



# Parchment, Michigan July 15, 2019

Parchment School District  
520 North Orient Street  
Parchment, MI 49004  
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The Regular Meeting of the Board of Education of the Parchment School District, Kalamazoo County, Michigan, was held on Monday, July 15, 2019 at 6:00 p.m. at Parchment High School, 1916 East G Avenue, Parchment, Michigan

**ROUTINE**

**CALL TO ORDER**      The meeting was called to order at 6:01 p.m. by John Madaras, President.

**MEMBERS PRESENT** Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

**MEMBERS ABSENT**    Dodi Leckie

**OTHERS PRESENT**    Jason Misner, Julie Rohrer, Paula Smeed, Nicole Berish, Matt Shenck, staff members, and others

**CONSENT AGENDA**   Michelle Ammon moved to approve the agenda with support from Jennifer Miller.

All voted aye – motion carried

Included: - Adoption of the Agenda

- Approval of Special Work Session Meeting minutes of June 29, 2019

- Personnel Matters: **Resignation:** Anne Nower, Middle School Instructor, Courtney Steffler, Middle School Instructor, Jake Klinger, High School Instructor, Maggie Geiger, Middle School Media Secretary

- Financial Reports

- June vendor bills:            \$ 421,726.74
- Payroll related:             \$ 1,164,736.44  
\$ 1,586,463.18
  
- Trust & Agency                \$ 6,298.73
  - Payroll \$ 307.21
  - Vendor \$ 5,991.52
- Hot Lunch                      \$ 89,576.17
  - Payroll \$ 1,421.94
  - Vendor \$ 88,154.23
- QZAB                             \$ 0.00

**GRAND TOTAL ALL FUNDS**            \$ 1,682,338.08

Parchment High School  
1916 East G Avenue  
Parchment, MI 49004  
(269) 488.1100

Parchment Middle School  
307 North Riverview Drive  
Parchment, MI 49004  
(269) 488.1200

Central Elementary  
516 North Orient Street  
Parchment, MI 49004  
(269) 488.1000

North Elementary  
5535 Keyes Drive  
Kalamazoo, MI 49004  
(269) 488.1400

Northwood Elementary  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1300

Barclay Hills  
Education Center  
1125 East Mosel Avenue  
Kalamazoo, MI 49004  
(269) 488.1470

Preschool &  
Childcare Center  
600 Edison Street  
Kalamazoo, MI 49004  
(269) 488.1360

**HEARING AND CORRESPONDENCE**

**COMMUNICATIONS:** None

**RECOGNITIONS:** None

**COMMENTS  
REGARDING  
AGENDA ITEMS**

There were no comments on agenda items.

**INFORMATION  
COMMITTEE  
REPORT**

**Personnel Committee** – John Madaras reported that the committee met and discussed Superintendent Misner’s merit compensation and contract for 2019-22. The committee recommended the changes to the full board for approval.

**SUPERINTENDENT’S  
REPORT**

Superintendent Jason Misner mentioned that he was disappointed that he was not able to attend Kindleberger Festival this year due to a family commitment.

Mr. Misner briefly discussed strategic planning for the district.

**BUSINESS AGENDA  
MICHIGAN SCHOOL  
LOAN REVOLVING  
APPLICATION**

Jennifer Miller moved to approve the School Bond Loan Revolving Fund (SBLRF) Annual Loan/Repayment Application as presented in Reference #1 with support from Michelle Ammon.

AYES: Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

NAYS: None

Motion carries: 6 – 0

**PERSONNEL  
MATTERS**

Annette Sorensen moved to approve the Superintendent Merit Compensation as presented in Reference #2. Jennifer Miller supported the motion.

AYES: Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

NAYS: None

Motion carries: 6 – 0

Cheryl Balmer moved to approve the Superintendent’s 2019-2022 contract as presented in Reference #3. Leta Vander Veen supported the motion.

AYES: Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

NAYS: None

Motion carries: 6 – 0

**TRIP REQUEST**

Jennifer Mille moved to approve the Cheer Team’s trip request to GVSU as presented in Reference #4. Annette Sorensen supported the motion.

All voted aye – motion carried

**MASB STRATEGIC  
PLAN PROPOSAL**

Michelle Ammon moved to approve the MASB Strategic Plan as presented in Reference #5. Annette Sorensen supported the motion.

AYES: Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

NAYS: None

Motion carries: 6 – 0

**COMMENTS  
REGARDING  
NON-AGENDA  
ITEMS**

Jennifer Barker gave an update on PEA activities in the district.

**ADJOURNMENT TO  
CLOSED SESSION**

At 6:11 p.m. Annette Sorensen moved to adjourn to Closed Session for the purpose of negotiations, per Section 8 (c) of the Open Meetings Act. Jennifer Miller supported the motion.

AYES: Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

NAYS: None

Motion carried: 6 – 0

**RETURN TO  
OPEN SESSION**

At 6:46 p.m. Jennifer Miller moved to return to open session with a second by Michelle Ammon.

AYES: Michelle Ammon, Cheryl Balmer, John Madaras, Jennifer Miller, Annette Sorensen, and Leta Vander Veen

NAYES: None

Motion carried: 6 – 0

**PREVIOUS BOARD  
MEETING  
FOLLOW-UP**

There were no comments.

**FUTURE ITEMS  
FOR  
CONSIDERATION**

Next regular meeting – Monday, August 26, 2019 @ 6:00 p.m. – High School

Staff returns Monday, August 26, 2019

Welcome Back Breakfast – Tuesday, August 27 @ 7:30 a.m. – Middle School

Students report back Tuesday, September 3, 2019

**ADJOURNMENT**

The meeting adjourned at 6:47 p.m.

Board of Education of the  
Parchment School District

  
Cheryl Balmer, Secretary

JPM/pss