

AGENDA

for the

Regular Meeting

of the

Board of Trustees

**JIM PLYLER INSTRUCTIONAL COMPLEX
807 W. GLENWOOD
DR. JACK L. DAVIDSON CONFERENCE CENTER**

November 18, 2019

**REGULAR BOARD MEETING
Executive Session 6:00 P.M.
Regular Session 7:00 P.M.**

NOTICE OF REGULAR MEETING OF THE TYLER INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Notice is hereby given that on Monday, November 18, 2019, the Board of Trustees of the Tyler Independent School District will hold a regular meeting at (Executive Session at 6:00 p.m. and Regular Session at 7:00 p.m.) at the Jim Plyler Instructional Complex, 807 W. Glenwood, Tyler, Texas. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Tyler Independent School District by informing the district's ADA coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the district will furnish appropriate auxiliary aides and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting as nonhandicapped individuals enjoy.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**TYLER INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

November 18, 2019

**REGULAR BOARD MEETING
Executive Session 6:00 P.M.
Regular Session 7:00 P.M.**

**JIM PLYLER INSTRUCTIONAL COMPLEX
807 W. GLENWOOD
DR. JACK L. DAVIDSON CONFERENCE CENTER**

AGENDA

- I. Call to Order
- II. First Order of Business - Announcement by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted in the time and manner required.
- III. Executive Session will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act.
 - A. Texas Government Code Section 551.071
For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law.
 - I. When the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer or
 - II. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
 - III. Consider legal advice regarding personnel and related action items.
 - B. Texas Government Code Section 551.072
 - I. Discussing purchase, exchange, lease, or value of real property
 - C. Texas Government Code Section 551.074
For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - I. Consider hiring and accepting resignations/retirements of professional personnel.
 - a. Director of Payroll and Benefits
 - b. Director of Safety and Security
 - II. Consider renewals, non-renewals, and terminations of contracts for professional personnel. (To deliberate the appointment, employment, evaluation, reassignment, duties, and contracts of employees.)
 - D. Texas Government Code Section 551.076

I. Considering the deployment, specific occasions for, or implementation of, security personnel or devices.	
IV. Reconvene from Executive Session	
V. Prayer and Pledge of Allegiance - Rev. Mason	
VI. Consider action on items discussed in Executive Session	
A. Consider board approval of hiring, accepting resignations/retirements of professional personnel.	6
I. Director of Payroll and Benefits	
II. Director of Safety and Security	
B. Consider renewals, non-renewals, and terminations of contracts for professional personnel.	
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VIII. Public Hearing on 2019 School FIRST (Financial Integrity Rating Systems) Report - District Status for 2017-2018	8
A. Presentation of Report by Staff	
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X. Public Participation	
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B. Approve Minutes of Board Workshop - October 10, 2019	11
C. Approve Minutes of Regular Meeting - October 21, 2019	14
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A. Consider approval of 2019-2020 Amended Budget	18
B. Consider approval of Gifts and Donations	21
C. Consider approval of 2019 Certified Tax Roll	22
D. Consider approval of Annual Investment Broker Review	24
E. Consider approval of Resolution Re-Affirming the Investment Policy and Strategies of Tyler ISD	25
F. Consider approval of the Resolution Approving Independent Sources of Instruction Relating to the Investment Responsibilities	31
G. Consider approval of Contract with Bickerstaff Heath Delgado Acosta LLP for Required Single Member Redistricting based on the 2020 Census	33
H. Consider approval of Purchase of Maker Space Equipment and Learning System Package for John Tyler High School and Robert E. Lee High School	35
I. Consider approval of a Permanent Easement and Right-of-Way to Oncor Electric Delivery Company, LLC for John Tyler High School	37
J. Consider approval of a Permanent Easement and Right-of-Way to the City of Tyler for a Sewer Easement on the Property Located at 2139 Forest Avenue, Tyler	42
XIII. Curriculum/Instruction/Consent Agenda	
A. Consider approval of Campus Targeted Improvement Plans for Boulter Middle School, Hogg Middle School and RISE Academy	48

B. Consider approval of School Health Advisory Council (SHAC) Members for 2019-2020 School Year	49
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XIV. Superintendent/Staff Reports	
A. District of Innovation Teacher Certifications Granted	55
XV. Discussion	
A. Local Policy FFAC (First Reading)	57
XVI. Future Business	
A. December 5, 2019 - Board Workshop	
B. December 16, 2019 - Regular Meeting	
XVII. Adjournment	

Subject: Personnel Actions

BACKGROUND INFORMATION

Personnel actions are as indicated.

ADMINISTRATIVE CONSIDERATION

Personnel appointments recommended for confirmation have met the employment prerequisites of the Tyler Independent School District. The candidates either hold valid certificates or such alternatives as specified by the Board. Proposed contract renewals for one-year term contracts and one year non-certified contracts for administrators are also considered.

Recommendations for new appointments are based on interviews, references, adequacy of preparation, performance records and the Superintendent's approval.

The appointments, resignations, retirements, non-renewals, contract abandonments and terminations are subject to the approval of the Board of Trustees.

ADMINISTRATIVE RECOMMENDATION

The confirmation of personnel actions as indicated.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Ronald K. Jones

11-18-19

Subject: Special Recognitions

The primary focus of the Tyler ISD Board Recognition Program is to acknowledge accomplishments achieved by Tyler Independent School District students, employees, campuses and departments.

STUDENT

Tyler ISD would like to recognize the efforts of two District students of the month for November. **Karyme Alfaro**, a fifth grade student at **Bonner Elementary School** is the Elementary Student of the Month. The Secondary Student of the Month is **Aidan De La Sancha**, a ninth grade student at **John Tyler High School**.

STAFF

Congratulations to the Teacher of the Month, **Amanda Nail**, from **Robert E. Lee High School**.

DISTRICT

Congratulations to the **Moore MST Magnet School PTA** for being named a 2019-2020 National PTA School of Excellence.

11-18-19

Subject: 2019 School Financial Integrity Rating System of Texas (FIRST) Report - District Status for 2017-2018

BACKGROUND INFORMATION

The state's school financial accountability rating system, known as the School Financial Integrity Rating System of Texas (FIRST), ensures that Texas public schools are held accountable for the quality of their financial management practices and that they improve those practices. The system is designed to encourage Texas public schools to better manage their financial resources to provide the maximum allocation possible for direct instructional purposes

ADMINISTRATIVE CONSIDERATION

Texas Administrative Code requires that within two months of the release of its final FIRST rating, your LEA must announce and hold a public meeting to distribute a financial management report that explains the LEA's rating and its performance under each indicator for the current and previous year's ratings. The report also must provide the financial information described in 19 Texas Administrative Code (TAC) §109.1001(o)(3).

The FIRST report is available on the internet at the Texas Education Agency website.

The FIRST and other required reports are also available under Education Reports on the school district's website.

A hearing for public discussion of this report must be held and the required newspaper notice to inform stakeholders of the meeting must be published no more than 30 days and no fewer than 14 days before the public meeting. The hearing may be combined with a scheduled regular meeting of its governing board.

ACTION REQUIRED

Information only

CONTACT PERSON

Tosha Bjork

11-18-19

Subject: Early Literacy Update

BACKGROUND INFORMATION

The Tyler ISD Pre K – 3rd grade Early Literacy plan focuses on ensuring that students are reading at or above grade level when they leave their perspective grades. In order to achieve this goal, the district emphasizes strong foundational reading skills in Pre K – 3rd grade. Tyler ISD is committed to training teachers, administrators, and district personnel in the areas of phonological awareness and phonics.

ADMINISTRATIVE CONSIDERATION

Tyler ISD is collaborating with the Voyager Sopris for *LETRS* training. Every principal, principal supervisor, Pre K teacher and key district personnel are participating in the yearlong LETRS training. In addition, at least one teacher from each grade level Kindergarten through 3rd grade is participating in the training.

Every Pre K through 3rd grade teacher is participating in training from the Children’s Learning Institute (CLI) out of University of Texas Health in Houston. CLI has provided training in:

- Effective Classroom Instruction Focused on Reading Instruction
- Perfected Phonological Awareness
- Effective Phonics Instruction Routines and Tools

Children’s Learning Institute will also provide technical assistance four times throughout the 2019-2020 school year to observe the level of instructional proficiency in effective reading instruction.

ACTION REQUIRED

Information only

CONTACT PERSON

Christy L. Hanson, Ed.D.

11-18-19

MINUTES OF SPECIAL MEETING

The Board of Trustees of the Tyler Independent School District held a special meeting on Thursday, October 3, 2019, at the Jim Plyler Instructional Complex. The president called the meeting to order at 11:30 a.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present Wade Washmon, president; Rev. Orenthia Mason, vice president; Rev. Fritz Hager, Aaron Martinez, Dr. Patricia Nation, and Freeman Sterling. Andy Bergfeld was not present.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Jan Coker, Laura Cano, Joseph Jacks and Ronald Jones.

John M. Hardy, school attorney was present.

Trustees adjourned to executive session at 11:30 a.m.

Trustees reconvened in open session at 12:37 p.m.

Regarding action from executive session, Rev. Mason made a motion to approve Jennifer Hines as Executive Director of Communications. The motion was seconded by Mr. Sterling and passed by a vote of 6-0.

