

The motion was approved by a vote of 7-0.

Regarding Superintendent/Staff reports, John Landes provided a High School Voter Registration Update. Mr. Landes reviewed the State law requirements for high schools, which include John Tyler High School, Robert E. Lee High School,

RISE Academy, Career and Technology Center and Early College High School, and discussed the process by which the district is complying with the requirements. He stated that 230 high school voter application forms were submitted this semester prior to the October 9<sup>th</sup> deadline to register to vote. At all of the high school campuses in the spring, the district will provide another opportunity for students that are or will be 18 years of age to receive an application to register to vote. He then addressed questions from the board.

Dr. Crawford stated that the Bilingual/English as a Second Language – Annual Program Effectiveness Report was provided in the board packet. He stated the district is required to report this information to the board and asked board members to contact Dr. Christy Hanson or Director of Bilingual/ESL Programs, Ana Segulin, with any questions they might have.

Dr. Crawford stated that the Quarterly Investment Report has been provided in the agenda. He asked board members to contact Mrs. Bjork with any questions they might have.

Dr. Crawford stated that TASB Policy Review Session Recommendations and Instructions Regarding Local Policies BE, BED, BQA, BQB, CCG, CE, CHE, CPC, CV, DC, DCB, DEB, DEC, DEE, DMC, EC, EF, EH, EHBB, EI, EIA, EIC, EIE, FEE, FEF, FL, FM, FMD, FNAA, FNAB, FNCA, FNCE, FNF, GKD, GKDA, and GNE are being presented for first reading this month. He asked board members to review the policies and to contact the administration with any questions or concerns.

Regarding future business, Dr. Crawford reminded the board about the upcoming regular meeting.

The meeting adjourned at 8:40 p.m. following a motion by Rev. Mason, seconded by Mr. Bergfeld and a vote of 7-0.

APPROVED: \_\_\_\_\_

/s/ Gina Orr  
Gina Orr, Secretary

/s/ Frederick H. Hager, Jr.  
Frederick H. Hager, Jr., Board President

Subject: Special Recognitions

The primary focus of the Tyler ISD Board Recognition Program is to acknowledge accomplishments achieved by Tyler Independent School District students, employees, campuses and departments.

### STUDENT

Tyler ISD would like to recognize the efforts of two District students of the month for November. **Ma’Niyah Cooper**, a first grade student at **Griffin Elementary School** is the Elementary Student of the Month. The Secondary Student of the Month is **Joshua Silva**, an eleventh grade student at **Robert E. Lee High School**.

### STAFF

Congratulations to the Teacher of the Month **Susette Richardson** from **Three Lakes Middle School**.

Tyler ISD is proud to recognize the following employees for their part in evacuating passengers/crew from a train accident.

Coach/Driver **Angela Moon, John Tyler High School**  
Driver **Tammy Kincade, John Tyler High School**  
Driver **Joe Skillerns, John Tyler High School**  
Coach **Gabriella Wilson, John Tyler High School**  
Coach **Jessica Moss, Robert E. Lee High School**  
Coach **Hillary Shaffer, Robert E. Lee High School**  
Coach **Karina Uresti, Robert E. Lee High School**

Seven Tyler ISD buses were in Hallsville for a Volleyball tournament. While eating at a local restaurant the drivers and coaches were approached by a law enforcement officer informing them of an Amtrak accident close by. There were several passengers that needed medical transport. The drivers were requested to transport passengers to an emergency shelter.

Buses driven by Joe Skillerns, Tammy Kincade and Coach Angela Moon went to the scene and transported passengers to the shelter. The remaining coaches stayed with the students at the restaurant.

11-12-18

Subject: Goal 1: Early Literacy Update Pre-K – Grade 3

### BACKGROUND INFORMATION

The Tyler ISD Pre-K—Grade 3 Early Literacy Plan is focused student outcomes and providing a district-wide aligned curriculum that ensures that 85% or above of all Grade 3 students will read at or above grade level by the end of 2021.

The Curriculum and Instruction Department works diligently to ensure that literacy is a focus across the district from Pre-K to 12th grades. The district's literacy focus is not only a priority in just reading classes, but in all content areas. In order for students to graduate high school fully prepared for college and the workforce, they need more than just basic literacy skills. The focus of literacy across disciplines such as math, science and social studies supports mastery of more than just basic literacy skills. Content-area literacy focuses on teaching students to use reading and writing to learn the subject matter in any content, as well as, the ability to generalize skills across contents.

The Curriculum and Instruction Department has implemented various district-wide projects to support early literacy and ensure student success across their academic years.

- Staying Connected for 2nd year teachers
- Year 2 – Pre-K Academies
- Sweet Dreams Sundays
- Read All About It!
- Professional Development
- Six Weeks Planning Nights
- ELAR District Data Meetings
- District-wide spotlights on literacy
  - Punctuation Day
  - National Reading Day

### ADMINISTRATIVE CONSIDERATION

The Tyler ISD Curriculum and Instruction Department supports the district's vision and three goals.

### ACTION REQUIRED

Discussion Only

### CONTACT PERSON

Christy Hanson, Ed. D.

11-12-18

Subject: 2018-2019 Amended Budget

**BACKGROUND INFORMATION**

The Texas Education Agency requires that independent school districts file an amended budget, approved by the Board of Trustees, with the Agency.

**ADMINISTRATIVE CONSIDERATIONS**

An amended 2018-2019 budget for the general fund has been prepared, and a copy is included in the agenda.

**ADMINISTRATIVE RECOMMENDATION**

That the Board approves the 2018-2019 amended budget for the general fund as presented in the agenda.

**ACTION REQUIRED**

Board Approval

**CONTACT PERSON**

Tosha Bjork

11-12-18



TYLER INDEPENDENT SCHOOL DISTRICT  
GENERAL OPERATING FUND  
AMENDED EXPENDITURE BUDGET  
2018-2019

	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED BUDGET	CHANGE ORIGINAL BUDGET	CHANGE CURRENT BUDGET
	\$ 88,241,089.43	\$ 88,540,682.54	\$ 88,482,691.89	\$ 241,602.46	\$ (57,990.65)
Total Function 11 - Instruction					
Total Function 12 - Instructional Resources and Media Services	2,735,301.76	2,737,843.72	2,764,038.54	28,736.78	26,194.82
Total Function 13 - Curriculum and Instructional Staff Development	4,727,590.44	4,749,793.96	4,765,416.01	37,825.57	15,622.05
Total Function 21 - Instructional Development	2,835,357.74	2,851,846.33	2,853,272.06	17,914.32	1,425.73
Total Function 23 - School Administration	8,999,132.10	9,099,532.20	9,101,058.04	101,925.94	1,525.84
Total Function 31 - Guidance, Counseling & Evaluation Services	4,588,254.25	4,547,338.38	4,547,413.38	(20,840.87)	75.00
Total Function 32 - Social Work Services	258,522.99	258,619.72	258,555.84	32.85	(63.88)
Total Function 33 - Health Services	2,030,169.00	2,029,069.00	2,029,979.66	(189.34)	910.66
Total Function 34 - Student (Pupil Transportation)	4,970,585.32	5,608,685.32	5,608,685.32	638,100.00	
Total Function 36 - Cocurricular/ Extracurricular Activities	4,885,970.63	4,939,323.84	4,958,507.09	72,536.46	19,183.25
Total Function 41 - General Administration	3,933,643.05	3,954,214.44	3,963,294.94	29,651.89	9,080.50
Total Function 51 - Plant Maintenance and Operations	13,834,877.66	13,911,356.82	13,975,128.98	140,251.32	63,772.16
Total Function 52 - Security and Monitoring Services	2,305,994.61	2,313,703.72	2,385,479.57	79,484.96	71,775.85
Total Function 53 - Data Processing Services	3,045,934.02	3,757,516.83	3,755,938.03	710,004.01	(1,578.80)
Total Function 61 - Community Service	51,148.00	95,133.00	95,133.00	43,985.00	
Total Function 71 - Principal Repayment	158,000.00	158,000.00	158,000.00		
Total Function 81 - Facilities Acquisition and Construction			1,039,048.79	1,039,048.79	1,039,048.79
Total Function 93 - Shared Svc Arrangement	489,000.00	489,164.24	489,164.24	164.24	
Total Function 99 - Intergovernmental Changes	1,837,750.00	1,837,750.00	1,837,750.00		
Transfer to Preventive Maintenance Account	2,459,217.00	2,459,217.00	2,459,217.00		
<b>TOTAL EXPENDITURES-GENERAL OPERATING FUND</b>	<b>\$ 152,367,538.00</b>	<b>\$ 154,338,791.06</b>	<b>\$ 155,527,772.38</b>	<b>\$ 3,160,234.38</b>	<b>\$ 1,188,981.32</b>

**Tyler Independent School District**  
**General Operating Fund**  
**Amended Expenditure Budget**  
**Summary of Significant Changes from Original and Current Budgets**  
**2018-2019**

Changes to Budget:	Original	Current
Rollover of Prior Year Encumbrances	2,150,607.79	1,164,314.72
Technology VDI upgrade	984,959.99	
Rose Stadium Renovation remaining budget	24,666.60	24,666.60
	<u>3,160,234.38</u>	<u>1,188,981.32</u>

Subject: Approval of 2018 Certified Tax Roll

**BACKGROUND INFORMATION**

In compliance with Section 26.09 (e) of the Property Tax Code, the governing body of each taxing jurisdiction is required to officially approve the tax roll created for its district. A copy of the values and levies is attached.

**ADMINISTRATIVE RECOMMENDATION**

The administration recommends that the Board of Trustees approve the 2018 Certified Tax Roll.

