

## The Coshocton City Board of Education

Thursday, March 12, 2020

The Coshocton City Board of Education met in a regular meeting on Thursday, February 10, 2020 in the Coshocton Elementary High School Library, located at 1205 Cambridge Road, Coshocton, Ohio in compliance with all requirements of ORC 121.22.

Board President, Dr. Butcher, called the meeting to order at 6:30 p.m.

Members responding to roll call by Treasurer Terri Eyerman were Dr. Butcher, Mr. Clark, Mr. Bennett, and Mr. Hunt. Mr. Johnson was not in attendance. Superintendent Dr. David Hire was also in attendance.

**Mission Statement** - *Recited by Laura Roberts, School Nurse*

Coshocton City Schools, in partnership with families and community, will empower individuals to become literate, respectful, responsible and independent lifelong learners in an ever-changing global society.

**045-2020 Adoption of Agenda**

Mr. Bennett made the motion, seconded by Mr. Hunt, for the Board of Education to approve the agenda with the following changes:

ADDENDUM

XV. Superintendent's Report

B. Recommendations – Certified Staff

4. It is recommended that the Board of Education approve the following individuals for After School Intervention Program at CES at the rate of \$25.00 per hour per the negotiated agreement:

Travis Tristano  
Jillian Wesney

Cheryl Carroll  
Kayla Wise

Sean Collins

Roll Call Vote:

Mr. Bennett, Yes;  
Mr. Clark, Yes.

Mr. Hunt, Yes;

Dr. Butcher, Yes;

Motion Carried 4-0.

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**046-2020 Approval of Minutes**

Mr. Hunt made the motion, seconded by Dr. Butcher, for the Board of Education to approve the following minutes:

- A. Special Meeting – February 11, 2020
- B. Special Meeting – February 18, 2020
- C. Regular Meeting – February 20, 2020
- D. Special Meeting – February 25, 2020
- E. Special Meeting – March 2, 2020

Roll Call Vote:        Mr. Hunt, Yes;        Dr. Butcher, Yes;        Mr. Bennett, Yes;  
                               Mr. Clark, Yes.

Motion Carried 4-0.

**Hearing of the Public**

- A. Required Public Hearing – 2020-2021 District School Calendar considerations, presented by Dave Hire
  - *Dr. Hire distributed a draft template to the Board Members so that they could see when dates fall on the school calendar. He will bring the detailed calendar to the Board at the April meeting as required by policy. Dr. Hire then projected the draft calendar on the screen for those in attendance.*
  - *Need to talk with career center about impactful dates. Looking to begin around August 15. Try to avoid a whole week the first week Always concerned about possible heat issues. All county schools in different place. Coshocton is looking at Aug 19. More flexibility this year because when Memorial day falls. Will have typical holidays, county fair, Oct 5 & 6 Labor Day begin of Sept Thanksgiving in Nov Thurs Fri and Monday (PT conference day) w PT conference and 2 In-Service days. That Monday is first of deer season so takes care of that and it aligns with other county schools All county schools are planning on two full weeks for Christmas/new year holiday. Alternate schedule in mid Dec for Semester finals around the 5<sup>th</sup> of Dec then time for makeups and grades. Jan and Feb MLK and Pres day holidays, potential for 2 options – a couple of days in mid-March 4-5-day weekend as a break if Easter falls later in April. Potentially take GF April 2, 1<sup>st</sup> of April another day in lieu of PT Conferences, add an additional 3 days for a whole week for spring break. Other option something around 19-22<sup>nd</sup>. End of year – 26<sup>th</sup> or 27<sup>th</sup> end of year with early dismissal on last day of school.*
  - *A couple of things we are looking at – in March it has been requested that we would host a district wrestling tournament (5<sup>th</sup>) would be a teacher in services so the building was available for wrestling. Dec 18 – 2<sup>nd</sup> tournament – early dismissal for weigh-ins and traffic. Will want to work around these with our PD. Will be looking at a 2-hour delay at least once a month for Professional Development. Portrait of a*

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*learner / 21st century work Important work want to give staff the time to put into making is what it needs to be. Have to cut 1001 hours for HS and 910 hours for elementary. Each year we are actually over our hours. 7-12 we will be looking at 1100 hours we can count. We are usually around 100 hours over. On line calamity make up work for 3 days and we fill in the gap we really do not usually lose many hours. Staff days 182.5 days in the negotiated agreement. Then we fit the student calendar into that. One two-hour delay so far and one calamity day. Would stick with no makeup for first 5. Would not go into June to make days up on a normal year. Offered opportunity to ask questions –*

- *Mr. Hunt clarified that each month will have a 2-hour delay. Dr. Hire said yes and/or a full In-Service day. Looking for time to get the work completed. Need staff to be able to be engaged. Typically, there are 4-5 days built in. Dr. Hire's opinion is to be careful of how many days we are going – leading into breaks - Exploring several other ideas opened the floor to Kaitlyn and Mr. Fauver to speak to anything he is missing*

**047-2020 Request to enter Executive Session**

Tom Hilgenberg requested that the Board of Education enter executive session.

