



# Parchment, Michigan August 26, 2019

Parchment School District  
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Parchment, MI 49004  
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www.parchmentschools.org

The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, August 26, 2019 at 6:00 p.m. at Parchment High School, 1916 East G Avenue, Parchment, Michigan

## ROUTINE

**CALL TO ORDER** The meeting was called to order at 6:00 p.m. by John Madaras, President.

**MEMBERS PRESENT** Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

**MEMBERS ABSENT** Leta Vander Veen

**OTHERS PRESENT** Jason Misner, Julie Rohrer, Paula Smeed, George Stamas, Sonja LeRoy, Nicole Berish, Glenn Woodley, Marcy Patterson, Julia Kaemming, Lindsey Newton, Nicole Price, Matt Shenck, staff members, and others

**CONSENT AGENDA** Michelle Ammon moved to approve the agenda with support from Jennifer Miller.

All voted aye – motion carried

Included: - Adoption of the Agenda

- Approval of Regular and Closed Meeting minutes of July 15, 2019

- Personnel Matters: **Approval:** Laura Simonds as Central Elementary Instructor; Jessica Riekema, Central Elementary Instructor; Meghan Birr as Central Elementary Instructor; Jamie Fedewa, as Northwood Elementary Instructor; Beth Scheele as Northwood Elementary Instructor; Marcy Carter as Northwood Behavior Specialist; Megan Rody as Special Education Instructor Middle School; Laura Kuzmick as EFE Health Science Instructor; Amber French as High School Instructor; Madison Davis as High School Instructor; Stephanie Johnson as School Psychologist, Sara Tausch as Early Childhood Director, Kelly Bagley as Elementary Instructor, Kate Prater as Social Worker, Allison Peak as Middle School Instructor, Jamie Balint as Middle School Instructor Janice Mohr as GSRP Instructor; Jessica Skinner as Elementary Instructor; Katherine Henley as Middle School Instructor;

**Resignations:** Dorian Greening, Barclay Hills Education Center Instructor, Beth Scheele, Early Childhood Director, Sara Tausch, ECSE Instructor, Amanda Clark-Richards, Elementary Instructor

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488.1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488.1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488.1000

North Elementary  
5535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488.1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488.1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1360

- Financial Reports

•	July vendor bills:	\$	753,507.82
•	Payroll related:	\$	752,569.87
		\$	1,506,077.69
•	Trust & Agency		
	o Payroll Related	\$	793.09
	o Vendor Related	\$	2,479.20
	Grand Total	\$	3,272.29
•	Hot Lunch		
	o Payroll Related	\$	156.17
	o Vendor Related	\$	36,809.45
	Grand Total	\$	36,965.62
•	1998 Debt Fund	\$	0.00
•	2016 Debt Fund	\$	0.00
•	QZAB Capital Project Fund	\$	0.00

**GRAND TOTAL ALL FUNDS** \$ 1,546,315.60

**HEARING AND CORRESPONDENCE**

**COMMUNICATIONS:** None

**RECOGNITIONS:**

1. Nicole Price, Barclay Hills Education Center Principal
2. Meghan Klauka, Barclay Hills Education Center Dean of Students and Virtual Director
3. Jessica Riekema, Central Elementary Instructor
4. Laura Simonds, Central Elementary Instructor
5. Meghan Birr, Central Elementary Instructor
6. Kelly Bagley, District Life Skills Elementary Instructor
7. Stephanie Johnson, District School Psychologist
8. Kate Prater, District Social Worker – not present
9. Laura Kuzmick, EFE Health Science Instructor
10. Amber French, High School Science Instructor
11. Madison Davis, High School English Instructor
12. Megan Rody, Special Education Middle School Instructor
13. Allison Peak, Middle School Math Instructor
14. Jamie Balint, Middle School MTSS Instructor
15. Katherine Henley, Middle School Health, Life Skills, and Home Economics Instructor
16. Lindsey Newton, Northwood Principal
17. Marcy Carter, Northwood Behavior Specialist
18. Beth Scheele, Northwood Elementary Instructor – not present
19. Jamie Fedewa, Northwood Elementary Instructor
20. Jessica Skinner, Northwood Elementary Instructor
21. Sara Tausch, Early Childhood Director – not present
22. Janice Mohr, GSRP Instructor
23. Kay Tarlton – ELL Coordinator

**COMMENTS  
REGARDING  
AGENDA ITEMS**

There were no comments on agenda items.