The meeting adjourned at 12:41 p.m. following a motion by Rev. Hager seconded by Mr. Sterling and a vote of 6-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ R. Wade Washmon
R. Wade Washmon, Board President

MINUTES OF BOARD WORKSHOP MEETING

The Board of Trustees of the Tyler Independent School District held a board workshop meeting on Thursday, October 10, 2019, at the Jim Plyler Instructional Complex. The president called the meeting to order at 9:00 a.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present Wade Washmon, president; Rev. Orenthia Mason, vice president; Rev. Fritz Hager, Aaron Martinez, Dr. Patricia Nation, and Freeman Sterling. Andy Bergfeld was not present.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Jarrod Bitter, Kevin Bogue, Jan Coker, Shauna Hittle, Dr. Jennifer Jones, Tim Loper, Ronald Jones, and Ana Segulin.

John M. Hardy, school attorney was present.

Mr. Washmon stated there was one person that requested to speak to the board during public participation. Thomas Wilson with Smith County addressed the board.

Trustees adjourned to executive session at 9:02 a.m.

Trustees reconvened in open session at 9:39 a.m.

Regarding executive session, Rev. Hager stated that public trust is something this board has done a good of cultivating over the last 10 or 15 years. Part of that is the integrity of our purchasing system and processes. He went on to say that the board is faced with a little bit of a challenge or dilemma today because we received an offer outside of those processes after a published deadline that had expired even though that entity had an opportunity to participate in those processes. It is one that was disclosed publicly. The challenge comes in that their offer is a little higher than the other offer. He said the challenge the board is faced with is determining what is more important, the integrity of the district's purchasing processes or a few extra dollars. He said he thinks that the answer is simple: the importance of the integrity of the purchasing processes wins out today.

Rev. Hager made a motion to approve the contracts from Southern Utilities Company for 3.410 acres and the contract from Dennis H. Walker for 6.687 acres along with the Resolution for the Sale and Authorization to Execute Documents related to the Sale of the Tyler ISD Ag Property located at 12043 FM 3271, Tyler and more completely described in attached Exhibit "A". The motion was seconded by Mr. Martinez and passed by a vote of 6-0.

Mr. Washmon thanked Rev. Hager for those words. He went on to say that someone once told him that you are only as good as your word and he thinks our policies and processes are our word here and we need to honor that. The community recognizes when we do that and when we don't do that.

Ana Segulin and Shauna Hittle presented a Bilingual/ESL Program Evaluation Update. She reviewed the district demographics, Bilingual/ESL waivers, professional development plan for Non-ESL certified teachers, academic progress, dual language program school and scores, dual language Spanish language proficiency, English language proficiency, accountability, and teacher trainings. They then addressed questions from the board.

The meeting adjourned at 10:03 a.m. following a motion by Rev. Hager seconded by Mr. Sterling and a vote of 6-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ R. Wade Washmon
R. Wade Washmon, Board President

EXHIBIT "A"

All that certain tract or parcel of land situated in Smith County, Texas, a part of the Francis Gilkerson Survey, Abstract No. 406, and part of the H. Mickleborough Survey, Abstract No. 651, being also a part of those certain two tracts conveyed to Edgar McMillan by Janie E. Long et vir, August 12, 1910, and recorded in Vol. 95, Page 414, of the Deed Records of Smith County, Texas, and being more completely described as follows, to-wit:

BEGINNING at a 1/2" Iron Rod for corner, the SE corner of the above mentioned tract conveyed to Edgar McMillan, in the West edge of a County Road, East line of the F. Gilkerson Survey and the West line of the H. Mickleborough Survey;

THENCE South 88 deg. 50 min. west with the South line of said Edgar McMillan tract, now owned by Homer Hester, a distance of 856.75 feet to a 1/2" Iron Rod for corner;

THENCE North 1 deg. 10 min. West, a distance of 500.00 feet to a 1/2" Iron Rod for corner;

THENCE North 88 deg. 50 min. East, parallel to the South line of the above mentioned tract, a distance 931.74 feet to a 1/2" Iron Rod for corner, in the above mentioned County Road;

THENCE with said County Road, S. 21 deg. 43 min. West - 104.92 feet and South 12 deg. 15 min. West - 147.36 feet to a point for corner, in the West line of the H. Mickleborough Survey and the East line of the F. Gilkerson Survey;

THENCE South 1 deg 10 min. East with the East line of the F. Gilkerson Survey, West line of the H. Mickleborough Survey and the West edge of said County Road, a distance of 260.00 feet to the place of beginning, containing 10.00 acres of land.

MINUTES OF REGULAR MEETING

The Board of Trustees of the Tyler Independent School District met in regular session on Monday, October 21, 2019, at the Jim Plyler Instructional Complex. The president called the meeting to order at 6:00 p.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Wade Washmon, president; Rev. Orenthia Mason, vice president; Andy Bergfeld, Rev. Fritz Hager, Aaron Martinez, Dr. Patricia Nation, and Freeman Sterling.

Administrators present were Dr. Marty Crawford, superintendent; Jarrod Bitter, Tosha Bjork, Kevin Bogue, Gary Brown, Laura Cano, Dr. Julie Davis, Dr. Leslie George, Dr. Christy Hanson, Shauna Hittle, Vanessa Holmes, Joseph Jacks, Ronald Jones, Mary Russell, and Johnita Ward.

John C. and John M. Hardy, school attorneys, were present.

Trustees adjourned to executive session at 6:01 p.m. Mr. Washmon stated there would be action to follow.

Trustees reconvened in open session at 7:01 p.m.

Mr. Sterling offered prayer and led the Pledge of Allegiance.

Regarding action from executive session, Dr. Nation made a motion to approve the hiring of Wallace Stuart Bird as the Interim Assistant Superintendent. The motion was seconded by Rev. Mason and passed by a vote of 7-0.

Rev. Hager made a motion to propose termination of the Chapter 21 probationary contract for Mayra Escobedo for job abandonment. The motion was seconded by Mr. Sterling and passed by a vote of 7-0.

Rev. Mason made a motion to approve the minutes of the board workshop on September 5, 2019, the regular meeting on September 16, 2019, and the board workshop on September 23, 2019. The motion was seconded by Mr. Martinez and passed by a vote of 7-0.

Congratulations to the two District students of the month for October. Mya Johnson, a third grade student at Peete Elementary School is the Elementary Student of the Month. The Secondary Student of the Month is Aneesa Cedillo, an eighth grade student at Moore MST Magnet School.

The board recognized four Robert E. Lee High School students for their achievements through the National Merit Scholarship Program. Ariel Heiker and

Tyler Puryear received Commended and Inaara Tejani and Omar El-Kishky are Semifinalists. Of the 1.6 Million entrants, only an approximate 50,000 students with the highest PSAT/NMSQT® Selection Index scores qualify for recognition. Semifinalists are the highest scoring entrants in each state and have the opportunity to advance to Finalists standing.

The board congratulated Kevin Mojarro from Early College High School and Anthony Valladares from Robert E. Lee High School for being recognized through the College Board National Hispanic Recognition Program. These students scored in the top 2.5 percent among Hispanic and Latino PSAT/NMSQT test takers in the region.

Congratulations to the Hubbard Middle School Symphonic Band for being named a Commended Winner in the 2019 Mark of Excellence National Wind Band Honors Project. This places the Hubbard Band among the top middle school programs in the United States. The band won this honor by submitting a live recording of “Armory” by Randall D. Standridge and “Danza de Espana” by Carol Brittin Chambers. This is the first time that a band from Tyler ISD has received this honor. The Hubbard Middle School Symphonic Band is directed by Michael Oglesby and Austin Willis.

Congratulations to the Teacher of the Month Felipe Muncada from John Tyler High School.

The board recognized Michael Barnett, chief appraiser for the Smith County Appraisal District for his dedication and commitment to the Tyler Independent School District. They thanked him for the partnership and wished him well as he as he makes plans for retirement.

Kevin East with The Mentoring Alliance provided the board with an annual update. Mr. East stated that Gospel Village, Boys & Girls Club of East Texas and Rose City Summer Camps are all under the umbrella of The Mentoring Alliance. He shared an overview of their mission and goals. He discussed the community partnerships and the transformations that are occurring in the lives of adults and children all over Smith County because of these programs. Dr. Paul Penley shared the successes of the mentoring partnerships that were formed and the academic achievements realized this summer at Rose City Summer Camps. They then addressed questions from the board.

As part of Continuous Improvement, Dr. Christy Hanson and Dr. James Cureton provided a summary of K-3rd grade MAP Scores and Beginning of the Year Data for Math and Reading. They reviewed K-8 scores and compared the data from last year to the beginning of this year. Campuses are identifying skill gaps unique to each subject and grade as they relate to growing and improving student

performance and they are targeting opportunities where significant skill gaps can be closed as the year progresses. They then addressed questions from the board.

Mr. Washmon stated there was one person that requested to speak to the board during public participation. Bob Brewer addressed the board.

Regarding the Business/Legal/Finance/Consent agenda, the board pulled the Gifts and Donations for individual consideration.

