

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

WORK SESSION MINUTES

May 12, 2020
Work Session – 7:00 p.m.
Virtual

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

Robert Adams	Samuel Nastory
Gerald Brennan	Suzanne Raoul
Maryann Brett	Daniel Sinclair
Bruce Gibson	Joseph Walker
John Griffin	

Also present

Hugh Beattie	Kathryn Davenport
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OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 12, 2020 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. These meeting notices state a work session will be held on May 12, 2020 at 7:00PM. An additional meeting notice was released just prior to the meeting stating that it would be held virtually.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

There is no need to mention the location of the Fire Exits this evening, because this is a Virtual meeting attended by the public through Google Meet.

PRESIDENT'S COMMENTS

President Rob Adams welcomed everyone to the Lakeland Regional High School Board of Education VIRTUAL Work Session Meeting. Mr. Adams stated that he hopes everyone is safe and he appreciates that although this is only the Lakeland Board's second virtual meeting that everyone has been very involved. He asked everyone please mute their on-line microphones unless they are planning to speak ... to avoid the electronic feedback that happens at these virtual meetings.

Mr. Adams further added that the Board would not be taking any formal action on the paraprofessionals this evening. He said that he also wishes to give the LEA credit for working with the Board and that the matter will be discussed in Private Executive Session. He also thanked everyone who made public comments through our email process and indicated that we would get to those shortly in this meeting.

COMMITTEE REPORTS

- Student Focus Committee

Mr. John Griffin, Chair of the Student Focus Committee, reviewed the discussions that occurred at the May 5 **VIRTUAL** Student Focus committee meeting that covered the following topics:

- NJDOE Updates & Plans for the Future

- Graduation 2020 & the Prom
- Grades & Parent/Student Survey Results
- Sports & Extra Curricular Activities
- Personnel
- Education Committee
Ms. Maryann Brett, Chair of the Education Committee, reviewed the discussions that occurred at the May 5 ***VIRTUAL*** Education committee meeting that covered the following topics:
 - NJDOE School Closure Response
 - 3rd Marking Period Grades & survey Results
 - Snow Day Give Back Days
 - End of Year Activities
 - Personnel
- Finance Committee
Ms. Suzanne Raoul, Chair of the Finance Committee, reviewed the discussions that occurred at the May 5 Finance committee meeting that covered the following topics:
 - Administrators & Supervisors Memorandum of Agreement
 - Paraprofessional Services RFP
 - West Building Air Conditioning
 - Unused Vacation Days
 - Graduation
- Legislative
Board member Dan Sinclair spoke briefly about an Education Recovery Task Force that was created by Senators Sweeney & Ruiz (Bill A-3902). Currently New Jersey has a \$10-\$12 billion budget gap.

ADJOURNMENT TO REGULAR MEETING AGENDA

Moved by Suzanne Raoul seconded by Joseph Walker that the meeting be adjourned at ____7:34pm.

VOICE VOTE: YES__9__NO__0__ABSTAIN_0__

Respectfully submitted,

Kathryn Davenport
School Business Administrator/Board Secretary

LAKELAND REGIONAL HIGH SCHOOL
205 CONKLINTOWN ROAD
WANAQUE, NEW JERSEY 07465

REGULAR MEETING MINUTES

May 12, 2020
Board Meeting-7:30 p.m.
Virtual

PLEDGE OF ALLEGIANCE

CALL TO ORDER BY BOARD PRESIDENT

ROLL CALL

Robert Adams	Samuel Nastory
Gerald Brennan	Suzanne Raoul
Maryann Brett	Daniel Sinclair
Bruce Gibson	Joseph Walker
John Griffin	

Also present

Hugh Beattie	Kathryn Davenport
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OPEN PUBLIC MEETINGS STATEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been given by sending a meeting notice, dated January 12, 2020 to all Board members, Ringwood and Wanaque Council Clerks and Libraries, The Trends and The Record. This meeting notice states a regular meeting will be held on May 12, 2020, at 7:30 PM. An additional meeting notice was released just prior to the meeting stating that it would be held virtually.