**INFORMATION  
COMMITTEE  
REPORT**

**Policy Committee** – Annette Sorensen reported that the committee met and discussed the board policies that NEOLA proposed.

**Public Relations Committee** – Dodi Leckie reported that Kaitlin Bisel presented statistics from social media – positive momentum.

**Finance Committee** – Michelle Ammon reported that tentative agreements (TA) have been reached with PEA, PEO, and MMT groups. They also discussed the possibility of refinancing school loan, and the possibility of purchasing five new busses.

**SUPERINTENDENT'S  
REPORT**

Superintendent Jason Misner shared information regarding the state of the State budget.

Mr. Misner also mentioned:

- Free breakfast and lunch for PK - 5th grade through the Community Eligibility Program (C.E.P.). Middle School and High School do not have enough students that participate in lunch to qualify.
- Book Bus – ran for 6 weeks and had 378 individuals participate
- North Elementary detour due to construction
- Athletic tickets - \$1.00 for students with ID (6-12) and elementary students wearing Parchment spirit wear.
- Building are having the water lines flushed before students return
- Water bottle filling stations will be installed soon

**BUSINESS AGENDA  
ACTION ON TRIP  
REQUEST**

Dodi Leckie moved to approve the trip request from the middle school for the 6th Grade camping trip to Sherman Lake as in reference #1 with support from Jennifer Miller.

All voted AYE – Motion carried

**MASB  
DELEGATE**

Dodi Leckie moved to appoint Jennifer Miller as the Michigan Association of School Board (MASB) voting delegate and Michelle Ammon as alternate. Dodi Leckie seconded the motion.

All voted AYE – Motion carried

**PROPOSED  
REFUNDING  
RESOLUTION**

Cheryl Balmer moved to approve the resolution for the proposed refunding of Outstanding School Bond Loan as presented in reference #3. Dodi Leckie seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

Motion carries: 6 – 0

**POLICY  
MATTERS**

Annette Sorensen moved to approve the LISTED Board Policies (NEOLA) for a first reading as presented in reference #4

0100, 0167.2, 1422.01, 2210, 2414, 3120, 3120.04, 5113.01, 5113.02, 5200, 6321, 6325, 6605, 8400, 8402, 8500, 8640

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

Motion carries: 6 – 0

**RESOLUTION ON  
IPA FOR NEW  
BUS PURCHASE**

Michelle Ammon moved to approve the resolution for new bus purchase as presented in reference #5. Annette Sorensen seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

Motion carries: 6 – 0

**COMMENTS  
REGARDING  
NON-AGENDA  
ITEMS**

Jennifer Barker gave an update on PEA activities in the district.

**ADJOURNMENT TO  
CLOSED SESSION**

At 6:41 p.m. Jennifer Miller moved to adjourn to Closed Session for the purpose of negotiations, per Section 8 (c) of the Open Meetings Act. Michelle Ammon supported the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

Motion carried: 6 – 0

**RETURN TO  
OPEN SESSION**

At 7:04 p.m. Dodi Leckie moved to return to open session with a second by Jennifer Miller.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

Motion carried: 6 – 0

**ACTION ON  
CLOSED  
SESSION**

Dodi Leckie moved to approve the MMT (Maintenance, Monitors, and Transportation) tentative agreement as presented in reference #6. Michelle Ammon seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

**Motion carries: 6 – 0**

Michelle Ammon moved to approve the PEAO (Parchment Educational Association Organization) tentative agreement as presented in reference #7. Jennifer Miller seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

**Motion carries: 6 – 0**

Jennifer Miller moved to approve the PEA (Parchment Educational Association) tentative agreement as presented in reference #8. Michelle Ammon seconded the motion.

AYES: Michelle Ammon, Cheryl Balmer, Dodi Leckie, John Madaras, Jennifer Miller, and Annette Sorensen

NAYS: None

**Motion carries: 6 – 0**

No Action was taken on non-bargaining unit personnel or administrative compensation.

**PREVIOUS BOARD  
MEETING  
FOLLOW-UP**

There were no comments.

**FUTURE ITEMS  
FOR  
CONSIDERATION**

Welcome Back Breakfast – Tuesday, August 27 @ 7:30 a.m. – Middle School

Students report Tuesday, September 3, 2019

Next regular meeting – Monday, September 23, 2019 @ 6:00 p.m. – High School

Future Board Work Session – November 16 – Strategic Planning Work Session

**ADJOURNMENT**

The meeting adjourned at 7:07 p.m.

Board of Education of the  
Parchment School District

  
Cheryl Palmer, Secretary

JPM/pss