Rev. Hager made a motion, seconded by Dr. Nation to approve the following:

- Approval of 2019-2020 Amended Budget;
- Approval of Resolutions for Sale of Property for Delinquent Taxes;
- Approval of Bonding for Tax Collector;
- Approval of Appointment of Therelee Washington, Andy Newberry and Orenthia Mason to the Smith County Appraisal District Board of Directors;
- Approval of Hazardous Routes for Transportation;
- Approval of Technology Purchases from Sigma Solutions, Inc. in the amount of \$310,828.91 for John Tyler High School and Robert E. Lee High School.

The motion was approved by a vote of 7-0.

Dr. Crawford stated the district has received a donation in the amount of \$10,000.00 from The R.W. Fair Foundation for the Tyler ISD Athletics. Mr. Bergfeld made a motion to approve the donation. The motion was seconded by Mr. Sterling and passed by a vote of 7-0.

Regarding the Curriculum/Instruction/Consent Agenda, Mr. Martinez made a motion, seconded by Rev. Mason to approve the following:

- Approval of Amendment to Agreement with Houghton Mifflin Harcourt for Read 180 for Moore MST Magnet School in the amount of \$8,647.71 and ratify the contract for a total cost of \$55,295.83;
- Approval of Amendment to Agreement with Voyager Sopris Learning for Passport Reading Intervention Program in the amount of \$51,983.60 for Austin, Clarkston, Jones and Peete elementary schools;
- Approval of Memorandum of Understanding between Tyler Independent School District and Tyler Independent School District Head Start;
- Approval of Head Start Re-Competition Funding Application for the 2020-2024 Five-Year Grant Cycle;
- Approval of Memorandum of Understanding with Chapel Hill ISD, Hawkins ISD, Whitehouse ISD, Winona ISD, Tyler ISD, Tyler Junior College, Ingersoll Rand Corporation, and Hood Packaging Corporation regarding 2019-2020 Perkins Reserve Grant Focus Area 1–Tyler Area Manufacturing & Industrial Regional Career Pathway Network;

- Consider approval of Shared Services Agreement with Chapel Hill ISD, Hawkins ISD, Whitehouse ISD, Winona ISD and Tyler ISD for 2019-2020 Perkins Reserve Grant Focus Area 1–Tyler Area Manufacturing & Industrial Technology Regional Career Pathway Network.

The motion was approved by a vote of 7-0.

Regarding Superintendent's/Staff Reports, John Landes provided a High School Voter Registration Update. Mr. Landes reviewed the State law requirements for high schools for John Tyler High School, Robert E. Lee High School, RISE Academy, Career and Technology Center and Early College High School. He stated the district is complying with the state law and discussed the process for registering students to vote. He then addressed questions from the board.

Dr. Crawford provided a Class Size Update and stated that the continued goal of the district is to maintain a 22:1 class size limit for grades K-4. However, despite best efforts there are 34 classes by a total of 55 students that exceed the 22:1 class size. As a District of Innovation, the district is not required to file a waiver with the Texas Education Agency. He reminded the board that administration places classroom aides to assist where the classes exceed the 22:1. He then addressed questions from the board.

Dr. Crawford stated that the Quarterly Investment Report has been provided in the agenda. Mrs. Bjork stated that the average interest rate is 2.25%. He asked the board to contact her with any questions they may have.

Regarding future business, Dr. Crawford reminded the board about the upcoming board meetings.

The meeting adjourned at 8:22 p.m. following a motion by Mr. Martinez, seconded by Rev. Mason and a vote of 7-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ R. Wade Washmon
R. Wade Washmon, Board President

Subject: 2019-2020 Amended Budget

BACKGROUND INFORMATION

The Texas Education Agency requires that independent school districts file an amended budget, approved by the Board of Trustees, with the Agency.

ADMINISTRATIVE CONSIDERATIONS

An amended 2019-2020 budget for the general fund has been prepared, and a copy is included in the agenda.

ADMINISTRATIVE RECOMMENDATION

That the Board approves the 2019-2020 amended budget for the general fund as presented in the agenda.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

11-18-19

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
AMENDED EXPENDITURE BUDGET
2019-2020**

	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED BUDGET	CHANGE ORIGINAL BUDGET	CHANGE CURRENT BUDGET
	\$ 95,295,185.33	\$ 95,368,920.31	\$ 95,325,957.87	\$ 30,772.54	\$ (42,962.44)
Total Function 11 - Instruction					
Total Function 12 - Instructional Resources and Media Services	2,973,987.01	2,945,124.70	2,945,124.70	(28,862.31)	
Total Function 13 - Curriculum and Instructional Staff Development	5,196,960.20	5,597,736.40	5,599,785.88	402,825.68	2,049.48
Total Function 21 - Instructional Development	2,653,247.91	2,654,477.61	2,654,002.17	754.26	(475.44)
Total Function 23 - School Administration	9,748,833.53	9,740,687.93	9,816,125.21	67,291.68	75,437.28
Total Function 31 - Guidance, Counseling & Evaluation Services	5,044,843.88	5,027,129.07	5,028,204.07	(16,639.81)	1,075.00
Total Function 32 - Social Work Services	239,358.99	239,990.85	239,358.99		(631.86)
Total Function 33 - Health Services	2,246,853.24	2,271,427.74	2,271,536.27	24,683.03	108.53
Total Function 34 - Student (Pupil Transportation)	5,191,946.32	5,191,946.32	5,191,946.32		
Total Function 36 - Cocurricular/ Extracurricular Activities	4,880,138.31	5,046,870.39	5,065,314.32	185,176.01	18,443.93
Total Function 41 - General Administration	4,146,558.60	4,154,432.17	4,153,401.44	6,842.84	(1,030.73)
Total Function 51 - Plant Maintenance and Operations	14,419,952.89	14,507,416.83	14,506,875.44	86,922.55	(541.39)
Total Function 52 - Security and Monitoring Services	2,437,643.95	2,477,686.13	2,482,809.69	45,165.74	5,123.56
Total Function 53 - Data Processing Services	3,634,037.77	3,208,877.58	3,208,979.55	(425,058.22)	101.97
Total Function 61 - Community Service	91,302.50	90,652.50	90,652.50	(650.00)	
Total Function 81 - Building and Construction		10,313.22	16,073.18	16,073.18	5,759.96
Total Function 93 - Shared Svc Arrangement	500,452.57	500,452.57	500,452.57		
Total Function 99 - Intergovernmental Charges	1,895,345.00	1,895,345.00	1,895,345.00		
Transfer to Preventive Maintenance Account	2,566,413.00	2,566,413.00	2,566,413.00		
TOTAL EXPENDITURES-GENERAL OPERATING FUND	\$ 163,163,061.00	\$ 163,495,900.32	\$ 163,558,358.17	\$ 395,297.17	\$ 62,457.85

Tyler Independent School District
General Operating Fund
Amended Expenditure Budget
Summary of Significant Changes from Original and Current Budgets
2019-2020

Changes to Budget:	Original	Current
Rollover of Prior Year Encumbrances	159,719.72	10,323.00
Early Literacy Software and Training	167,998.60	
Technology Software Replacement		(15,444.00)
Organizational Health Program	67,578.85	67,578.85
	<u>395,297.17</u>	<u>62,457.85</u>

Subject: Gifts and Donations

BACKGROUND INFORMATION

Board policy (CDC Local) requires that all donations to the District must be reviewed by the Superintendent prior to formal acceptance. The Superintendent must approve all donations under \$5,000. The Board must approve all donations of \$5,000 or more.

ADMINISTRATIVE CONSIDERATION

The following donations with a value of \$5,000 or more have been received:

<u>Amount</u>	<u>Source</u>	<u>Recipient</u>
\$ 5,485.00	John Tyler Parent Association (Band Trailer – 16' enclosed)	John Tyler Band
\$ 5,485.00	Atlas Credit (Band Trailer – 24' enclosed)	John Tyler Band

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board accept the donations.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Marty Crawford, Ed. D.

11-18-19

Subject: Approval of 2019 Certified Tax Roll

BACKGROUND INFORMATION

In compliance with Section 26.09 (e) of the Property Tax Code, the governing body of each taxing jurisdiction is required to officially approve the tax roll created for its district. A copy of the values and levies is attached.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board of Trustees approve the 2019 Certified Tax Roll.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

11-18-19



Tax Assessor-Collector
Property Tax 903-590-2920
Fax 903-590-2939

Auto Registration 903-590-2900
Fax 903-590-2908

COUNTY OF SMITH

Gary B Barber
Box 2011
Tyler, Texas 75710-2011

October 15, 2019

TYLER INDEPENDENT SCHOOL DISTRICT

In accordance with Sec. 26.09 (e) of the Tax Code, the 2019 Tax Roll is hereby submitted for approval by your governing board. The tax roll reflects the following values and levy:

2019 Certified Value as of 07-23-2019	9,973,311,242
Adjusted Certified Value as of 10-10-2019	9,969,808,067
Total Levy	127,571,882.51

Please return a signed copy of the 2019 Tax Roll to the Smith County Tax Office. The Tax Code requires a copy be available for the public.

Signature of Board President

Date

Subject: Annual Investment Broker Review

BACKGROUND INFORMATION

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, state Board policies, governmental regulations, and local requirements of the district.

