

AGENDA

for the

Regular Meeting

of the

Board of Trustees

**JIM PLYLER INSTRUCTIONAL COMPLEX
807 W. GLENWOOD
DR. JACK L. DAVIDSON CONFERENCE CENTER**

May 20, 2019

**REGULAR BOARD MEETING
Executive Session 6:00 P.M.
Regular Session 7:00 P.M.**

**NOTICE OF REGULAR MEETING OF THE
TYLER INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

Notice is hereby given that on Monday, May 20, 2019, the Board of Trustees of the Tyler Independent School District will hold a regular meeting at (Executive Session at 6:00 p.m. and Regular Session at 7:00 p.m.) at the Jim Plyler Instructional Complex, 807 W. Glenwood, Tyler, Texas. The subjects to be discussed are listed on the agenda which is attached to and made a part of this Notice.

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Tyler Independent School District by informing the district's ADA coordinator, in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the district will furnish appropriate auxiliary aides and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the board meeting as nonhandicapped individuals enjoy.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act.

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employee groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**TYLER INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES**

May 20, 2019

**REGULAR BOARD MEETING
Executive Session 6:00 P.M.
Regular Session 7:00 P.M.**

**JIM PLYLER INSTRUCTIONAL COMPLEX
807 W. GLENWOOD
DR. JACK L. DAVIDSON CONFERENCE CENTER**

AGENDA

- I. Call to Order
- II. First Order of Business - Announcement by the Chairman as to the presence of a quorum, that the meeting has been duly called and that notice of the meeting has been posted in the time and manner required.
- III. Executive Session will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 et seq. concerning any and all purposes permitted by the Act.
 - A. Texas Government Code Section 551.071
For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law.
 - I. When the governmental body seeks the advice of its attorney about pending or contemplated litigation or a settlement offer or
 - II. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
 - III. Consider legal advice regarding personnel and related action items.
- B. Texas Government Code Section 551.072
 - I. Discussing purchase, exchange, lease, or value of real property
- C. Texas Government Code Section 551.074
For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - I. Consider hiring and accepting resignations/retirements of professional personnel.
 - a. Director of Guidance and Counseling
 - II. Consider renewals, non-renewals and terminations of contracts for professional personnel. (To deliberate the appointment, employment, evaluation, reassignment, duties, and contracts of employees.)

D. Texas Government Code Section 551.076	
I. Considering the deployment, specific occasions for, or implementation of, security personnel or devices.	
IV. Reconvene from Executive Session	
V. 7:00 p.m. Prayer and Pledge of Allegiance - Rev. Mason	
VI. Consider action on items discussed in Executive Session	
A. Consider board approval of hiring, accepting resignations/retirements of professional personnel.	6
I. Director of Guidance and Counseling	
B. Consider renewals, non-renewals and terminations of contracts for professional personnel.	
VII. Approval of Minutes	
A. Approve Minutes of Board Workshop - April 4, 2019	7
B. Approve Minutes of Regular Meeting - April 22, 2019	9
VIII. Special Recognitions	15
IX. Continuous Improvement	
A. Celebrate Freedom Week as approved by Board in June 2018 - Local Policy EHBK	16
X. 30 Minutes Public Participation	
XI. Business/Legal/Finance/Consent Agenda	
A. Consider approval of 2018-2019 Amended Budget	17
B. Consider approval of Depository Contract Extension	22
C. Consider approval of Gifts and Donations	23
D. Consider approval of Microsoft Volume License Purchase	24
E. Consider approval of Proposal for Professional Audit Services	26
F. Consider approval of Replacement of Custodial Equipment at Various Campuses	27
XII. Curriculum/Instruction/Consent Agenda	
A. Consider approval of Service Agreement between Camp Tyler Foundation and Tyler Independent School District	28
B. Consider approval of Memorandum of Understanding with Tyler Junior College for the LINK Transition Program	35
C. Consider approval of Voyager Sopris Learning - LETRS	36
D. Consider approval of Local Educational Sponsorship Agreement with Texas Women's University	38
E. Consider approval of Head Start Annual Program Self-Assessment 2018-2019	39
F. Consider approval of Head Start Community Assessment	42
G. Consider approval of Head Start Funding Application for 2019-2020 School Year	43
XIII. Discussion	
A. Internal Audit Committee	45
XIV. Future Business	
A. May 23, 2019 - Early College High School Graduation	
B. May 24, 2019 - Robert E. Lee High School Graduation	
C. May 25, 2019 - John Tyler High School Graduation	
D. May 28, 2019 - RISE Graduation	

E. June 6, 2019 - Board Workshop

F. June 17, 2019 - Regular Meeting

XV. Adjournment

Subject: Personnel Actions

BACKGROUND INFORMATION

Personnel actions are as indicated.

ADMINISTRATIVE CONSIDERATION

Personnel appointments recommended for confirmation have met the employment prerequisites of the Tyler Independent School District. The candidates either hold valid certificates or such alternatives as specified by the Board. Proposed contract renewals for one-year term contracts and one year non-certified contracts for administrators are also considered.

Recommendations for new appointments are based on interviews, references, adequacy of preparation, performance records and the Superintendent's approval.

The appointments, resignations, retirements, non-renewals, contract abandonments and terminations are subject to the approval of the Board of Trustees.

ADMINISTRATIVE RECOMMENDATION

The confirmation of personnel actions as indicated.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Ronald K. Jones

05-20-19

MINUTES OF BOARD WORKSHOP MEETING

The Board of Trustees of the Tyler Independent School District held a board workshop meeting on Thursday, April 4, 2019 at the Tyler ISD Administration Building. The president called the meeting to order at 11:00 a.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Rev. Fritz Hager, president; Wade Washmon, vice president; Andy Bergfeld, Aaron Martinez, Dr. Patricia Nation and Jean Washington. Rev. Orenthia Mason was not present.

Administrators present were Dr. Marty Crawford, superintendent; Tosha Bjork, Gary Brown, Dr. Christy Hanson, Joseph Jacks, Dawn Parnell, and Rawly Sanchez.

John C. and John M. Hardy, school attorneys, were present.

Rawly Sanchez presented a Safety and Security Update. He reviewed some of the new security measures: new surveillance camera additions, installation of new doors and panic hardware at Caldwell Arts Academy, installation of montage iron fence to match existing fence at Hogg Middle School, and installation of an access control system at Jack Elementary, Hogg Middle School, Hubbard Middle School, and DAEP. He stated that every principal serves on one of the four School Security Working Groups: Cyber/Technology, Policies/Procedures, Facilities/Personnel, and Social-Emotional Learning. He then addressed questions from the board.

Dr. Crawford stated that Local Policy AE Exhibit is being presented for first reading. As discussed during the Advanced Placement and Dual Credit Update at the last meeting, Domain I Accountability has been revised to include military readiness and the formula is being calculated differently. Goal 2 and Progress Measure 2.2 has been updated to align with the Texas Academic Performance Report (TAPR). He asked trustees to review the revised goals and to contact administration with any questions. AE Exhibit will be brought back for consideration and action at the next board meeting.

Trustees adjourned to executive session at 11:25 a.m. Rev. Hager stated there would be action to follow.

Rev. Hager left the meeting at 11:56 a.m.

Trustees reconvened in open session at 12:07 p.m. Mr. Washmon, vice president, continued the meeting.

Regarding actions from executive session, Mr. Martinez made a motion to accept the resignation of Laurie Greathouse as principal of Owens Elementary School as

listed in Personnel Item I. The motion was seconded by Mrs. Washington and passed by a vote of 5-0.

