Maud Independent School District

Dear Parent/Guardian:

Children need healthy meals to learn. Maud ISD offers healthy meals every school day. Breakfast costs \$ 1.90; lunch costs PK-5 grades \$2.90 and 6-12 grades \$3.15. Your children may qualify for free meals or for reduced-price meals. Reduced-price is \$.30 for breakfast and \$.40 for lunch. If you received a notification letter that a child is directly certified for free or reduced-price meals, do not complete an application. Let the school know if any children in the household attending school are not listed in the letter.

The questions and answers that follow and attached directions provide additional information on how to complete the application. Complete only <u>one application</u> for all the students in the household and return the completed application to Maud ISD PO Box 1028/389 Houston Maud, Texas 75567, 903-585-2219. If you have questions about applying for free or reduced-price meals, contact Debbie Johnson, 903-585-2219 est. 3002 or email dljohnson@maudisd.net.

1. Who Can Get Free Meals?

- *Income*—Children can get free or reduced-price meals if a household's gross income is within the limits described in the *Federal Income Eligibility Guidelines*.
- Special Assistance Program Participants— Children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Food Distribution Program for Households on Indian Reservations (FDPIR), or Temporary Assistance for Needy Families (TANF), are eligible for free meals.
- Foster—Foster children who are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Head Start or Early Head Start—Children participating in these programs are eligible for free meals.
- Homeless, Runaway, and Migrant—Children
 who meet the definition of homeless, runaway,
 or migrant qualify for free meals. If you
 haven't been told about a child's status as
 homeless, runaway, or migrant or you feel a
 child may qualify for one of these programs,
 please call or email Maud ISD, Kayla Harrell or
 Amanda Sanders 903-585-2219.
- WIC Recipient—Children in households participating in WIC may be eligible for free or reduced-price meals.
- 2. What If I Disagree with the School's Decision About My Application? Talk to school officials. You also may ask for a hearing by calling or writing to Hearing Official, Superintendent Chris Bradshaw, PO Box 1028 Maud, Texas 75567, 903-585-2219, cbradshaw@maudisd.net.
- 3. My Child's Application Was Approved Last Year. Do I Need to Fill Out A New One? Yes. An application is only good for that school year and for the first few days of this school year. Send in

a new application unless the school has told you that your child is eligible for the new school year.

- 4. If I Don't Qualify Now, May I Apply Later?
 Yes. Apply at any time during the school year. A child with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.
- 5. What If My Income Is Not Always the Same? List the amount normally received. If a household member lost a job or had hours/wages reduced, use current income.
- 6. We Are in The Military. Do We Report Our Income Differently? Basic pay and cash bonuses must be reported as income. Any cash value allowances for off-base housing, food, or clothing, or Family Subsistence Supplemental Allowance payments count as income. If housing is part of the Military Housing Privatization Initiative, do not include the housing allowance as income. Any additional combat pay resulting from deployment is excluded from income.

- 7. May I Apply If Someone in My Household Is Not a U.S. Citizen? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced-price meals.
- 8. Will Application Information Be Checked? Yes. We may also ask you to send written proof of the reported household income.
- 9. My Family Needs More Help. Are There Other Programs We Might Apply For? To find out how to apply for other assistance benefits, contact your local assistance office or 2-1-1.
- 10. Can I Apply Online? Yes! The online application has the same requirements and will ask you for the same information as the paper application. Visit [www.maudisd.net] to begin or to learn more about the online application process. Contact [Debbie Johnson, Maud ISD, PO Box 1028 Maud, Texas 75567, 903-585-2219 ext. 3002 or dljohnson@maudisd.net] if you have questions about the online application.

If you have other questions or need help, call Reviewing Official, Debbie Johnson, 903-585-2219 ext. 3002. si necesita ayuda, por favor llame al teléfono: Reviewing Official, Debbie Johnson, 903-585-2219 ext. 3002. Sincerely,

Debbie Johnson, Reviewing Official

Directions for Applying for Free and Reduced-Price School Meals 2020-2021

Please use these instructions to complete the free or reduced-price school meals application. Submit one application per household, even if the children in the household attend more than one school in Maud ISD. Please use a **pen** (not a pencil) when completing the application. The application must be filled out completely in order for the school to make a determination if the children in your household qualify for free or reduced-price school meals. **An incomplete application cannot be approved**. Please contact Debbie Johnson 903-585-2219 ext. 3002, dijohnson@maudisd.net with your questions.

Step 1: List All Household Members Who Are Infants, Children, And Students Up to and Including Grade 12.