In accordance with the Open Public Meetings Act and Lakeland Board of Education Bylaw 0168 notice must be given to the School Business Administrator immediately prior to the meeting when sound recordings of the meeting will be made by the public.

There is no need to mention the location of the Fire Exits this evening, because this is a Virtual meeting attended by the public through Google Meet.

PRESIDENT COMMENTS

President Rob Adams welcomed everyone to the Lakeland Board of Education Regular Meeting. He thanked the LEA for their work in good faith. He also expressed his thanks for the proposals that the Lakeland Board received on Friday, May 8th for outsourcing of the paraprofessionals.

PUBLIC COMMENTS

Moved by John Griffin seconded by Maryann Brett that the Board approve the meeting be opened to the public to speak. This portion of the meeting is limited to 15 minutes unless an additional affirmative vote by Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions**, comments or concerns on **agenda items only**. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board President. The Board wishes to remind all attendees at its meetings that it subscribes without reservation to the principle of keeping the community completely informed. By policy the Board cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Chief School Administrator or the Board of Education, either by telephone or letter.

VOICE VOTE: YES 9 NO 0 ABSTAIN 0

- Approximately 25 emails were sent to the Board of Education email address that was set up for Public Comments for the May 12th VIRTUAL meeting. Board President Rob Adams, Chief School Administrator Hugh Beattie and School Business Administrator Kathryn Davenport took turns reading as many consecutive emails as possible for over half an hour during the first Public Comments session of the Regular Meeting which was modified to include comments on any topic, not just agenda items. The list of those people who emailed comments/questions for the Board is attached, as a separate document, and incorporated to these minutes of the meeting.

Moved by Maryann Brett seconded by Suzanne Raoul that the Board close the public comments session.

VOICE VOTE: YES ___9___ NO ___0___ ABSTAIN ___0___

APPROVAL OF MINUTES

Moved by Bruce Gibson seconded by Joseph Walker that the Board approve the following Board Minutes:

April 28, 2020 – Work Session/Regular Session

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

CHIEF SCHOOL ADMINISTRATOR'S REPORT AND RECOMMENDATIONS

- WHEREAS, in response to the COVID-19 pandemic, the Governor has declared a state of emergency and a public health emergency, and ordered all schools closed for in-person instruction; and

WHEREAS, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of virtual (or remote) instruction to establish compliance with the 180 school day requirement during a public health emergency, subject to Board approval of a virtual (or remote) instruction program;

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the District's program of virtual (or remote) instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 13 (amended & sent to DOE on March 20, April 24, and May 6), and implemented since the District's closure on March 16, 2020.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

- Moved by Bruce Gibson, seconded by Gerald Brennan, that the Board of Education, upon the recommendation of the Chief School Administrator, revise the 2019-2020 school calendar, utilizing 4 unused snow days, as follows:

- Final Exams have been cancelled
- Last day of school for students and staff – June 18, 2020
- Graduation – June 24, 2020

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

- WHEREAS, Deborah Lane has tendered her resignation for the purpose of retirement as a Teacher of Mathematics at Lakeland Regional High School to become effective July 1, 2020, after having completed nineteen years in education spent in faithful service to the Lakeland Regional School District, and

WHEREAS, during her tenure as Teacher of Mathematics in our school system, she has provided outstanding leadership and dedication to the district in all aspects related to the development of the educational program to benefit the students of Lakeland Regional High School, and

WHEREAS, in her tenure as Teacher of Mathematics, she has influenced the lives of the members of the student body with her deep understanding, and earned the love and respect of her students and their parents, as well as her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district, and in the interest of the members of the Ringwood and Wanaque communities.