ADMINISTRATIVE CONSIDERATIONS

The current investment policy requires that the list of qualified brokers authorized to engage in investment transactions with the District be reviewed by the Board not less than annually. The list of brokers includes: Southside Bank, Southside Bank Trust Department, Lone Star Investments, Texpool, Texas TERM/TexasDAILY, VFinance, T.D. Ameritrade, Global Financial Services, and Total Compensation Group Investment Advisory Services, LP.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board review and adopt the current list of brokers authorized to engage in investment transactions with the District.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

11-18-19

Subject: Resolution Re-affirming the Investment Policy and Strategies of Tyler ISD

BACKGROUND INFORMATION

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, and state Board policies, governmental regulations, and local requirements of the District.

ADMINISTRATIVE CONSIDERATION

The current investment policy requires that the investment policy and strategies therein be reviewed by the Board not less than annually. The current policy was last affirmed by the Board in November of 2018.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board adopt the Resolution re-affirming the Investment Policy and Strategies of Tyler ISD.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork

11-18-19

RESOLUTION RE-AFFIRMING THE INVESTMENT POLICY AND STRATEGIES
OF TYLER INDEPENDENT SCHOOL DISTRICT

WHEREAS, Tyler Independent School District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Board of Trustees has convened on this date at a meeting open to the public and wishes to re-affirm its Investment Policy and the Investment Strategies therein for the District, in the form attached hereto as Exhibit "A", pursuant to Chapter 2256, Texas Government Code, as amended from time to time;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TYLER INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: The Investment Policy and investment strategies contained therein, in the form attached hereto as Exhibit "A", is hereby adopted as the investment policy for the District.

Section 2: The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Trustees.

November 18, 2019

R. Wade Washmon, Board President

Gina Orr, Board Secretary

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Investment Authority

The chief financial officer and the executive director of financial services shall serve as the investment officers of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. The investment officers shall observe financial market indicators, study financial trends, and utilize available educational tools in order to maintain appropriate investment managerial expertise. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. Maturities longer than one year may be authorized, provided legal limits are not exceeded.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

Operating Funds

Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

	objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Agency Funds	Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Insurance Funds	Investment strategies for insurance funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
Internal Controls	A system of internal controls shall be established and documented in writing and must include specific procedures designating who

has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Subject: Resolution Approving Independent Sources of Instruction Relating To The Investment Responsibilities

BACKGROUND INFORMATION

The current adopted Board Investment Policy was developed by the administration with the aid of the Texas Association of School Board Policy Service. It is based on federal and state statutes, case law, state Board policies, governmental regulations, and local requirements of the district.

ADMINISTRATIVE CONSIDERATION

The current investment policy requires that the list of sources of instruction to provide investment training to investment officers be approved and reviewed by the Board of Trustees. The list of independent training sources as stated in the resolution are: Texas Association of School Boards (“TASB”), Texas Association of School Administrators (“TASA”), Texas Association of School Business Officials (“TASBO”), University of North Texas, American Institute of Certified Public Accountants (“AICPA”), Region VII Service Center, Texas State University in San Marcos, Government Treasurers’ Organization of Texas (“GTOT”), and Texas Society of Certified Public Accountants (“TSCPA”).

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board review the current list of instructional sources and adopt the Resolution Approving Independent Sources of Instruction Relating to the Investment Responsibilities.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

11-18-19

**RESOLUTION APPROVING INDEPENDENT SOURCES OF INSTRUCTION
RELATING TO THE INVESTMENT RESPONSIBILITIES**

WHEREAS, section 2256.008(a), Texas Government Code, as amended, requires the treasurer, chief financial officer if the treasurer is not the chief financial officer and investment officer of a local government to attend an investment training session not less than once in a two-year period and receive not less than eight hours of instruction relating to investment responsibilities from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer, as provided in the investment policy of the local government:

WHEREAS, the Texas Association of School Boards (“TASB”), the Texas Association of School Administrators (“TASA”), the Texas Association of School Business Officials (“TASBO”), University of North Texas, the American Institute of Certified Public Accountants (“AICPA”), Region VII Service Center, Texas State University in San Marcos, Government Treasurers’ Organization of Texas (“GTOT”), and Texas Society of Certified Public Accountants (“TSCPA”) provide investment training sessions relating to investment responsibilities: and

WHEREAS, the governing body of this local government wishes to approve TASB, TASA, TASBO, University of North Texas, AICPA, Region VII Service Center, Texas State University in San Marcos, GTOT, and TSCPA as independent sources of instruction to provide investment training sessions required by Section 2256.008(a):

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THIS LOCAL GOVERNMENT AS FOLLOWS:

Section 1. Approval of Independent Sources of Instruction. TASB, TASA, TASBO, University of North Texas, AICPA, Region VII Service Center, Texas State University in San Marcos, GTOT, and TSCPA are hereby approved as independent sources of instruction relating to investment responsibilities for the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of this local government, as required by Section 2256.008(a), Texas Government Code, as amended.

Section 2. Public Meeting. It is Hereby found, determined, and declared that a sufficient written notice of the date, time, place and subject of the meeting of the governing body of this local government at which this Resolution was adopted was posted at a place convenient and readily accessible at all times to the general public at the regular meeting place of the governing body for the time required by law preceding this meeting, as required by Chapter 55 I, Texas Government Code, and that his meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The governing body further ratifies, approves and confirms such written notice and the contents and posting thereof.

FINALLY PASSED AND ADOPTED this 18th day of November, 2019.

R. Wade Washmon, Board President

ATTEST:

Gina Orr, Board Secretary

(SEAL)

Subject: Consider Approval of Contract for Required Single Member Redistricting based on 2020 Census

BACKGROUND INFORMATION

By law, the district is required to redistrict Single Member Districts based on data received from the 2020 Census.

ADMINISTRATIVE CONSIDERATION

Bickerstaff Heath Delgado Acosta LLP assisted the district with redistricting during the 2000 and the 2010 Census. The district is recommending this firm based on their previous work and knowledge of the district as well as expertise in elections, redistricting and voting rights experience. The contract is provided under separate cover.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board approve the contract with Bickerstaff Heath Delgado Acosta LLP to assist with Single Member Redistricting based on data from the 2020 Census.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Marty Crawford, Ed.D.

11-18-19

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2019-555866

Date Filed:
10/28/2019

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Bickerstaff Heath Delgado Acosta LLP
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Tyler Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

2019-BHDA0001
2021 Redistricting Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Maxwell, Susan M.	Austin, TX United States	X	
	Willms Rogers, Emily	Austin, TX United States	X	
	Mendez, David	Austin, TX United States	X	
	Than, Catherine	Houston, TX United States	X	
	Katz, Joshua D.	Austin, TX United States	X	
	Weller, Steven	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Sydney W. Falk, Jr., and my date of birth is 12-26-47.

My address is 3711 S. Mopac Expy, Bldg One, Ste. 300, Austin, TX, 78746, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 28 day of October, 2019.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

Subject: Consider Approval of the Purchasing of Maker Space Equipment and Learning System Package for John Tyler High School and Robert E. Lee High School

BACKGROUND INFORMATION

The Facilities Department along with the Career & Technology Director and stakeholders worked together in determining the curriculum and equipment necessary to vertically align the high school maker spaces with the Career and Technology Center. Additionally, the equipment and learning system package aligns with the Perkins Reserve Grant program currently implemented at the Career and Technology Center.

ADMINISTRATIVE CONSIDERATION

Tyler ISD developed the specifications and bid documents. As required, a request for competitive sealed proposals was advertised in the local newspaper and posted on the Tyler ISD website in the legal time frame. One proposal was received from Advanced Technology Consultants Inc. for both high schools for \$461,724.

This proposal is within the bond budget and the 2017 Bond Issue provides funding.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board approve the purchasing of the maker space equipment and learning system package for John Tyler High School and Robert E. Lee High School from Advanced Technology Consultants Inc. in the amount of \$461,724.

ACTION REQUIRED

Board approval

CONTACT PERSONS

Tosha Bjork
Tim Loper
Gary Brown

11-18-19

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2019-553813

Date Filed:
10/22/2019

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Advanced Technologies Consultants
Northville, MI United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tyler ISD

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
Maker Space Equipment and Lear
Maker Space Equipment and Learning System Package

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Close, Thomas	Northville, MI United States	X	
	Paul, Aaron	Savannah, TX United States		X

5 Check only if there is NO Interested Party.

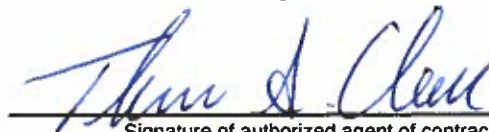
6 UNSWORN DECLARATION

My name is Thomas S. Close, and my date of birth is 2-20-1958.

My address is 110 West Main Street, Northville, MI, 48167, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Wayne County, State of Michigan, on the 25th day of October, 2019.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

Subject: Consider Approval of a Permanent Easement and Right-of-Way to Oncor Electric Delivery Company LLC (Oncor) for John Tyler High School

BACKGROUND INFORMATION

Oncor has requested an easement and right-of-way for a portion of the land owned by Tyler ISD located at 1120 NNW Loop 323, Tyler, TX. The easement will provide a new transformer and a path for an underground power line that will power the athletic complex. It will not affect the campus in any adverse way or be a safety concern.

ADMINISTRATIVE CONSIDERATION

Copies of the easement and the location are included in the agenda.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board approve the easement and right-of-way as requested by Oncor for a portion of the John Tyler High School property.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork
Tim Loper

11-18-19

PT # _____
District: EAST
WR #: 3431801
ER # _____

EASEMENT AND RIGHT OF WAY

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF SMITH §

That **TYLER INDEPENDENT SCHOOL DISTRICT** , hereinafter called "Grantor", whether one or more, for and in consideration of Ten Dollars (\$10.00) and other valuable consideration to Grantor in hand paid by **Oncor Electric Delivery Company LLC, a Delaware limited liability company**, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202-1234, hereinafter referred to as "Grantee", has granted, sold and conveyed and by these presents does grant, sell and convey unto said Grantee, its successors and assigns, an easement and right-of-way for overhead and/or underground electric supply and communications facilities, consisting of a variable number of wires and cables, supporting structures, surface mounted equipment, conduits and all necessary or desirable appurtenances over, under, through, across and upon Grantor's land described as follows:

SEE EXHIBIT "A" (ATTACHED)

Grantor recognizes that the general course of said lines, or the metes and bounds as described above, is based on preliminary surveys only, and Grantor hereby agrees that the easement and right-of-way and its general dimensions hereby granted shall apply to the actual location of said lines when constructed.

Together with the right of ingress and egress along and upon said easement and right-of-way and over and across Grantor's adjoining properties for the purpose of and with the right to construct, maintain, operate, repair, remove, replace, reconstruct, abandon in place, and to change the size and capacity of said facilities; the right to relocate said facilities in the same relative direction of said facilities; the right to relocate said facilities in the same relative position to any adjacent road if and as such is widened in the future; the right to lease wire space for the purpose of permitting others to string or lay wire or cable along said facilities; the right to prevent excavation within the easement area; the right to prevent construction of, within the easement area, any and all buildings, structures or other obstructions which, in the sole judgment of Grantee, may endanger or interfere with the efficiency, safety, and/or convenient operation of said facilities and their appurtenances and the right to trim or remove trees or shrubbery within, but not limited to, said easement area, including by use of herbicides or other similar chemicals approved by the U.S. Environmental Protection Agency, to the extent in the sole judgment of Grantee, as may be necessary to prevent possible interference with the operation of said facilities or to remove possible hazard thereto. Grantor shall not make changes in grade, elevation or contour of the land or impound water within the easement area as described above without prior written consent of Grantee.

Grantor reserves the right to use the land within the above described easement area for purposes not inconsistent with Grantee's use of such property, provided such use shall not, in the sole judgment of Grantee, interfere with the exercise by Grantee of the rights hereby granted.

TO HAVE AND TO HOLD the above described easement and right-of-way unto the said Grantee, its successors and assigns, until all of said electric lines and facilities shall be abandoned, and in that event said easement and right-of-way shall cease and all rights herein granted shall terminate and revert to Grantor or Grantor's heirs, successors or assigns, and legal representatives, to warrant and forever defend the above described easement and right-of-way unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this _____ day of _____, 2019.

Tyler Independent School District

By: _____
Sign in blue ink

Name: R. Wade Washmon

Title: Board President

STATE OF TEXAS §
 §
COUNTY OF SMITH §

BEFORE ME, the undersigned authority, on this day personally appeared **R. Wade Washmon**, as the Board President of **Tyler Independent School District**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purposes and consideration therein expressed, in the capacity therein stated and he/she is authorized to do so.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of _____, A. D. 2019.

Notary Public in and for the State of Texas



1595 E. Grande Blvd.
Tyler, TX. 75703
903.534.0174 Ph.
903.534.8060 Fax
www.stangercorp.com
TBPLS Firm No.: 10025700

EXHIBIT "A"

**A.J. LOVELY SURVEY, ABSTRACT 608
SMITH COUNTY, TEXAS**

**20 FOOT X 37 FOOT TRANSFORMER EASEMENT
ONCOR ELECTRIC DELIVERY CO.
T160400 2320/18**

BEING a 20 foot X 33 foot Transformer Easement, situated in the A.J. Lovely Survey, Abstract No. 608, Smith County, Texas, and being a part of that called 63.348 acre tract as described in Volume 977, Page 583, of the Deed Records of Smith County, Texas.

BEGINNING at a point for the southeast corner of the herein described 20 foot X 33 foot, Transformer Easement, said point being North 00°45'43" West, a distance of 380.79 feet, from a ½" iron rod (found) at the most southerly southeast corner of said called 63.348 acre tract, being at the northeast corner of that certain called Lot 1, Block 1247-A, of the Pine Brook Addition, as recorded in Cabinet A, Slide 313A, of the Plat Records, of Smith County, Texas, and being in the west right-of-way line of Leon Drive, said point being located at the coordinates of 6829207.97 feet north and 2942293.23 feet east;

THENCE South 89° 27' 19" West, for a distance of 33.00 feet, to a point for the southwest corner of the herein described 20 foot X 33 foot, easement;

THENCE North 00° 43' 29" West, for a distance of 20.00 feet, to a point for the northwest corner of the herein described 20 foot X 33 foot, easement;

THENCE North 88° 27' 19" East, for a distance of 33.00 feet, to a point for the northeast corner of the herein described 20 foot X 33 foot, easement;

THENCE South 00° 43' 29" East, for a distance of 20.00 feet, back to the Place of Beginning, of the herein described 20 foot X 33 foot, Transformer Easement.

Bearings are based on the Texas State Plane Coordinate System, N.A.D. 83 Datum (North Central Zone), as derived from GPS observations using OPUS solutions.

I, Robert A. Wedgeworth, Registered Professional Land Surveyor, do hereby certify that the above description was prepared from an actual survey made on the ground, under my supervision, during the month of October, 2019.

GIVEN UNDER MY HAND AND SEAL, this the 25th, day of October, 2019.


Robert A. Wedgeworth
Registered Professional Land Surveyor
State of Texas No. 5791



NOTE: BEARINGS ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, N.A.D. 83 DATUM, (NORTH CENTRAL ZONE), AS DERIVED FROM GPS OBSERVATIONS, USING OPUS SOLUTIONS.

EXHIBIT "B"

A.J. LOVELY SURVEY A-608



20' X 33'
TRANSFORMER
EASEMENT

CENTERLINE 10' WIDE
ELECTRIC EASEMENT
TOTAL - 21.79 FEET

P.O.B.

N: 6829207.97
E: 2942293.23

P.O.B.

N: 6829187.28
E: 2942293.75

TYLER INDEPENDENT SCHOOL DISTRICT
CALL: 63.348 AC
VOLUME 977, PAGE 583



METAL BUILDING

20' X 33'
TRANSFORMER EASEMENT

LINE	BEARING	DISTANCE
L1	N 00°45'43" W	380.79'
L2	S 89°27'19" W	33.00'
L3	N 00°43'29" W	20.00'
L4	N 88°27'19" E	33.00'
L5	S 00°43'29" E	20.00'

CENTERLINE 10' WIDE
ELECTRIC EASEMENT
TOTAL - 21.79 FEET

LINE	BEARING	DISTANCE
L6	N 00°45'43" W	360.09'
L7	N 18°47'32" W	21.79'

CONC. WALK

ASPHALT

6' ROD IRON FNC.

LEON DRIVE

1/2" IRON ROD FOUND
AT MOST SOUTHERLY SEC
OF CALL: 63.348 AC.,
THE NEC CALL: LOT 1,
BLOCK 1247-A, PINE
BROOK ADDITION
N: 6828827.21
E: 2942298.30

LOT 3

BLOCK 1247-A

LOT 2

LOT 1

PINE BROOK ADDITION, UNIT NO. 2
CABINET A, SLIDE 313A

PREPARED BY
**STANGER
SURVEYING TYLER LLC**

1595 E. GRANDE BLVD.
TYLER, TEXAS 75703
(903) 534-0174
TBPLS FIRM REGISTRATION NO. 10025700



Subject: Consider Approval of a Permanent Easement and Right-of-Way to the City of Tyler for a Sewer Easement on the Property located at 2139 Forest Avenue, Tyler

BACKGROUND INFORMATION

The City of Tyler has requested an easement and right-of-way for a portion of the land owned by Tyler ISD located at 2139 Forest Ave, Tyler, TX. This property is currently across the street from Ramey Elementary School. It was acquired by Tyler ISD during Ramey’s construction for storm drainage purposes. It will not affect the campus in any adverse way or be a safety concern.

ADMINISTRATIVE CONSIDERATION

Copies of the easement and the location are included in the agenda.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board approve the easement and right-of-way as requested by the City of Tyler.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork
Tim Loper

11-18-19

RIGHT-OF-WAY AGREEMENT

STATE OF TEXAS §

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF SMITH §

That, **Tyler Independent School District**, herein called **GRANTOR**, for and in consideration of the sum of **ONE DOLLAR (\$1.00)** and other good and valuable consideration in hand paid, receipt and sufficiency of which is hereby confessed and acknowledged, does hereby grant, bargain, sell and convey unto the **CITY OF TYLER, TEXAS**, whose address is 212 N. Bonner, Tyler, Texas 75702, herein called **GRANTEE**, and its successors and assigns, a permanent right of way and easement for the purposes of laying, constructing, maintaining, operating, altering, repairing, replacing, changing the size of, and removing one (1) pipeline with all necessary and convenient valves, connections, fittings and appurtenances for the transportation of water, and/or sanitary sewer, on, over, under through and across a strip of land described in Exhibit "A" and shown in Exhibit "B" attached hereto and made a part hereof, and being part of that certain property described as follows, to wit:

All those Lots, tracts or parcels of land situated in the Corporate limits of the City of Tyler, Smith County, Texas, and being Lot 44 and 45, of the Forest Hills Addition, an addition according to the Plat of said addition recorded in Volume 1, Page 212 Cabinet A, Slide 160-C), of the Plat Records of Smith County, Texas.