- · List each child's name.
 - <u>Print</u> first name, middle initial, and last name for each child in the household in the spaces. If there are more children than lines, use the back of the application to record additional names.
 - <u>Include</u> all household members who are age 18 or under and are supported with the household's income including children who are not enrolled in the district. Children do NOT have to be related to anyone in the household to be a part of the household.
- Mark the box following the child's name to show if the child is a student in the Maud ISD.
- Record the child's grade if the child is in school.
- <u>Check</u> the appropriate box if a child qualifies for free meals as participant in the foster care system, Head Start (including Early Head Start) or if a child meets the criteria for homeless, migrant, or runaway.

Checking Foster indicates that a foster care agency or court has placed the child in your home. If the application is being submitted for foster children only, <u>complete</u> Step 1, <u>skip</u> Step 2, and <u>complete</u> Step 3.

Participation in a Categorical Program

If all children in the household are participants in one of the following programs—Foster, Head Start, Homeless, Migrant, or Runaway, skip Step 2 and complete Step 3.

SNAP, TANF, and FDPIR: Do any household members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or FDPIR?

If a child or adult in the household participates in Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance to Needed Families (TANF), <u>record</u> the Eligibility Determination Group (EDG) number in the space.

If a child or adult in the household is a participant in Food Distribution Program for Households on Indian Reservations (FDPIR), check the box to indicate participation. The Maud ISD will contact you to obtain documentation of FDPIR participation.

If the students in the household are eligible based on SNAP, TANF, or FDPIR, <u>skip</u> Step 2 and <u>complete</u> Step 3.

Family Size	Annually	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$23,606	\$1,968	\$984	\$908	\$454
2	\$31,894	\$2,658	\$1,329	\$1,227	\$614
3	\$40,182	\$3,349	\$1,675	\$1,546	\$773
4	\$48,470	\$4,040	\$2,020	\$1,865	\$933
5	\$56,758	\$4,730	\$2,365	\$2,183	\$1,092
6	\$65,046	\$5,421	\$2,711	\$2,502	\$1,251

Step 2: Report Income for All Household Members.

Part A. Last Four Digits of Social Security Number (SSN) of an Adult Household Member

• <u>Provide</u> the last four digits of the Social Security number (SSN) of an adult in the household or check the box for no SSN.

7	\$73,334	\$6,112	\$3,056	\$2,821	\$1,411
8	\$ 81,622	\$6,802	\$3,401	\$3,140	\$1,570
For each	additional fam	ily member	add:		
	+ \$8,288	+ \$691	+ \$346	+ \$319	+ \$160

A social security number is not required to apply for these programs.

Part B. Income for All Adult Household Members (Including Yourself, But Not Children)

• Record the first and last name of each adult in the household in the space provided.

If there are more adults in the household than available spaces, use the back of the application. Children's income is reported in Part C.

Include all adults living in the household that share income and expenses, even if the adult is not related to anyone in the household and does not receive any income. Do not include adults that are not supported by the household's income and do not contribute income to the household.

• Record the amount of income the adult receives under the type of income: Working Earnings; Public Assistance/Child Support/Alimony; Pensions/ Retirement/Social Security/Supplemental Security Income (SSI); and All Other.

Report all amounts in gross income only and in whole dollars. Gross income is the total income received before taxes or deductions. Ensure that the income reported has not been reduced by the amounts deducted for taxes, insurance premiums, or any other purpose. The Adult Income Information Box provides additional information on the types of income that need to be reported. Foster children may be included as a member of the household or may be included on a separate application.

<u>Write</u> a \underline{o} in any field where there is no income to report. If you write \underline{o} or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that the household income was reported incorrectly, the application will be verified for cause.

- <u>Circle</u> how often each type of income is received (frequency).
 - W = Weekly
 - E = Every 2 Weeks
 - T = Twice per Month
 - M = Monthly
 - A = Annually

Part C. Income for Children in the Household

 <u>Record</u> total income for each child in the household who receives regular income by how often income is received (frequency).

Record adult income in Part B.

Adult Income Information Box

Earnings from Work

General Types of Income

- Salary, wages, cash bonuses
- Strike benefits

U.S. Military

- Allowances for off-base housing, food, and clothing
- Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances)

Self-Employed Worker

 Net income from self-employment (farm or business)—calculated by subtracting the total operating expenses of the business from its gross receipts or revenue.

Public Assistance/ Child Support/Alimony

(Do not report the value of any cash value public assistance benefits NOT listed on the chart.)

- Alimony payments
- Cash assistance from State or local government
- Child support payments from court-ordered child support or alimony decree should be reported here. Informal but regular payments should be reported as *other* income in the next part.
- Unemployment benefits
- Worker's compensation

Pensions/Retirement/ Supplemental Security Income (SSI)

- Annuities
- Income from trusts or estates
- · Private Pensions or disability
- Social Security (including railroad retirement and black lung benefits)
- Supplemental Security Income (SSI)
- Veteran's benefits

All Other Income

- Earned interest
- · Investment income
- Regular cash payments from outside household
- Rental income

Child's Income Information

Earnings from Work

For Example: A child has a job where she or he earns a salary or wages.

