

MENDHAM BOROUGH SCHOOL DISTRICT

SPECIAL MEETING

July 22, 2020

AGENDA ITEMS

FOR

APPROVAL

Board Officers

Mrs. Beth Cocuzza, President
Mr. John Vitale, Vice-President

Administrators

Dr. Mitzi N. Morillo, Superintendent
Mrs. Felicia Kicinski, Business Administrator

MENDHAM BOROUGH SCHOOL DISTRICT

MENDHAM BOROUGH BOARD OF EDUCATION SPECIAL MEETING

AGENDA

DATE: July 22, 2020

***** HILLTOP SCHOOL *****

Welcome

Welcome to this public meeting of the Mendham Borough Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Mendham Borough Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a "Public Comments" period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board's discussion of "New Business." Law limits discussion of individual personnel.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

Mendham Borough Board of Education

MENDHAM BOROUGH SCHOOL DISTRICT
Mendham, New Jersey
July 22, 2020

SPECIAL MEETING
BOARD OF EDUCATION

6:15 PM

Hilltop School Cafeteria
Mendham, New Jersey

AGENDA

Attachments:

- 1. Minutes**
- 2. Financial Business**
- 3. Other Financial Business**
- 4. Bill Lists, Travel, Transfer of Funds**
- 5. Policy**
- 6. Personnel**
- 7. Other Business**

MENDHAM BOROUGH BOARD OF EDUCATION
Mendham, New Jersey

AGENDA
SPECIAL MEETING
July 22, 2020
6:15 P.M.

1. **CALL TO ORDER BY THE BOARD PRESIDENT** **TIME:**

2. **OPEN PUBLIC MEETING ACT STATEMENT**

The time, date, location and agenda of this meeting were reported to the Clerk of the Borough of Mendham, Phoenix House, Hilltop School, and Mountain View School on July 9, 2020 and posted to the Daily Record on July 11, 2020 and the Star Ledger on July 14, 2020.

The Board of Education maintains policy to address public concerns. Copies of Policy No. 9130 "Public Complaints and Grievances and Policy 0167 Public Participation at Board Meetings" are available at each board meeting or upon request from the district offices.

3. **ROLL CALL**

<input type="checkbox"/> Mrs. Beth Cocuzza	<input type="checkbox"/> Mr. James Gillespie	<input type="checkbox"/> Dr. Barry Haines
<input type="checkbox"/> Mr. Sean Havey	<input type="checkbox"/> Miss AnneMarie Hornyak	<input type="checkbox"/> Mr. John Jennings
<input type="checkbox"/> Mrs. Raechelle Raimondo	<input type="checkbox"/> Mr. John Vitale	<input type="checkbox"/> Mrs. Catalina Wolfmeyer

Superintendent of Schools	<input type="checkbox"/> Dr. Mitzi N. Morillo
Board of Education Secretary/Business Administrator	<input type="checkbox"/> Mrs. Felicia Kicinski

Public

4. **FLAG SALUTE**

5. **NEW BUSINESS**

CONSENT RESOLUTIONS

(All matters hereunder in are considered to be routine in nature and will be enacted by one motion in each area of business. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office).

6. MINUTES

6.1 Motion to approve the minutes of the June 23, 2020 Regular Meeting.

CARRIED:

6.2 Motion to approve the minutes of the June 23, 2020 Executive Session Meeting.

CARRIED:

7. CORRESPONDENCE

- Letter from Mendham Borough regarding the Labor Day Parade

8. ADMINISTRATIVE STAFF REPORTS

8.1 Superintendent's Report

- Reopening of Schools 2020-2021

8.2 Harassment/Intimidation/Bullying Report

WHEREAS, the Mendham Borough Board of Education has received the Superintendent's report of investigations of possible incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has reviewed the Superintendent's recommendation with respect to the HIB investigation #1920 02-03, #1920 02-04, #1920 02-05 and #1920 02-06

NOW, THEREFORE BE IT RESOLVED, that the Board accepts the Superintendent's recommendations for investigation #1920 02-03, #1920 02-04, #1920 02-05 and #1920 02-06

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:37-15(d), the Superintendent of Schools or designee shall inform the applicable parents/guardians of the students involved in these investigations with the following information within five (5) days of this Board meeting:

1. The nature of the investigation;
2. Whether the District found evidence of HIB;
3. Whether discipline was imposed;
4. Whether services were provided if it was determined to be an incident of HIB.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

9. RECOGNIZE PUBLIC (for agenda items only)

While the Board respects the public’s interest in voicing its questions, concerns or criticisms it may have regarding the conduct of the Board and/or its members, the Board wants to remind you that this privilege is not absolute, and statements that are disruptive, threatening, abusive, obscene, profane, irrelevant, overly lengthy or that interfere with the orderly process of the meeting will not be permitted. We remind everyone that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Accordingly, your comments may result in action by a third party.