The meeting adjourned at 12:08 p.m. following a motion by Mr. Bergfeld, seconded by Dr. Nation and a vote of 5-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ R. Wade Washmon
R. Wade Washmon, Board President

MINUTES OF REGULAR MEETING

The Board of Trustees of the Tyler Independent School District met in regular session on Monday, April 22, 2019, at the Jim Plyler Instructional Complex. The president called the meeting to order at 6:06 p.m., announced the presence of a quorum and that the meeting had been posted in the time and manner required.

Members present were Rev. Fritz Hager, president; Wade Washmon, vice president; Andy Bergfeld, Aaron Martinez, Rev. Orenthia Mason, Dr. Patricia Nation, and Jean Washington.

Administrators present were Dr. Marty Crawford, superintendent; Jarrod Bitter, Tosha Bjork, Kevin Bogue, Gary Brown, Laura Cano, Dr. Julie Davis, Dr. Leslie George, Dr. Christy Hanson, Shauna Hittle, Joseph Jacks, Ronald Jones, Tim Loper, Sandra Newton, Dawn Parnell, Mary Russell, Rawly Sanchez, Ana Segulin, and Johnita Ward.

John C. and John M. Hardy, school attorneys, were present.

Trustees adjourned to executive session at 6:06 p.m. Rev. Hager stated there would be action to follow.

Trustees reconvened in open session at 7:00 p.m.

Mr. Washmon offered prayer and led the Pledge of Allegiance.

Regarding action from executive session, Mr. Washmon made a motion to accept the resignation of Leigh Ann Barber, Director of Guidance and Counseling, and Julie Shumake, Principal of Bonner Elementary School, as listed in Personnel Item III. The motion was seconded by Rev. Mason and passed by a vote of 7-0.

Rev. Mason made a motion to propose termination of the probationary contract for DeAnna Sullivan for job abandonment for the 2018-2019 school year as listed in Personnel Item IV. The motion was seconded by Mr. Bergfeld and passed by a vote of 7-0.

The board took no action on Personnel Item V.

Dr. Nation made a motion to approve Rachel Sherman as Principal for Owens Elementary School as listed in Personnel Item VI. The motion was seconded by Mrs. Washington and passed by a vote of 7-0.

Mr. Martinez made a motion to approve Guillermina Naranjo as Principal for Ramey Elementary School as listed in Personnel Item VI. The motion was seconded by Dr. Nation and passed by a vote of 7-0.

Dr. Crawford announced that Cassandra Chapa, Principal of Ramey Elementary School, has been reassigned as the Principal of Peete Elementary School for the 2019-2020 school year. He stated that she has done great work at Ramey Elementary School and the administration wanted to hire an experienced principal to lead Peete Elementary School to help them get back on the road to academic success.

Mrs. Washington made a motion to approve Stephanie Burns as the Principal of Bonner Elementary School as listed in Personnel Item VI. The motion was seconded by Rev. Mason and passed by a vote of 7-0.

Mr. Washmon made a motion to approve the renewal of one-year term administrative/professional contracts and noncertified administrative/professional contracts for the 2019-2020 school year as listed in Personnel Items I & II. The motion was seconded by Mrs. Washington and passed by a vote of 7-0.

Rev. Mason made a motion to approve the minutes of the board workshop meeting on March 7, 2019 and the regular meeting on March 25, 2019. The motion was seconded by Mr. Martinez and passed by a vote of 7-0.

The Board recognized the efforts of the two District students of the month for April. Nyla Gray, a first grade student at Ramey Elementary School, is the Elementary Student of the Month. The Secondary Student of the Month is Rose Rook, an eighth grade student at Three Lakes Middle School. Congratulations to these students for their hard work and dedication.

Congratulations to the Visual and Performing Arts Department for receiving a 2019 Best Communities for Music National Education Award. This award recognizes outstanding efforts by teachers, administrators, parents, students and community leaders who have made music education part of a well-rounded education.

In honor of National Volunteer Appreciation Month, the board would like to thank the 2,117 registered volunteers for supporting the education of our students both inside the classroom and out. Volunteers have logged 18,629 hours through our Raptor System and have served countless more hours through extra-curricular activities, special events and more. Amy Ames, a parent at Caldwell Arts Academy, is the 2019 Tyler ISD Volunteer of the Year. She is recognized for being an active volunteer at elementary and secondary levels, serving as a leader in PTA and a public school advocate. Friendly Baptist Church is the 2019 Volunteer Partner of the Year. Rev. Pat Alvey and members from his church have provided over 1000 hours of support for campus events, one-on-one mentoring, car line greeters, reading buddies, staff luncheons, supply and clothing drives and more.

The board recognized the Teacher of the Month Allison O'Neal, a 5th grade math teacher, at Woods Elementary School.

As part of Continuous Improvement, Dr. Christy Hanson, Rawly Sanchez, and Dr. James Cureton provided a Benchmark Update. The Benchmark II is designed to test the assessed standards according to the STAAR Blueprint and is administered 7 to 8 weeks before the scheduled STAAR test. They discussed the proficiency levels: Masters, Meets, Approaches and Not Met. They reviewed the data for 3rd Grade Math and Reading, 4th Grade Math and Reading, 5th Grade Science, 6th Grade Math and Reading, 7th Grade Math and Reading, 8th Grade Science and Social Studies, Algebra I, English I, English II, Biology and U.S. History. The data is analyzed, teacher and administrators create flexible groups and Focused Reviews based on the students' growth and areas of improvement needed. They then addressed questions from the board.

Dr. Christy Hanson, Rawly Sanchez and Stacey Pineda provided a Pre-K – Grade 5 Literacy Update. In order to narrow the third grade reading gap, the district must embrace the Science of Reading to ensure all students can read by developing and sustaining school-wide expertise in the Science of Teaching Reading, aiding teachers in implementing Science-Based Instruction, and mitigating the summer slide with parent support opportunities. The Literacy Plan Components include training with the Superintendent Instructional Leadership Team (SILT), Campus Instructional Leadership Teams (CILT), and Curriculum and Instruction Department with the new TEKS, new curriculum, and research-based aligned resources. The district is partnering with The University of Texas – Houston Children's Learning Institute and Voyager Sopris Learning for LETRS. They also reviewed the Early Literacy Plan and discussed the recommended professional learning rollout. They then addressed questions from the board.

Rev. Hager stated that two people requested to speak to the board during public participation. Bob Brewer and Dr. Duane Collins addressed the board.

Regarding the Business/Legal/Finance/Consent agenda, Dr. Nation made a motion, seconded by Rev. Mason to approve the following:

- Approval of 2018-2019 Amended Budget;
- Approval of Local Policy Update: AE Exhibit;
- Approval of proposals and contracts with A+ Worley Striping in the amount of \$14,990 for the striping and a contract with L&L Asphalt in the amount of \$148,892.95 for a total cost of \$178,882.95 which includes \$15,000 for professional fees to Brannon Corporation for the 2019 Paving Projects to Various District Campuses;
- Approval of contract with Reliance Mechanical Contractors in the amount of \$160,989 for the HVAC improvements to the Mike Carter Field facilities and \$15,000 in professional fees for Estes McClure and Associates for a project

- total of \$175,989 for the 2019 HVAC Improvements to Mike Carter Field Facilities;
- Approval of Easement and Right-of-Way to Oncor Electric Delivery Company LLC for John Tyler High School.

The motion was approved by a vote of 7-0.

