



# Parchment, Michigan

## December 16, 2019

Parchment School District  
 520 North Orient Street  
 Parchment, MI 49004  
 (269) 488.1050 PHONE  
 (269) 488.1060 FAX  
 www.parchmentschools.org

The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, December 16, 2019, at 6:00 p.m. at Parchment North Elementary, 5535 Keyes Drive, Kalamazoo, Michigan.

**ROUTINE**

**CALL TO ORDER** The meeting was called to order at 6:00 p.m. by John Madaras, President.

**MEMBERS PRESENT** Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

**MEMBERS ABSENT** None

**OTHERS PRESENT** Jason Misner, Julie Rohrer, Paula Smeed, Lindsey Newton, Glenn Woodley, Marcy Patterson, Nicole Price, Amy Hanson, Matt Shenck, Rod Green, staff members, and others

**CONSENT AGENDA** Annette Sorensen moved to approve the agenda with support from Jennifer Miller

All voted aye – motion carried

- Included:
- Adoption of the Agenda
  - Approval of Special Meeting minutes of November 25, 2019
  - Personnel Matters: Resignations: Anne Brow, Director of Transportation and Operations
  - Financial Reports

•	November vendor bills:	\$ 536,389.40
•	Payroll related:	\$ 1,184,295.18
		\$ 1,720,684.58
•	Trust & Agency	
o	Payroll Related	\$ 1,535.13
o	Vendor Related	\$ 11,699.93
	Grand Total	\$ 13,235.06
•	Hot Lunch	
o	Payroll Related	\$ 1,539.45
o	Vendor Related	\$ 110,528.99
	Grand Total	\$ 112,068.44
•	1998 Debt Fund	\$ 0.00
•	2016 Debt Fund	\$ 0.00
•	QZAB Capital Project Fund	\$ 0.00
	<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 1,845,988.08</b>

Parchment High School  
 1916 East G Avenue  
 Parchment, MI 49004  
 (269) 488.1100

Central Elementary  
 307 North Riverview Drive  
 Parchment, MI 49004  
 (269) 488.1200

Central Elementary  
 516 North Orient Street  
 Parchment, MI 49004  
 (269) 488.1000

North Elementary  
 5535 Keyes Drive  
 Kalamazoo, MI 49004  
 (269) 488.1400

Northwood Elementary  
 600 Edison Street  
 Kalamazoo, MI 49004  
 (269) 488.1300

Barclay Hills  
 Education Center  
 1125 East Mosel Avenue  
 Kalamazoo, MI 49004  
 (269) 488.1470

Preschool &  
 Childcare Center  
 600 Edison Street  
 Kalamazoo, MI 49004  
 (269) 488.1360

**HEARING AND CORRESPONDENCE**  
**COMMUNICATIONS** None

**RECOGNITIONS** Parchment Schools Foundation's trustee, Julia Kaemming, along with Mrs. Hillary Campbell, Art Teacher, and Mrs. Marcy Patterson, North Principal present Madalyn Ragan a plaque as the winner of the Parchment Schools Foundation Holiday Sharing Card Design winner.

**COMMENTS**  
**REGARDING**  
**AGENDA ITEMS** There were no comments on agenda items.

**INFORMATION**  
**COMMITTEE**  
**REPORT** **Facilities Committee** – Jennifer Miller reported that the committee met and further discussed strategic planning. Rod Green from MASB presented the Strategic Plan Report.

**CENTRAL ELEM.**  
**BUILDING**  
**REPORT** Principal Julia Kaemming shared some of the great things going on at Central Elementary, along with introducing staff (pictures) and test scores.

**SUPERINTENDENT'S**  
**REPORT** Superintendent Jason Misner gave a legislative update regarding funding budget and school finance.

Superintendent Misner also gave an update on strategic planning.

**BUSINESS AGENDA**  
**ANNUAL SUMMER**  
**TAX RESOLUTION** Dodi Leckie moved to approve the Summer Tax Resolution for 2020 as presented in Ref. #1. Cheryl Balmer seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen.

NAYES: None

Motion carries: 7 – 0

**STRATEGIC**  
**PLANNING** Jennifer Miller moved to approve the Strategic Plan as presented in Ref # 2. Annette Sorensen seconded the motion.

All Ayes: motion carried

**ACTION ON TRIP**  
**REQUEST** Dodi Leckie moved to approve the trip request from the middle school for the 6th Grade camping trip to Sherman Lake as in reference #3 with support from Michelle Ammon.

All voted AYE – Motion carried

Annette Sorensen moved to approve the trip request from the student council to attend the Michigan Association of Student Councils Conference in Grand

Rapids as presented in reference #4. Jennifer Miller seconded the motion.

All voted AYE – Motion carried

**EMERGENCY  
RESPONSE  
GUIDE**

Michelle Ammon moved to approve the Emergency Response Guide as presented in reference #5 with support from Leta Vander Veen.

All voted AYE – Motion carried

**COMMENTS  
REGARDING  
NON-AGENDA  
ITEMS**

Jennifer Barker shared teacher updates and activities in the district.

John Madaras thanked the buildings for letting him visit.

**PREVIOUS BOARD  
MEETING  
FOLLOW-UP**

There were no comments.

**FUTURE ITEMS  
FOR  
CONSIDERATION**

Organizational Board Meeting – Monday, January 6, 2020 at 6:00 p.m. -  
- High School

Next regular meeting – Monday, January 27, 2020– 6:00 p.m. – Middle School

**ADJOURNMENT**

The meeting adjourned at 7:01 p.m.

Board of Education of the  
Parchment School District

  
Cheryl Balmer, Secretary