NOW, THEREFORE, BE IT RESOLVED that the Lakeland Regional High School Board of Education hereby recognizes Deborah Lane's contributions to the community and expresses its appreciation of her dedicated service and directs that this Resolution be included in the Minutes of the Board and that a copy be presented to Ms. Lane as a token of its esteem.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

4. WHEREAS, Kathryn Davenport has tendered her resignation for the purpose of retirement as the Business Administrator/Board Secretary at Lakeland Regional High School to become effective August 1, 2020, after having completed twenty-five years in education, spending seven years in faithful service to the Lakeland Regional School District, and

WHEREAS, during her tenure as Business Administrator/Board Secretary in our school system, she has provided outstanding leadership and dedication to the district in all aspects related to financial stability and integrity, as well as, the care and development of the facility and operations within the Lakeland Regional High School District to benefit the students, administration, staff and community, and

WHEREAS, in her tenure as Business Administrator/Board Secretary, her professional commitment and dedication to service improved the educational environment, influenced the lives of the members of the Lakeland community, and has earned the respect of the Board of Education, administration, staff and community, and

WHEREAS, she has given unselfishly of her time and effort in the interest and safety of the children and stakeholders of our school district, and continuously demonstrated her loyalty to the Lakeland Regional High School District.

NOW, THEREFORE, BE IT RESOLVED that the Lakeland Regional High School Board of Education hereby recognizes Kathryn Davenport's contributions to the community and expresses its appreciation of her dedicated service and directs that this Resolution be included in the Minutes of the Board and that a copy be presented to Ms. Davenport as a token of its esteem.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

5. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, rescind the Board Resolution dated February 11, 2020 approving the maternity leave for Kali Spoelstra, Teacher of English.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

6. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, approve the appointment of Mr. Matthew Testa, 135 Roessler Street, Floor 2, Boonton, NJ 07005, as a **Teacher of Music (Band)**, effective **September 1, 2020 through June 30, 2021**, at BA, Step 17, at an annual salary of \$77,165.00. This appointment is contingent upon the successful attainment and verification of all New Jersey Department of Education requirements needed for certification and employment.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

7. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, approve Ms. Matthew Testa, Teacher of Music, to teach a sixth block for the **2020-2021 school year** at a pensionable salary increase based on \$7,000.00. This is part of a Shared Service Agreement between Lakeland Regional High School Board of Education and the Ringwood Board of Education, to be approved separately by Board Resolution. The Lakeland Regional Board of Education will invoice the Ringwood Board of Education for services rendered to Ringwood for this sixth block.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

8. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, approve the certificated staff **final tuition reimbursement** for the **2019-2020** school year as indicated below:

Name/Course	Credits	Amount	Details
Megan Curry – Concordia University – <i>Developing Character through Curriculum</i>	3	\$1,045.50	Final Payment – Summer 2019
Megan Curry – Concordia University – <i>Theories of Teaching & Learning</i>	3	\$1,045.50	Final Payment – Summer 2019
Megan Curry – Concordia University – <i>Community of Learners</i>	3	\$1,045.50	Final Payment – Summer 2019
James Fleming – Augustana University – <i>Five Skills for Student Lifelong Success</i>	3	\$199.50	Final Payment – Summer 2019
James Fleming – Augustana University – <i>Anxiety Awareness</i>	3	\$199.50	Final Payment – Summer 2019
Melissa Gentile – William Paterson University – <i>Collaboration with School, Home & Community</i>	3	\$982.50	Final Payment – Summer 2019
Melissa Gentile – William Paterson University – <i>Special Education Law</i>	3	\$982.50	Final Payment – Summer 2019
Ryan McCarney – SNHU (Learner’s Edge) – <i>Transitioning to Adulthood for Student with Disabilities</i>	3	\$202.00	Final Payment – Spring 2020
Ryan McCarney – SNHU (Learner’s Edge) – <i>Empathy and Understanding – New Tools for Students with Challenging Behaviors</i>	3	\$202.00	Final Payment – Spring 2020
Caitlin Vauter – Rutgers – <i>Inclusive Teaching in Education Literacy Development in School</i>	3	\$1,077.00	Final Payment – Summer 2019