Mr. Bennett made the motion, seconded by Mr. Hunt to enter executive session to consider the ??? of a public employee or official. Time In: 6:34 p.m.

Roll Call Vote:        Mr. Bennett, Yes;        Mr. Hunt, Yes;        Dr. Butcher, Yes;  
                                 Mr. Clark, Yes.

Motion Carried 4-0.

**048-2020 Exit Executive Session**

Dr. Butcher declared the Executive Session closed at 6:57 p.m.

**049-2020 Board Commendation**

Mr. Bennett made the motion, seconded by Mr. Hunt, for the Board of Education to approve the following commendations:

A.        2020 CORAS Outstanding Support Staff Award

- Monica Michael
  - *Monica received her award and thanked Dr. Butcher for the recognition.*

Roll Call Vote:        Mr. Bennett, Yes;        Mr. Hunt, Yes;        Dr. Butcher, Yes;  
                                 Mr. Clark, Yes.

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Motion Carried 4-0.

**Board Communications**

- A. OSBA Southeast Region Spring Conference Reservations
  - 1. Belmont-Harrison Career Center in St. Clairsville – Tuesday, March 24, 2020
    - This has been cancelled

**Board and/or Staff Reports**

- A. COVID-19 (Coronavirus) Update by Laura Roberts, School Nurse
  - *Ms. Roberts passed out documentation to the Board and spoke to those in attendance about COVID19*
  - *Several discussions – most important we can do is diligent/vigilant keep buildings clean- students low risk, anyone can be a carrier, understand what the governor is doing, all school districts working together, Dr. Hire and she working closely.*
  - *Met with Todd and Mr. Covic about best solutions to use*
  - *Dr. Butcher asked about availability of testing – she said it is limited, tests not available. There are symptoms they look for and if a caller has the symptoms will receive directions on actions to take and where to go.*
- B. Technology Update by Jason Olinger
  - *Jason presented to those in attendance beginning by passing out a handout – update on what we have been doing on technology for the last 12 months =*
- C. Gifted Report by Kaitlyn Ashbrook
  - *Ms. Ashbrook presented to the Board – the general gifted program information. Current numbers 210 students identified – 14% Recently tested and added 17 new students to the program. Have changed screeners that we use. Services we offer is a cluster grouping model. Teachers trained and receive ongoing pd to work with the gifted students.*
- D. Facility Animal Program by Grant Fauver
  - *Staff member has purchased a facility animal to bring to the HS – This is not a service animal; it is a facility animal. Service fills ascertain void for someone. A facility dog is brought in to bring warmth, joy. This is a big deal because of all the work that has been done on trauma. Other districts in the area have facility animals. Animal going through a lot of training this year. Will be in full time next year. Hopefully we will be able to look through and adopt policy language. Hopefully we can get things in place, something they are very passionate about. Policy is about having animals on district policy and we are looking at that. Will be attentive to allergies.*

