



Health and Safety Plan
Waynesboro Area School District
Phased Reopening Covid-19 Pandemic
2020-2021



Phased School Reopening Health and Safety Plan Template

Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC

The Waynesboro Area School District (WASD) is an integral part of the communities it serves. The outbreak of COVID-19 during the 2019/20 school year presented challenges for both WASD and the communities. The threat of a highly infectious outbreak in our schools could be detrimental to WASD and its communities. By following this Health and Safety Plan, we are dedicated to reducing the miscommunications that may encompass the chaotic nature of an outbreak of any highly infectious illness.

This plan outlines WASD's strategy in preparing for, responding to, and recovering from a pandemic, specifically COVID-19, in a collective, community approach. It serves as a guide for the safe reopening of the schools in the WASD. **This is a fluid document, based on local, state and federal guidelines, that will continue to develop over time.**

This Health and Safety Plan contains supplemental information from the Pennsylvania Department of Health (DOH), the Center for Disease Control (CDC), the Pennsylvania Department of Education (PDE), and the American Academy of Pediatrics (APA).

The Waynesboro Area School District Health and Safety Plan was created in accordance with advice provided by the above listed entities.

PURPOSE

The intent of this Health and Safety Plan is to serve as the District guidelines for all reopening activities. However, the Waynesboro Area School District Board of Directors approved WASD's "Resocialization of Athletics" Health and Safety Plan on June 23, 2020, and is available on the District's website. The purpose of this plan is to achieve the following goals:

- Maximize the protection of lives while minimizing educational and social disruption.
- Enable WASD to continue to operate and provide services as normally and effectively as possible with minimal academic and economic losses.
- The response of WASD will be directed by the Pennsylvania Department of Health and the Pennsylvania Department of Education's direction and guidance. This plan coordinates federal, state, and local agencies.
- Continue the essential core operations of the WASD in the event of increased staff/student absences.
- Establish and maintain a coordinated command system to enable effective, timely, and sensitive decision making regarding continuity of student learning needs to remain the core value and focal point.
- Develop a communications plan to ensure that students, parents, and staff receive timely and accurate information regarding disease prevention strategies and infection control strategies.
- Prepare and provide resources for mental health/crisis service needs of staff, students and families.

Likely Realities and Constraints

Our current situation may seem unpredictable; however, we believe that there are some likely realities that our staff, students, and families can anticipate. Some of those realities help our plans to reopen, while others may make it more challenging and constrain our efforts. It is important, as we plan, for everyone to be on the same page about what is likely so we can focus most of our effort on the most likely circumstances, while still ensuring that we plan for the various “what if” scenarios.

1. **The virus will not disappear by August, but its level of spread may change.** COVID-19 will be present throughout the summer and fall, although the size and localization of the outbreak is to be determined and may change as businesses and communities reopen. Knowing that the number of cases is not a fixed amount, the District will remain committed to adjusting its approach based on the reality of the virus’ spread in the region.
2. **The availability of COVID-19 testing will improve, but unclear by how much.** The state’s capacity for COVID-19 testing is improving by the week and can likely support all those requesting tests by August, but it is unclear how frequently retesting can occur, or when antibody tests will be available at scale.
3. **Schools will open for in-person learning in August.** Students will begin returning to school on August 31, 2020 and in-person instruction will be offered in schools. WASD will do online learning on Wednesday Sept 2, 16, 23, and 30 (continuance will be re-evaluated each month). It is likely; however, that schedules, classroom spaces, and day-to-day operations will be adjusted to allow for social distancing, physical distancing, and smaller groupings to the extent possible. Targeted special needs and the trauma-based classrooms will continue in-person instruction on the remote learning days.
4. **Virtual instruction will be an option.** Even with schools opening in August for inperson instruction, Waynesboro Area School District will continue to offer virtual learning to students. These options, however, are predicated on the state providing districts more flexibility regarding instructional days.
5. **Funding is limited.** Revenue projections show that there must be short-term to medium-term budget cuts necessary for WASD over the next two years. The District annually adopts fiscally responsible budgets with the highest possible audit opinions, Standard and Poors ‘AA’ bond rating, while maintaining the second lowest real estate tax rate in Franklin County. WASD used one-half million in medical reserve funds, along with state and federal stimulus funds to balance the budget in order to limit instructionally damaging programmatic changes. We should be clear that funding is, at best, lower than usual while the demand for new school programming and instructional models continue to be necessary.
6. **Feasibility.** WASD will work to abide by CDC, DOH, APA, and PDE as feasibly possible. WASD recognizes there are challenges to meeting every guideline and recommendation.

SCOPE

The scope of this Health and Safety Plan covers district reopening as it pertains to COVID-19 (Coronavirus).

COVID-19 (Coronavirus) – Symptoms of COVID-19 have reportedly had mild to severe respiratory illness accompanied with fever, cough, and shortness of breath. Symptoms may appear 2-14 days after exposure. The virus is spread person-to-person between people within close contact (about 6 feet), via respiratory droplets produced when an infected person sneezes or coughs, and these droplets can land in the mouths or noses of people who are nearby where the droplets are inhaled into the lungs. Transmission may also be possible through contact with contaminated surfaces, but this is not thought to be the main way of transmission.

People with these symptoms may have COVID-19:

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Staying True to Our Vision

The Waynesboro Area School District is committed to our vision of *First Choice*. We want every learner to realize his/her *First Choice* upon graduation. It is our vision that WASD be every family, staff member and the community's *First Choice*. This plan is also guided by a leadership model and values that have helped direct the process of this plan's development. The plan also reflects stakeholder feedback and needs through the input of various divisions of representation.

Health and Safety Plan: Waynesboro Area School District

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?

- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county’s current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): August 31, 2020

Pandemic Coordinator/Team

Pandemic Coordinator Tod F. Kline, Superintendent

Pandemic Team Roles and Responsibilities (Plan and Team approved by the school board each year):

- **Health and Safety Plan Development:** Not all individuals played a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in the decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Tod F. Kline	Superintendent	Both
Rita Sterner-Hine	Assistant Superintendent	Both
Eric Holtzman	Business Administrator	Both
TBA	School Board Member	Both
Jeff Adams	Director of Buildings and Grounds	Both
Kathy McCool	Human Resources	Both
Nic Erickson	Director of Technology	Both
Diane McCallum	Communication, PR and Marketing	Both
Sherri Sullivan	Director of Student Services	Both
Erica McDonald	Supervisor of Special Education	Both
Matt Gordon	Safety and Security	Both
Ruth Helman	Food Service Supervisor	Both
WellSpan Assignee	District Physician	PCRT
Ron Repak	Beard Legal Group	Plan Development
Cori Urey	WAEA	PCRT

Key Strategies, Policies, and Procedures

Cleaning, Sanitizing, Disinfecting and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Recommendations	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The district may follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps may be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The district may follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps may be taken to limit the use of communal drinking</p>	<p>Jeff Adams (Don Miley and Randy Fogle), Maintenance & Custodial</p> <p>Bus Contractor/ Drivers</p>	<p>PPE</p> <p>CDC Website</p> <p>COVID-19 Daily Cleaning Job Card</p> <p>COVID-19 Weekly Cleaning Job Card</p> <p>Custodial Supervisor Inspection Form</p> <p>System Checklist</p>	<p>Y/April, 2020</p>
	<p>Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities as specified on the Daily and Weekly COVID-19 Job Cards</p>	<p>fountains and provide safe alternatives for providing water when possible.</p> <p>Implement and Supervise the Daily and Weekly COVID-19 Cleaning Activities as specified on the Daily and Weekly COVID-19 Job Cards</p> <p>Increase ventilation rates during OCC Hours</p>			

Other cleaning, sanitizing, disinfecting, and ventilation practices	Use of Clorox 360 Spray Disinfectant Machine as needed Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.	Use of Clorox 360 Spray Disinfectant Machine as needed Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.	Jeff Adams (Don Miley and Randy Fogle), Maintenance & Custodial	Custodians Clorox 360 Sprayer Total 360 Cleaning Agent	Y-April/May, 2020
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Physical/Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet physical/social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet physical/social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these physical/social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Recommendations	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Staggered schedule to limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities to those that can maintain physical/social distancing.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities to those that can maintain physical/social distancing.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p>	<p>Building Principal</p>	<p>Building Level Schedule</p>	<p>Y</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Students will be encouraged to wash hands or use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p>	<p>Students will be encouraged to wash hands or use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p>	<p>Building Principals</p> <p>Ruth Helman, Food Service Supervisor</p>	<p>N/A</p>	<p>N</p>