10. FINANCIAL BUSINESS

10.1 Board Secretary and Treasurer’s Reports Motion to approve that the Board Secretary’s Report - June 2020 and the School Treasurer’s Report, June 2020 with a reconciled cash balance of \$4,818,086.49 be accepted, certifying that no major account fund is over expended in violation of NJAC 6A:23-2.11(a) and sufficient funds are available to meet the financial obligations of the district for the remainder of the fiscal year. Revenues are being received as anticipated.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

10.2 Transfer of Funds Motion to approve the transfer of funds for Mendham Borough Schools for the 2019-2020 school year as presented.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

10.3 Other Financial Reports Motion to approve the following reports:

Cafeteria Reconciliation - June 2020 Cafeteria Report -June 2020

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

10.4 Travel Expenses

Motion to approve the proposed travel expenditures as attached and in accordance with New Jersey Law A-5 and Board Policy 9250b1.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

10.5 District Bill List

Motion to approve the Board of Education Bill List from June 24, 2020 to June 30, 2020 totaling \$429,679.07.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

10.6 District Bill List

Motion to approve the Board of Education Bill List from July 1, 2020 to July 22, 2020 totaling \$217,022.92.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

10.7 Approved Service Provider

Motion to approve Summit Speech School to provide Teacher of the Deaf services for student #25000563 and student #28000108 effective 8/26/2020 through June 16, 2021, at a rate of \$165.00 per hour; per student not to exceed \$16,000.00.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

10.8 Approved Service Provider

Motion to approve Gold Star Behavior, LLC to provide Behavioral Consultation services for the 2020-2021 school year effective July 1, 2020 through June 30, 2021 at a rate of \$120.00 per hour not to exceed \$30,000.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

10.9 Motion to approve the submission of the FEMA grant for district reimbursement of Covid-19 expenditures.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

11. POLICY

11.1 Motion to approve the following policies and regulations for a First Reading.

Type	Policy #	Name	New/Revised
Policy	1648	Restart and Recovery Plan (M)	New
Policy	1649	Federal Families First Coronavirus (COVID-19) Response Act (M)	New
Policy	2270	Religion in Schools	Revised
Policy	2622	Student Assessment (M)	Revised

Policy & Regulation	5111	Eligibility of Resident/Nonresident Students (M)	Revised
Policy & Regulation	5200	Attendance (M)	Revised
Policy & Regulation	5320	Immunization	Revised
Policy	5610	Suspension (M)	Revised
Regulation	5610	Suspension Procedures (M)	Revised
Policy	5620	Expulsion (M)	Revised
Policy & Regulation	8320	Personnel Records (M)	Revised

CARRIED:

12. PERSONNEL

12.1 Motion to approve all certified staff listed below to the assigned school and position for the 2020-2021 school year, upon the recommendation of the Superintendent.

Name	School	Position
Abreu, Aimee	HT	1st Grade Teacher
Ascione, Nicole	MV	5th grade Mathematics Teacher
Austenberg, Marisa	MV	School Nurse
Beach, Margaret	MV	8th grade Mathematics Teacher
Berish, Judith	MV	6th grade Mathematics Teacher
Carozza, Lauren	MV	Art Teacher
Carpenter, Leigh	District	Music Teacher
Clark, Erin	MV	7th grade Science Teacher
Cohen, Marisa	HT	4th Grade Teacher
Cornick, Rachael	District	Speech Therapist
Coviello, Daniel	District	Physical Education and Health Teacher
Crist, Kelsey	HT	3rd Grade Teacher
Decker, Kelsie	MV	5th grade Social Studies Teacher
Dragon, Jonathon	MV	6th grade Social Studies Teacher
Eagan, Lauren	HT	3rd Grade Teacher
Epitropakis, Christa	HT	2nd Grade Teacher
Finkelstein, Lindsay	District	Special Education Teacher

Fisher, Carly	HT	P/T School Counselor
Frattina, Rosemary	District	Special Education Teacher
Gaffney, Erin	District	Special Education Teacher
Gertler, Debbie	HT	1st Grade Teacher
Goncalves, Elizabeth	District	Special Education Teacher
Gurczeski, Jared	MV	6th grade Science Teacher
Heuer, Jessica	MV	Technology Teacher/Integration Specialist
Huang, Kristen	MV	7th grade Mathematics Teacher
Jorgenson, Jared	MV	STEM Teacher
Kagan, Denelle	HT	Elementary Intervention Specialist
Kanefke, Kimberly	HT	Music Teacher
Keaney, Heather	MV	6th grade Language Arts Teacher
Lanka, Nicole	MV	Guidance Counselor
Lau, Donna	MV	5th grade Science Teacher
Lemay, Mollissa	District	Library Media Specialist/Technology
Longueira, Sara	District	School Social Worker
Magenheimer-Greig Lyndsay	District	Physical Education and Health Teacher
Magrini, Denise	MV	8th grade Science Teacher
McGoldrick, Kathleen	HT	4th Grade Teacher
McGovern, Kristin	District	P/T LDTC
McMurray, Bradley	MV	Music Teacher
Na, Jean	HT	Art Teacher
Nassoura, Nancy	District	Special Education Teacher
Nugent, Kyle	MV	7th grade Social Studies Teacher
Oakes, Kelly	HT	Preschool Teacher
Pagana, Carol Anne	HT	School Nurse
Piesla, Alexandria	District	Special Education Teacher
Pirozzi, Wendy	HT	Kindergarten Teacher
Rogers, Courtnay	HT	1st Grade Teacher
Scotto, Kelly	HT	Kindergarten Teacher
Slattery, Matthew	District	Phys. Ed./Health Teacher
Spicehandler, Molly	HT	2nd Grade Teacher
Stark, Carissa	HT	3rd Grade Teacher