TO HAVE AND TO HOLD unto said **CITY OF TYLER, TEXAS**, its successors and assigns, for the purposes granted herein, in whole or in part, at the will of Grantee, for as long as said pipeline is operated and maintained by Grantee, its successors and/or assigns.

This Right of Way Agreement is made subject to the following terms and conditions:

(1) Grantee, its successors and assigns, shall have the rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted, including, but without limiting the same to, the free right of ingress and egress over and across said lands to and from said right of way and easement and the free right of ingress and egress over and across adjacent lands owned by Grantor for the purposes of entering or leaving said tract.

(2) Grantee, its successors and assigns, is hereby expressly given and granted the right to assign this right of way and easement, or any part thereof, or interest therein, and the same shall be divided among two or more owners, as to any right or rights created hereunder, so that each assignee or owner shall have the full rights and privileges herein granted, to be owned and enjoyed either in common or severally.

(3) Grantor, its heirs, successors or assigns may continue to use the surface of the easement strip conveyed hereby for all agricultural purposes, pasturage or other purposes for which the land was used prior to the construction of the water/sewer pipeline provided for herein; provided, however, Grantor shall not construct or permit to be constructed any houses, structures, lakes, ponds, dams or other obstructions within the bounds of the easement strip, except for fences, which would interfere with Grantee's exercise of the rights hereby conveyed and the safe operation of its

Initials

pipeline. It is understood that brick, stone or masonry walls shall not be used in the construction of fences, except at points of driveway entrances or exits to the property.

(4) That during construction, maintenance or removal of the pipeline, Grantee may utilize a strip of land fifty (50) feet in width (if that space is available outside of existing structures), all to revert to a permanent right of way and easement strip, as described in Exhibit "A" and shown in Exhibit "B" attached hereto, for normal operations of the pipeline.

(5) Grantee will install proper bracing for crossing of all fences, leaving said bracing after construction, and install locked gates or repair the fence to as near its condition as when crossed by the pipeline as is reasonably practical. If there are gates or roadways now existing along the pipeline route Grantor grants to Grantee permission to use such existing gates and roadways in the exercise of all rights conferred herein, damages and/or repairs to the facilities to be promptly addressed.

(6) Grantee shall have the right from time to time to cut and keep clear all trees, undergrowth and other obstructions on said right of way and easement that may injure, endanger or interfere with the use, operation and maintenance of said pipeline or appurtenances to said pipeline.

(7) Grantor hereby binds himself, his heirs, executors, administrators, successors and assigns to warrant and forever defend all and singular said premises unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

(8) Grantee agrees to bury the said pipeline so as to have a minimum thirty-six (36) inches ground cover except if solid rock is encountered the minimum cover shall be eighteen (18) inches through that area.

(9) Grantee shall pay for any damages to crops, fences, timber, pasture, grasses, terraces and waterways which may arise from laying, constructing, maintaining, operating, altering, repairing, replacing, removing or changing the size of said pipeline. Grantee shall promptly backfill any excavation required during maintenance, operation, alteration, repair, replacement, size change, and removal so that the surface of the land shall be in the same or better condition as existed prior to said excavation. Grantee shall not be required to pay for damages resulting from keeping clear the right of way and easement strip, which may include the removal of trees (see clause 6).

(10) It is further understood and agreed that the consideration recited above and receipt of which has been acknowledged by GRANTOR, is also full, complete and final payment for any and all injuries and damages of whatsoever nature and character to land, crops, timber, fences and improvements on, over and across the premises and for the enjoyment and use by GRANTEE of its rights hereunder and GRANTOR hereby covenants that any and all claims that they have or may have because of the GRANTEE'S initial construction operations upon said right-of-way and within the permanent easement area described in Exhibit "A" and the temporary construction area have been paid and satisfied in full.

(11) This instrument may be executed in counterparts and each Grantor shall receive payment hereunder in such proportion as his respective interest bears to the entire fee simple title.

(12) The undersigned hereby acknowledges receipt of Form ERW 4-0 (1997) promulgated by the Texas Real Estate Commission for mandatory use by registered easement or right-of-way agents.

(13) This right of way and easement grant as originally written covers all of the agreements and stipulations between the parties and no representations or statements verbal or written have been made, modifying, adding to, or changing the terms of said original Right of Way Agreement.

This instrument and the covenants and agreements herein contained shall inure to the benefit of and be binding and obligatory upon the heirs, executors, administrators, successors and assigns of the parties hereto.

IN TESTIMONY WHEREOF the Grantors herein have executed this conveyance this ____ day of _____, 2019.

Tyler Independent School District

By: _____

By: _____

ACKNOWLEDGMENT

STATE OF TEXAS §

COUNTY OF SMITH §

This instrument was acknowledged before me this ____ day of _____, 2019, by _____, as _____ of Tyler Independent School District.

Notary Public in and for the State of Texas

ACKNOWLEDGMENT

STATE OF TEXAS §

COUNTY OF SMITH §

This instrument was acknowledged before me this ____ day of _____, 2019, by _____, as _____ of Tyler Independent School District.

Notary Public in and for the State of Texas

Initials

Exhibit "A"
**Sanitary Sewer Easement
(Tyler Independent School District)**

Land Description: 0.076 acres
Lots 44 & 45, N.C.B. 669-N, Forest Hills Addition
City of Tyler
Smith County, Texas

Being a tract or parcel of land located over, through and across Lots 44 and 45, N.C.B. 669-N of the Forest Hills Addition, City of Tyler, Smith County, Texas as shown by plat recorded in Volume 1, Page 212 in the Plat Records of Smith County, Texas, and as described by deed from Marvin United Methodist Church, Inc. to Tyler Independent School District, dated November 3, 2005 and recorded in Volume 7932, Page 889 in the Deed Records of Smith County, Texas, and being more particularly described as follows:

BEGINNING at a point in the southwest line of the above referenced Lot 45, same being the northeast line of Lot 317 as shown by a Re-subdivision Plat of Lots 48 and 49, Forest Hills Addition recorded in Cabinet C, Slide 77-C in said Plat Records, from which a 1/2 inch iron rod found for the south corner of said Lot 45 and the east corner of said Lot 317 and in the northwest right of way line of N. Forest Avenue, bears South 64 deg. 50 min. 28 sec. East a distance of 44.14 feet;

THENCE North 64 deg. 50 min. 28 sec. West with the southwest line of said Lot 45 and the northeast line of said Lot 317, a distance of 20.05 feet to a point for corner in same;

THENCE North 29 deg. 15 min. 31 sec. East across said Lot 45 and said Lot 44, a distance of 167.07 feet to a point for corner in the northeast line of said Lot 44, same being the southwest line of Lot 41 of said Addition, from which a 1/2 inch iron rod found for the north corner of said Lot 44 and the west corner of said Lot 41, bears North 57 deg. 44 min. 51 sec. West a distance of 53.74 feet;

THENCE South 57 deg. 44 min. 51 sec. East with the northeast line of said Lot 44 and the southwest line of said Lot 41, a distance of 20.03 feet to a point for corner in same;

THENCE South 29 deg. 15 min. 31 sec. West across said Lot 44 and said Lot 45, a distance of 164.59 feet to the **PLACE OF BEGINNING** and containing 0.076 of an acre (3,317 sq. ft.) of land.