	<p>Parents /guardians should be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias (envelope drop off available).</p> <p>Meal condiments (packets) should be limited and provided to students on the serving trays.</p> <p>Students should not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff should serve students all meal components. Selection of fruits and vegetables may be limited.</p> <p>Student dining areas and cafeteria serving areas should be thoroughly cleaned between lunch periods.</p>	<p>Parents /guardians should be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias (envelope drop off available)..</p> <p>Meal condiments should be limited and provided to students on the serving trays.</p> <p>Students should not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff should serve students all meal components. Selection of fruits and vegetables may be limited.</p> <p>Student dining areas and cafeteria serving areas should be thoroughly cleaned between lunch periods.</p>			
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<p>* Hygiene practices for students and staff including the manner and frequency of handwashing and other best practices</p>	<p>All staff should be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcoholbased hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include health promotion materials, information on proper handwashing</p>	<p>All staff should be trained on healthy hygiene practices so they can teach these to students.</p> <p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.</p> <p>CDC - handwashing resources that include health promotion materials, information on proper handwashing technique, and tips for</p>	<p>Building Principal</p> <p>Dr. Rita SternerHine and Kathy McCool, Professional Development Asst Supt and HR</p>	<p>Hand soap</p> <p>Alcoholbased Sanitizer</p> <p>Training Google Slide Presentation</p>	<p>Y</p>
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	<p>technique, and tips for families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>	<p>families to help children develop good handwashing habits.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.</p>			
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands Translated Posters</p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.</p> <p>CDC Germs are Everywhere</p> <p>CDC Wash Your Hands Translated Posters</p>	<p>Jeff Adams (Don Miley and Randy Fogle), Maintenance & Custodial</p> <p>Building Principal</p> <p>Dr. Rita-Sterner Hine Asst Supt and Kathy McCool HR</p>	<p>CDC Website</p> <p>Germs Are Everywhere Posters</p> <p>Wash Your Hands Posters</p> <p>Print Shop</p>	<p>N</p>

<p>* Identifying and restricting nonessential visitors and volunteers</p>	<p>Restrict nonessential visitors, volunteers, and activities.</p> <p>Do not schedule large group activities including, but not limited to assemblies, concerts, and theater.</p>	<p>Restrict nonessential visitors, volunteers, and activities</p> <p>Limit large group activities such as extracurriculars in accordance with PIAA and PMEA Guidelines</p> <p>Ensure all large group activities including, but not limited to assemblies, concerts, and theater shows follow physical/social distancing guidelines.</p>	<p>Matt Gordon, Director of Safety and Security</p> <p>Diane McCallum, Communication</p> <p>Building Principal</p>	<p>N/A</p>	<p>N</p>
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Physical Education</p> <p>Select and provide safe opportunities for exercise and sports events for students. Consider:</p> <ul style="list-style-type: none"> Physical proximity of players Amount of touching of shared equipment Ability to engage in physical/social distancing while 	<p>Physical Education</p> <p>Select and provide safe opportunities for exercise and sports events for students. Consider:</p> <ul style="list-style-type: none"> Physical proximity of players Amount of touching of shared equipment 	<p>Building Principals</p> <p>Dr. Rita Sterner-Hine, Assistant Superintendent</p> <p>Physical Education Department Chairs</p> <p>Administrative Team</p>	<p>Playground Equipment (balls, jump ropes)</p>	<p>Y - PE Teachers August, 2020</p>

	<p>not engaged in active play.</p> <ul style="list-style-type: none"> Engagement of players at higher risk. Size of team. <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>CDC Considerations for Youth Sports</p> <p>Recess</p> <p>Limit recreation areas to open spaces.</p> <p>Greatly restrict or eliminate use of playground structures.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit team sports and group games following physical/social distancing guidelines.</p>	<ul style="list-style-type: none"> Ability to engage in physical/social distancing while not engaged in active play. Engagement of players at higher risk. Size of team. <p>Train teachers, coaches, officials, and staff on all safety protocols.</p> <p>CDC Considerations for Youth Sports</p> <p>Recess</p> <p>Limit to one group of students, following physical/social distancing guidelines, using playground structures at a time. Disinfect accordingly.</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.</p> <p>Limit team sports and group games following physical/social distancing guidelines.</p>			
Handling Music Activities and Classes	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers should provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p> <p>Covid-19 Instrument Cleaning Policies</p> <p>Select and provide safe opportunities for music instruction for students. Consider;</p>	<p>Follow Covid-19 Instrument Cleaning Policies. Teachers should provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes.</p> <p>Covid-19 Instrument Cleaning Policies</p> <p>Select and provide safe opportunities for music instruction for students. Consider;</p>	<p>Building Principals</p> <p>Dr. Rita Sterner-Hine, Asst Supt</p> <p>Teachers</p>	Instrument Cleaning Policies	N

- Physical proximity of students.
- Use of appropriate facilities to accommodate social distancing.
- Amount of touching of shared equipment.
- Ability to engage in physical/social distancing while not engaged in active play.
- Engagement of players at higher risk.
- Size of group.

- Physical proximity of students.
- Use of appropriate facilities to accommodate physical/social distancing.
- Amount of touching of shared equipment.
- Ability to engage in physical/social distancing while not engaged in active play.
- Engagement of players at higher risk.
- Size of group.

<p>Limiting the sharing of materials among students</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas as feasible.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared ● Technology ● Art Supplies ● PE Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p>	<p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas as feasible.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.</p> <ul style="list-style-type: none"> ● Textbooks that are shared ● Technology ● Art Supplies ● PE Equipment <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.</p>	<p>Building Principals</p> <p>Teachers</p>	<p>Cleaning Materials</p> <p>Individual Student Spaces</p>	<p>N</p>
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<p>Staggering the use of communal spaces and hallways</p>	<p>Create one-way traffic patterns in hallways/stairwells as feasibly possible.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal Lines ● Lunch <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote physical/social distancing of at least 6 feet (physical distancing) as possible between people if events are held.</p>	<p>Create one-way traffic patterns in hallways/stairwells as feasibly possible.</p> <p>Separate students within common areas.</p> <ul style="list-style-type: none"> ● Arrival ● Dismissal Lines ● Lunch <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet (physical distancing) as possible between people if events are held.</p>	<p>Building Principals</p>	<p>Hallway Signage</p>	<p>N</p>
<p>Adjusting transportation schedules and practices to create physical/social distance between students</p>	<p>Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to wear masks. They should also be encouraged to sit apart from other students as feasible.</p> <p>Extracurricular and educational field trips should be limited.</p> <p>Roof hatches and windows may be opened whenever possible to allow for the best ventilation.</p> <p>School buses and vehicles should be disinfected nightly, at minimum.</p> <p>Bus dropoff areas added as feasibly possible.</p>	<p>Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to wear masks. They should also be encouraged to sit apart from other students as feasible.</p> <p>Extracurricular and educational field trips should be limited.</p> <p>Roof hatches and windows may be opened whenever possible to allow for the best ventilation.</p> <p>School buses and vehicles should be disinfected nightly, at minimum.</p> <p>Bus dropoff areas added as feasibly possible.</p>	<p>Eric Holtzman, Business Administrator and Transportation Coordinator, Missie Baer</p>	<p>District to provide disinfectant and contractors administer for application.</p>	<p>N</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and</p>	<p>To the extent feasible, students should be physical/socially distanced. If six feet is not</p>	<p>To the extent feasible, students should be physical/socially distanced. If six feet is</p>	<p>Building Principals</p>	<p>N/A</p>	<p>N</p>

interactions between groups of students	<p>achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>	<p>not achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students.</p>			
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Update the WASD website with any transportation changes.	Update the WASD website with any transportation changes.	<p>Nic Erickson, Director of Technology, Erin Kooser and Deb Forrester</p> <p>Eric Holtzman, Business Administrator</p>	N/A	N
Other physical/social distancing and safety practices	Installing plexiglass and face shields in Main Offices and Cafeteria P.O.S. Areas	Installing plexiglass and face shields in Main Offices and Cafeteria P.O.S. Areas	Jeff Adams (Don Miley and Randy Fogle) Maintenance & Custodial	<p>Purchase face shields and plexiglass</p> <p>Maintenance to install</p>	N

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where will the monitoring take place?
- When and how frequently will the monitoring take place?

- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Recommendations	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Monitoring students and staff for symptoms and history of exposure	<p>Symptom screening should be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms may be sent on a bus or brought to school.</p> <p>All district staff should perform a symptom screen on themselves prior to leaving for work, and should stay home if ill.</p> <p>Temperature screening may not be required upon entrance to school for students or staff.</p> <p>Students and staff should consistently be made aware</p>	<p>Symptom screening should be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms may be sent on a bus or brought to school.</p> <p>All district staff should perform a symptom screen on themselves prior to leaving for work, and should stay home if ill.</p> <p>Temperature screening may not be required upon entrance to school for students or staff.</p>	Sherri Sullivan, Director of Services, building principals and school nurses	<p>Self-Screen and Reporting Procedures</p> <p>Staff training</p> <p>Parent and Community Resources</p>	Y

	<p>of the signs and symptoms of COVID-19.</p> <p>Students and staff should go to the nurse immediately if feeling symptomatic.</p> <p>The District will share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p>	<p>Students and staff should consistently be made aware of the signs and symptoms of COVID-19.</p> <p>Students and staff should go to the nurse immediately if feeling symptomatic.</p> <p>The District should share resources with the school community to help families understand when to keep children home. AAP When to Keep Your Child Home</p>			
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<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>Notify staff and families confirmed case while maintaining confidentiality.</p> <p>Maintain a secured waiting area for those leaving due to symptoms.</p> <p>Decrease office visits and minimize nurse visits to decrease risk of infection.</p>	<p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use Standard and Transmission-Based Precautions when caring for sick people.</p> <p>What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.</p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.</p> <p>Notify staff and families confirmed case while maintaining confidentiality.</p> <p>Maintain a secured waiting area for those leaving due to symptoms.</p> <p>Decrease office visits and minimize nurse visits to decrease risk of infection.</p>	<p>Building Principal</p> <p>Sherri Sullivan, Director of Student Services.</p> <p>School nurses</p>	<p>Isolation Area</p> <p>Notification Letter</p> <p>District Physician Training (Nurses)</p>	<p>Y</p>
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<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Persons who have COVID19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <p>10 days from the onset of symptoms.</p> <p>Resolution of fever without the use of fever-reducing medications for the previous 72 hours.</p> <p>Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)</p>	<p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <p>10 days from the onset of symptoms.</p> <p>Resolution of fever without the use of feverreducing medications for the previous 72 hours.</p> <p>Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p> <p>OR</p> <p>Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)</p>	<p>Building Principals</p> <p>Sherri Sullivan, Director of Student Services</p>	<p>N/A</p>	<p>N</p>
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Post Health and Safety Plan on WASD Website</p> <p>Provide regular update information on WASD website and in parent flyers/letters/BoroBlast</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>	<p>Post Health and Safety Plan on WASD Website</p> <p>Provide regular update information on WASD website and in parent flyers/letters/BoroBlast.</p> <p>Prepare parents and families for remote learning if school is temporarily dismissed.</p>	<p>Dr. Tod Kline, Supt and Dr. Rita SternerHine, Asst Supt</p>		
<p>Other monitoring and screening practices</p>					

Other Considerations for Students and Staff

Key Questions

- How will you determine which staff are willing/able to return? How will you accommodate staff who are unable or uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you address staff who are ill, or who have family members who have become ill?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

Summary of Responses to Key Questions:

Recommendations	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Cancel all nonessential travel</p> <p>The district should follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act https://www.dol.gov/agencies/whd/pandemic/ffcra-employer-paidleave</p>	<p>Limit or cancel all nonessential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p>	<p>Staff – Sharon Levick Human Resources HR and Dr. Rita Sterner-Hine</p> <p>Students – Sherri Sullivan, Director of Student Services</p>		N
* Use of face coverings (masks or face shields) by all staff	<p>Face coverings are required and mandated by the Governor and/or PDE. Staff will be required to wear face coverings.</p>	<p>Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to</p>	<p>Building principals</p> <p>Sherri Sullivan, Director of Student Services</p>	<p>Signage regarding expectations</p>	N

	Face coverings are required for use during times when groups of individuals pass or are in close proximity such as hallway transitions.	wear masks. Face masks are encouraged for use during times when groups of individuals pass or are in close proximity such as hallway transitions.			
* Use of face coverings (masks or face shields) by PK to 12th Grades	The PA Governor and/or PDE have mandated the use of face coverings. Students will be required to wear face coverings. Face coverings are required for use during times when groups of individuals pass or are in close proximity such as hallway transitions and during bus transport.	Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to wear masks. Face masks are encouraged for use during times when groups of individuals pass or are in close proximity such as hallway transitions and during bus transport.	Building principals Sherri Sullivan, Director of Student Services	Signage Regarding Expectations	N

<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper physical/social distance, students requiring hand-overhand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions may be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly</p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper physical/social distance, students requiring hand-overhand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions may be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p>	<p>Sherri Sullivan, Director of Student Services</p> <p>Erica McDonald, Supv of Special Education</p> <p>Teachers and Paraprofessionals</p>	<p>Gloves</p>	<p>Y</p>
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	<p>wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Restrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with handwashing.</p> <p>Students are required to wear face coverings while in common areas such as the hallway/stairwells. Students should be encouraged not to touch walls and fixtures when in hallways.</p>	<p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Restrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with handwashing.</p> <p>Face coverings are required while in common areas such as the hallway/stairwells. Students should be encouraged not to touch walls and fixtures when in hallways.</p>			
Strategic deployment of staff	Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.	Identify critical job functions and positions, and plan for alternative coverage by crosstraining staff.	Dr. Rita SternerHine, Asst Supt and Kathy McCool, HR	N/A	N

Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students	Staff	Jeff Adams, Director of Buildings and Grounds	Staff Meeting w/ handouts	CDC Guidance for Cleaning and Disinfecting Schools	April, 2020	Ongoing
Clorox 360 Spray Disinfectant	Staff	Jeff Adams, Director of Buildings and Grounds	One-on-One Training	Clorox 360 Machine	August, 2020	Ongoing
Healthy Hygiene Practices	All Staff	Sherri Sullivan, Director of Pupil Services	Online/F2F Training		Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year
Implementing the WASD Health and Safety Plan	All Staff	Sherri Sullivan, Director of Pupil Services	Online/F2F Training		Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year
Physical Education	PE Teachers	Dr. Rita Sterner-Hine, Asst Supt of Curriculum and Instruction	Online/F2F Training		Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year

Implementing the WASD Health and Safety Plan for Building Principals	All Principals	Dr. Rita Sterner-Hine, Asst Supt, Sherri Sullivan, Director of	Online/F2F		Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year
		Student Services				
COVID-19 Health and Safety Plan Discussion	Principals Nurses	Sherri Sullivan, Director of Pupil Services	Online/F2F Training	District Physician	Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year
COVID 19 Health Care Procedures for Nurses	All Nurses	Sherri Sullivan, Director of Pupil Services	Online/F2F Training	Dr. Rita SternerHine and Cara Barnhart	Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year
Safety Protocols for Students with Complex Needs	Special Education Teachers and Paraeducators	Sherri Sullivan, Director of Student Services	Online/F2F	Sherri Sullivan, Director of Student Services and Cara Barnhart	Prior to start of 2020-2021 School Year	Prior to start of 2020-2021 School Year

Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
2020-2021 District Instructional Options	Staff Guardians Community	Dr. Tod Kline, Superintendent	Video and BoroBlasts		
Board of Directors COVID-19 Update	WASD Board of Directors and Community	Dr. Tod Kline, Superintendent	Verbal reporting during school board meetings.		Biweekly, Ongoing
Parents' Advisory Committee (PAC) Meeting	Parent Representatives	Dr. Tod Kline, Superintendent	Zoom Meeting		
Superintendents' Advisory Committee (SAC) Meeting	Building Staff Representatives	Dr. Tod Kline, Superintendent	Zoom Meeting		
Parent Survey	Guardians	Dr. Rita Sterner-Hine, Asst Supt of Curriculum and Instruction Nic Erickson, Director of Technology	Online Survey	June, 2020	June, 2020

Return to School Survey	Guardians	Dianne Eberhardt, WASD Learning Options	Online Survey	June, 2020	June, 2020
WASD Building Reopening Letter	Principals	Dr. Tod Kline, Superintendent	Written		
WASD District Reopening Letter	Community	Dr. Tod Kline, Superintendent	Written		
Parent/Guardian Updates	Guardians	Dr, Tod Kline, Superintendent and Administrative Team	Email, Video, BoroBlasts	Ongoing	Ongoing
Staff Updates	Staff	Dr. Tod Kline, Superintendent and Administrative Team	Email, Video, BoroBlasts	Ongoing	Ongoing
Dept. of Health Communication	All Stakeholders	Dr. Tod Kline, Superintendent, Superintendent and Administrative Team	Phone, Email	Ongoing	Ongoing

Health and Safety Plan Summary: Waynesboro Area School District

Anticipated Launch Date: August 19, 2020

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Recommendations	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Increased use of PPE required (masks, gloves, faceshields)</p> <p>Increase Social Distancing & Hygiene Practices</p> <p>The district will follow the CDC's Guidance for Cleaning & Disinfecting Schools</p> <p>CDC Guidance for Cleaning and Disinfecting Schools</p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps should be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Implement and Supervise the Daily and Weekly COVID19 Cleaning Activities as specified on the Daily and Weekly COVID-19 checklists</p>
	<p>Increase ventilation rates from OCC Hours</p> <p>Use of Clorox 360 Spray Disinfectant</p> <p>Classrooms and common areas should be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>

Physical/Social Distancing and Other Safety Protocols

Recommendations	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Classroom/learning space occupancy that allows for physical/social distancing among students and staff throughout the day, to the maximum extent feasible * Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms * Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs 	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level.</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space.</p> <p>Limit gatherings, events and extracurricular activities to those that can maintain social distancing.</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors when possible.</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart.</p> <p>Students should be encouraged to wash hands and/or use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents /guardians should be encouraged to deposit funds using the online payment portal, avoiding the handling of cash and checks in the cafeterias. Drop boxes will be available for envelopes of cash payments.</p> <p>Meal condiments should be limited and provided to students on the serving trays.</p> <p>Students should not be permitted to serve themselves for items such as fruit and or vegetable selections. Staff will serve students all meal components. Selection of fruits and vegetables may be limited.</p> <p>Student dining areas and cafeteria serving areas should be thoroughly cleaned between lunch periods.</p> <p>All staff should be trained on healthy hygiene practices so they can teach these to students.</p>

Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol.

CDC - handwashing resources that include [health promotion materials](#), information on [proper handwashing technique](#), and [tips for families to help children develop good handwashing habits](#).

Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices.

Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas.

[CDC Germs are Everywhere](#)

[CDC Wash Your Hands](#)

[Translated Posters](#)

* Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes

Limiting the sharing of materials among students

Staggering the use of communal spaces and hallways/stairwells as feasible

Adjusting transportation schedules and practices to create physical/social distance between students as feasible

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars Other physical/social distancing and safety practices

Restrict nonessential visitors, volunteers, and activities that involve other groups.

No outside individuals renting facilities under Policy 707. (This will be re-evaluated in the future)

Limit large group activities such as extra-curriculars in accordance with PIAA and PMEA Guidelines

Ensure all large group activities including, but not limited to assemblies, concerts, and theater shows follow social distancing guidelines.

Select and provide safe opportunities for exercise and sports events for students. Consider:

- Physical proximity of players
- Amount of touching of shared equipment
- Ability to engage in social distancing while not engaged in active play.
- Engagement of players at higher risk. ● Size of team.

Train teachers, coaches, officials, and staff on all safety protocols.

[CDC Considerations for Youth Sports](#)

Limit to one group of students, following physical/social distancing guidelines, using playground structures at a time.

Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses.

Limit team sports and group games following physical/social distancing guidelines.

Follow Covid-19 Instrument Cleaning Policies. Teachers should provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes. [Covid-19 Instrument Cleaning Policies](#)

Select and provide safe opportunities for music instruction for students. Consider;

- Physical proximity of students.
- Use of appropriate facilities to accommodate social distancing.
- Amount of touching of shared equipment.
- Ability to engage in social distancing while not engaged in active play.
- Engagement of players at higher risk. ● Size of group.

Clean and disinfect shared items between uses

Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas.

Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use.

- Textbooks that are shared
- Technology
- Art Supplies
- PE Equipment

Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use.

Create one-way traffic patterns in hallways/stairwells as feasible.

Separate students within common areas.

- Arrival
- Dismissal Lines
- Lunch

	<p>Pursue virtual group events, gatherings, or meetings, if possible, and promote physical/social distancing of at least 6 feet between people if events are held.</p> <p>Routes should be developed as they normally would paying particular attention to balancing student ridership.</p> <p>Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to wear masks. They should also be encouraged to sit apart from other students.</p> <p>Extracurricular and Educational field trips should be limited.</p> <p>Roof hatches and windows should be opened whenever possible to allow for the best ventilation.</p> <p>School buses and vehicles should be disinfected nightly, at minimum.</p> <p>To the extent feasible, students should be physically/socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible.</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children).</p> <p>Limit mixing between groups if possible.</p> <p>Restrict interactions between groups of students. Update the WASD website with any transportation changes.</p> <p>Installing plexiglass/face shields in Main Offices and Cafeteria P.O.S. Areas</p>
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Monitoring Student and Staff Health

Recommendations	Strategies, Policies and Procedures
<ul style="list-style-type: none"> * Monitoring students and staff for symptoms and history of exposure * Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure * Returning isolated or quarantined staff, students, or visitors to school <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Symptom screening should be done by all parents/guardians at home each morning before the school day.</p> <p>No children with symptoms should be sent on a bus or brought to school.</p> <p>All district staff should perform a symptom screen on themselves prior to leaving for work, and should stay home if ill.</p>

Temperature screening should not be required upon entrance to school for students or staff. Strongly encourage parents to screen child before school. Staff encouraged to self screen prior to school.

Students and staff should consistently be made aware of the signs and symptoms of COVID-19.

Students and staff should go to the nurse immediately if feeling symptomatic.

The District will share resources with the school community to help families understand when to keep children home.
[AAP When to Keep Your Child Home](#)

Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.

School nurses and other healthcare providers should use [Standard and Transmission-Based Precautions](#) when caring for sick people.

[What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection.](#)

Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting.

Notify staff and families confirmed case while maintaining confidentiality.

Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:

10 days from the onset of symptoms.

Resolution of fever without the use of fever-reducing medications for the previous 72 hours.

Improvement in respiratory symptoms (e.g., cough, shortness of breath)

OR

Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)
Post Health and Safety Plan on WASD Website

Provide regular update information on WASD website and in parent flyers/letters.

Prepare parents and families for remote learning if school is temporarily dismissed.

Other Considerations for Students and Staff

Recommendations	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Limit or cancel all non-essential travel</p> <p>The district should follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives. Face coverings are recommended but not required.</p> <p>Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to wear facemasks during times when groups of individuals pass or are in close proximity such as hallway transitions.</p> <p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring handover-hand instruction and support, students requiring assistance with feeding or toileting.</p> <p>For these reasons, extra precautions should be implemented. These precautions include:</p> <p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student.</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p> <p>Unless otherwise mandated by the Governor and/or PDE, students will not be required, but will be Strongly Encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways. Identify critical job functions and positions, and plan for alternative coverage by cross-training staff.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Waynesboro Area School District** reviewed and approved the Phased School Reopening Health and Safety Plan on **August 11, 2020**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **August 11, 2020** By:

(Signature of Board President)

(Print Name of Board President)