Regarding the Curriculum/Instruction/Consent Agenda, Mr. Martinez made a motion, seconded by Rev. Mason to approve the District Advancement Via Individual Determination (AVID) agreement in the amount of \$59,212 for the 2019-2020 school year. The motion was seconded by Rev. Mason and passed by a vote of 7-0.

Dr. Crawford stated that at the last regular meeting before an election of trustees, each school board must announce which board members have met, exceeded, or are deficient in meeting the training requirements. The board reviewed the training requirements and a copy of the report is attached as Exhibit "A".

John Landes provided a High School Voter Registration Update. Mr. Landes reviewed the State law requirements for high schools, which include John Tyler High School, Robert E. Lee High School, RISE Academy, Career and Technology Center and Early College High School, and discussed the process by which the district is complying with the requirements. He stated that 170 high school voter application forms were submitted this semester prior to the April 4th deadline to register to vote. He then addressed questions from the board.

Dr. Crawford provided a Strategic Initiatives Update. He reviewed the district's six strategic initiatives: 86th Legislature, Pre-Kindergarten, Teacher Compensation, Tyler Reads, Targeted Campus Strategic Design, Pathfinder and #safeTISD. Some of the major discussions of the 86th Legislature center on Pre-Kindergarten, teacher raises, and achievement pay along with the funding of school systems in Texas. Some additional bills that are floating around include uniform calendar dates, mental health requirements, school safety, First Amendment, and additional recess minutes for elementary schools. He stated that Tyler ISD is a District of Innovation and a standardized calendar would bring big changes to Tyler if that were to pass. Dr. Crawford stated that the district would like to offer Pre-Kindergarten district-wide where space allows. The district is also looking at possible additional compensation opportunities targeting strategic locations that includes student and possibly campus achievement. Tyler Reads will provide attention to foundational phonological practice and offer professional development targeting Tier 1 instruction for K-5 teachers, administration, support and leadership. Targeted Strategic Design Campuses can offer extended, non-traditional opportunities. Pathfinder is the possible extension of choice and innovation campuses, either stand alone, or as paired with a Targeted Strategic

Design. The district would also like to see the expansion of Rose City Summer Camp. #safeTISD is a continued enhancement of safety and security in four areas: policy/procedure, cyber-tech, hardening-personnel and social-emotional. The district is providing continuing education opportunities for staff and continued cooperation with agencies in support of school and public safety.

Regarding future business, Dr. Crawford reminded the board about the upcoming meetings, the Tyler ISD ArtsFest and the graduations for the four high schools.

The meeting adjourned at 9:08 p.m. following a motion by Dr. Nation, seconded by Rev. Mason and a vote of 7-0.

APPROVED: _____

/s/ Gina Orr
Gina Orr, Secretary

/s/ R. Wade Washmon
R. Wade Washmon, Board President

Exhibit "A"

School Board Continuing Education Record

Tyler Independent School District
 04/22/2019

Name	Tier One		Tier Two	Tier Three	Tier Four	Open Meetings Training	Public Information Act Training
	Local Orientation*	Education Code Orientation * or Update	Team-Building and Assessment	Continuing Education in Assessed Needs**	Student Achievement (Every two years)	Required of All Elected Public Officials	Required of All Elected Public Officials***
Frederick Hager, Jr.	M	M	M	E	M	M	Delegated
Wade Washmon	M	M	M	E	M	M	Delegated
Rev. Orenthia Mason	M	M	M	E	M	M	Delegated
Jean Washington	M	M	M	D	M	M	Delegated
Patricia Nation	M	M	M	E	M	M	Delegated
Aaron Martinez	M	M	M	E	M	M	Delegated
Andy Bergfeld	M	M	M	E	M	M	Delegated

* Applicable for first year board members only or Legislative Update for experienced members after legislative session.
 ** New Member are required to have a minimum of 10 hours. Returning members are required to have a minimum of 5 hours.
 *** Boards may delegate this training to the district's public information coordinator.

M - Met Requirements
 E - Exceeded Requirements
 D - Deficient

Subject: Special Recognitions

The primary focus of the Tyler ISD Board Recognition Program is to acknowledge accomplishments achieved by Tyler Independent School District students, employees, campuses and departments.

STUDENT

Congratulations **Josh Silva**, a junior at **Robert E. Lee High School**, for being named the State Board of Education (SBOE) Student Hero for Region 9. One recipient from each region is being recognized for specific acts of kindness and compassion. Awardees identified a need and committed to bold action on behalf of others, often engaging their fellow classmates in the effort.

Tyler ISD is proud to announce **Jose Romero**, a senior at **John Tyler High School**, received first place in the State level competition of the Sons of the American Revolution (SAR) Joseph S. Rumbaugh Historical Oration Contest. Jose will advance to the national level competition this summer.

Congratulations to two students from **Wayne D. Boshears Center for Exceptional Programs** for their placement in the 2018-2019 PTA Reflections Art Contest in the Special Artist Division.

Logan Dockery, a senior received Overall Award of Excellence for Literature for his artwork named "My Friend at School". Logan will advance to the National PTA Reflections Art Contest.

Odin Brooks, a junior received Overall Award of Excellence for Music and Composition for his music composition entitled "Yay Odin!" Odin will advance to the National PTA Reflections Art Contest.

STAFF

Tyler ISD is proud to recognized **Kelli Padilla**, a Deaf Education Teacher at **Clarkston Elementary School** for her signing/interpreting assistance she provided to a Lindale ISD student involved in a car wreck. Ms. Padilla pulled over and was able to calm the student and sign/interpret what was happening. She even accompanied the student to the hospital.

Congratulations to the **District Elementary Teacher of the Year Kristin Kervin** from **Dixie Elementary School** and the **District Secondary Teacher of the Year Steven Barb** from **Hogg Middle School**.

05-20-19

Subject: Celebrate Freedom Week

BACKGROUND INFORMATION

Celebrate Freedom Week is a week designed to emphasize the teaching of the country's origins with an emphasis on the founding documents. The Texas Education Code (TEC §29.907) gives local boards the authority to determine which week of the school year that Celebrate Freedom week is incorporated into the curriculum.

In June of 2018, the Tyler ISD Board of Trustees determined Celebrate Freedom Week would be celebrated during the last full week of school.

ADMINISTRATIVE CONSIDERATION

Tyler ISD students spend the entire school year learning about the important founding documents, the people who settled and impacted the growth of this great country, the important symbols of America, and what American Freedom really means.

Celebrate Freedom Week is a culmination of the exceptional learning that has occurred all year. Every Tyler ISD student will celebrate with special emphasis about our nation's founding documents of freedom - the Constitution, the Declaration of Independence, and the Bill of Rights.

There will be a different emphasis and theme each day with district activities and campus programs to compliment the week. Included in the week will be Art Contests. Art Contestant winners will be recognized at the June board meeting.

ACTION REQUIRED

Information Only

CONTACT PERSONS

Christy L. Hanson, Ed. D.
Susan Gronow

05-20-19

Subject: 2018-2019 Amended Budget

BACKGROUND INFORMATION

The Texas Education Agency requires that independent school districts file an amended budget, approved by the Board of Trustees, with the Agency.

ADMINISTRATIVE CONSIDERATIONS

An amended 2018-2019 budget for the general, food service, and debt service funds has been prepared, and a copy is included in the agenda.

ADMINISTRATIVE RECOMMENDATION

That the Board approves the 2018-2019 amended budget for the general, food service, and debt service funds as presented in the agenda.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Tosha Bjork

05-20-19

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
AMENDED REVENUE BUDGET
2018-2019**

	<u>CURRENT BUDGET</u>	<u>AMENDED BUDGET</u>
Taxes		
Current Year Levy	\$ 92,960,962.00	\$ 92,960,962.00
Prior Year Collections	1,250,000.00	1,250,000.00
Penalties and Interest	1,225,000.00	1,225,000.00
Total Taxes	<u>95,435,962.00</u>	<u>95,435,962.00</u>
Services Rendered to Other School Districts	5,000.00	5,000.00
Tuition and fees	200,000.00	270,000.00
Earnings from Temporary Investments	1,100,000.00	1,465,000.00
Rent	95,000.00	95,000.00
Miscellaneous Local Revenue	25,000.00	25,000.00
Athletic Activity	215,000.00	215,000.00
Other Enterprising Activities	8,500.00	8,500.00
Miscellaneous Revenue-Intermediate	500.00	-
Total Local Revenue	<u>97,084,962.00</u>	<u>97,519,462.00</u>
Foundation and Per Capita Apportionment	44,496,576.00	44,496,576.00
TRS On-behalf Benefits	7,025,000.00	7,025,000.00
Total State Revenue	<u>51,521,576.00</u>	<u>51,521,576.00</u>
Federal Revenue	3,366,000.00	3,366,000.00
Transfers from Other Funds & Other Sources	385,000.00	385,000.00
TOTAL REVENUE	<u><u>\$ 152,357,538.00</u></u>	<u><u>\$ 152,792,038.00</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
AMENDED EXPENDITURE BUDGET
2018-2019**

	ORIGINAL BUDGET	CURRENT BUDGET	AMENDED BUDGET	CHANGE ORIGINAL BUDGET	CHANGE CURRENT BUDGET
	\$ 88,241,089.43	\$ 88,027,173.96	\$ 87,895,368.02	\$ (345,721.41)	\$ (131,805.94)
Total Function 11 - Instruction					
Total Function 12 - Instructional Resources and Media Services	2,735,301.76	2,760,586.17	2,757,148.99	21,847.23	(3,437.18)
Total Function 13 - Curriculum and Instructional Staff Development	4,727,580.44	4,841,151.18	4,877,126.50	149,536.06	35,975.32
Total Function 21 - Instructional Development	2,835,357.74	2,868,131.61	2,872,046.61	36,688.87	3,915.00
Total Function 23 - School Administration	8,999,132.10	9,129,120.77	9,142,678.97	143,546.87	13,558.20
Total Function 31 - Guidance, Counseling & Evaluation Services	4,568,254.25	4,547,669.58	4,546,413.47	(21,840.78)	(1,256.11)
Total Function 32 - Social Work Services	258,522.99	258,541.69	258,729.54	206.55	187.85
Total Function 33 - Health Services	2,030,169.00	2,030,071.50	2,054,794.91	24,625.91	24,723.41
Total Function 34 - Student (Pupil Transportation)	4,970,585.32	5,608,685.32	5,608,685.32	638,100.00	
Total Function 36 - Cocurricular/ Extracurricular Activities	4,885,970.63	5,054,204.87	5,088,009.66	202,039.03	33,804.79
Total Function 41 - General Administration	3,933,643.05	4,031,964.33	4,033,515.57	99,872.52	1,551.24
Total Function 51 - Plant Maintenance and Operations	13,834,877.66	14,364,795.39	14,381,418.14	546,540.48	16,622.75
Total Function 52 - Security and Monitoring Services	2,305,994.61	2,408,020.96	2,415,362.89	109,368.28	7,341.93
Total Function 53 - Data Processing Services	3,045,934.02	3,702,153.45	3,702,814.05	656,880.03	660.60
Total Function 61 - Community Service	51,148.00	99,895.57	98,075.47	46,927.47	(1,820.10)
Total Function 71 - Principal Repayment	158,000.00	158,000.00	157,978.24	(21.76)	(21.76)
Total Function 81 - Facilities Acquisition and Construction		1,392,480.79	1,392,480.79	1,392,480.79	
Total Function 93 - Shared Svc Arrangement	489,000.00	489,164.24	489,164.24	164.24	
Total Function 99 - Intergovernmental Charges	1,837,750.00	1,837,750.00	1,837,750.00		
Transfer to Preventive Maintenance Account	2,459,217.00	2,459,217.00	2,459,217.00		
TOTAL EXPENDITURES-GENERAL OPERATING FUND	\$ 152,367,538.00	\$ 156,068,778.38	\$ 156,068,778.38	\$ 3,701,240.38	\$ 0.00

**TYLER INDEPENDENT SCHOOL DISTRICT
FOOD SERVICE FUND
AMENDED REVENUE & EXPENDITURE BUDGET
2018-2019**

<u>REVENUE:</u>	<u>CURRENT BUDGET</u>	<u>AMENDED BUDGET</u>
Meals and Other Miscellaneous	\$ 935,000.00	\$ 910,000.00
Interest Income	70,000.00	95,000.00
TOTAL LOCAL REVENUE	<u>1,005,000.00</u>	<u>1,005,000.00</u>
State Revenue from TEA	56,900.00	54,400.00
TOTAL STATE REVENUE	<u>56,900.00</u>	<u>54,400.00</u>
School Breakfast Program	1,840,000.00	1,880,000.00
School Lunch Program	6,200,000.00	6,290,000.00
Cash in Lieu of Commodities	696,000.00	675,000.00
TOTAL FEDERAL REVENUE	<u>8,736,000.00</u>	<u>8,845,000.00</u>
TOTAL REVENUE	<u><u>\$ 9,797,900.00</u></u>	<u><u>\$ 9,904,400.00</u></u>
<u>EXPENDITURES:</u>		
Function 35 - Food Services		
Total Function 35	<u>9,033,975.00</u>	<u>9,033,975.00</u>
Function 51-Plant Maintenance & Operations		
Total Function 51	<u>396,500.00</u>	<u>396,500.00</u>
Function 52- Security & Monitoring		
Total Function 52	<u>27,425.00</u>	<u>27,425.00</u>
Function 81 - Facilities Construction		
Total Function 81	<u>1,950,138.00</u>	<u>1,950,138.00</u>
Other Use		
Transfer to General Operating Fund	300,000.00	300,000.00
TOTAL EXPENDITURES	<u><u>\$11,708,038.00</u></u>	<u><u>\$11,708,038.00</u></u>

**TYLER INDEPENDENT SCHOOL DISTRICT
BOND INTEREST AND SINKING FUND
AMENDED REVENUE AND EXPENDITURE BUDGET
2018-2019**

<u>REVENUE:</u>	<u>CURRENT BUDGET</u>	<u>AMENDED BUDGET</u>
Tax Collections, Current	\$ 32,619,099.00	\$ 32,619,099.00
Tax Collections, Delinquent	375,000.00	375,000.00
Penalty and Interest	240,000.00	240,000.00
Earnings from Investments	275,000.00	425,000.00
Other State Revenue	593,930.00	543,930.00
TOTAL REVENUE	<u>\$ 34,103,029.00</u>	<u>\$ 34,203,029.00</u>
<u>EXPENDITURES:</u>		
Function 71 - Debt Service		
Principal Retirement	\$14,245,000.00	\$14,245,000.00
Interest Expense	19,783,029.00	19,783,029.00
Other Debt Service Fees	75,000.00	75,000.00
TOTAL EXPENDITURES	<u>\$34,103,029.00</u>	<u>\$34,103,029.00</u>

Subject: Depository Contract Extension

BACKGROUND INFORMATION

In May of 2013, the Board selected Southside Bank as the District depository bank after considering proposals submitted in the bid process. In May of 2015 and 2017, the Board approved extending the contract for additional two-year terms. Texas Education Code, Section 45.205 Subchapter G now allows districts to extend a depository contract for three additional two-year terms.