**ACTION REQUIRED**

Board Approval

**CONTACT PERSON**

Tosha Bjork

11-12-18



Tax Assessor-Collector  
Property Tax 903-590-2920  
Fax 903-590-2939

Auto Registration 903-590-2900  
Fax 903-590-2908

## COUNTY OF SMITH

Gary B Barber  
Box 2011  
Tyler, Texas 75710-2011

October 16, 2018

### TYLER INDEPENDENT SCHOOL DISTRICT

In accordance with Sec. 26.09 (e) of the Tax Code, the 2018 Tax Roll is hereby submitted for approval by your governing board. The tax roll reflects the following values and levy:

2018 Certified Value as of 07-24-2018	9,484,663,161
Adjusted Certified Value as of 10-5-2018	9,510,971,018
Total Levy	127,316,972.14

Please return a signed copy of the 2018 Tax Roll to the Smith County Tax Office. The Tax Code requires a copy be available for the public.

\_\_\_\_\_  
Signature of Board President

\_\_\_\_\_  
Date

Subject: Annual Investment Broker Review

### BACKGROUND INFORMATION

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, state Board policies, governmental regulations, and local requirements of the district.

### ADMINISTRATIVE CONSIDERATIONS

The current investment policy requires that the list of qualified brokers authorized to engage in investment transactions with the District be reviewed by the Board not less than annually. The list of brokers includes: Southside Bank, Southside Bank Trust Department, Lone Star Investments, Texpool, Texas TERM/TexasDAILY, VFinance, T.D. Ameritrade, Global Financial Services, and Total Compensation Group Investment Advisory Services, LP.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board review and adopt the current list of brokers authorized to engage in investment transactions with the District.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Tosha Bjork

11-12-18

Subject: Resolution Re-affirming the Investment Policy and Strategies of Tyler  
ISD

BACKGROUND INFORMATION

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, and state Board policies, governmental regulations, and local requirements of the District.

ADMINISTRATIVE CONSIDERATIONS

The current investment policy requires that the investment policy and strategies therein be reviewed by the Board not less than annually. The current policy was last affirmed by the Board in November of 2017.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board adopt the Resolution re-affirming the Investment Policy and Strategies of Tyler ISD.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork

11-12-18

RESOLUTION RE-AFFIRMING THE INVESTMENT POLICY AND STRATEGIES  
OF TYLER INDEPENDENT SCHOOL DISTRICT

WHEREAS, Tyler Independent School District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public and wishes to re-affirm its Investment Policy and the Investment Strategies therein for the District, in the form attached hereto as Exhibit "A", pursuant to Chapter 2256, Texas Government Code, as amended from time to time;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TYLER INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: The Investment Policy and investment strategies contained therein, in the form attached hereto as Exhibit "A", is hereby adopted as the investment policy for the District.

Section 2: The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

November 12th, 2018

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Frederick H. Hager, Jr., Board President

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Gina Orr, Board Secretary

11-12-18

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

**Investment Authority**

The chief financial officer and the executive director of financial services shall serve as the investment officers of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. The investment officers shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate investment managerial expertise. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by in-



OTHER REVENUES  
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come received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. Maturities longer than one year may be authorized, provided legal limits are not exceeded.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

**Operating Funds**

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary

OTHER REVENUES  
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CDA  
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	objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Agency Funds	Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Insurance Funds	Investment strategies for insurance funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	A system of internal controls shall be established and documented in writing and must include specific procedures designating who

has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Subject: Resolution Approving Independent Sources of Instruction Relating To The Investment Responsibilities

BACKGROUND INFORMATION

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, state Board policies, governmental regulations, and local requirements of the district.

ADMINISTRATIVE CONSIDERATIONS

The current investment policy requires that the list of sources of instruction to provide investment training to investment officers be approved and reviewed by the Board of Trustees. The list of independent training sources as stated in the resolution are: Texas Association of School Boards (“TASB”), Texas Association of School Administrators (“TASA”), Texas Association of School Business Officials (“TASBO”), University of North Texas, American Institute of Certified Public Accountants (“AICPA”), Region VII Service Center, Texas State University in San Marcos, Government Treasurers’ Organization of Texas (“GTOT”), and Texas Society of Certified Public Accountants (“TSCPA”).

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board review the current list of instructional sources and adopt the Resolution Approving Independent Sources of Instruction Relating to the Investment Responsibilities.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork

11-12-18

**RESOLUTION APPROVING INDEPENDENT SOURCES OF INSTRUCTION  
RELATING TO THE INVESTMENT RESPONSIBILITIES**

WHEREAS, section 2256.008(a), Texas Government Code, as amended, requires the treasurer, chief financial officer if the treasurer is not the chief financial officer and investment officer of a local government to attend an investment training session not less than once in a two-year period and receive not less than eight hours of instruction relating to investment responsibilities from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer, as provided in the investment policy of the local government:

WHEREAS, the Texas Association of School Boards (“TASB”), the Texas Association of School Administrators (“TASA”), the Texas Association of School Business Officials (“TASBO”), University of North Texas, the American Institute of Certified Public Accountants (“AICPA”), Region VII Service Center, Texas State University in San Marcos, Government Treasurers’ Organization of Texas (“GTOT”), and Texas Society of Certified Public Accountants (“TSCPA”) provide investment training sessions relating to investment responsibilities: and

WHEREAS, the governing body of this local government wishes to approve TASB, TASA, TASBO, University of North Texas, AICPA, Region VII Service Center, Texas State University in San Marcos, GTOT, and TSCPA as independent sources of instruction to provide investment training sessions required by Section 2256.008(a):

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THIS LOCAL GOVERNMENT AS FOLLOWS:

Section 1. Approval of Independent Sources of Instruction. TASB, TASA, TASBO, University of North Texas, AICPA, Region VII Service Center, Texas State University in San Marcos, GTOT, and TSCPA are hereby approved as independent sources of instruction relating to investment responsibilities for the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of this local government, as required by Section 2256.008(a), Texas Government Code, as amended.

Section 2. Public Meeting. It is Hereby found, determined, and declared that a sufficient written notice of the date, time, place and subject of the meeting of the governing body of this local government at which this Resolution was adopted was posted at a place convenient and readily accessible at all times to the general public at the regular meeting place of the governing body for the time required by law preceding this meeting, as required by Chapter 55 I, Texas Government Code, and that his meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The governing body further ratifies, approves and confirms such written notice and the contents and posting thereof.

FINALLY PASSED AND ADOPTED this 12<sup>th</sup> day of November, 2018.

\_\_\_\_\_  
Frederick H. Hager, Jr., Board President

ATTEST:

\_\_\_\_\_  
Gina Orr, Board Secretary

(SEAL)

Subject: Resolutions for Sale of Property for Delinquent Taxes

BACKGROUND INFORMATION

The delinquent tax collection process results in parcels of property being offered for sale pursuant to foreclosure of tax liens as stipulated in Section 34.05 (a) of the State Property Tax Code.

ADMINISTRATIVE CONSIDERATION

Attached are resolutions for sale of property and description of property. A representative from Perdue, Brandon, Fielder, Collins & Mott, L.L.P., the firm representing the district in tax related matters, will attend the meeting.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve the attached resolutions authorizing the execution of the deed by the Board President.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

11-12-18

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in **Cause No. 22,080-A TYLER INDEPENDENT SCHOOL DISTRICT vs. KENNETH O. JOHNSON, ET AL**

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

22,080-A Lot 31

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 22,080-A	Acct#: 1-80950-0004-031000
Previous Owner: Kenneth Johnson	Judgment Value: \$1,700.00
Bid Amount: \$850.00	Date of Sale: July 7, 2009
Bidders Name: Tra T. Lee	Date Bid Submitted: September 17, 2018
Bidders Address: 4131 S. Broadway	Redemption Expires: January 29, 2010
Tyler, Texas 75701	Sale Recording Date: July 29, 2009

**PROPERTY DESCRIPTION**

LOT 31, SECTION 4, PINE TRAIL SHORES ADDITION, DEED RECORDED IN DOCUMENT NO. 24422, FILED JUNE 13, 1977, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** *Deer Run Road*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	1988-2008	\$ 1,315.81
SMITH COUNTY AND SMITH COUNTY EMER SEV #2	1988-2008	\$ 246.01
		<b>TOTAL: \$1,561.82</b>

**COSTS**

Court Costs	\$113.67 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$51.88 (Payable to Perdue Law Firm)
Title Research:	\$ 91.67 (Payable to Perdue Law Firm)
Deed Recording Fee	\$ 50.00 (Payable to County Clerk)
<b>TOTAL: \$447.22</b>	

**PROPOSED DISTRIBUTION**

Bid Amount:	\$850.00	Costs: \$477.22
Net to Distribute:	\$373.78	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.84	\$ 313.98
Smith County and Smith County Emer Sev #2	.16	\$ 59.80

**TOTAL: \$373.78**



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 22,080-A TYLER INDEPENDENT SCHOOL DISTRICT vs. KENNETH O. JOHNSON, ET AL

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

22,080-A Lot 32

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 22,080-A	Acct#: 1-80950-0004-032000
Previous Owner: Kenneth Johnson	Judgment Value: \$1,700.00
Bid Amount: \$850.00	Date of Sale: July 7, 2009
Bidders Name: Tra T. Lee	Date Bid Submitted: September 17, 2018
Bidders Address: 4131 S. Broadway Tyler, Texas 75701	Redemption Expires: January 29, 2010
	Sale Recording Date: July 29, 2009

**PROPERTY DESCRIPTION**

LOT 32, SECTION 4, PINE TRAIL SHORES ADDITION, DEED RECORDED IN VOLUME 2164, PAGE 134, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** *Deer Run Road*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	1988-2008	\$ 1,315.81
SMITH COUNTY AND SMITH COUNTY EMER SEV #2	1988-2008	\$ 246.01
		<b>TOTAL: \$1,561.82</b>

