



Parchment, Michigan
March 27, 2017

Parchment School District
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Parchment, MI 49004
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, March 27, 2017 at 7:00 p.m. at Parchment Central Elementary, 516 North Orient, Parchment, MI 49004.

CALL TO ORDER The meeting was called to order at 7:00 p.m. by John Madaras, President.

MEMBERS PRESENT John Madaras, Dodi Leckie, Rhonda Newman, Jennifer Miller, and Annette Sorensen

MEMBERS ABSENT Michelle Ammon and Cherie Balmer

OTHERS PRESENT Matthew Miller, Paula Smeed, Bob Champion, Sonja LeRoy, Nicole Berish, Jason Misner, Julia Kaemming, Marcy Patterson, Sarah Neumann, Tina Maxwell, Amy Hansen, Tom Novak, Hillary Campbell, Billy Campbell, Shani Thorne, Jennifer Barker, Amy Triplett, Angie Steed, Jeremy Steed, Charity Klinger, Karen Stevens, Mary Outinen, Kristen Wartella, Kyle Wartella, Jennifer Ellard, and others

CONSENT AGENDA Dodi Leckie moved to approve the consent agenda with support from Rhonda Newman.

All voted aye – motion carried.

Included: - Adoption of the Agenda –
- Approval of the Regular meeting minutes of February 27, 2017; Special Board meeting minutes of February 27, 2017; and Special Board meeting minutes of March 15, 2017
- Financial Reports
Jan. Expense (Gen. Fund): \$ 1,287,720.28
(Payroll related \$872,317.75)

Hot Lunch	\$ 67,563.56
Trust & Agency	\$ 6,065.16
GRAND TOTAL ALL FUNDS	\$ 1,361,349.00

Parchment High School
1916 East G Avenue
Parchment, MI 49004
(269) 488 1100

Parchment Middle School
307 North Riverview Drive
Parchment, MI 49004
(269) 488 1200

Central Elementary
516 North Orient Street
Parchment, MI 49004
(269) 488 1000

North Elementary
5535 Keyes Drive
Kalamazoo, MI 49004
(269) 488 1400

Northwood Elementary
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1300

Barclay Hills
Education Center
1125 East Mosel Avenue
Kalamazoo, MI 49004
(269) 488 1470

Preschool &
Childcare Center
600 Edison Street
Kalamazoo, MI 49004
(269) 488 1360

COMMUNICATIONS None

RECOGNITIONS None

**COMMENTS
REGARDING
AGENDA ITEMS** None

**COMMITTEE
REPORTS** **Finance Committee** – Rhonda Newman reported that the committee met and discussed the 2017-18 school-year budget stressing the importance of a balanced budget. They discussed current student counts, class sizes, and options for efficiencies in our buildings.

Policy Committee – Dodi Leckie reported that the committee met and went over new and updated policies from NEOLA. They discussed: Group Health Plans, Self-funded Group Health Plans, HIPPA changes, Crowdfunding, Criminal History Record Information (CHRI), and others.

Personnel/Grievance Committee – John Madaras reported that the committee met and renewal of administrator’s contracts for an additional year. The Administrator renewal will be on the April board agenda with the recommendation of the committee.

They discussed the Superintendent contract, also with the recommendation of additional year renewal.

**CENTRAL ELEM.
BUILDING
REPORT** Principal Julia Kaemming shared Central’s mission statement that is recited every morning.

Julia Kaemming shared the School Improvement Goals for Central Elementary.

- All students will increase proficiency in Reading
- All students will increase proficiency in Math
- All students will increase proficiency in Science
- All students will increase proficiency in Social Studies
- All students will increase proficiency in Writing

The focus at Central is: 1) Family/Student Support - They have Community Partnerships with Haven Reform Church, Generous Hands, Kids Hope USA, and Community Mental Health. These organizations help support students in several different ways, from providing funds for food backpack programs, providing caring mentors, and linking families to outside supports such as therapists, doctors, and occupational services. Central Elementary has a very active PTO. 2) Instructional – Multi-tiered System of Support: RTI coached and Title I aides, eSpark, PATS, Data meetings, instructional coaching by Debbie Boersma (ELA Tier 2) and Matt Mayer (Math Tier 1) and multi-tiered systems of support (MTSS).

SUPERINTENDENT'S REPORT

Superintendent Matthew Miller mentioned that a Steering Committee had been created to discuss efficiencies and structure for our elementary buildings. We currently have three grades with fewer than 100 students being taught in five sections. How do we reduce three sections, one section in each of the three grade levels? Should we reduce as we always have when needed or should we reconsider our structure/grade?