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

9. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, approve the services of the following professional to the Child Study Team and School Counseling Department with an evaluation for Student #21284(r) during the 2019-2020 school year:

Professional	Service	Fee
Jerome D. Goodman, MD 45 Saddle River Road Saddle River, NJ 07458	Neuropsychiatric Consultation	\$500.00

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

10. Moved by Bruce Gibson, seconded by Gerald Brennan, that the Board of Education, upon the recommendation of the Chief School Administrator, approve the home instruction for the following student while a patient at St. Clare’s Hospital. Educational services shall be provided by St. Clare’s Hospital.

Student #23341(r)	\$55.00 per hour @ 1 hour per day Total: \$165.00	From: March 6, 2020 To: March 10, 2020 Total: 3 days
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ROLL CALL: YES ___9___ NO ___0___ ABSTAIN___0___

11. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, **authorize an additional 8 hours** for the following certificated teachers employed in the **Academic Assistance Supplement Program: Personalized Tutoring Services** to be held at various locations as

noted on the signed timesheet, effective **May 1, 2020 - June 18, 2020**, at a rate of \$75.00 per hour, **not to exceed 18 total hours** per teacher for the duration of the program, with funding to be paid from Title 1 Grant:

Name	
Geraldine Batelli	Patricia Kebrdle
Brian Brzozowski	Kyle Letsche
Keri Ecker	Karen McCormack
Jamie Haftek-Shopshear	Ann Pagano
Jenni Harmon	Joseph Sciancalepore
David Harris	Caitlin Vauter
Pamela Herzig	Heather Visser
Amanda Higgins	

ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

12. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, **amend** the March 10, 2020 Board Resolution and to approve the 2020 **Virtual** Extended School Year Program for **CORE** students as follows:

July 6, 2020 – July 31, 2020 Program Hours: 4 hours per day, 8:00 a.m. – 12:00 p.m. Staff Hours: 4.5 hours per day, 7:45 a.m. – 12:15 p.m.
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ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

13. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, **amend** the March 10, 2020 Board Resolution and to approve the 2020 **Virtual** Extended School Year Program for **LEARN** students as follows:

July 6, 2020 – July 31, 2020 Program Hours: 4 hours per day, 8:00 a.m. – 12:00 p.m. Staff Hours: 4.5 hours per day, 7:45 a.m. – 12:15 p.m.
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ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

14. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, **amend** the March 10, 2020 Board Resolution and to approve the 2020 **Virtual** Summer School as follows:

July 6, 2020 – July 31, 2020 Program Hours: 6 hours per day, 7:20 a.m. – 1:20 p.m.

ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

15. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, approve the 2020 **Virtual** Basic Skills Summer Program as follows:

August 10, 2020 – August 21, 2020 Program Hours: 4.25 hours per day, 8:30 a.m. – 12:45 p.m.
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ROLL CALL: YES __9__ NO __0__ ABSTAIN __0__

16. Moved by Bruce Gibson, seconded by Gerald Brennan that the Board of Education, upon the recommendation of the Chief School Administrator, approve the following **new/revised** Policies, 2nd reading, as presented:

- a. Policy #0152 – Board Officers - **Revised**
- b. Policy #1581 – Domestic Violence – **Revised**

- c. Policy #2422 – Health and Physical Education – **Revised**
- d. Policy #3421.13 – Postnatal Accommodations – **New**
- e. Policy #4421.13 – Postnatal Accommodations – **New**
- f. Policy #5330 – Administration of Medication – **Revised**
- g. Policy #7243 – Supervision of Construction – **Revised**
- h. Policy #8210 – School Year – **Revised**
- i. Policy #8220 – School Day – **Revised**
- j. Policy #8462 – Reporting Potentially Missing or Abused Children – **Revised**