**COSTS**

Court Costs	\$113.67 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$51.88 (Payable to Perdue Law Firm)
Title Research:	\$ 91.67 (Payable to Perdue Law Firm)
Deed Recording Fee	\$ 50.00 (Payable to County Clerk)
<b>TOTAL: \$447.22</b>	

**PROPOSED DISTRIBUTION**

Bid Amount:	\$850.00	Costs: \$477.22
Net to Distribute:	\$373.78	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.84	\$ 313.98
Smith County and Smith County Emer Sev #2	.16	\$ 59.80

**TOTAL: \$373.78**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 22,080-A TYLER INDEPENDENT SCHOOL DISTRICT vs. KENNETH O. JOHNSON, ET AL

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

22,080-A Lot 33



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in **Cause No. 22,093-B TYLER INDEPENDENT SCHOOL DISTRICT vs. B. F. FREEMAN, ET AL.**

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

22,093-B

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 22,093-B

Previous Owner: B. F. Freeman

Bid Amount: \$1,600.00

Bidders Name: Kristina L. Nguyen

4131 South Broadway Ave

Tyler, TX 75701

Acct#: 1-80950-0004-00-158000

Judgment Value: \$3,200.00

Date Bid Submitted: September 10, 2018

Date of Sale: August 3, 2010

Redemption Expires: February 24, 2011

Sale Recording Date: August 24, 2010

**PROPERTY DESCRIPTION**

LOTS 158 & 159, OF THE PINE TRAIL SHORES ADDITION, DEED FROM TOM STEPHENS & N. JEAN STEPHENS TO B.F. FREEMAN, RECORDED IN VOLUME 2989, PAGE 733, ON INSTRUMENT FILED MARCH 8, 1990, DEED RECORDS OF SMITH COUNTY, TEXAS

**PROPERTY SITUS OR LOCATION:** *16953 Clear Water Dr.*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	1987-2009	\$ 2,851.86
SMITH COUNTY, AND SMITH COUNTY EMER SEV #2	1987-2009	\$ 563.82
		<b>TOTAL: \$3,415.68</b>

**COSTS**

Court Costs	\$414.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$67.20 (Payable to Perdue Law Firm)
Title Research:	\$137.50 (Payable to Perdue Law Firm)
Deed Recording Fee	\$50.00 (Payable to Perdue Law Firm)

**TOTAL: \$838.70**

**PROPOSED DISTRIBUTION**

Bid Amount:	\$1,600.00	Costs: \$838.70
Net to Distribute:	\$761.30	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.83	\$ 631.88
Smith County and Smith County Emer Sev #2	.17	\$ 129.42

**TOTAL: \$761.30**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 23,177-A TYLER INDEPENDENT SCHOOL DISTRICT vs. EASTERN RESORTS PROPERTIES, INC.

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

23,177-A Lot 103

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 23,177-A	
Previous Owner: Eastern Resorts Properties	Acct#: 1-80950-0004-00-103000
Bid Amount: \$521.00	Judgment Value: \$440.00
Bidders Name: Kristina L. Nguyen	Date of Sale: May 1, 2012
Bidders Address: 4131 South Broadway Ave	Date Bid Submitted: September 19, 2018
Tyler, TX 75708	Redemption Expires: November 21, 2012
	Sale Recording Date: May 21, 2012

**PROPERTY DESCRIPTION**

LOT 103, SECTION 4, IN THE PINE TRAIL SHORES SUBDIVISION, RECORDED IN VOLUME 6, PAGE 105, PLAT RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** *Eastern Hills Dr. (Pine Trail Shores)*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	1998-2011	\$ 604.15
SMITH COUNTY AND SMITH COUNTY EMER SEV #2	1998.2011	\$ 122.98
		<b>TOTAL: \$727.13</b>

**COSTS**

Court Costs	\$37.56 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$41.88 (Payable to Perdue Law Firm)
Title Research:	\$ 22.24 (Payable to Perdue Law Firm)
Deed Recording Fee	\$ 50.00 (Payable to Smith County Clerk)

**TOTAL: \$321.68**

**PROPOSED DISTRIBUTION**

Bid Amount:	\$521.00	Costs: \$321.68
Net to Distribute:	\$199.32	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.83	\$165.44
Smith County and Smith County Emer Sev #2	.17	\$33.88

**TOTAL: \$199.32**



**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 23,177-A TYLER INDEPENDENT SCHOOL DISTRICT vs. EASTERN RESORTS PROPERTIES, INC.

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

23,177-A Lot 115

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 23,177-A	Acct#: 1-80950-0004-00-115000
Previous Owner: Eastern Resorts Properties	Judgment Value: \$890.00
Bid Amount: \$388.00	Date of Sale: May 1, 2012
Bidders Name: Teresa Mallory	Date Bid Submitted: August 21, 2018
Bidders Address: 3400 NNE Loop 323 #30	Redemption Expires: November 21, 2012
Tyler, TX 75708	Sale Recording Date: May 21, 2012

**PROPERTY DESCRIPTION**

LOT 115, SECTION 4, IN THE PINE TRAIL SHORES SUBDIVISION, RECORDED IN VOLUME 6, PAGE 105, PLAT RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** *Eastern Hills Dr. (Pine Trail Shores)*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	1998-2011	\$ 387.06
SMITH COUNTY	1998.2011	\$ 78.62
AND SMITH COUNTY		
EMER SEV #2		
		<b>TOTAL: \$465.68</b>

**COSTS**

Court Costs	\$37.56 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$41.88 (Payable to Perdue Law Firm)
Title Research:	\$ 22.24 (Payable to Perdue Law Firm)
Deed Recording Fee	\$ 50.00 (Payable to Smith County Clerk)
<b>TOTAL: \$321.68</b>	

**PROPOSED DISTRIBUTION**

Bid Amount:	\$388.00	Costs: \$321.68
Net to Distribute:	\$66.32	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.83	\$ 55.05
Smith County and Smith County Emer Sev #2	.17	\$ 11.27

**TOTAL: \$66.32**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 24,363-B TYLER INDEPENDENT SCHOOL DISTRICT vs. TECON ENTERPEISES, INC., AS SUCCESSOR BY MERGER TO EASTERN RESORTS PROPERTIES, INC.

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 24,363-B  
Previous Owner: Tecon Enterprises, Inc  
Bid Amount: \$5,017.00  
Bidders Name: Kristina Nguyen  
Acct#: 1-80950-0004-00-085000  
Judgment Value: \$39,000.00  
Date of Sale: November 4, 2014  
Bidders Address: 4131 South Broadway Ave  
Tyler, TX 75701  
Date Bid Submitted: September 17, 2018  
Redemption Expires: May 18, 2015  
Sale Recording Date: November 18, 2014

**PROPERTY DESCRIPTION**

LOT 85, SECTION 4, OF THE PINE TRAIL SHORES SUBDIVISION, DEED RECORDED IN VOLUME 1359, PAGE 538, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** *Lake Shore Drive*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	1998-2013	\$ 7,260.49
SMITH COUNTY, AND SMITH COUNTY EMER SEV #2	1998-2013	\$ 1,830.90
		<b>TOTAL: \$9,091.39</b>

**COSTS**

Court Costs	\$358.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$70.23 (Payable to Perdue Law Firm)
Title Research:	\$200.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$50.00 (Payable to County Clerk)

**TOTAL: \$848.23**

**PROPOSED DISTRIBUTION**

Bid Amount:	\$5,017.00	Costs: \$848.23
Net to Distribute:	\$4,168.77	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.80	\$ 3,335.02
Smith County and Smith County Emer Sev #2	.20	\$ 833.75

**TOTAL: \$4,168.77**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in **Cause No. 25,012-B TYLER INDEPENDENT SCHOOL DISTRICT vs. LATONJA MARIE BROWNING, ET AL.**

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

25,012-B

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 25,012-B  
Previous Owner: Latonja Marie Browning  
Bid Amount: \$1,712.41  
Bidders Name: Juan Gonzalez, Jr.  
Bidders Address: 10455 County Road 2188  
Whitehouse, Texas 75791  
Acct#: 1-50000-0851-00-014020  
Judgment Value: \$1,870.00  
Date of Sale: June 6, 2017  
Date Bid Submitted: September 26, 2018  
Redemption Expires: December 20, 2017  
Sale Recording Date: June 20, 2017

**PROPERTY DESCRIPTION**

LOT 14B, NCB 851, M. F. TURNER ADDITION TO THE CITY OF TYLER, DEED RECORDED IN VOLUME 7526, PAGE 516, FILED JULY 4, 2004, DEED RECORDS OF SMITH COUNTY, TEXAS.

**PROPERTY SITUS OR LOCATION:** 806 Clark St.

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	2007-2016	\$ 431.48
SMITH COUNTY, TJC AND CITY OF TYLER	2007-2016	\$ 223.61
		<b>TOTAL: \$655.09</b>

**COSTS**

Court Costs	\$481.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$52.97 (Payable to Perdue Law Firm)
Title Research:	\$300.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$66.00 (Payable to Perdue Law Firm)
<b>TOTAL: \$1,069.97</b>	

**PROPOSED DISTRIBUTION**

Bid Amount:	\$1,712.41	Costs: \$1,069.97
Net to Distribute:	\$642.44	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.66	\$ 424.01
Smith County, City of Tyler And T JC	.34	\$ 218.43

**TOTAL: \$642.44**

25,012-B

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
TYLER INDEPENDENT SCHOOL DISTRICT**

**WHEREAS**, the Tyler Independent School District has become the owner of certain real property by virtue of the fact that sufficient bids were not received at prior tax sales conducted by the Sheriff pursuant to order of the District Court.