ADMINISTRATIVE CONSIDERATIONS

The District has been pleased with the service and interest rates received thus far from Southside Bank. Continuing the contract with Southside Bank is the most efficient alternative at this time.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board extend the depository contract with Southside Bank for another two years, from September 1, 2019, to August 31, 2021.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Mary Russell

05-20-19

Subject: Gifts and Donations

BACKGROUND INFORMATION

Board policy (CDC Local) requires that all donations to the District must be reviewed by the Superintendent prior to formal acceptance. The Superintendent must approve all donations under \$5,000. The Board must approve all donations of \$5,000 or more.

ADMINISTRATIVE CONSIDERATION

The following donations with a value of \$5,000 or more have been received:

<u>Amount</u>	<u>Source</u>	<u>Recipient</u>
\$ 5,000.00	Southside Bank	Convocation 2019
\$ 7,500.00	Tyler Lee Football Club	Robert E. Lee Football Club
\$ 5,000.00	Allen C. Wegener and Kimberly E. Wegener	Wegener Scholarship at Robert E. Lee
\$ 8,500.00	Casco Industries, Inc.	Career & Technology Center

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board accept the donations.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Marty Crawford, Ed. D.

05-20-19

Subject: Microsoft Volume License Purchase

BACKGROUND INFORMATION

Tyler ISD utilizes Microsoft operating systems and software on all district computers and file servers. The district first purchased a volume license agreement in June 2010 and has continually maintained it. The volume license agreement (VLA) enables the district to supply the most current version of Microsoft products to our students and staff.

ADMINISTRATIVE CONSIDERATION

Since last year, Microsoft has made a significant change in their product licensing. The new M365 EDU A3 license model focuses on public cloud services and allows our district to take advantage of online resources such as Office365 while maintaining the on premise installations that we currently utilize. The new agreement model also comes at an increased cost of \$30,385.30 per year.

The previous license model is no longer available and therefore Tyler ISD must move to the new model at this time. In order to move the renewal of this agreement into alignment with other annual technology contract renewals in September, we have requested a 15-month agreement. In subsequent years, this agreement will renew on a 12-month cycle due each September.

Funds are provided from the regular general fund operating budget.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve the purchase of a 15 month Microsoft Volume License Agreement M365 EDU A3 for \$288,382.16 from SHI Government Solutions – State of Texas DIR Contract # DIR-TSO-4092.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork
Joseph Jacks

05-20-19

CERTIFICATE OF INTERESTED PARTIES

FORM **1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING**

Certificate Number:
2019-480870

Date Filed:
04/23/2019

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
SHI Government Solutions
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Tyler Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
16980189
Microsoft EES Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Lindsey Bernstein, and my date of birth is _____.

My address is 1301 S. Mopac Expressway, Suite 375, Austin, TX, 78746, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Travis County, State of Texas, on the 24th day of April, 2019.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)

Subject: Proposal for Professional Audit Services

BACKGROUND INFORMATION

The contract with Prothro, Wilhelmi & Company, PLLC, terminated at the end of the 2017-2018 fiscal year. On February 25, 2019, the District issued a Request for Proposals for the annual financial audit for 2018-2019 with the option of extensions for fiscal years 2020, 2021 and 2022.

AUDIT COMMITTEE CONSIDERATION

Prothro, Wilhelmi & Company, PLLC was the only firm that submitted a proposal. Their proposal met the evaluation criteria for professional qualifications and technical ability.

Projected fees are listed below:

Prothro, Wilhelmi & Co, PLLC

Yr 1	\$42,700
Yr 2	\$43,000
Yr 3	\$43,300
Yr 4	\$43,600

AUDIT COMMITTEE RECOMMENDATION

That the Board of Trustees approve a proposal for professional services with Prothro, Wilhelmi & Company, PLLC to conduct the 2018-2019 audit of the District with an option of an additional three-year extension.

ACTION REQUIRED

Board approval

CONTACT PERSON

Jan Coker

05-20-19

Subject: Consider Approval for Replacement of Custodial Equipment at Various Campuses

BACKGROUND INFORMATION

In 2005, Ride on scrubbers were purchased to scrub and clean hallways at various campuses. This equipment helped gain efficiencies in labor and cleanliness. The scrubbers have lived their life cycles and repair parts have become obsolete.

ADMINISTRATIVE CONSIDERATION

The facility services department has solicited a proposal from Home Depot Pro Institutional. Home Depot Pro Institutional is a state approved and Tyler ISD approved vendor for the machines needed. Funding is provided by the Preventive Maintenance fund.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the quote from Home Depot Pro Institutional in the amount of \$112,426 for the replacement of custodial equipment at various campuses.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Tosha Bjork
Tim Loper

05-20-19

Subject: Service Agreement between Camp Tyler Foundation and Tyler Independent School District

BACKGROUND INFORMATION

Tyler ISD and the Camp Tyler Foundation wish to enter into an agreement for the 2019-2020 school year outlining operational and instructional responsibilities delivered to students at Camp Tyler. The agreement defines the responsibilities assigned to each party.

ADMINISTRATIVE CONSIDERATION

The agreement has been reviewed by representatives from both Tyler ISD and Camp Tyler Foundation. The list of services provided by Camp Tyler and Tyler ISD are defined in Schedule A and B of the service agreement.

ADMINISTRATIVE RECOMMENDATION

The administration recommends that the Board approve the Service Agreement between Camp Tyler Foundation and Tyler Independent School District for the 2019-2020 school year.

ACTION REQUIRED

Board approval

CONTACT PERSON

Rawly Sanchez

05-20-19

SERVICE AGREEMENT
CAMP TYLER FOUNDATION AND
TYLER INDEPENDENT SCHOOL DISTRICT

THE STATE OF TEXAS §
 §
COUNTY OF SMITH §

This Service Agreement is entered into on this, the ___ day of _____, 2019, by and between the **Camp Tyler Foundation**, d.b.a. Camp Tyler Outdoor School (CTOS), a 501(c)(3) corporation of Whitehouse, Smith County, Texas, by and through its duly authorized agent, hereafter referred to as CTOS, and the **Tyler Independent School District**, by and through its duly authorized representative, hereafter referred to as TISD, both parties acting herein under the authority of their governing boards.

WITNESSETH:

Whereas, CTOS and TISD have collaborated to provide students of TISD with outdoor learning experiences since 1949, and seek to continue this collaboration under terms intended to benefit both parties and the children of Smith County, Texas.

Now, Therefore, in consideration of the service agreement described herein and for the good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged hereby, it is agreed as follows:

Section 1. Services.

(a) Pursuant to the terms of this Agreement, CTOS shall provide, or shall cause to be provided, for the benefit of TISD, the services described in Schedule A, hereto (the “Services”), which schedule may be amended from time to time as provided in Section 8. The services specifically exclude all items mentioned in section 1(c) below. CTOS shall perform the Services in good faith in a commercially responsible manner and in accordance with applicable law and the express terms of this Agreement. Specifically, CTOS shall provide the Services with that degree of skill, attention and care that CTOS exercises with respect to furnishing comparable services to itself and to other ISDs. CTOS shall be an independent contractor as to TISD in performing Services hereunder and shall have exclusive authority to control and direct the performance of all Services performed by CTOS for TISD.