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- E. New Courses for the 2020-2021 School Year and New Graduation Credit Requirements by Grant Fauver
- *Mr. Fauver passed out a scheduling planner that the students have in their hands at this time of year. These contain state required graduation requirements. Right now our students take 7 graduation tests. Class of 23 and beyond need to – algebra I and English II. The state is using the word competency in relationship to proficiency. They also need hours or experience in a field they are interested to receive a seal. Students have to have 2 – on ohio designed and one Coshocton designed. Our job to help our kids find the best seal options for them and help them plan and implement the requirements to earn the seal. There is also an increase of requirements. Adding Financial Literacy Mr. Hilgenberg will teach this class; Personal wellness and development, Our Family consumer science teacher will teach this class. It will align with freshmen and sophomores because a large number of our students are in CCP or career center. 21 credits required.*
  - *Adding 8 new classes at the HS. Senior seminar class; students select mentorship; idea is to take what you have learned at CHS and intern, community service or give back to the community/ Mr. Hilgenberg will lead this class.*
  - *Performance Ensemble – Studio Music – Architecture Design – align with the state – Algebra EOC Test Prep; Fundamentals in Math*
  - *Dr. Hire asked Mr. Fauver to address what we are not doing – what changes have gone into effect so the new classes can be offered.*
  - *OWI/OWA no longer; Intro to business – no interest; no distance learning program only 7 students enrolled.*
- F. CHS Extended Learning Area by Grant Fauver
- *21<sup>st</sup> Century Extended Learning Center – individuals can use or teachers can bring class. Look at converting one of the locker bays. Not being used. Kids wear backpacks, most students do not use lockers. 2<sup>nd</sup> floor locker bay not being used. In dire need of meeting space. Want to incentivize seniors to hang out in this area use it for study/work space. Storage, technology infrastructure, construction costs.*
  - *Dr. Hire that he thinks they could use a place for CCP students to work/collaborate. He thinks there are many potential uses for it,*
  - *Dr. Butcher asked if this was potentially something to do this summer. Mr. Fauver said he'd like to Dr. Hire mentioned that it may turn into a 2 to 3 year project.*

**Board Member Discussion Items**

- *Dr. Hire mentioned the news – we heard from the Governor today about school being cancelled for three weeks. He has been conferencing with other superintendents from our area/ESC area. We do plan to have school through Monday as the governor has stated. Think about athletic programs, not sure what ODE guidance is until Monday. Most schools state if there is no school there are no extracurricular activities. At this point we are allowing practices through Monday. Feedback receiving is they are not continuing activities and CCS won't either. He does worry about students being involved in something.*
- *Governor still wants the district to provide food – curb side service, prepare and drop off for CCS*

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*students. Will staff report? Waiting on guidance from ODE – Some 260 hour employees, custodians in doing deep cleaning at the beginning of this. Certified staff – on line class work, blizzard bags, could be doing some PD. If we had cases near us, may change plans. Most districts said don't expect kids or work. There is potential that this will be extended beyond 3 weeks. What do we expect from admin and central office? People will still be paid – catastrophic situation, law says we continue to do – possibly work at home, rotate shifts, potentially. If the board feels strongly about things they'd like to see or happen, please provide feedback*

- *7 – school work – sent a paper survey home tonight to find out how many of our students have internet – have already purchased 50 hot spot devices. Planning for 6 days of blizzard bags. HS resources are on line; students can communicate through google classroom. Working on hybrid approach with students.*
- *Tentative plans about hours – District has plenty of hours and days listed that will cover most of the district cancelled days. Make up days through on line learning and blizzard days*
- *Does the board have any ideas you'd like to see, who needs to be present to work, etc.? Dr. Hire is meeting with other administrators in the morning.*
- *Dr. Butcher thinks we need to make an effort to stay busy and provide food service. Jennifer does a good job with that. Dr. Hire thinks we will have a combination of work/home/work from home, etc. He doesn't think there is a reason why staff cannot work. Encourage those that can work from home to do so. Mr. Hunt as you said it is fluid, plan can change by tomorrow. Dr. Butcher confirmed that unless it gets extended, we are pretty good to cover missed days for our students. Dr. Hire confirmed. DC trip may be cancelled, have to look at proms, graduation, 50-year class.*

**Unfinished Business**

None.

**050-2020 New Business**

Mr. Hunt, made the motion, seconded by Dr. Butcher, to approve the first reading of the following NEOLA policies: (N) = New, (R) = Revised, (D) = Delete

(R) 5230	Late Arrival and Early Dismissal
(R) 8462	Student Abuse and Neglect

Roll Call Vote:      Mr. Hunt, Yes;      Dr. Butcher, Yes;      Mr. Bennett, Yes;  
                                  Mr. Clark, Yes.

Motion Carried 4-0.

**051-2020 Treasurer's Report**

Mr. Hunt made the motion, seconded Mr. Bennett, for the Board to approve the following items:

- A.      It is recommended that the Board of Education accept and approve of the monthly financial report for February as presented by the Treasurer.

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- B. It is recommended that the Board of Education accept the following donations:

<u>Source</u>	<u>Purpose</u>	<u>Amount</u>	<u>Fund</u>
Donald Herth 458 Coshocton Foundation Coshocton Kiwanis Club Eastern Ohio Summit	Army Advertising at CHS	\$800	018-905F-
		\$300	007-9259

- C. It is recommended that the Board of Education approve a permanent transfer of funds from the General Fund to the Athletic Fund in the amount of Ten Thousand, Four-Hundred Eighty-Seven Dollars and Zero Cents (\$10,487.00) for the Golden Redskins and Staff Passes utilized during the winter sport season.

- D. It is recommended that the Board of Education approve the following contracts:

1. An extension of the current mowing contract with Pleasant Valley Landscaping through June 30, 2020 not to exceed \$1,800.
2. A contract with Hopewell to hire supplemental nursing personnel beginning February 24, 2020 for the remainder of the 2019-2020 School year not to exceed \$20,400.

➤ *Mr. Clark requested that the Treasurer begin the RFP process for back services. Mr. Bennett was in agreement.*

Roll Call Vote: Mr. Hunt, Yes; Mr. Bennett, Yes; Dr. Butcher, Yes;  
Mr. Clark, Yes.

Motion Carried 4-0.

### **052-2020 Superintendent's Report - Recommendations**

Mr. Hunt made the motion, seconded Dr. Butcher, for the Board to approve the following items:

- A. Recommendations

1. It is recommended that the Board of Education approve Worksite Medtest to perform drug screenings and/or physicals for bus drivers and other district personnel for the 2020-2021 school year.
2. It is recommended that the Board of Education approve the week of June 15-19, 2020 for Camp Invention to be held at Coshocton Elementary School as submitted by Kaitlyn Ashbrook, Director of Curriculum and Federal Programs.

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3. It is recommended that the Board of Education approve the 2020-2021 Coshocton High School Course Catalog as submitted by Grant Fauver, Principal.
4. It is recommended that the Board of Education approve the following new courses to be offered at Coshocton High School for the 2020-2021 school year as submitted by Grant Fauver:

Studio Music	1 credit
Performance Ensemble	1 credit
Senior Seminar	½ credit p/semester – 1 credit p/year
Personal Wellness and Development	½ credit
Fundamentals of Math	1 credit
Algebra End of Course Test Prep	½ credit
Architecture Design	1 credit
Financial Literacy	½ credit

5. It is recommended that the Board of Education approve the following Pupil Activity contract for the 2019-2020 school year as submitted by Tim Fortney, Athletic Director:

Matt Hartley	Tennis Coach Volunteer	VOL.
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Roll Call Vote:	Mr. Hunt, Yes;	Dr. Butcher, Yes;	Mr. Bennett, Yes;
	Mr. Clark, Yes.		

Motion Carried 4-0.

### **053-2020 Superintendent's Report – Certified Staff**

Mr. Bennett made the motion, seconded by Mr. Hunt, for the Board of Education to approve the following items:

#### **B. Recommendations – Certified Staff**

1. It is recommended that the Board of Education approve the following supplemental contract for the 2020-2021 school year.

Steve Smith	Head Varsity Football Coach	Level 1
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2. dfor After School Intervention Program at CES at the rate of \$25.00 per hour per the negotiated agreement:

Kathy Hawn	Jody Johnson	Angela Locke
Kay Olinger	Joe Pachuta	Kathy Robbins



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Laura Skjold

Amy Unkefer

3. It is recommended that the Board of Education approve an unpaid leave for Carrie Clark, CHS Intervention Specialist from March 23<sup>rd</sup> through April 16, 2020.
4. It is recommended that the Board of Education approve the following individuals for After School Intervention Program at CES at the rate of \$25.00 per hour per the negotiated agreement:

Travis Tristano  
Jillian Wesney

Cheryl Carroll  
Kayla Wise

Sean Collins

Roll Call Vote: Mr. Bennett, Yes; Mr. Hunt, Yes; Dr. Butcher, Yes;  
Mr. Clark, Abstained on 1; Yes on 2, 3 and 4.

Motion Carried Item 1: 3-1 Abstention

Motion Carried Items 2-4: 4-0

**Superintendent's Report – Classified Staff**

C. Recommendations Classified Staff

None

**Superintendent's Report - "Great Things" at Coshocton City Schools – Presented by Dr. Hire**

D. "Great Things" at Coshocton City Schools – Presented by Dr. Hire

- *There were many "Great Things" to report but were not presented due to the current COVID-19 situation.*

**Announcements**

None

**Next Meetings**

- A. The next regular meeting of the Board of Education will be Thursday, April 16th at 6:30 p.m. in the Coshocton Elementary School Library.

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**054-2020 Adjournment**

The president declared the meeting adjourned at 8:27 p.m.

ATTESTATION:

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Terri Eyerman, Treasurer

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Dr. Jere Butcher, President