Record the income of each child who receives regular income under the frequency indicating how often the income is received.

The Child Income Information Box (on the right) provides additional information on the types of income that needs to be reported for children in the household.

Part D. Total Household Members

• Record the total number of children and adults in the household in the appropriate box.

This number MUST be equal to the number of household members listed in Step 1 and Step 2. It is very important to list all household members as the size of the household determines the household eligibility.

Step 3: Provide Contact Information and Adult Signature.

- · Read the certification statement.
- <u>Write</u> your current address and contact information in the space provided. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

If you have no permanent address, this does not make your children ineligible for free or reduced-price school meals.

• <u>Print</u> the name of the adult signing the form, <u>sign</u> the form, and <u>record</u> today's date in the appropriate spaces.

All applications must be signed by an adult household member. By signing the application, the household member is promising that all information has been truthfully and completely reported. Before completing this section, please read the privacy and civil rights statements on the back of the application.

Step 4: Return the Application.

• Return the application to Maud ISD, P.O. Box 1028 Maud, Texas 75567 fax - 1-844-684-5445, email *dljohnson@maudisd.net* and/or your child's school.

Maud Independent School District, 2020-2021 Standard (Multi-Child) Application for Free and Reduced-Price School Meals

This Box for School Use Only. Date Withdrawn:

Complete one application per household. Please use a pen (not a pencil). Apply online at http://www.maudisd.net

Definition of Household Member: anyone who is living with you and shares income and expenses, even if not related. Children in Foster care; Step children who meet the definition of Homeless, Migrant, or Runaway or who participate in Head Start are eligible for free meals. Please read 1: the directions for more information.

A. List ALL Household Members Who Are Infants, Children, and Students up to and Including Grade 12. If more spaces are needed, use the Additional Names section on the back.

List each child's name.			Student Attends School in District?			Optional:		Chec	Check all that apply.			
First Name	M I	Last Name	Yes	No	Grade	Student ID Number	Foster	Head Start	Homeless	Migrant	Runawas	
1.				30000000000000000000000000000000000000								
2.											,	
3.												
4.												
B. Participation in a C	Catego	rical Program										
• If every child lis		Step 1 is a participant any one of t	he following p	rograms— <u>Fo</u>	ster, Hea	d Start, Hom	eless, Mi	grant, or	Runaway	, skip St	ep 2 and	

- complete Step 3.
- **SNAP, TANF, or FDPIR:** Do any Household Members (including you) currently participate in SNAP, TANF, and/or FDPIR? If No, complete Steps 2 and 3. If Yes to SNAP/TANF > Write the Eligibility Determination Group (EDG) number in this space ____ skip Step 2, and complete Step 3.

If Yes to FDPIR, check this box \square , skip Step 2, and complete Step 3.

S	te	ej	0
2	:		

Please read the directions for more information for the following questions.

Report Income for ALL Household Members (Skip this step if you entered an EDG number or checked the box to indicate participation in FDPIR in Step 1).

Last Four Digits of Social Security Number (SSN) of an **Adult Household Member:**

XXX-XX _ ☐ Check if no SSN

Pensions/Retirem

B. Income for Adult Household Members (Include Yourself, But Not Children. If more spaces are needed, use the Additional Names section on the back.)

<u>List</u> all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total income (without deductions) for each source in whole dollars only. Indicate the frequency of income: W=Weekly, E=Every 2 Weeks, T=Twice per Month, M=Monthly, A=Annually. If they do not receive income from any source, write 'o.' If you enter 'O' or leave any fields blank, you are certifying (promising) that there is no income to report.

Adult's First/Last Name (Do not include the income of children in this section. The income of children goes in 2C.)	Work Earnings (Enter Amount)	Frequency (Circle One)	Public Assistance/ Child Support/ Alimony (Enter Amount)	Frequency (Circle One)	ent/Social Security/Supplem ental Security Income (Enter Amount)	Frequency (Circle One)	All Other (Enter Amount)	Frequency (Circle One)
1.	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-T-M-A
2.	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-T-M-A
3.	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-T-M-A

Income for Children in the Household (Do not include adult income. Do report any type of regular income for children in the household. If more C.

