



Meeting Minutes

Wednesday, April 22, 2020 (online)

Meeting called to order @6:10 via Zoom

In attendance: Jess Robbins, Anna McCormick, Amy Benedict, Coartney Siuts, Lane Reichert, Floyd Fisher, Jared Robbins, Dy-Ana Skibbe, Andrea Hawn, Lisa Cheeley, Julie Burkhalter, Denise Jayne, Cristin Gaines, Mike Donovan, Stephanie Berkey, Katrina Hanners, Annie White, Caitlin Souza, Tessa Prosser, Mary Powers, Sarah Eisenmenger, Susan Carrington, Erin Zorns, & Megan Cobb

Officers' Reports

- Approval of March minutes (sent in advance) - **Motion to approve by Floyd Fisher, seconded by Tessa Prosser**
- Budget approval tabled until May

Old & New Business

- Election of Officers for next year (approval in May):
 - President - Amy Benedict
 - President-elect - Any nominations? - **Jess suggested Tessa =)**
 - Treasurer - Coartney Siuts
 - Secretary - Jess Robbins
- AR medals & grade-level shirts - **Each grade adjusted the goal to earn a medal for students who were on track by the end of the 3rd quarter. Students have until May 1st to earn points to count towards a medal. This information was included in the West Weekly. These medals, and grade-level shirts, will be passed out with students' items. The Lifetouch warehouse is not "essential", so it is not clear when purchased items (spring pictures & yearbooks) will be sent, but we have been told parents will receive what they paid for. When the pickup process has been finalized, parents/guardians will receive notification.**
- Other Topics for Discussion
 - Teacher Appreciation - Amy - **Money allocated for this will roll over into next year's budget and will be used to show our appreciation of teachers during the next school year.**
 - Grade-level needs (field trip money) - Coartney - **Teachers can still use field trip money to purchase items for their grade level. Mrs. Reichert will ask teachers during grade level meetings next week how and if they would like to spend it before making any decisions about a purchase limit. There is no deadline for teachers to turn in a request form for the purchase of items, or to fill out a reimbursement form. It has been noted to remind teachers that the fall fundraiser might not be as lucrative given the state of the economy.**
- Admin Report - Reichert/Fisher - **Things are constantly changing, but the administration is working hard to meet everyone's needs. So far about 30 computers have been lended out to families in need. If you know of someone who has a need, please encourage them to contact the office. Someone is there between 7:30 and noon, and they can leave a message if no one is able to answer. Changes will probably need to be made for the upcoming school year, like**

students congregating in the entry and the gym during arrival, for example, and will also look at streamlining communication. Administration is looking into options for how to gather students' items for pickup. Large baggies are rather expensive in the quantities we would need them, so Mrs. Reichert reached out to Harvest Market. They can sell a bundle of 300 bags for \$45. We would need 2 bundles and it was requested if PTO could cover the cost. No one opposed this expenditure, but Denise Jayne did mention the possibility of getting bags from Schnucks at no cost. Mrs. Reichert will follow up with that. Again, the plan for pickup has not been finalized, but once the logistics have been sorted through, parents will be notified.

Any other New Business or Questions?

-Jess left an item off the agenda on accident, and asked about moving forward with the parent survey to explore interest in PTO hosting a seminar next year for parents/guardians. Tessa Prosser asked about the survey, and the ease of parents understanding what it is, so Jess offered to send it out to PTO regulars first for feedback and the committee was agreeable to that idea. Jess did confirm that the seminar could easily be moved to a webinar if circumstances would warrant that.

-Anna McCormick asked everyone if they were comfortable with this online format and took a vote. It was decided that Zoom would be used again for the meeting in May and people can request joining info by emailing the PTO.

Motion to adjourn by Jess Robbins @6:55 and seconded by Floyd Fisher.

Next Meeting: May 12 @ 6:30 via Zoom.