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT AND RECOMMENDATIONS

1. Moved by Bruce Gibson seconded by John Griffin that the Lakeland Regional Board of Education, upon the recommendation of the School Business Administrator, approve the bill list in the amount of **\$1,401,261.01 and** reviewed by the Board Finance Committee Members:

<u>DATE</u>	<u>TYPE</u>	<u>AMOUNT</u>
4/30/20	Payroll	\$679,018.72
5/12/20	Bills List	722,242.29
=====		
TOTAL:		<u>\$1,401,261.01</u>

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

2. Moved by Bruce Gibson seconded by John Griffin that the Lakeland Regional HS Board of Education, upon the recommendation of the School Business Administrator approve the Agreement for Legal Services from July 1, 2020 to June 30, 2021 with Porzio Bromberg & Newman P.C.

ROLL CALL: YES ___9___ NO ___0___ ABSTAIN ___0___

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS

Moved by Suzanne Raoul seconded by Joseph Walker that the Board approve the meeting be opened to the public to speak on any items of interest and further that this portion of the meeting be limited to 15 minutes unless an additional affirmative vote by the Board members is taken. During this portion of the meeting the residents are invited to address the Board **with any questions, comments or concerns** that may be in respect to the operation of their schools. In doing so, the Board requests the individual address the Board, giving name and address, and asks that all remarks be directed to the Board. The Board wishes to remind all attendees at its meetings that while it subscribes without reservations to the principle of keeping the community completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Lakeland Regional High School District is of interest or concern to a resident, the matter should be referred to the responsible Building Principal, Superintendent of Schools or the Board of Education, either by telephone or letter.

VOICE VOTE: YES ___9___ NO ___0___ ABSTAIN ___0___

Board President Rob Adams took several live telephone comments from members of the public who phoned in to the meeting and indicated through the “comments” email that they would like to speak. They were:

1. Ms. Patricia Rogers, 55 Union Street, Cedar Grove, NJ, asked to speak regarding her son, a student at Lakeland, misses both his teacher and his aide. She added that they helped him accomplish things he has never been able to do before.
2. Ms. Patty Wood, staff member at Lakeland, asked those listening to reflect – if they had a child attending this high school – that two of the most important people at the school who provide guidance to that child are the Guidance Counselors and the aides.

Moved by Joseph Walker seconded by Gerald Brennan that the Board close the public comments session.

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

PRIVATE EXECUTIVE SESSION

Moved by Suzanne Raoul seconded by John Griffin that the Board of Education will move to Private Executive Session to discuss item(s) which fall within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12b.

TIME IN 8:48 pm.

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

- a. X Personnel - employment matters affecting a specific prospective or current employee
- b. Ongoing litigation
- c. Attorney-client privilege
- d. Individual student privacy
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Matters rendered confidential by Federal Law, State Law, or Court Rule
- h. Purchase or lease of real property if public interest could be adversely affected
- i. X Collective bargaining agreements with Teacher's Association, Cafeteria Association, Administrators/Supervisors Assoc., Ass't. Superintendent for Curriculum and Instruction and School Business Administrator's contracts.

Be it resolved that the Board move to Private Executive Session to discuss matters rendered confidential by the need to protect public safety and property, collective bargaining agreements with Teachers, Custodians/Maintenance, Administrative/Supervisors, Secretaries & Cafeteria negotiations and personnel - employment matters affecting a specific prospective or current employee. Any discussion held by the Board which need not remain confidential will be made public as soon as practical. Minutes of the private executive session will not be disclosed until the needs for confidentiality no longer exists.

Moved by Bruce Gibson seconded by John Griffin that the Board of Education return to public session at __9:33 pm.

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

ADJOURNMENT

Moved by Gerald Brennan seconded by Maryann Brett that the meeting be adjourned at 9:37 pm.

VOICE VOTE: YES __9__ NO __0__ ABSTAIN __0__

Respectfully submitted,

Kathryn Davenport
School Business Administrator/Board Secretary