(b) TISD shall provide all data and information reasonably required by CTOS in connection with the performance of the Services at the time and in the manner, which CTOS reasonably requests. TISD shall also provide support described in Schedule B, hereto (the “Support”), which schedule may be amended from time to time as provided in Section 8. TISD shall provide the Support in good faith in a fiscally responsible manner and in accordance with applicable law and school district policy and the express terms of this Agreement.

(c) Pursuant this written agreement(s) with TISD, CTOS may provide certain outdoor learning experiences for grades other than the 5th grade. Such services are not included in the Services covered by this Agreement.

(d) This agreement does not grant exclusivity to TISD. CTOS may, at its discretion, deliver services to other clients simultaneously at Camp Tyler. TISD students will be separate from students of other ISDs in delivery of services for the purposes of day camp and night camp schedules. (i.e. When Tyler ISD students are being served in one part of the camp, students from a different ISD will be served in a different area.) Reasonable efforts will be made to keep the groups from encountering each other.

Section 2. Compensation.

(a) TISD will pay CTOS for the Services set forth in Schedule A, the amount of \$215.00 for every TISD child and \$125.00 for every adult, participating in the 5th grade residence camping program at Camp Tyler. TISD shall not be required to reimburse CTOS for costs and expenses incurred in connection with performance of the Services. CTOS agrees to invoice TISD monthly on the basis of actual camp attendance records for provided Services. TISD agrees to pay, by check or electronic bank transfer, all approved, verified, and audited invoices received on, or about, the first day of the following month (or within 30 days). If paid by check, then it will be mailed to Camp Tyler Foundation, P.O. Box 1916, Whitehouse, Texas 75791.

Section 3. Term and Termination.

(a) This agreement shall continue in effect until the end of the 2019-2020 school year.

(b) TISD agrees to send every 5th grade class of the 2019-2020 school year to CTOS for the Outdoor Learning Program addressed herein and agrees to make every reasonable effort to schedule the attendance of two classes at a time for each of two sessions per week, in a continuous fashion, excluding holidays, until all of the TISD 5th grade has been served. All classes will have attended by the end of the school year.

(c) This Agreement may be terminated by either party at any time upon written notice to the other party upon a material default in performance of its obligations under this Agreement, which has not been cured or settled by mediation within thirty (30) days after written notice thereof has been given to the other party. Material default will include a material change in the operations of the Tyler Independent School District and they can withdraw for financial reasons or if the operations of the Camp are not meeting the needs of the district and its students as determined by TISD.

Section 4. Limitation of Liability; Damages.

CTOS shall not be liable for failure to perform an obligation under this Agreement where such failure is due to fire, flood, severe weather, labor dispute, natural calamity, or acts of the government or for any other reason if resulting from conditions beyond the reasonable control of CTOS. If CTOS is liable for any failure to perform under this Agreement, CTOS's liability to TISD is limited to correction of errors by rescheduling programs and the reimbursement to TISD of any monies paid by TISD to third parties, which are paid as a result of the error caused by CTOS. CTOS shall not be liable for any special, incidental, indirect or consequential damages, or cost or procurement of substitute goods or services,

arising out of or in connection with this Agreement or the Services provided hereunder. CTOS shall not be responsible for the personal property of students, teachers, or volunteers of TISD while they are at Camp Tyler. CTOS will be responsible for its employees, guests and others on the premises with their permission and their negligence that results in harm to the district, its employees or students.

Section 5. Notices.

Any notice, request, instruction or other communication at any time hereunder required or permitted to be given or furnished by either party hereto to the other shall be deemed sufficiently given or furnished if in writing and actually delivered to the party to be notified at the following addresses:

(a) for TISD:

Tyler Independent School District
1319 Earl Campbell Parkway
Tyler, Texas 75701
Attn: Superintendent

(b) for CTOS:

Camp Tyler Foundation
P.O. Box 1916
Whitehouse, Texas 75791
Attn: Executive Director

Section 6. Severability.

If any provision of this Agreement is held invalid, illegal or unenforceable by a court of competent jurisdiction, that provision shall not affect any other provision of this Agreement, which shall remain in full force and effect.

Section 7. Amendment.

No term or provision of this Agreement (including the Schedules attached hereto) may be modified, waived, or amended except by an agreement in writing, executed by each of the parties hereto.

Section 8. Entire Agreement.

This Agreement constitutes the entire understanding between the parties hereto, and supersedes any prior understandings or written or oral agreements between them.

Section 9. Waivers.

A failure or delay in exercising any right in respect of this Agreement will not be presumed to operate as a waiver, and a single or partial exercise of any right will not be presumed to preclude any subsequent or further exercise of that right or the exercise of any other right. Any modification or waiver of any provision of this Agreement shall not be effective unless made in writing. Any such waiver shall be effective only in the specific instance for the purpose given.

Section 10. Headings.

The descriptive headings contained in this Agreement are included for convenience of reference only and shall not affect in any way the meaning or interpretation of this Agreement.

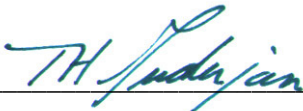
Section 11. Counterparts.

This Agreement may be delivered in one or more counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same agreement.

In Witness Whereof, TISD and CTOS have duly executed this Agreement effective as of the day and year first above written.

Camp Tyler Foundation

Tyler Independent School District

By: 

By: _____

Date: 3/27/2019

Date: _____

Name: Dr. Tom Guderjan

Name: R. Wade Washmon

Title: Board President

Title: Board President

Schedule A

Services Provided by CTOS

In general, CTOS will provide a three (3) day, two (2) night school camping experience for the 5th grade students of TISD. The program will incorporate some of the long standing traditions of the TISD Outdoor School program at Camp Tyler, some experiential learning activities modeled after the same that have been delivered to 5th grade students in recent years and some new activities designed to meet the objectives set forth by the Texas Education Agency (TEA) in the Texas Essential Knowledge and Skills (TEKS).

Two TISD 5th Grade classes will attend at a time with the potential of serving three classes during one session following guidelines mentioned in section 1(a). Starting on or about September 16, 2019, one set of classes will arrive at Camp Tyler around 9:00 AM on Monday and depart around 2:00 PM on Wednesday. Another set of classes will arrive on Wednesday around 9:00 AM and depart around 2:00 PM on Friday.

Specifically, CTOS will provide:

- a. A clean, well maintained camp including sleeping quarters, dining facility, health clinic and activity areas.
- b. Food and food service, (to include all cooks, food supplies, and servers) which meets or exceeds standards of Texas public schools. All custodial supplies and services and trash disposal services will be provided for by CTOS.
- c. Trained content instructors, under the supervision of the CTOS Program Director, to educate students in activities that have been selected by the TISD classroom teacher
- d. Required equipment and supplies to meet TISD instructional needs at CTOS.
- e. One adult per cabin group to serve as a nighttime cabin assistant (7:00 PM to 7:00 AM). These night time cabin assistants will be trained in cabin management, evening educational activities, and first aid, to aid the TISD overnight staff. In compliance with Texas Administrative Code, Chapter 25, Subchapter B, the nighttime cabin assistants will have criminal background checks and will have passed an approved sexual abuse awareness training program.
- f. Such duties as camp administration, clerical support, maintenance, custodial service & supplies.
- g. An optional open house opportunity, for TISD classroom teachers, staff and volunteers near the beginning of the school year to prepare them for their camp experience. Dates for these events will be scheduled yearly by the CTOS program director and the TISD liaison. These will be held at Camp Tyler Outdoor School.
- h. Instructions and teaching aids for times between the scheduled CTOS instructional periods.
- i. A printed evaluation form and/or survey with the classroom teacher to determine effectiveness of the camp activities and to provide constructive feedback.
- j. Proof of general liability insurance.
- k. Appropriate security and storage conditions for medical supplies.
- l. Defibrillator.