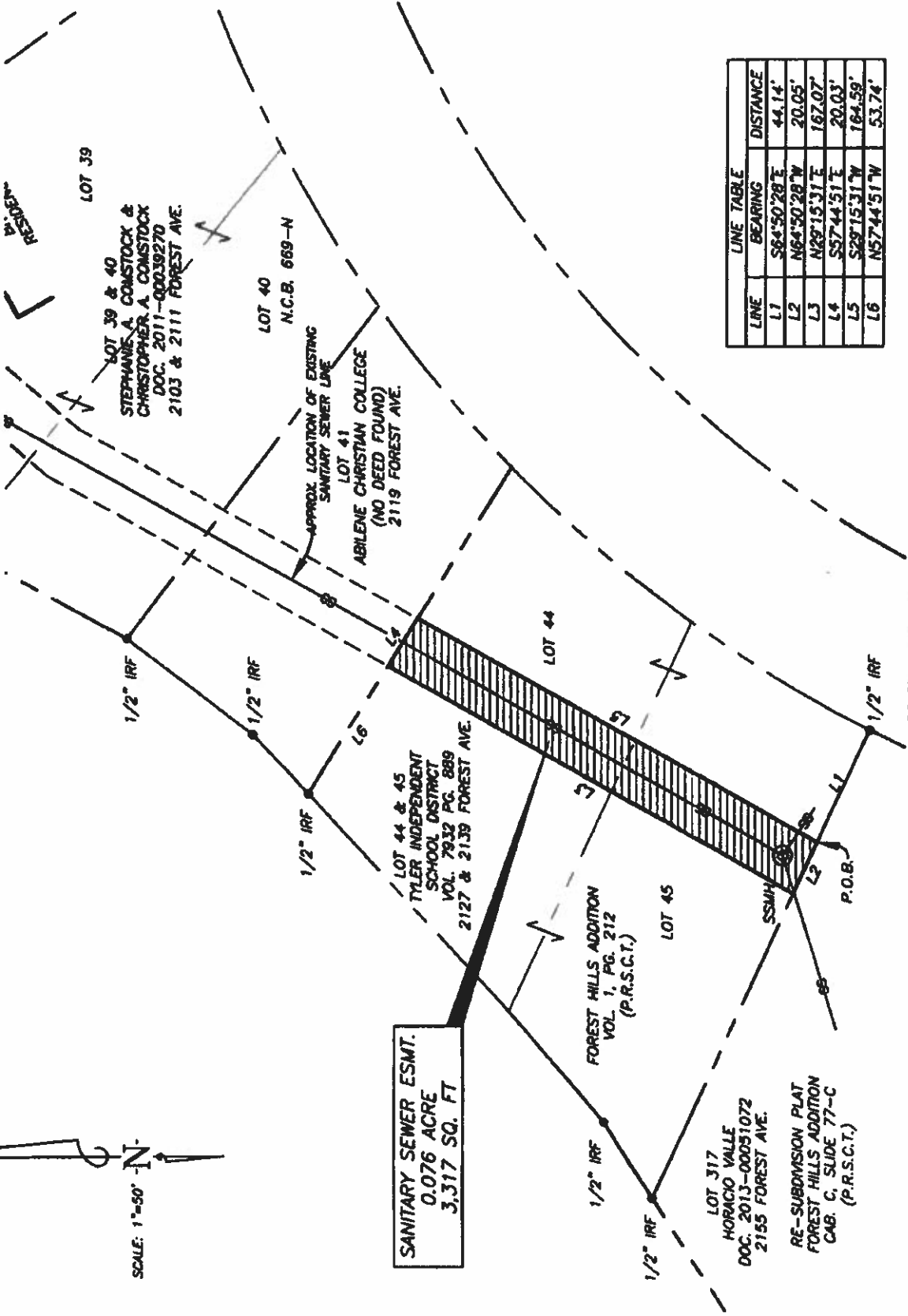
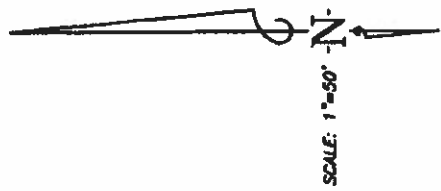
Joe W. Clark
Registered Professional Land Surveyor No. 4366

10/07/2019
Date



Bearings are based on the Texas State Plane Coordinate System, NAD83 Grid, North Central Zone. (SPC 714202) Units are in U.S. Survey Feet.

Exhibit "B"
SANITARY SEWER EASEMENT
FOREST HILLS ADDITION
CITY OF TYLER
SMITH COUNTY, TEXAS



LINE	BEARING	DISTANCE
L1	S64°50'28"E	44.14'
L2	N64°50'28"W	20.05'
L3	N29°15'31"E	167.07'
L4	S57°44'51"E	20.03'
L5	S29°15'31"W	164.59'
L6	N57°44'51"W	53.74'

SANITARY SEWER ESMT.
 0.076 ACRE
 3,317 SQ. FT

SS.CM.T0007382
 SEE LAND DESCRIPTION ATTACHED TO AND A PART OF THIS DOCUMENT.
 Summit Surveying, Inc. 2040 Deerbrook Drive, Tyler, Texas 75703 • (903)-561-9544 • TBPLS Firm No. 10081000 SUBMIT_ORIG_NO. 19-031

Subject: Campus *Targeted Improvement Plan* for Boulter Middle School, Hogg Middle School, and RISE Academy

BACKGROUND INFORMATION

While TEC §11.253 requires all campuses to develop a comprehensive campus improvement plan, the targeted improvement plan required by Chapter 97, subchapter EE, for identified campuses is specifically designed to address areas of low performance identified by the state and/or federal accountability rating system. Schools identified are required to complete the following:

1. A campus intervention team is formed for each campus in order to perform the duties related to assisting the campus in developing and executing a school improvement plan under the direction of the Campus Leadership.
2. A state approved Effective Schools Framework Facilitator is assigned to support the implementation and monitoring of the targeted improvement plan.
3. For each year a campus is assigned and unacceptable performance rating, a campus intervention team shall assist in updating the targeted improvement plan to identify and analyze areas of growth and areas that require improvement and submit each updated plan to the board of trustees of the school district.

ADMINISTRATIVE CONSIDERATION

Boulter Middle School, Hogg Middle School, and RISE Academy have completed the required documentation and are in the process of implementing the *Targeted Improvement Plans*. The required documents are regularly reviewed and updated in conjunction with the assigned Effective Schools Framework Facilitator and TEA personnel.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the board approve the *Targeted Improvement Plans* for Boulter Middle School, Hogg Middle School, and RISE Academy.

ACTION REQUIRED

Board approval

CONTACT PERSONS

Ronald Jones
Jarrod Bitter
Vanessa Holmes

11-18-19

Subject: Approval of School Health Advisory Council (SHAC) Committee

BACKGROUND INFORMATION

According to Education Code Chapter 28.004, Local School Health Advisory Council and Health Education Instruction, the Board shall establish a local school health advisory council to assist the district in ensuring that local community values are reflected in the district’s health education instruction. The specific duties of the SHAC include making recommendations related to health education curriculum and hours of instruction, nutrition and fitness education, appropriate methods for instruction of human sexuality (sexual health), and strategies for a coordinated school health and safety program.

ADMINISTRATIVE CONSIDERATION

The SHAC committee is composed of public school teachers, administrators, students, health care professionals, business community members, law enforcement, senior citizens, the clergy and non-profit health organization members. The committee meets on a regular basis throughout the year with an emphasis on Fitness and Nutrition; Drugs, Alcohol, and Violence; and Sexual Health.

The following members are recommended for 2019-2020:

PARENTS	COMMUNITY	STUDENTS	TYLER ISD
Amber Payne- Chair	Amanda Rich –Immtrac	Arivell Guzman	Rachel Barber, RN Director of Health Services
Dr. Danny Price—Co-Chair	Charley Olson- ETCADA	Beya Medellin	Jennifer Jones Dir. Guidance & Counseling
Aarolyn Baughman	Chris Balduf- East Texas Food Bank	Anaya Jackson	Sam Gillispie, Asst. Director of Athletics
Misty Davis, Tyler Council PTA	Christine Valdovinos- NET Health	Makayla Caldwell	Christy Hanson-Assistant Superintendent
Rebecca Smith	Cindy Ross- Defense Fund	Emily Plata	Katherine Means- RN
Michelle Dyess	Claudan Jones-TX A&M Agrilife	Jude Galindez	Stephanie Smith-Facilitator Food & Nutrition Services
Ryan Payne	Tierny Ford-TX A&M Agrilife		Angela Duitch-Coor. TISD TV
	Harold Womble- ETCADA		Anna Hudnall, RN
	Tania Zavala- BCFS Healthy Start		
	Drejia Shackelford- BCFS Healthy Start		
	Tiffany Damskor-UT Health East TX		
	Kayla Campos- HELP CVS		
	Kinsey Jeffers-East Texas Food Bank		
	Laura Young – UTHCT		
	Terrance Ates- NET Health		
	Sylvia Warren-NET Health		
	Ivette Zavarce- Texas Children’s Health Plan		
	Zoila Morales-Amerigroup		

ADMINISTRATIVE RECOMMENDATION

The administration recommends the Board of Trustees approve the above list of names for membership on the 2019-2020 Official School Health Advisory Council and Health Education Instruction Committee.

ACTION REQUIRED

Board approval

CONTACT PERSONS

Christy Hanson, Ed.D.
Rachel Barber

11-18-19

Subject: Instructional Materials Adoption Committees

BACKGROUND INFORMATION

The State Board of Education (SBOE) creates an adoption cycle for subjects in the Foundation Curriculum to ensure the materials are reviewed once every eight years. (Subjects in the enrichment Curriculum may extend beyond eight years.)

The SBOE uses a proclamation to call for new instructional materials. The proclamation lists the subject areas scheduled for review and contains a schedule of adoption procedures, requirements, the Texas Essential Knowledge and Skills (TEKS), and instructions for providing electronic files for braille and large-type materials. Proclamations are named for the year the materials go into the classroom.

Proclamation 2020

- English Language Arts Reading, English I – IV
- ELA Electives
- English for Speakers of Other Languages I and II
- English Learners Language Arts, 7 - 8

ADMINISTRATIVE CONSIDERATION

The district has established an Instructional Materials Allotment Team to facilitate the selection of the instructional materials in:

- English Language Arts Reading, English I – IV
- ELA Electives
- Research and Technical Writing
- Practical Writing
- Reading 1 & 2
- English Learners Language Arts, 7 - 8

The team(s) will make selections based upon District instructional needs, input from stakeholders, and in accordance with administrative regulations. These teams are charged with selecting materials, in combinations with any other materials in use by Tyler ISD, that allow the Board to certify that all students are provided with instructional materials that cover the essential knowledge and skills, as required by law[EFA(LEGAL)].