Matthew Miller shared three options:

- 1) Leave building structure as is and move family, students, and staff each year as needed
- 2) Have Grade Level Buildings: K-1; 2-3; 4-5 – this option has been taken off the table, too many transitions for the students
- 3) Have two K-3 buildings (Central and Northwood) and one 4-5 building (North)

How do we move forward? The Steering Committee will meet again in April to discuss what to do and hopefully a recommendation will come from that meeting.

Mr. Miller also mentioned that the Governor's budget is out, and that the House and Senate's should be coming out this week. This is a long process.

OTHER SPECIAL REPORTS

School Improvement, Curriculum, State and Federal Programs, Focus Schools, and AdvancED External Review – Sarah Neumann presented a PowerPoint highlighting where we have been, where we are currently, and where we are going.

This year all assessments will be taken online. Our primary sub-group focus is economically disadvantaged (ED) students, with continued focus on moving our bottom 30%. When Parchment is compared to the State scores, Parchment is generally above the state scores and in some case well above. We still need some improvement in our upper elementary Mathematic scores and 11th grade Social Studies, but overall, scores have improved.

Mrs. Neumann is anticipating summer work to be done in the area of Science to develop curriculum to align with NGSX (Next Generation Science Exemplar).

The focuses for 2017-18 are:

- Instruction:
 - Scale development and implementation
 - Visible learning for the student
 - Reiteration of priority standards
 - Scaffolded planning and instruction
- Curriculum Development:
 - Review and Revision for Rigor
 - Vertical Alignment

- Professional development:
 - Continued support for PLC Leaders
 - Scales implementation
 - Increased focus on monitoring and feedback
 - All domains/indicators to support growth

Parchment had two schools named Reward Schools for “Beating the Odds” – Northwood and the High School. Only three schools in the county were given this recognition. The middle school was ranked at the 89th percentile!

Lastly, Mrs. Neumann shared that Parchment School District had just completed AdvancED Systems Accreditation Review. The team reviewed:

- 5 Standards:
 - Purpose and Direction
 - Governance and Leadership
 - Teaching and Learning
 - Resource Allocation
 - Commitment to Continuous Improvement
- 41 Indicators

During their review, the team conducted District Diagnostics by stakeholder feedback, comprehensive data analysis, and self assessment. They conducted 111 interviews and did 53 classrooms Learning Environment Observations.

The focuses for accreditation are the “three S’s” – Systematic, Sustainable, and Systemic. At the end of the process, they have recommended Parchment School District for continued accreditation.

KRESA Annual Report - Superintendent Dave Campbell presented the Annual Report for KRESA. In the report, Superintendent Campbell shared the programs that KRESA provides for Kalamazoo County. Included was a hand out with a breakdown of the benefits Parchment School District receives.

ACTION ON TRIP REQUEST

Dodi Leckie moved to approve the request for PATS trip to Chicago, IL – Museum of Science and Industry. Rhonda Newman seconded the motion.

All voted aye – motion carried

NEOLA POLICY APPROVAL

Dodi Leckie moved to approve the listed NEOLA policies for a first reading. Jennifer Miller seconded the motion.

1619, 1619.01, 1619.02, 1619.03, 2628, 3142, 3419, 3419.01, 3419.02, 3419.03, 3420, 4419, 4419.01, 4419.02, 4419.03, 4420, 5830, 6424, 6605, 8321, 9700

AYES: Dodi Leckie, John Madaras, Rhonda Newman, Jennifer Miller and Annette Sorensen

NAYES: None

Motion carried: 5 - 0

**COMMENTS
REGARDING
NON-AGENDA
ITEMS**

Jennifer Barker gave an update of PEA activities.

Charity Klinger asked about how many teachers will be cut. Superintendent Matthew Miller responded by saying three sections will be reduced.

An audience member followed up asking about class sizes. Superintendent Miller responded that the classes will be balanced at 24-25 students generally.

A question was asked about the budget not being balanced for 2 years, why did we wait?

There was a comment about student transition, what would be least disruptive for students.

How will this effect school of choice? This proposed changed will not affect the school of choice process. A follow-up question – how can we promote school of choice?

Amanda Headly thanked the board for the support of the PATS program, and their continued support of Parchment's arts programs, Music, and PE. She also thanked Ben Tanis for the woodworking projects. Amanda asked about the raising the fund balance to 9% from the projected 5% fund balance at the end of this school year. What other cuts can be made to help the budget?

Kyle Wartella commented on the impact on family and students, and would like the district to be more transparent.

**PREVIOUS BOARD
MEETING
FOLLOW-UP**

None

**FUTURE ITEMS FOR
CONSIDERATION**

Work Session board meeting will be on Monday, April 10, 2017 at 7:00 p.m. at Parchment High School Library.

The next regular board meeting will be Monday, April 24, 2017 at 7:00 p.m. – High School

ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

Board of Education of the
Parchment School District


Cheryl Balmer, Secretary

MJM/pss