**WHEREAS**, potential buyers of property described in Exhibit "A" referenced in Cause No. 25,099-B TYLER INDEPENDENT SCHOOL DISTRICT vs. WALTER TRENT GOODWIN

have come forward through sealed bid submitted to the Smith County Tax Office, and

**WHEREAS**, all taxing entities involved in the above referenced matter must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be returned to their respective tax rolls,

**NOW THEREFORE BE IT RESOLVED BY THE**

Board of Trustees of the Tyler Independent School District, Smith County, Texas

That the President be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the real property as described on Exhibit "A"

For and in consideration of the cash sum indicated to be distributed pursuant to Chapter 34 of the Texas Property Tax Code.

**Resolved this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
President, Board of Trustees

Attest:

\_\_\_\_\_  
Secretary

25,099-B

**EXHIBIT "A"**

**BID ANALYSIS**

Cause #: 25,099-B

Previous Owner: Walter Trent Goodwin

Bid Amount: \$865

Bidders Name: Kristina L. Nguyen

Bidders Address: 4131 S. Broadway Ave  
Tyler TX 75701

Acct#: 1-80950-0004-00-162000

Judgment Value: \$1,730.00

Date of Sale: March 7, 2017

Date Bid Submitted: September 6, 2018

Redemption Expires: September 20, 2017

Sale Recording Date: March 20, 2017

**PROPERTY DESCRIPTION**

BEING LOT 62, SECTION D, OF PINE TRAIL SHORES SUBDIVISION, AS DESCRIBED IN DEED RECORDED IN VOLUME 6113, PAGE 225, ON INSTRUMENT FILED NOVEMBER 27, 2001, DEED RECORDS OF SMITH COUNTY, TEXAS

**PROPERTY SITUS OR LOCATION:** *16971 Clear Water Dr.*

**JUDGMENT INFORMATION**

<b>Tax Entity</b>	<b>Tax Years</b>	<b>Amount Due</b>
TYLER ISD	2003-2015	\$ 664.20
SMITH COUNTY, AND SMITH COUNTY EMER SEV #2	2003-2015	\$ 160.14
		<b>TOTAL: \$824.34</b>

**COSTS**

Court Costs	\$476.00 (Payable to District Clerk)
Sheriff's Fees	\$170.00 (Payable to Smith County Sheriff)
Publication Fee:	\$78.21 (Payable to Perdue Law Firm)
Title Research:	\$200.00 (Payable to Perdue Law Firm)
Deed Recording Fee	\$50.00 (Payable to Perdue Law Firm)

**TOTAL: \$974.21**

**PROPOSED DISTRIBUTION**

Bid Amount:	\$865.00	Costs: \$974.21
Net to Distribute:	\$0.00	

<b>ENTITY</b>	<b>PERCENTAGE</b>	<b>AMOUNT TO DISBURSE</b>
Tyler ISD	.81	\$ 00.00
Smith County and Smith County Emer Sev #2	.19	\$ 00.0

**TOTAL: \$00.00**

25,099-B



Subject: Policy Review Session Recommendations and Instructions Regarding Local Policies – BE, BED, BQA, BQB, CCG, CE, CHE, CPC, CV, DC, DCB, DEB, DEC, DEE, DMC, EC, EF, EH, EHBB, EI, EIA, EIC, EIE, FEE, FEF, FL, FM, FMD, FNAA, FNAB, FNCA, FNCE, FNF, GKD, GKDA, and GNE

BACKGROUND INFORMATION

In July of 2018, the District held a policy review session that was conducted by the Texas Association of School Boards (TASB). A policy review session consists of a comprehensive audit of the District’s TASB Localized Policy Manual, review of the audit results with District officials, a written summary with an itemized list of the recommended policy revisions, annotated copies of local policy changes, and training of District officials regarding the contents and maintenance of the manual.

Local policy replacements, additions, and deletions are listed below.

ADMINISTRATIVE CONSIDERATION

Localized Policies have been reviewed by the district administration to make corrections as needed that reflect the practices of the district and the intentions of the board.

BE(LOCAL): BOARD MEETINGS  
**REVISE POLICY**

BED(LOCAL): BOARD MEETINGS-PUBLIC PARTICIPATION  
**REVISE POLICY**

BQA(LOCAL): PLANNING AND DECISION-MAKING PROCESS  
DISTRICT-LEVEL  
**REPLACE POLICY**

BQB(LOCAL): PLANNING AND DECISION-MAKING PROCESS  
CAMPUS-LEVEL  
**REPLACE POLICY**

CCG(LOCAL): LOCAL REVENUE SOURCES-AD VALOREM TAXES  
**REVISE POLICY**

CE(LOCAL): ANNUAL OPERATIONS BUDGET  
**REVISE POLICY**

CHE(LOCAL): PURCHASING AND ACQUISITION-VENDOR  
RELATIONS  
**DELETE POLICY**

CPC(LOCAL): OFFICE MANAGEMENT-RECORDS MANAGEMENT  
**REVISE POLICY**

CV(LOCAL): FACILITIES CONSTRUCTION  
**REVISE POLICY**

DC(LOCAL): EMPLOYMENT PRACTICES  
**REVISE POLICY**

DCB(LOCAL): EMPLOYMENT PRACTICES-TERM CONTRACTS  
**REVISE POLICY**

DEB(LOCAL): COMPENSATION AND BENEFITS-FRINGE BENEFITS  
**DELETE POLICY**

DEC(LOCAL): COMPENSATION AND BENEFITS-LEAVES AND  
ABSENCES  
**REVISE POLICY**

DEE(LOCAL): COMPENSATION AND BENEFITS-EXPENSE  
REIMBURSEMENT  
**REVISE POLICY**

DMC(LOCAL): PROFESSIONAL DEVELOPMENT-CONTINUING  
PROFESSIONAL EDUCATION  
**REVISE POLICY**

EC(LOCAL): SCHOOL DAY  
**REVISE POLICY**

EF(LOCAL): INSTRUCTIONAL RESOURCES  
**REVISE POLICY**

EH(LOCAL): CURRICULUM DESIGN  
**REVISE POLICY**

EHBB(LOCAL): SPECIAL PROGRAMS-GIFTED AND TALENTED  
STUDENTS  
**REVISE POLICY**

EI(LOCAL): ACADEMIC ACHIEVEMENT  
**REVISE POLICY**

EIA(LOCAL): ACADEMIC ACHIEVEMENT-GRADING/PROGRESS  
REPORTS TO PARENTS  
**REVISE POLICY**

EIC(LOCAL): ACADEMIC ACHIEVEMENT-CLASS RANKING  
**REVISE POLICY**

EIE(LOCAL): ACADEMIC ACHIEVEMENT-RETENTION AND PROMOTION  
**REVISE POLICY**

FEE(LOCAL): ATTENDANCE-OPEN/CLOSED CAMPUS  
**DELETE POLICY**

FEF (LOCAL): ATTENDANCE-RELEASED TIME  
**DELETE POLICY**

FL(LOCAL): STUDENT RECORDS  
**REVISE POLICY**

FM(LOCAL): STUDENT ACTIVITIES  
**REVISE POLICY**

FMD(LOCAL): STUDENT ACTIVITIES-SOCIAL EVENTS  
**DELETE POLICY**

FNA(LOCAL): STUDENT EXPRESSION-DISTRIBUTION OF NONSCHOOL LITERATURE  
**REVISE POLICY**

FNAB(LOCAL): STUDENT EXPRESSION-USE OF SCHOOL FACILITIES FOR NONSCHOOL PURPOSES  
**REVISE POLICY**

FNCA(LOCAL): STUDENT CONDUCT-DRESS CODE  
**REVISE POLICY**

FNCE(LOCAL): STUDENT CONDUCT-PERSONAL TELECOMMUNICATIONS/ELECTRONIC DEVICES  
**REVISE POLICY**

FNF(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES-INTERROGATIONS AND SEARCHES  
**REVISE POLICY**

GKD(LOCAL): COMMUNITY RELATIONS-NONSCHOOL USE OF SCHOOL FACILITIES  
**REVISE POLICY**

GKDA(LOCAL): NONSCHOOL USE OF SCHOOL FACILITIES-DISTRIBUTION OF NONSCHOOL LITERATURE  
**REVISE POLICY**

GNE(LOCAL): RELATIONS WITH EDUCATIONAL ENTITIES-EDUCATION ACCREDITATION AGENCIES  
**DELETE POLICY**

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board authorize TASB Policy Service to add, revise, or delete (Local) policies according to the *Summary Document* resulting from the policy review session conducted with the district on July 17-19, 2018.

ACTION REQUIRED

Board approval

CONTACT PERSON

Marty Crawford, Ed.D.

11-12-18

Subject: Additional T-TESS Teacher Appraisers

BACKGROUND INFORMATION

The Tyler Independent School District has adopted the Texas Teacher Evaluation and Support System (T-TESS) as its method of appraising teachers at all campuses.

ADMINISTRATIVE CONSIDERATION

Chapter 150 of 19 TAC requires that the local board approve the district appraisers.

The appraisers listed have completed all required appraiser training and are being submitted to the Board for approval.

Brooks, Larena  
Rasco, Stacie

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the additional appraisers as listed.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Ronald Jones  
Laura Cano

11-12-18

Subject: Memorandum of Understanding with The University of Texas at Tyler for the Tyler ISD Leadership Pipeline Initiative: TeamONE Tyler

### BACKGROUND INFORMATION

At the October 4, 2018 meeting, the Board of Trustees approved a partnership with The University of Texas at Tyler to establish a pipeline of quality school leaders that continue the District's cultures and mission of Successful Student Outcomes at an estimated cost up to \$100,000 per cohort. The initiative aims to target seven to ten participants annually.

The objective of the partnership is to offer current educators, who have demonstrated to be highly effective leaders, the opportunity to obtain their master's degree in Educational Leadership. As school leadership positions open, the district will have a pool of highly qualified candidates vested in the district and community available to fulfill the roles.

### ADMINISTRATIVE CONSIDERATION

This Memorandum of Understanding incorporates all of the partnership responsibilities and agreements between Tyler ISD and The University of Texas at Tyler. The University agrees to provide and facilitate academies and seminars to enrich the required coursework expected, provide access to facilities, and marketing efforts for the partnership and initiative. The school district agrees to absorb the tuition costs and academies for participants and provide reimbursement for textbooks and testing fees. In addition, the district will provide access to facilities and engage in marketing efforts for the partnership and initiative.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the Memorandum of Understanding with The University of Texas at Tyler for the Tyler ISD Leadership Pipeline Initiative: TeamONE Tyler.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Ronald Jones  
Laura Cano

11-12-18

**MEMORANDUM OF UNDERSTANDING  
RELATED TO THE UNIVERSITY OF TEXAS AT TYLER AND THE  
TYLER INDEPENDENT SCHOOL DISTRICT LEADERSHIP PIPELINE  
INITIATIVE: TEAM ONE TYLER**

This MEMORANDUM OF UNDERSTANDING ("Agreement") is entered into by and between Tyler Independent School District ("School District") and The University of Texas at Tyler ("University") to establish a collaborative partnership for The University of Texas at Tyler and the Tyler Independent School District Leadership Pipeline Initiative: Team One Tyler for terms of which witness the following:

**TERM**

The initial term of this Agreement shall be for one year, from October 30, 2018 to October 30, 2019 with the option to renew annually, except that either Party may, at any time, with or without cause, terminate this Agreement by providing the other Party with ninety (90) days advance written notice.

**RECITALS**

WHEREAS, the parties hereto have heretofore agreed upon collaboration in partnership of the Tyler Independent School District Leadership Pipeline Initiative ("Initiative"). The School District and University is committed to work collaboratively to develop a pipeline of quality diverse school leaders for the Tyler Independent School District. In collaboration with the School District, design academies/seminars that is both rigorous and relevant, and will produce high-quality, transformative school leaders;

**Purpose**

The purpose of this Agreement is to establish a relationship between the School District and University to enable an educational collaborative and outline the roles and responsibilities of the University and the School District for the Leadership Pipeline Initiative. This MOU is the agreement that encompasses the requirements of Educator Preparation Programs in statute by the Texas Education Agency (TEA) and by the Texas Higher Education Coordinating Board (THECB).

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained, the Parties hereto agree as follows:

## I. RESPONSIBILITIES OF UNIVERSITY

### a. ACADEMIES/SEMINARS

University agrees to collaborate in presenting and organizing additional learning opportunities for the participants in the form of Academies or Seminars.

### b. FACILITIES

The University agrees to provide facility use, as needed, for Academies or Seminars for student cohort learning opportunities.

### c. MARKETING

The School District shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the University's Branding, Marketing, and Advertising Guidelines.

## II. RESPONSIBILITIES OF THE SCHOOL DISTRICT

### a. ADMISSIONS REQUIREMENTS

*Student Eligibility.* The candidate from the School District must meet the University Requirements for the Master's in Education with Principal Certification requirements for admission and eligibility. Regular academic policies and procedures applicable to regular university courses and students will also apply to the Initiative.

### b. TUITION, ACADEMIES/SEMINARS

The School District will pay the cost of tuition and fees per semester for candidates and any other required academies and/or conferences accordance with the program provisions.

### c. TEXTBOOKS AND SUPPLEMENTAL MATERIALS

The School District and/or student will be responsible for all textbooks and other supplemental materials required for the cohort.

### d. FACILITIES

The School District agrees to provide facility use, as needed, for Academies or Seminars for student cohort learning opportunities.



e. **MARKETING**

The University shall adhere to the format and style of all advertising, marketing, reporting, and publicity materials, which includes billboards, print ads, and television commercials, as set forth in the School District's Branding, Marketing, and Advertising Guidelines.

III. **MODIFICATION**

The parties may modify this Agreement only through the execution of a written amendment signed by both parties.

IV. **TERMINATION**

This MOU may be amended by mutual written agreement of both parties. The University and School District reserve the right to terminate this MOU, upon receipt of written notice to the other party, ninety (90) days prior to the termination of this Agreement.

V. **PROGRAMMATIC CONTACTS**

Programmatic Contacts for this Agreement shall be as follows or such other person or address as may be given in writing by either Party to the other.

If to University:       Dr. Jennifer S. Jones  
                                  Assistant Professor  
                                  The University of  
                                  Texas at Tyler Ph.  
                                  903.565.5653

If to School District: Laura Cano  
                                  Executive Director of Human  
                                  Resources Tyler Independent  
                                  School District  
                                  Ph. 903.262.1022

IN WITNESS HEREOF, the parties hereto have executed this Agreement by properly authorized persons on this \_\_\_ day of \_\_\_\_\_, 2018

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Dr. Ross Sherman, Dean  
The University of Texas at Tyler

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Dr. Marty Crawford, Superintendent  
Tyler Independent School District

Subject: Educational Experience Affiliation Agreement and Program Agreement with The University of Texas at Tyler, College of Nursing and Health Sciences for Clinical Experiences

### BACKGROUND INFORMATION

Tyler Independent School District and The University of Texas at Tyler, College of Nursing and Health Sciences partner to provide clinical experiences for nursing students in the school clinics.

### ADMINISTRATIVE CONSIDERATION

Students from The University of Texas at Tyler, College of Nursing must pass a background check through the Texas Board of Nursing prior to entering the program of nursing. This background check through the DPS/FBI is based on fingerprint analysis. Once completed each student submits to a drug test and submits their active vaccinations for review.

The Educational Experience Affiliation Agreement and College of Nursing Program Agreement are included for review.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve a three-year Education Experience Affiliation Agreement and Program Agreement with The University of Texas at Tyler, College of Nursing and Health Sciences through September 18, 2021.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Rachel Barber  
Rawly Sanchez

11-12-18

**EDUCATIONAL EXPERIENCE  
AFFILIATION AGREEMENT**

THIS AGREEMENT, effective on October 12, 2018 and shall last until September 18, 2021 between The University of Texas at Tyler, ("University"), a component institution of The University of Texas System, ("System"), and Tyler Independent School District facilities identified on Attachment A attached hereto ("Facility").

WHEREAS, Facility operates facilities located at 807 W. Glenwood Ave. in the City of Tyler, State of Texas, 75701 and therein provides Nursing services;

WHEREAS, University provides academic courses with respect to Nursing and periodically desires to provide students in such courses with educational experience by utilizing appropriate facilities and personnel of third parties ("Program"); and

WHEREAS, Facility desires to cooperate with University to establish and implement from time to time one or more Programs involving the students and personnel of University and the facilities and personnel of Facility.

NOW, THEREFORE, in consideration of the mutual promises herein, University and Facility agree that any Program established and implemented by Facility and University during the term of this Agreement shall be covered by and subject to the following terms and conditions:

1. **Program Agreement:** To become effective, all agreements with respect to a Program ("Program Agreement") shall be reduced to writing, executed by authorized representatives of Facility and University.
2. **Conflict:** In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.
3. **Amendment of Program Agreement:** No amendment to a Program Agreement shall be effective unless reduced to writing, executed by the authorized representatives of Facility and University.
4. **Responsibility of Facility:** Except for acts to be performed by University pursuant to the provisions of this Agreement, Facility will furnish the premises, personnel, services, and all other items necessary for the educational experience specified in the Program Agreement. In connection with such Program, Facility will:
  - (a) comply with all applicable federal, state, and municipal laws, ordinances, rules, and regulations; comply with all applicable requirements of any accreditation authority; and certify such compliance upon request by University;
  - (b) permit the authority responsible for accreditation of University's curriculum to inspect the facilities, services, and other items provided by Facility for purposes of the educational experience; and
  - (c) appoint a person to serve for Facility as liaison ("Facility Liaison") by the following procedure:
    1. Facility shall submit to University the name and professional and academic credentials of the person proposed as Facility Liaison in writing at least thirty (30) days prior to the date the appointment is to become effective;
    2. University shall notify Facility of University's approval or disapproval of such person within ten (10) days after receipt of such notice;
    3. No person shall act as Facility Liaison without the prior written approval of University;

4. In the event the Facility Liaison approved by University later becomes unacceptable and university so notifies Facility in writing, Facility will appoint another person in accordance with the procedure outlined in paragraph 4 (c).

**5. Responsibilities of University:** University will:

(a) furnish Facility with the names of the students assigned by University to participate in the Program;

(b) assign only those students who have satisfactorily completed those portions of University curriculum that are prerequisite to Program participation; and

(c) designate a member of the University faculty ("University Representative") to coordinate the educational experience of students participating in the Program with the Facility Liaison. University shall give Facility written notice of the name of the University Representative.

**6. Notices:** All notices under this Agreement or a Program Agreement shall be in writing and delivered either by personal delivery or by United States certified mail, return receipt requested. Such notices shall be deemed given when received by such party's designated representative.

**7. Oral Representations:** No oral representations of any officer, agent, or employee of Facility, University, or System shall affect or modify any obligations of either party under this Agreement or any Program Agreement.

**8. Amendment to Agreement:** No amendment to this Agreement shall be valid unless reduced to writing, signed by an authorized representative of each party.

**9. Assignment:** Neither this Agreement nor a Program Agreement may be assigned by either party without prior written approval of the other party.

**10. Performance:** A delay in or failure of performance of either party that is caused by occurrences beyond the control of either party shall not constitute default hereunder, or give rise to any claim for damages.

**11. Term and Effective Date:** This Agreement shall continue in effect for an initial period ending three (3) year after the date and year stated in the first paragraph ("Term"). This agreement may be terminated with or without cause by either party upon giving at least one hundred eighty (180) days prior written notice to the other party by certified mail; however, no such termination shall affect participation of students until expiration of the then academic term.

**13. FERPA.** For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), the University hereby designates the Facility as a school official with a legitimate educational interest in the educational records of the Students who participate in the Program to the extent that access to the records are required by the Facility to carry out the Program. Facility agrees to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.

**14. HIPAA.** The parties agree that:

(a) the Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act (HIPAA) and subject to 45 CFR Parts 160 and 164 ("the HIPAA Privacy Regulation");

(b) to the extent that University students are participating in the Program [and University faculty members are providing supervision at the Facility as part of the Program], such students [and faculty members] shall:

1. be considered part of the Facility's workforce for HIPAA compliance purposes in accordance with 45 CFR §164.103, but shall not be construed to be employees of the Facility;

2. receive training by the Facility on, and subject to compliance with, all of Facility's privacy policies adopted pursuant to the Regulations; and

3. not disclose any Protected Health Information, as that term is defined by 45 CFR §160.103, to University which a student accessed through Program participation [or a faculty member accessed through the provision of supervision at the Facility] that has not first been de-identified as provided in 45 CFR §164.514(a);

(c) University will never access or request to access any Protected Health Information held or collected by or on behalf of the Facility, from a student [or faculty member] who is acting as a part of the Facility's workforce as set forth in Section 15(b) of this Agreement or any other source, that has not first been de-identified as provided in 45 CFR §164.514(a); and

(d) no services are being provided to the Facility by the University pursuant to this agreement and therefore this agreement does not create a "business associate" relationship as that term is defined in 45 CFR §160.103.

**15. Insurance.** University shall maintain Medical Professional Liability insurance coverage in the amount of \$2,000,000 per occurrence and \$6,000,000 annual aggregate for students and faculty members participating in the Program, and provide evidence of such coverage to Facility as requested.

FACILITY

By: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

UNIVERSITY

By:   
(Name)

Amir Mirmiran, Ph.D., Provost and Vice President  
for Academic Affairs  
(Title)

10/15/18  
(Date)

**ATTACHMENT A**

**Additional facilities covered under this agreement:**

**Facility Legal Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
**City/State/Zip Code:** \_\_\_\_\_

**Facility Legal Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip Code:** \_\_\_\_\_

**Facility Legal Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip Code:** \_\_\_\_\_

**Facility Legal Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip Code:** \_\_\_\_\_

**Facility Legal Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip Code:** \_\_\_\_\_

**Facility Legal Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City/State/Zip Code:** \_\_\_\_\_


**If there are no additional facilities to list, then please disregard this page.**

# The University of Texas at Tyler

## Contract Memorandum

**Date:** October 12, 2018  
**To:** Amir Mirmiran  
**Originator:** LaKeitha Johnson  
**Counterparties:** Tyler ISD  
**Term of Contract:** October 12, 2018 – September 18, 2021

**Approved as to Legal Form by:**

  
\_\_\_\_\_  
Michael Donley, University Counsel

**Synopsis:** The agreement with this establishment is to provide educational/clinical experience for nursing students. My review did not reveal any significant legal risk management issues.



**College of Nursing  
PROGRAM AGREEMENT  
(Education Experience)**

**Recitals**

- A. The University of Texas at Tyler (“University”) and Tyler ISD (“Facility”) have previously executed an Affiliation Agreement effective on 10/16/2018; and
- B. University and Facility desire to implement the provisions of such Affiliation Agreement by providing students enrolled in the University’s College of Nursing with educational experience utilizing the personnel, equipment, and facilities of Facility.

**Agreement**

NOW THEREFORE, subject to the terms, conditions, and provisions of such Affiliation Agreement, the parties agree as follows:

- 1. **PROGRAM.** Facility Liaison and University Representative will design an educational experience in the College of Nursing (“Program”) for University students utilizing the personnel, equipment, and facilities of Facility.
  - a. The duration of the Program and the educational experience provided will be consistent with the curriculum requirements of University and with the standards of the accrediting entity for the school or division of University in which the students are enrolled.
  - b. The Program will be reviewed periodically by the Facility Liaison and University Representative and, when appropriate, will be revised to meet the University curriculum requirements and the standards of the accrediting entity.
  - c. The educational experience for students in the Program will be an integral part of the services provided by Facility and students will be under the direct supervision of University personnel or Facility personnel who are licensed or otherwise qualified to perform such services.
- 2. **UNIVERSITY OBLIGATIONS.**
  - a. Assure that all students selected for participation in Program have satisfactorily completed all portions of the University curriculum that are a prerequisite for participation in the Program.
  - b. Develop criteria for the evaluation of the performance of University students participating in the Program and provide those criteria, with appropriate reporting forms, to the Facility personnel and University personnel who are responsible for supervising those students.
  - c. Assign grades to students participating in the Program on the basis of the performance evaluations submitted in the reporting forms.
  - d. Inform all University students and personnel participating in the Program that they are required to comply with the rules and regulations of Facility while on premises of Facility and to comply with the requirements of federal and state laws and regulations regarding the confidentiality of information in records maintained by Facility.

- e. Provide information requested by Facility related to students participating in the Program unless prohibited by federal or state law.
- f. Remove a student from the Program when the Facility determines that the student has violated the rules and regulations of the Facility; has disclosed information that is confidential by law; or has engaged in conduct that disrupts the activities carried on by the Facility or threatens the safety of Facility personnel or patients.

**3. FACILITY OBLIGATIONS.**

- a. Assign appropriate space on Facility premises for offices, lectures, and other non-experience related activities of the Program.
- b. Provide the equipment, supplies, qualified personnel, and supervised access to patients or clients required for the experience related activities of the Program.
- c. Obtain and maintain all licenses required for Facility and assure that all Facility personnel are appropriately licensed.
- d. Assume sole responsibility for the quality of patient or client care.
- e. Provide orientation sessions to inform University students and personnel concerning the rules and regulations of Facility.
- f. Permit representatives of the accrediting entity for the school or division of University in which students participating in the Program are enrolled to have reasonable access to premises of Facility for purposes related to the accreditation process.

**4. GENERAL PROVISIONS.**

- a. University students and personnel will be responsible for their own transportation, meals, and health care while participating in the Program.
- b. This Program Agreement and the Affiliation Agreement constitute the entire agreements between the parties with respect to the subject matter and no prior or contemporaneous agreement, written or oral, will be effective to vary the terms of those Agreements. No amendment to this Program Agreement shall be effective unless reduced to writing and signed by an authorized representative of each party.
- c. University and Facility will comply with all applicable federal, state, and local laws, ordinances, and regulations in the performance of this Program Agreement.
- d. The Program and all related activities shall be conducted in a manner that does not discriminate against any person on a basis prohibited by applicable law, including but not limited to: race, color, national origin, religion, sex, age, veteran status, or disability.
- e. The initial Program shall begin on 10/16/2018 and end on 08/16/<sup>2019</sup>~~2017~~. Subsequent Programs shall begin and end on dates determined by written agreement of Facility Liaison and University Representative. Either party may terminate this Program Agreement effective with

the end of a Program by giving thirty (30) days written notice to the other party; otherwise this Program Agreement will terminate upon the termination of the Affiliation Agreement between the parties.

UNIVERSITY:

FACILITY:

By: 

By: \_\_\_\_\_

Amir Mirmiran, Ph.D., Provost and Vice President for Academic Affairs  
(Name and Title)

Rawly Sanchez, Chief Administrative Officer, Area 2  
Name and Title)

Date: 10/19/18

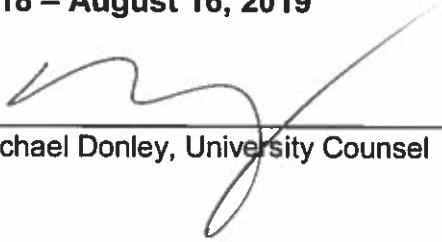
Date: \_\_\_\_\_

# The University of Texas at Tyler

## Contract Memorandum

**Date:** October 17, 2018  
**To:** Amir Mirmiran  
**Originator:** LaKeitha Johnson  
**Counterparties:** Tyler ISD  
**Term of Contract:** October 16, 2018 – August 16, 2019

**Approved as to Legal Form by:**

  
\_\_\_\_\_  
Michael Donley, University Counsel

**Synopsis:** The agreement with this establishment is to provide educational/clinical experience for nursing students. My review did not reveal any significant legal risk management issues.

Subject: Approval of Clinical and Observational Programs Agreement with Brookshire Grocery Company for Pharmacy Technician Student Participation

### BACKGROUND INFORMATION

Tyler ISD's Pharmacy Technician students participate in clinical rotations (observations) at Brookshire's Grocery Company. The Career and Technical Education department solicits various pharmacies for clinical rotation opportunities for students. Clinical rotations are a required component of Health Science programs.

### ADMINISTRATIVE CONSIDERATION

The agreement for clinical rotations at Brookshire's Grocery Company will allow Pharmacy Technician students the opportunity to observe in a pharmacy as part of the required Health Science curriculum.

TISD offers the following Health Science course that has clinical rotations as part of the curriculum:

- Practicum in Health Science

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the Clinical and Observational Programs Agreement with Brookshire Grocery Company.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Christy Hanson, Ed. D.  
Gary Brown

11-12-18

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY  
 CERTIFICATION OF FILING**

Certificate Number:  
 2018-418230

Date Filed:  
 10/23/2018

Date Acknowledged:

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Brookshire Grocery Company  
 Tyler, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Tyler Independent School District

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

N/A  
 To provide an opportunity for Pharmacy Tech internship

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**


**6 UNSWORN DECLARATION**

My name is Christopher T. Massey, and my date of birth is 12/4/1973.

My address is 1600 WSW Loop 303 (street), Tyler (city), Tx (state), 75701 (zip code), US (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Smith County, State of Texas, on the 23 day of Oct, 2018.  
 (month) (year)

  
 \_\_\_\_\_  
 Signature of authorized agent of contracting business entity  
 (Declarant)

Subject: Approval of Affiliation Agreement with Texas Spine and Joint Hospital for Student Participation in Clinical Rotations

### BACKGROUND INFORMATION

TISD's Health Science students participate in clinical rotations (observations) at Texas Spine and Joint Hospital. The Career and Technical Education (CTE) department solicits various hospitals and clinics for clinical rotation opportunities for students. Clinical rotations are a required component of the CTE Health Science program.

### ADMINISTRATIVE CONSIDERATION

The agreement for clinical rotations at Texas Spine and Joint Hospital will allow TISD students the opportunity to observe in a hospital/clinic as part of the required Health Science curriculum.

TISD offers the following Health Science courses that have clinical rotations as part of the curriculum:

- Health Science Theory
- Practicum in Health Science

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the agreement with Texas Spine & Joint Hospital for Clinical Rotations.

### ACTION REQUIRED

Board Approval

### CONTACT PERSONS

Christy Hanson, Ed. D.  
Gary Brown

11-12-18

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Baylor Scott & White Texas Spine & Joint Hospital  
 Tyler, TX United States

**Certificate Number:**  
 2018-416914

**Date Filed:**  
 10/19/2018

**Date Acknowledged:**

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Tyler ISD

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

Student Shadow Agreement  
 TISD Students will be allowed to shadow healthcare employees.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 UNSWORN DECLARATION**

My name is Debbie Splinter, and my date of birth is 3/4/66.

My address is 1814 Roseland Blvd Tyler, TX 75701 USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Smith County, State of Texas, on the 9 day of 11, 2018.  
(month) (year)

Debbie Splinter  
 Signature of authorized agent of contracting business entity  
(Declarant)



Subject: Approval of the Field/Clinical Teaching Experience Agreement between Tyler ISD and Jarvis Christian College

### BACKGROUND INFORMATION

Jarvis Christian College is seeking a partnership opportunity with Tyler ISD for college students pursuing a teaching degree plan. Students within the program would have the opportunity to complete their clinical teaching towards their degree plan under the mentorship of certified teacher employed by Tyler ISD.

### ADMINISTRATIVE CONSIDERATION

Tyler ISD and Jarvis Christian College will work collaboratively to support the advancement of the students who are pursuing their teaching degree. The partnership will establish professional relationships and on-site collaboration as well as increase the applicant pool with highly qualified candidates.

### ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the Field/Clinical Teaching Experience Agreement between Tyler ISD and Jarvis Christian College.

### ACTION REQUIRED

Board Approval

### CONTACT PERSON

Rawly Sanchez

11-12-18

## FIELD/CLINICAL TEACHING EXPERIENCE AGREEMENT

between

Tyler Independent School District

and

*(Jarvis Christian College)*

The Field/Clinical Teaching Experience Agreement (the “agreement”) has been entered into as of 11-5-18 the (“Effective Date”) and shall renew on the annual anniversary of the Effective date thereafter by and between the School of Education at the \_\_\_\_\_ and the Tyler Independent School District (“District”) located in Tyler, Texas.

The School of Education, in collaboration with Tyler Independent School District, will provide pre-service teaching candidates with experience-based education and training to help ensure candidates are competent in the Texas Education Standards.

This agreement may be terminated at any time by either party provided a written notice of such intent. In the event this agreement is terminated, the parties shall make every effort to allow candidates to complete the field/clinical teaching experience.

The School of Education shall:

- Assign clinical teachers who are eligible for such placement under State, University, and District rules;
- Provide clinical teaching supervision by University/Alternative personnel as defined by the School of Education who have completed a prescribed Texas Education Agency Coaching Training;
- Provide mentor training to district cooperating teacher mentors;
- Provide clinical teachers with Family Educational Rights and Privacy Act (FERPA) training;
- Remove any University supervisor or clinical teacher from the District for unacceptable performance, reasons of health, or other reasonable causes;
- Assume and maintain full responsibility for the planning and execution of the clinical teaching program;

- Provide paperwork and/or specific instructions required by the District to conduct criminal background checks

The District shall:

- Advise and assist the selection of well-qualified cooperating teachers that meet the following criteria:
  - Have a least 3-years of teaching experience;
  - Exhibit competence and effectiveness in classroom instruction as evidence by T-PESS evaluations;
  - Hold a current Texas teaching certification in the field and grade level(s) in which the pre-service candidate is teaching;
  - Be informed on current development in the content of subject and pedagogy;
  - Exhibit skills in positive human relations;
  - Be the instructor of record for the course/classroom to which the pre-service candidate is assigned.
- Encourage well-qualified teachers to participate in the clinical teaching program;
- Provide appropriate supervision of the clinical teacher pursuant to rules promulgated by the school's Board of Trustees. Such rules may not conflict with any minimum requirements established by the Texas Education Code with regard to clinical teaching;
- Notify, within a reasonable timeframe, if there is a change in the certification status for a cooperating teacher providing supervision to a clinical teacher which would place the clinical teacher's future eligibility for certification in jeopardy.
- Refrain from placing a clinical teacher as a substitute teacher;
- Treat all records and data regarding the clinical teacher as confidential records under the provisions of FERPA;
- Provide all required documentation to the Office of Clinical Experiences.

The Campus Principal or designee shall:

- Assist in selection of cooperating teachers;
- Provide leadership within the building for the supervision of pre-service candidates;
- Introduce pre-service teachers to the campus community;
- Acquaint pre-service teacher candidates with the policies and procedures of the school as it relates to:

- Fire drills;
- Illness or injuries to students;
- Schedule of teachers' duties;
- Discipline procedures;
- Rules or regulations regarding school equipment;
- Arrival/Dismissal times;
- Dress code

The Cooperating Teacher shall:

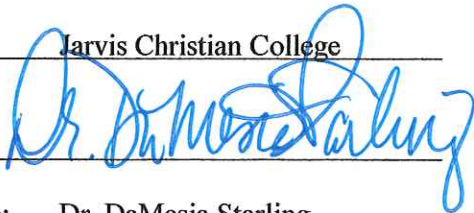
- Introduce the pre-service candidate to the faculty and school staff;
- Include pre-service teacher in school events, as appropriate;
- Provide opportunities for the candidate to experience all aspects of the job of teacher;
- Inform the campus principal and university/alternative supervisor of the progress of the teacher candidate;
- Make instructional materials available;
- Provide background information about students;
- Encourage and assist pre-service candidate by completing two Clinical Observation Rubric (COR) forms-one at the beginning of the semester and one at the end of assignment;
- Work closely with university supervisor in planning for the growth of the pre-service teacher candidate;
- Notify the university supervisor immediately regarding concerns related to the pre-service candidate.

By signing below the University/Alternative School certifies the following:

The University/Alternative School does not and will not boycott Israel during the term of this agreement. The University/Alternative School does not support any terrorist organization and will continue to make every effort to verify all students will support this agreement.

College: Jarvis Christian College

**Tyler Independent School District**

Signature: 

Signature: \_\_\_\_\_

Print Name: Dr. DaMesia Starling

Print Name: \_\_\_\_\_

Title: Director of Student Teaching & Field Experiences & Assistant Professor Title: \_\_\_\_\_

Date: 11-5-18

Date: \_\_\_\_\_

Subject: Approval of School Health Advisory Council (SHAC) Committee

**BACKGROUND INFORMATION**

According to Education Code, Chapter 28.004, Local School Health Advisory Council and Health Education Instruction, the board of trustees of each school district shall establish a local school health advisory council to assist the district in ensuring that local community values are reflected in the district’s health education instruction. The specific duties of the SHAC include making recommendations related to health education curriculum and hours of instruction, nutrition and fitness education, appropriate methods for instruction of human sexuality (sexual health), and strategies for a coordinated school health and safety program.

**ADMINISTRATIVE CONSIDERATION**

The SHAC committee is composed of public school teachers, administrators, students, health care professionals, business community members, law enforcement, senior citizens, the clergy and non-profit health organization members. The committee meets on a regular basis throughout the year with an emphasis on Fitness and Nutrition; Drugs, Alcohol, and Violence; and Sexual Health.

The following members are recommended for 2018-2019:

PARENTS	COMMUNITY	STUDENTS	TYLER ISD
Dr. Danny Price- Chair	Amanda Rich –Immtrac	X’avier Allen --JT	Rachel Barber --RN
Danny Lamonte—Co-Chair	Charley Olson- ETCADA	Amy Reyna --JT	Leigh Anne Barber-- Dir. Guidance & Counseling
Crystal Markle	Chris Baldif- East Texas Food Bank	Harrison Price - REL	Sharon Becton- Elem. Teacher
Eddy McGuire	Christine Valdovinos- NET Health	Ana Carranza- REL	Rawly Sanchez- Assistant Superintendent
Ema Massey	Cindy Ross- Defense Fund	Jewel Cemanes- ECHS	Katherine Means- RN
Laura Thedford	Doug Fields- HELP CVS	Madison Johnson- ECHS	Hayley Skinner- Elem. Teacher
Stacie Tandy	Harold Womble- ETCADA	Gracie Greer- RISE	Stephanie Smith
Tara McCrea	Henry Morales- Suddenlink	Kobe Walker- RISE	
	Jenny Fields- HELP CVS		
	Kayla Campos- HELP CVS		
	Kinsey Jeffers- East Texas Food Bank		
	Laura Young- UTHCT Sylvia Warren- Net Health Tammy Proctor-SFA Terrance Ates- NET Health		

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board of Trustees approve the above list of names for membership on the 2018-2019 Official School Health Advisory Council and Health Education Instruction Committee.

ACTION REQUIRED

Board approval

CONTACT PERSONS

Rawly Sanchez  
Rachel Barber

11-12-18

Subject: Instructional Materials Adoption Committees

### BACKGROUND INFORMATION

The State Board of Education (SBOE) creates an adoption cycle for subjects in the Foundation Curriculum to ensure the materials are reviewed once every eight years. (Subjects in the enrichment Curriculum may extend beyond eight years.)

The SBOE uses a proclamation to call for new instructional materials. The proclamation lists the subject areas scheduled for review and contains a schedule of adoption procedures, requirements, the Texas Essential Knowledge and Skills (TEKS), and instructions for providing electronic files for braille and large-type materials. Proclamations are named for the year the materials go into the classroom.

#### **Proclamation 2019**

- English Language Arts and Reading, K-8
- Spanish Language Arts and Reading, K-6
- English Learners Language Arts, 7-8
- Handwriting K-5 (English and Spanish)
- Spelling, 1-6 (English and Spanish)
- Personal Financial Literacy

### ADMINISTRATIVE CONSIDERATION

In accordance with EFAA (Local), the district has established an Instructional Materials Allotment Team to facilitate the selection of the instructional materials in:

- English Language Arts and Reading, K-8
- Spanish Language Arts and Reading, K-6
- English Learners Language Arts, 7-8
- Handwriting K-5 (English and Spanish)
- Spelling 1-6 (English and Spanish)
- Personal Financial Literacy

The team(s) will make selections based upon District instructional needs, input from stakeholders, and in accordance with administrative regulations. These teams are charged with selecting materials, in combinations with any other materials in use by Tyler ISD, that allow the Board to certify that all students are provided with instructional materials that cover the essential knowledge and skills, as required by law [EFAA(LEGAL)].



The Instructional Materials Adoption process is attached.

ADMINISTRATION RECOMMENDATION

The administration recommends the Board approve the members of the *Instructional Materials Adoption Committee* as listed in the attached documents.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Christy L. Hanson, Ed. D.

11-12-18

## **Adoption Schedule**

### Foundation Curriculum - Every 8 years

- English Language Arts Reading
- Mathematics
- Science
- Social Studies

### Enrichment Curriculum - May extend beyond 8 years

- CTE
- Fine Arts
- Health Education
- Languages other than English (LOTE)
- Physical Education
- Technology Applications

## **Instructional Materials Adoption Process**

### State Board of Education

1. Development and Submission
2. Samples
3. State Review Panels
4. Instructional Materials Adoption
5. Errors
6. Public Comment
7. State Adoption

### Local Process

- Applications (if applicable) of interests are provided to each campus for participation on the Instructional Materials Adoption Committees.
- Representatives from each campus are selected to serve on the Instructional Materials Adoption Committee. (if available)
- Committee Members meet to create rubrics for selection of materials.
- Stakeholder input is solicited:
  - Samples of materials are provided to each campus for review by staff, parents, and community members.
  - A review room is provided at the Plyler Instructional Complex.
  - An Instructional Materials Fair is held on January 17, 2019 so all community members, parents and staff can review the potential materials. Ballots are provided at the event for input.
- Committee members meet with staff members by grade level to review the materials.
- Committee Members meet (February, 2019) to review the materials according to the rubric.
- Committee Members make a recommendation to the Tyler ISD Board.
- The School Board approves final selections and ratifies the District's instructional materials.

## Elementary Committee

Garcia Hildalgo, Austin	Anais Lara, Dixie	Jennifer Hutson, Owens
Eva Gonzalez, Austin	Sydney Lugo, Dixie	Regina Lane, Owens
MiKarla Ross, Austin	Annaliese Schuler, Dixie	Jennifer Reeves, Owens
Jeremy Marshall, Austin	Gloria Davis, Dixie	Lindsay Jenkins, Owens
Jose Guerrero, Austin	Elizabeth Jones, Dixie	Doreen Beall, Owens
Caryn Self, Austin	Shelie Collins, Dixie	Tammy Mosley, Owens
Diana McMillan, Austin	Diamond Green, Douglas	Alejandro Quintero Ulloa, Peete
Sheree Poisson, Birdwell	Liz Perdomo, Douglas	Jessica Bogy, Peete
Jennifer Thompson, Birdwell	Lauren Singleton, Douglas	LaToya Wofford, Peete
Maria Romero, Birdwell	Shannon Cabiran, Douglas	Sylvia Scott, Peete
Amy Sammons, Birdwell	Dora Vasquez, Douglas	Carmen Martinez, Peete
Olivia Villegas, Birdwell	Tammy Morris, Douglas	Jasmine Jones, Peete
Tracy Fumo, Birdwell	Rosbelia Flores, Douglas	Danielle Ivie, Ramey
Oden Yun-Bermejo, Birdwell	Marivel Corvea, Douglas	Gentry Townsend, Ramey
Madison Evans, Bonner	Sandra Colvin, Griffin	Aleshia Walker, Ramey
Ashley Leftwich, Bonner	Melissa Smith, Griffin	Adriana Cisneros, Ramey
Nuria Rivas, Bonner	Adrienne Barnes, Griffin	Hilda Perez, Ramey
Carley Smith, Bonner	Omar Rodriguez, Griffin	Aida Arechiga, Ramey
Jeannine Ferguson, Bonner	Kristi Corey, Griffin	Abigail Blann, Rice
Amanda Esparza, Bonner	Brian Gerena, Griffin	Robin Litzenberger, Rice
Melanie Ransome, Caldwell	Jennifer Lees, Jack	Keri McIntosh, Rice
Ardra Shelby, Caldwell	Tiffany Brower, Jack	Brianna Gembol, Rice
Shauna Fridie, Caldwell	Brandie Seigler, Jack	Morgan Francis, Rice
Carla Guthrie, Caldwell	Dana Roberson, Jack	Annie Pitts, Rice
Emily Bennett, Caldwell	Natalie Bagley, Jack	Gina Birdsong, Woods
Danielle Vaughn, Caldwell	Kim Lumpkins, Jack	Jana Teel, Woods
Melissa Guitierrez, Clarkston	Dolores Villanueva, Jones	Morgan Conrado, Woods
Bonnie Gervers, Clarkston	Emily Kubara, Jones	Kim Costanza, Woods
Jackie Hernandez, Clarkston	Mistie McCoy, Jones	Jenny Holter, Woods
Julia Thomas, Clarkston	Sebria Mitchell, Jones	Melissa Day, Woods
Maggie Legnion, Clarkston	Alexandra Willborn, Jones	
Shabnam Khalatbari, Clarkston	Katrina McNeal, Jones	

## Secondary Committee

Erin Kennedy, Boulter	Christy Reyes, Moore
Bettye Sowells, Boulter	Tricia Thorn-Leeson, Moore
Aricul Johnson, Boulter	Samantha Ward, Three Lakes
Tamara Hill, Hogg	Lisa Robertson, Three Lakes
Emma Melendez, Hogg	Luke Wood, Three Lakes
Tiffiney Hawkins, Hogg	Kimberly Reed, Caldwell
Casey Graves, Hubbard	Kyle Jones, Robert E. Lee HS
Sarah Hancock, Hubbard	Rachel McAskill, John Tyler HS
Christine Baucom, Hubbard	Steve Sherman, John Tyler HS
Glynis Friederich, Moore	Mark Ledyard, Early College HS

Subject: Pathfinder Update

Information will be presented at the meeting.

ACTION REQUIRED

Information only

CONTACT PERSON

Marty Crawford, Ed. D.

11-12-18

Subject: District of Innovation Teacher Certifications Granted

**BACKGROUND INFORMATION**

House Bill 1842, passed during the 8<sup>th</sup> Legislative Session, allows Texas public schools with sufficient academic ratings to obtain exemptions from certain provisions of the Texas Education Code. The allowable exemptions are for those sections of code that do not apply to charter or private schools in an attempt to reduce the extra administrative or operational burdens placed on public schools.

Districts of innovation can access greater local control by seeking exemptions from state legal requirements. Among the permissible exemptions, for districts of innovation are exemptions from aspects of Chapter 21 of the Texas Education Code, which governs the employment rights of certified school district employees. Tyler ISD sought exemption from teacher certification requirements in difficult to fill subject areas and or special certification circumstances.

**ADMINISTRATIVE CONSIDERATION**

As Tyler ISD continues its quest for highly effective educators, consideration has been given to qualified applicants who meet the requirements for district certification. For the Fall 2018 school semester, a total of Fifty One (51) district level certificates were granted:

Level	Number of Certifications Offered	Schools	Subjects
Elementary	10	Austin Caldwell Dixie Douglas Griffin Jones Orr Ramey Target	1st Grade Choir 5th Grade 4th Grade, 1st Grade 5th Grade Music Music 4th Grade 4th Grade
Secondary	41	Boulter Hubbard  Moore Three Lakes  John Tyler  Robert E. Lee  Rise Academy Career & Technology  DAEP	Physical Education 6th Grade Social Studies, 6th Grade Math 7th Grade Math, Keyboarding 7th Grade Science, 7th Grade Social Studies History (2), Math(4), English(2), Spanish(3), Science, Chemistry, Physics, IPC History, Math, English(2), Spanish, American Sign Language, Science, Engineering Social Studies, Math Information Technology, Math, Health Science(2), Economics, Marketing, Diesel Technology, Communications Science

ACTION REQUIRED

Information Only

CONTACT PERSONS

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