spaces are needed	d, use the Ac	lditional Names	section on the b	oack.)								
Record total income	e by frequenc	y for each child w	ho receives regul	ar income listed in S	tep 1.	Week	ly Every Week		-	Monthly	, A	nnually
1.						\$	\$	\$		\$	\$	
2.						\$	\$	\$		\$	\$	
3.						\$	\$	\$		\$	\$	
D. Total House adults living in the		abers (Count all d)	children &			Se Se		5				ý.
Step Please read 3:	the direction	ons for more inf	ormation on si	gning this form.								
Provide Contact Info dljohnson@maudiso				olication to Maud IS	D, PO Box 102	8, Maud	TX 75567 fa	x number 1-8	44-624-	5445, emai	1	4
I certify (promise) receipt of Federal fu benefits, and I may	ınds, and tha	at school officials	may verify (che e State and Fede	ck) the information.	. I am aware t		ourposely gi	ve false infor	mation,	, my childr		
Street Address/Apt #			City	State	e Zip		Daytir	ne Phone and E	mail (Opt	tional)		
Printed Name of Adult I	Household Men	nber Signing the Forn	1	Signatu	re of Adult House	ehold Men	ber Signing th	e Form	Today	's Date		
A. List ALL Househo Sheet on the back. List each child's na		Who Are Infants,	Children, and S	tudents up to and In Student Atter in Distr	nds School	e 12. If m	ore spaces an	re needed, use		litional Hou		Iember
First Name	M I	Last Name		Yes	No	Grade	Student ID Number	Foster	Head Start	Homeless	Migrant	Runawa
5.												
6.												
7.												
8.												
9.												
Step Additional	Names											
Adult's First/Las (Do not include the children in this see income of children	t Name te income of ection. The	Members (Include Work Earnings (Enter Amount)	Frequency (Circle One)	Public Assistance/ Child Support/ Alimony (Enter Amount)	Frequency (Circle One)	Secur ent	ons/Retirem at/Social ity/Supplem al Security Income er Amount)	Frequency (Circle One)) (I	All Other Enter Amoun	t) (C	requency Circle One)
4.		\$	W-E-T-M-A	\$	W-E-T-M-A	\$		W-E-T-M-	A \$		W- A	-E-T-M-
5.		\$	W-E-T-M-A	\$	W-E-T-M-A	\$		W-E-T-M-	A \$		W-	-E-T-M-

6.	\$	W-E-T-M-A	\$	W-E-T-M-A	\$	W-E-	-T-M-A	\$	W-E-T-M- A
ncome for Childre ome for children in	en in the Household (Do the household.)	not include adult incom	e. Do report any	type of regular					8.
ecord total income	by frequency for each c	child who receives regu	lar income listed	in Step 1.	Weekly	Every 2 Weeks	Twice Mon	Monthly	Annually
2					\$	\$	\$	\$	\$
1.									
2.					\$	\$	\$	\$	\$

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

1 11 2 1								
Do Not Fill Out This Part. This Is For School Use Only.								
Income Determination: Multiple income frequencies m	Date Received:							
not convert if only one income frequency is provided by Income Conversion: Weekly x 52 Every 2 Weeks x 26	Categorical Determination:							
Household Size: Total Income: We	Eligibility: Free Reduced Denied							
Reviewing/Determining Official's Signature/Date	Confirming Official's Signature/Date							



Maud ISD Student Nutrition offers online solutions

MEAL APP NOW | LUNCH MONEY NOW

Online Applications for Free & Reduced Meals

- 24/7 ACCESS
- FLIMINATES INCOMPLETE APPLICATIONS
- ALLOWS DISTRICT IMMEDIATE ACCESS
- EMAIL OR U.S. MAIL NOTIFICATION
- VIEW DETERMINATION ONLINE
- SIMPLE GUIDED PROMPTS FOR DATA
- INFO NEVER SHARED WITH 3RD PARTIES
- TABLET & PHONE COMPATIBLE

Submit only one meal application (paper or online). If you received a directly certified letter, do not submit an application.



Prepay for Meals/a la carte online

- NEW MODERNIZED USER INTERFACE
- · 24/7 ACCESS
- RUNNING BALANCES ON RECENT ACTIVITY
- LOW BALANCE NOTICES EMAIL & TEXT
- RECEIVE 2ND LOW BALANCE NOTICE
- MANAGE STUDENTS ON ONE SCREEN
- STORE ADDRESS FOR QUICK CHECKOUT
- ACCOUNT OR GUEST LOGIN
- SPANISH TRANSLATOR WITH GOOGLE
- TABLET/MOBILE PHONE COMPATIBLE
- DEPOSITS POST IN 10 MINUTES during regular school hours



www.maudisd.net | www.lunchmoneynow.com/lmnmau | www.mealappnow.com/manmau



COVID-19

Use Lunch Money Now/Meal App Now to reduce handling cash and paper to prevent the spread of disease. Non-discrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

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(1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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