Stiner, Kristin	MV	7th grade Language Arts Teacher
Thompson, Dana	District	Special Education Teacher
Waldron, Harmony	MV	P/T Mandarin Chinese Teacher
Ward, David	MV	5th grade Language Arts Teacher
Weinpel, Maria	District	Spanish Teacher
Wilson, Kelly	District	School Psychologist
Witko, Sarah	District	Spanish Teacher
Young, Alyssa	HT	2nd Grade Teacher
Zangara, Timothy	MV	8th grade Social Studies Teacher

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.2 Motion to approve the appointment of Lisa Maderna, Floating Substitute Teacher at Mountain View School, at a salary of \$18,000, effective August 25, 2020 through June 30, 2021, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.3 Motion to approve the following staff to serve as members of the School Reopening Committee, at a rate of \$45.00 per hour, not to exceed 70 hours, collectively, upon the recommendation of the Superintendent.

Sara Longueira	Denise Magrini
Kelly Wilson	

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.4 Motion to revise Motion 14.29 from the June 23, 2020 agenda to approve the following staff members to participate in training and planning to support the implementation of new mathematics resources (Eureka Math 5-8) at the hourly rate of \$45.00, not to exceed 18 hours each, to be completed prior to August 21, 2020, upon the recommendation of the Superintendent.

Nicole Ascione	Margaret Beach
Judith Berish	Kristen Huang
Carly Palmer	Dana Thompson

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.5 Motion to approve the unpaid leave of absence for Marisa Cohen, Elementary School Teacher at Hilltop School from August 25, 2020 until November 16, 2020, upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.6 Motion to appoint the following staff members to extracurricular staff/positions for the 2020-2021 school year, upon the recommendation of the Superintendent.

Staff	Position	Level/Tier	Amount
Kristen Huang	Student Council Advisor	3	\$1,560.60
Kristin Stiner	Yearbook	3	\$780.30 (split)
Kristen Huang	Yearbook	3	\$780.30 (split)

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.7 Motion to approve the following staff members of the Hilltop School and Mountain View Middle School I&RS Committees to attend summer meetings, not to exceed 1 hour per staff member, at a rate of \$45.00/hour, upon the recommendation of the Superintendent.

Mountain View Committee Members:	
Jared Jorgensen	Nicole Lanka
Kristen McGovern	Kristin Stiner

Hilltop School Committee Members:	
Lindsey Finkelstein	Carly Fisher
Denelle Kagan	Alyssa Young

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.8 Motion to approve the following Related Arts staff to plan and develop revised courses based upon the 2020-2021 schedule, not to exceed 10 hour per staff member, at a rate of \$45/hour, upon the recommendation of the Superintendent.

Lauren Carozza	Leigh Carpenter
Jessica Heuer	Brad McMurray

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
– AYES –									
– NOES –									
ABSTAIN									

12.9 Motion to approve the appointment of Mary Frances Byers, Language Arts Teacher at Mountain View Middle School, Level MA, Step 17 at a salary of \$76,710.00, effective on or about August 25, 2020 through June 30, 2021, pending successful completion of criminal history background check. P.L. 2018, C.5, and upon the recommendation of the Superintendent.

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

12.10 Motion to approve the following mentor teacher assignments per the Mendham Borough School District Mentoring Plan and the requirements of N.J.A.C. 6A:9-8.3, upon the recommendation of the Superintendent.

<i>Teacher</i>	<i>Mentor Teacher</i>
Mary Frances Byers	Heather Keaney
Carly Palmer	Alexandria Piesla

ROLL CALL VOTE

	JAMES GILLESPIE	BARRY HAINES	SEAN HAVEY	ANNEMARIE HORNYAK	JOHN JENNINGS	RAECHELLE RAIMONDO	JOHN VITALE	CATALINA WOLFMEYER	BETH COCUZZA
- AYES -									
- NOES -									
ABSTAIN									

13. OTHER BUSINESS

14. RECOGNIZE PUBLIC

While the Board respects the public’s interest in voicing its questions, concerns or criticisms it may have regarding the conduct of the Board and/or its members, the Board wants to remind you that this privilege is not absolute, and statements that are disruptive, threatening, abusive, obscene, profane, irrelevant, overly lengthy or that interfere with the orderly process of the meeting will not be permitted.

We remind everyone that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Accordingly, your comments may result in action by a third party.

15. ADJOURNMENT

TIME:

Motion to adjourn the meeting.

CARRIED: