



# Circle Oil Hill Elementary

*Mrs. Misty Gawith, Principal*

[mgawith@usd375.org](mailto:mgawith@usd375.org)

*Ms. Liz Patty, School Counselor*

[lpatty@usd375.org](mailto:lpatty@usd375.org)

2700 W. Sixth El Dorado, KS 67042  
(316) 320-9515 (316) 223-9000 FAX

Dear Parents or Guardians of Circle Oil Hill Students:

We want to welcome all of you to Circle Oil Hill School (COE) and the 2021-22 school year. You may start enrolling once you receive your letter with your ID number, password, and official enrollment date. Our secretary will be available for enrollment on Monday, August 2nd. Our first day of school is Wednesday, August 18<sup>th</sup>. It will be a ½ day for students in 1<sup>st</sup>-6<sup>th</sup> grade at COE. We will dismiss school at **1:00** on that day. Kindergarten will begin their first days with ½ attending school on Thursday, August 19th and ½ attending school on Friday, August 20th. The “first” day with all kindergarten students attending will be on Monday, August 23rd.

Kindergarten will host their KDG screening on Tuesday August 4th. You will receive an invite to attend a session. Please be sure to have your 21-22 Kindergarten student signed up.

We look forward to working with you and your children this year. Please join us for our open house on Tuesday, August 17<sup>th</sup> teachers will be sending you a sign up genius for a time slot. This is an opportunity for students and parents to meet their new teacher(s) and become familiar with the building. Each classroom will have paperwork for your child to let you know all the “official” information you might need for each classroom. For other important dates please check the district website ([www.usd375.org](http://www.usd375.org)). We will have the official calendar with all scheduled events for the year in the office when you come to enroll or you may pick one up in the office. You may bring your child’s classroom supplies to leave in the classroom. Some classrooms may have additional requests that are not on the district supply list. These will not be required items, just the things that are used in our building that the other schools may not need.

We want to introduce new staff members to all of you. We welcome Ms. Mackenzie Dougherty to our Kindergarten classroom. We are very excited to have her in our building. She is replacing Mrs. Deb Harstine who retired. Mrs. Emma Trier will also be a new face in the office. I know you will help her learn your names as she adjusts back to COE.

We value and encourage your support. One way of doing this is by attending our PTO/Site council meetings. These are held the first Monday of each month at 6:00 PM in the COE Library beginning on Monday, August

9th. This is a great way to find out what is happening throughout the school year and how you can be a valuable part of the experience. I hope to see you there.

Should you have any questions or concerns throughout this school year please feel free to contact your child's teacher or the office. We want to work together to make this a special year for you and your child.

Sincerely,

*Misty Gawith*