The Instructional Materials Adoption process is attached.

ADMINISTRATION RECOMMENDATION

The administration recommends the Board approve the members of the *Instructional Materials Adoption Committee* as listed in the attached documents.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Christy L. Hanson, Ed.D.

11-18-19

Instructional Materials Adoption Process

State Board of Education

1. Development and Submission
2. Samples
3. State Review Panels
4. Instructional Materials Adoption
5. Errors
6. Public Comment
7. State Adoption

Local Process

- Representatives from each campus are selected to serve on the Instructional Materials Adoption Committee.
- Committee Members meet to create rubrics for selection of materials.
- Stakeholder input is solicited:
 - Samples of materials are provided to each campus for review by staff, parents, and community members.
 - An Instructional Materials Fair is held in January of 2020 so all community members, parents and staff can review the potential materials. Ballots are provided at the event for input.
- Committee members meet with their campus colleagues to review the materials.
- Committee Members meet (February 2020) to review the materials according to the rubric.
- Committee Members make a recommendation to the Tyler ISD Board.
- The School Board approves final selections and ratifies the District's instructional materials.

Instructional Materials Committee Members

2019-2020	Representatives	Campus
Middle School ESL	Yolanda Wade	Boulter
	Diana Aparicio-Esquivel	Hogg
	Kristina Hastings	Moore
	Aretha Williams	DAEP
	Susan Cothorn	Hubbard
	Sylvia Lukenbach	Three Lakes
High School	Alexandria Powell- Eng. 2 & 4 and Research and Technical Writing Shastyn Wright- Eng. 1 & Eng. 4 and Practical Writing	Early College
	Jacqueline Hill- Master Teacher Kelsins Santos- ESL Brandi Joshlin-Hood- Eng. I	John Tyler
	Maria Gomez- Eng. 1 Shelly Taylor- Eng. 2 Brandi Bryant- Williams-Eng. 3 Keith Showen- Eng. 4 Kellie Runnels- ESL John Paton- Reading Marlis Havard- Master Teacher	Robert E. Lee
	Janice McGowen- Eng. 1-4	DAEP
	DeMario Miller-Eng. 1-2	RISE

Subject: District of Innovation Teacher Certifications Granted

BACKGROUND INFORMATION

House Bill 1842, passed during the 84th Legislative Session, allows Texas public schools with sufficient academic ratings to obtain exemptions from certain provisions of the Texas Education Code. The allowable exemptions are for those sections of code that do not apply to charter or private schools in an attempt to reduce the extra administrative or operational burdens placed on public schools.

Districts of innovation can access greater local control by seeking exemptions from state legal requirements. Among the permissible exemptions, for districts of innovation are exemptions from aspects of Chapter 21 of the Texas Education Code, which governs the employment rights of certified school district employees. Tyler ISD sought exemption from teacher certification requirements in difficult to fill subject areas and or special certification circumstances.

ADMINISTRATIVE CONSIDERATION

As Tyler ISD continues its quest for highly effective educators, consideration has been given to qualified applicants who meet the requirements for district certification. For the Fall 2019 school semester, a total of Eighty Seven (87) district level certificates were granted:

Level	Number of Certifications Offered	Schools	Subjects
Elementary	24	Birdwell Caldwell Clarkston Dixie Douglas Jack Jones Orr Peete Rice Target	KG (2) Music, Choir Director Pre-K, Art, Music 3 rd Grade, Core Subjects 4 th Grade, Core Subjects 1 st Grade (2) Music KG(4), Music, 3 rd Grade 1 st Grade, 4 th Grade 4 th Grade GT
Secondary	63	Boulter Hogg Hubbard Moore Three Lakes John Tyler Robert E. Lee DAEP ECHS RISE Career and Technology	PE, ELAR Art, Music, 6 th Social Studies 7 th Social Studies 8 th Math, ELAR, American Sign Language, College and Career, 7 th Science, 7 th Social Studies History(2), Math(5), Spanish(2), English(5), ELAR(2) Science(6), Social Studies, Criminal Justice, PE, Choir Math(2), English, Spanish, Manufacturing, Engineering, Science, Social Studies, Health, Science, Geography Core Subjects AVID Social Studies, Math(2) Diesel Mechanics, Trade and Industrial, Math, Health, Science Technology, Life Science, Marketing, Auto Mechanics, Welding

ACTION REQUIRED

Information Only

CONTACT PERSONS

Ronald K. Jones
Laura Cano

11-18-19

Subject: Localized Policy FFAC: Wellness and Health Services Medical Treatment

BACKGROUND INFORMATION

Nationwide there is an opioid epidemic. Young adults are the biggest abusers of prescription opioid pain relievers, ADHD stimulants, and anti-anxiety drugs.

In 2015, Texas enacted legislation (HB 1462) which expands availability to Naloxone. On August 20, 2018, the Board approved the administration of Naloxone by trained school personnel for grades 9-12. After careful review, the administration recommends the policy be amended to include grades 6-8.

All school nurses on these campuses as well as select administrators will be thoroughly trained in the recognition of opioid overdose, administration of the drug, and care for the patient/student post administration. The law protects the school district, insofar as it permits any person or organization acting under a standing order to store and distribute Naloxone-so long as they do not seek to receive any compensation for those actions (Tex. Health and Safety Code 483.104, 483.105).

ADMINISTRATIVE CONSIDERATION

If approved, the district plans to implement this policy immediately in an effort to be prepared to treat any possible overdose situation that may arise on any of the middle school campuses.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the board review this update as it prepares to incorporate the Local policy into the district's Localized Policy Manual.

ACTON REQUIRED

First Reading

CONTACT PERSON

Marty Crawford, Ed. D.

11-18-19

PROPOSED REVISIONS

Student Illness	Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.
Accidents Involving Students	Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.
Emergency Treatment Forms	Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.
Purchasing Medication	Except as provided below at Administration of Medication to Athletes, the District shall not purchase nonprescription medication to administer to a student.
Administering Medication	<p>An employee authorized by the Superintendent or designee may administer medication to a student following the established District medication administration guidelines.</p> <p>Before any person may be authorized to administer medication to students, he or she shall receive training in the District's medication administration guidelines. This training shall be provided by the school nurse. The school nurse shall also provide retraining or refresher training for medication administration as needed.</p> <p>Any administration of medication shall be in accordance with legal requirements. [See FFAC(LEGAL)]</p> <p>Prescription and nonprescription medication shall require a parent's and physician's written request for administration. The pharmacy label on the prescription bottle shall serve as the written authorization of the requesting physician.</p>
Administration of Medication to Athletes	<p>The District may purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:</p> <ol style="list-style-type: none">1. The student's parent has given prior written consent for medication to be administered; and2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

WELLNESS AND HEALTH SERVICES
MEDICAL TREATMENT

FFAC
(LOCAL)

Epinephrine	The District authorizes school personnel and volunteers who have agreed in writing and been adequately trained to administer an unassigned epinephrine auto-injector in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.
<i>On Campus</i>	<p>Authorized and trained individuals may administer an unassigned epinephrine auto-injector at any time to a person reasonably believed to be experiencing anaphylaxis on a school campus.</p> <p>The District shall ensure that at each campus a sufficient number of personnel are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.</p>
<i>Off Campus</i>	Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person reasonably believed to be experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine auto-injector is available.
<i>Maintenance, Availability, and Training</i>	The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of school personnel in accordance with law; procedures for auto-injector use; and acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned epinephrine auto-injectors at each campus, at off-campus events, and while in transit to and from a school event.
<i>Notice to Parents</i>	In accordance with law, the District shall provide notice to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.
<i>Notification</i>	In the event that an unassigned epinephrine auto-injector is administered, local emergency medical services shall be promptly notified once an individual is suspected of experiencing an anaphylactic reaction. If a trained school personnel is the only individual available to notify emergency medical services, the trained individual shall first administer the unassigned epinephrine auto-injector before notifying emergency medical services.
<i>Storage</i>	Unassigned epinephrine auto-injectors shall be stored in a secure, easily accessible area for an emergency, in accordance with the manufacturer's guidelines. The school administrator shall develop a map to be placed in high-traffic areas that indicates the location

of the automated external defibrillator (AED) and the unassigned epinephrine auto-injector on each school campus.

Naloxone

The District authorizes trained school personnel to administer intranasal Naloxone in accordance with law and this policy. For purposes of this policy, the use of Naloxone shall be limited to those campuses with grades 9–12 students. Administration of Naloxone shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing an opioid overdose.

On Campus

The District shall ensure that at each campus a sufficient number of personnel are trained to administer Naloxone so that at least one trained individual is present on campus during all hours the campus is open. For purposes of this policy, the campus shall be considered open beginning with the first hour of instruction through the last hour of instruction.

Notification

In the event that Naloxone is administered, local emergency medical services shall be notified immediately. If a trained school personnel is the only individual available to notify emergency medical services, the trained individual shall first administer the Naloxone before notifying emergency medical services.

Storage

Naloxone intranasal spray shall be stored in a secure, easily accessible area for an emergency.

Psychotropics

Except as permitted by Education Code 38.016, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.