Schedule B

Support, Supervision, and Services Provided by TISD

In general, TISD will provide for the supervision and transport of its students.

Specifically, TISD will provide:

- a. Two TISD adult representatives per class (preferably the classroom teachers) to act in loco parentis and be responsible for general supervision and discipline of students, 24 hrs a day, throughout the camp stay. These adults will be responsible for communicating with parents and implementing TISD policy with regards to any illness, injury or behavior problems and child pick-up or drop-off.
- b. A substitute to replace the necessary absence of the classroom teacher for a period of time agreed on by the school and the classroom teacher, at the discretion of TISD.
- c. All transportation of students, and their personal belongings, to and from camp, including unscheduled transportation for students with behavior problems, illness, or injury and emergency evacuation.
- d. A designated contact person within the TISD district staff will:
 - a. distribute and collect all documents that are to be read or signed by parents relating to student's stay at Camp Tyler
 - b. schedule pre-camp visits if desired
 - c. coordinate scheduling of the fifth grade classes
 - d. facilitate pre-camp in the classroom
 - e. ensure arrangements for bus transportation
 - f. ensure arrangements for TISD substitutes and night staff to provide proper TISD supervision.
 - g. coordinate with the CTOS on scheduling issues and other tasks related to the implementation of this program.
- e. Additional personnel and special equipment required for students with special needs and/or disabilities that are not normally available at the camp.
- f. Completion of an evaluation or survey by the classroom teacher at the end of the camping session to provide CTOS with information regarding the effectiveness of the program and to provide constructive feedback.
- g. A TISD nurse who will be at the camp during business hours and available for telephone consult after hours, at the discretion of TISD.
- h. The TISD nurse and, in the TISD nurse's absence, a designated TISD official will be responsible for the maintenance and administration of medications for students requiring such.

Subject: Memorandum of Understanding between Tyler Independent School District and Tyler Junior College for the LINK Transition Program

BACKGROUND INFORMATION

The district has a partnership with Tyler Junior College (TJC) that allows Tyler ISD students, who have completed credit requirements for graduation, are between the ages of 18 and 22 years of age and continue to need support with goals and objectives on their Individualized Education Plan (IEP), to utilize TJC's facility for further vocational instruction on the TJC West campus as well as in the community. The purpose of the Memorandum of Understanding is to define the roles and responsibilities between TJC and the school district in the provision of instruction for qualified students. The Memorandum of Understanding also outlines the technology support each party will agree to provide.

ADMINISTRATIVE CONSIDERATION

Through the existing partnership between Tyler ISD and TJC, students in the LINK program are given the opportunity to receive instruction in a postsecondary atmosphere while concurrently receiving instruction on the IEP goals and objectives they need to master. The goal of the LINK Transition Program is to prepare students for adult life in an inclusive and age appropriate setting. They work with community businesses, colleges and adult agencies to help students graduate with a better quality of living in the areas of employment, independent living, personal recreation, adult education and community involvement.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the adoption of this Memorandum of Understanding between Tyler Junior College and Tyler ISD for the LINK Transition Program for the 2019-2020 school year.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Christy Hanson, Ed. D.
Leslie Brinkman George, Ph. D.

05-20-19

Subject: Voyager Sopris Learning - LETRS

BACKGROUND INFORMATION

As part of the continuous improvement efforts, Tyler ISD has adopted the goal of ensuring 85% of 3rd grade students are on or above grade level by the Spring of 2021. The “Tyler Reads” initiative is one way in which Tyler ISD plans to achieve that goal. With high quality professional development through Voyager Sopris Learning – *LETRS*, each campus can develop and sustain school wide expertise in the *science* of teaching reading and assist teachers in implementing *science-based* reading instruction, to include phonemic awareness and phonics.

Research indicates that the absence of direct phonics and phonemic awareness instruction in early grades can significantly impede students’ reading growth in later grades. Yet, 60% of elementary teachers report they have never been trained in strategies for teaching phonemic awareness, phonics or vocabulary. Tyler ISD teachers report a lack of confidence in their ability to teach phonics and phonemic awareness to their students and Tyler ISD campus principals report a limited understanding of the reading instruction process, as well.

ADMINISTRATIVE CONSIDERATION

Voyager Sopris, Learning is an approved purchasing vendor and will provide the following services:

1. LETRS Training for every elementary principal and some district staff
2. LETRS Training for 5 to 6 key personnel on each campus.
3. LETRS for Early Childhood Educators training for Pre-K teachers

The agreement includes:

- Quote Number 00064769 for \$45,655.95 from the 2018-2019 General Local Fund
- Quote Number 0064974 for \$90,432.60 from the 2019-2020 General Local Fund

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the two-year agreement with Voyager Sopris Learning in the amount of \$136,088.55.

ACTION REQUIRED

Board Approval

CONTACT PERSON

Christy L. Hanson, Ed. D.

05-20-19

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
 CERTIFICATION OF FILING**

Certificate Number:
 2019-482858

Date Filed:
 04/29/2019

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
 Voyager Sopris Learning, Inc
 Dallas, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
 Tyler Independent School District

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 Quote #00064769
 LETRS products and services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

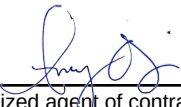
6 UNSWORN DECLARATION

My name is Amy Otis, and my date of birth is 4/20/81.

My address is 1500 Kansas Avenue, Suite 1D, Longmont, CO, 80501, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Boulder County, State of CO, on the 29 day of April, 2019.
(month) (year)



 Signature of authorized agent of contracting business entity
 (Declarant)

Subject: Local Educational Sponsorship Agreement with Texas Women's University

BACKGROUND INFORMATION

The Texas Women's University (TWU) wishes to enter into an agreement with the Tyler ISO to allow a graduate student from the TWU SLP Master's Degree Program to complete the Statewide Distance Venue Cycle 1 O from May 26, 2019 - August 15, 2021.

ADMINISTRATIVE CONSIDERATION

The purpose of this agreement allows a graduate student from the TWU SLP Master's Degree Program to complete the Statewide Distance Venue Cycle 10 program to gain hands on experience in the educational setting while working towards completion of the Master's Degree in Speech Language Pathology. The student will be employed as a Licensed Speech-Pathology Assistant for the Tyler ISD during this two-year period. Six hours a week will be devoted to the development of hands-on practicum so the student may obtain hours toward the necessary 400 hours to earn the Master's Degree. This will allow the district to provide exceptional training to build knowledge and train the professional as to how students in Tyler ISD can be served through Speech-Language Pathology services.

The terms of this contract shall begin upon signing and shall continue until August 15, 2021.

ADMINISTRATIVE RECOMMENDATION

The administration recommends the board approve the Local Educational Agency Sponsorship Agreement with Texas Women's University.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Christy Hanson
Leslie Brinkman George

05-20-19

Subject: Head Start Annual Program Self-Assessment 2018-2019

BACKGROUND INFORMATION

According to the Head Start Reauthorization Act of 2007 [642(c)(1)(E)(iv)(III)] and Head Start Performance Standards, the Tyler ISD Board of Trustees which serves as the governing body of the Tyler ISD Head Start program must be actively involved in program decision-making, oversight and monitoring of the program. The self-assessment is an annual program self-evaluation process to ensure compliance with all federal laws, regulations and guidelines.

ADMINISTRATION CONSIDERATION

In compliance with the Head Start Performance Standards, the Board of Trustees shall review and approve the Head Start Annual Program Self-Assessment Improvement Plan for 2018-2019.

ADMINISTRATION RECOMMENDATION

The administration recommends the board approve the Head Start Annual Program Self-Assessment Improvement Plan for 2018-2019.

ACTION REQUIRED

Board Approval

CONTACT PERSONS

Christy Hanson, Ed. D.
Stacy Miles

05-20-19

**Tyler Independent School District Head Start
Program Self-Assessment Improvement Plan
2018-2019**

The following is a summary of the Tyler ISD Head Start Self-Assessment performed January 10, 2019 to February 8, 2019. The Self-Assessment Team included the following participants: policy council members, district staff and community members.

Constant quality improvement is a key component to Head Start. A yearly program wide self-assessment guarantees our agency is meeting Performance Standards and moving toward program excellence for serving children and families in Tyler ISD. Based upon our areas of improvement, listed below is the action/improvement plan for 2018-2019.

IMPROVEMENT PLAN 2018-2019

Area of Improvement Education	Action Plan	Anticipated Completion Date	Evidence of Completion
Expand students' learning and thinking through quality teacher- child interactions	Utilize Teach Stone Platform to provide teachers individualized professional development support that's based in research and based on individual CLASS observation data	2019-2020 School Year	Teach Stone completion document
Provide targeted support to new Head Start Teachers with varied years of experience	Develop a mentor system to provide a teacher new to teaching Head Start an opportunity to connect with seasoned teachers to provide support the 1 st year	2019-2020 School Year	Mentor Policy and Procedure Document Mentor Agreement Teacher documentation of activities and time spent mentoring
Area of Improvement Program Governance /Fiscal	Action Plan	Anticipated Completion Date	Evidence of Completion
Continuous In-Kind Training for Staff	Provide a training to all staff at the beginning of the year on the In-Kind process with videoing or voice over PowerPoint	Fall 2019	Increase In-Kind per campus
	Set a target goal for each classroom and provide a monthly report to classrooms and Head Start staff.	Monthly 2019	Increased In-Kind per campus

**Tyler Independent School District Head Start
Program Self-Assessment Improvement Plan
2018-2019**

Area of Improvement ERSEA/ Family Engagement	Action Plan	Anticipated Completion Date	Evidence of Completion
Ensuring that all FSW's are equipped with mastering difficult conversations with families	FSW's will attend a training that includes role play and conversations that may seem difficult with feedback and coaching.	August 2019	Engagement Coordinator will talk to families monthly to check for customer service quality calls.
Area of Improvement Mental Health	Action Plan	Anticipated Completion Date	Evidence of Completion
Enhance teacher knowledge and skills regarding classroom management and positive classroom climate	Provide Professional Development Support during the school year related to behavior management and social-emotional learning	June 1, 2019- June 1, 2020 (on-going)	Improvement in CLASS scores in Emotional Support and Classroom Organization Domain
Area of Improvement Health and Safety	Action Plan	Anticipated Completion Date	Evidence of Completion
Scanning physical exams and dental exams into Child Plus with all components of the exams dated and signed. Be able to identify what is a correct physical and dental exam.	Completing a handbook that will have examples of what is needed and training of the Family Service Workers.	Handbook completed June 2019. Training of FSW's will be ongoing.	Review to verify that documentation in Child Plus is complete and accurate
Referrals and all communication with parents in regard to any health related issue is documented in Child Plus under the Health Tab	Completing a handbook that will have examples of what is needed and training of the Family Service Workers (FSW's).	Handbook completed June 2019. Training of FSW's will be ongoing.	Review of documentation in Child Plus is complete and accurate.

Subject: Head Start Community Assessment

BACKGROUND INFORMATION

The *Head Start Program Performance Standards and Other Regulations* (45 CFR 1305.3 c) require that all grantees conduct a Community Assessment every five years and update annually. The Community Assessment must be reviewed in the intervening years and if necessary update each year (45 CFR 1305.3 e). A summary of the significant findings from the most recent Community Assessment must be included in the grant application (ACYF-IM-HS-00-12). The Community Assessment covers the entire service area and must gather information on these general categories of information (45 CFR 1305.3(c)(1-6)):

- the demographics and the racial, cultural, and linguistic characteristics of low income families
- children and families' needs who are eligible for Head Start including children with disabilities
- the availability of program and community resources

The information is analyzed and used to help reach decisions in six areas (CRF 45 1305.3 (d) 1-6). The goal is to ensure that the program is serving the greatest number of eligible families with the greatest needs in its service area.

ADMINISTRATIVE CONSIDERATION

In compliance with the Head Start Performance Standards, the Board of Trustees shall review and approve the Head Start 2018-2019 Community Assessment. The Community Assessment outlines recommendations for Tyler ISD Head Start program.

ACTION REQUIRED

Board approval

CONTACT PERSONS

Christy Hanson, Ed. D.
Stacy Miles

05-20-19

Subject: Head Start Funding Application for the 2019-2020 School Year

BACKGROUND INFORMATION

According to the Head Start Reauthorization Act of 2007 and Head Start Performance Standards, the Tyler ISD Board of Trustees which serves as the governing body of the Tyler ISD Head Start program must be actively involved in program decision-making, oversight and monitoring of the program.

ADMINISTRATIVE CONSIDERATION

In compliance with the Head Start Performance Standards, The Board of Trustees shall review and approve the Head Start Annual Application for Funding with a cost-of-living adjustment of 1.77 percent to eligible grantees. The enrollment funding is for 432 students and the annual funding is \$3,220,377.

ADMINISTRATION RECOMMENDATION

The administration recommends the board approve the 2019-2020 Funding Application for Head Start that includes a cost-of-living adjustment of 1.77 % with a Total Program Funding of \$3,220,377.

ACTION REQUIRED

Board approval

CONTACT PERSONS

Christy Hanson, Ed. D.
Stacy Miles

05-20-19



Office of Head Start

06CH7138 - TYLER INDEPENDENT SCHOOL DISTRICT
FY2019 - 09/01/2019-06/30/2020 - Non-Competing Continuation

Head Start - Budget Categories

<i>Budget Category</i>	<i>Program Operations</i>	<i>Training Technical Assistance</i>	<i>Non-Federal Share</i>
Personnel	\$2,401,219	\$0	\$600,303
Fringe Benefits	\$444,230	\$0	\$111,058
Travel	\$24,656	\$0	\$6,164
Equipment	\$0	\$0	\$0
Supplies	\$58,647	\$0	\$14,662
Contractual	\$86,805	\$38,708	\$31,379
Construction	\$0	\$0	\$0
Other	\$59,316	\$0	\$14,829
Total Direct Charges	\$3,074,873	\$38,708	\$778,395
Indirect Charges	\$106,796	\$0	\$26,699
Total	\$3,181,669	\$38,708	\$805,094

Note: This report only includes values specified in the Budget tab.

Subject: Internal Audit Committee

ACTION REQUIRED

Discussion only

CONTACT PERSONS

R. Wade Washmon
Marty Crawford, Ed. D.

05-20-19