



## Genoa City Jt. 2 School District

### REGULAR BOARD MEETING MINUTES

Monday, March 16, 2020

1. Call to Order

President Jaye Tritz called the meeting to order at 6:00 P.M. and noted that the meeting was properly posted and media representative notified in accordance with Wisconsin Statutes, Section 19.84(1)(b).

Present: Board members Kathryn Coari, Paul Denecke, Jennelle Olson, Karen Druszcak, and Jaye Tritz; Superintendent Kellie Bohn, Elementary School Principal Luke Braden, Middle School Principal Michael McCabe, and Business Manager Mary DeYoung. Staff representative Helen Xiong.

2. Revisions/Approval of the Agenda

Motion by Coari/Olson to approve the agenda with the revisions to delete of the K-3 Math presentation, the addition of two personnel requests, and deletion of the Closed Session. Motion carried 5-0.

3. Community Participation/Staff Presentations

- a. Helen Xiong, Director of Digital Expansion: Ms. Xiong shared technology updates with the offsite learning plan that is being used while the District is closed due to the Covid-19 virus. Grades 3-8 are using Google classroom.

4. Consent Agenda

Motion by Coari/Olson to approve the Consent Agenda including the minutes of the February 17, 2020 Regular Session, the March 11 Work Session, and the financial report for expenses of \$514,603.36. Motion carried 5-0. Revenue for the month totaled \$1,239,194.95.

5. New Business

- a. Personnel - Motion by Druszcak/Coari approve the resignation request of Lauren Zelinski. Motion carried 5-0.  
Motion by Coari/Olson to approve the retirement request of Tammy Popenhagen. Motion carried 5-0.  
Motion by Coari/Olson to approve the resignation request of Jeanette O'Dierno. Motion carried 5-0.  
Motion by Druszcak/Olson to approve FMLA requests for Calie Powers and April Roach. Motion carried 5-0.
- b. Resolution and Cooperative Agreement for the School Psychologist - Motion by Druszcak/Olson to approve the 66.0301 Resolution and Cooperative Agreement for the School Psychologist for the 2020-2021 school year. Motion carried 5-0.
- c. 3K Program – Motion by Druszcak/Olson to approve establishing a 3K program with Champions for three days per week for 2.5 hours per day. Motion carried 5-0.
- d. 2020 Staffing Plan – Motion by Druszcak/Olson to approve the 2020-2021 staffing plan that includes a reduction of one position due to a resignation, shifting to two sections at grades 3 and 6, creating a Science Specialist for grades K-3, and formally increasing Special Education staff at BMS by 0.5. Motion carried 5-0.

- e. Fixed Asset Inventory – Motion by Druszczak/Olson to approve a fixed assets inventory contract with Industrial Appraisal for \$2,990. Motion carried 5-0.
- 6. Policy Work
  - a. First Reading of the 8000 and 9000 Series – The first reading of the 8000 and 9000 policy series was held.
- 7. Communication and Reports
  - a. Principals' Report – Principal Luke Braden extended a thank you to Kellie Bohn and Helen Xiong for their work on setting up the offsite learning plan. He reviewed the work the teachers did and their commitment to educating their students. Heather Stanley and Caitlyn Kiefer are leading the discussion with staff members to help them develop plans for students. Principal Michael McCabe talked about the Middle School teams and how they are supporting and serving students. Mr. McCabe stated that the teams would be easing into virtual leaning over the next eight days. Related arts teachers need two to three lessons that will coincide with the K-8 academic lessons. He complemented Kellie Bohn and Helen Xiong for the work they have been doing since last Wednesday. Mr. McCabe also talked about staff being cognizant of “team time” and “individual time.”
  - b. Business Manager Report – Health benefit information was emailed to staff members to help them during this time.
  - c. Superintendent Report – Ms. Bohn reported that teachers are onsite Monday, March 16 and Tuesday, March 17. Parents will be able to pick up materials and resources from 12:00 to 7:00 p.m. on Tuesday. Student learning will be offsite the remainder of the week. The custodial staff spent Saturday cleaning the buildings. They will work through Wednesday this week. The District office will be open March 18-20 from 7:00 a.m. to 7:00 p.m. Meal pick-up at the Middle School will be Wednesday-Friday and will include breakfast and lunch items. Ms. Bohn has talked with Dousman Bus about delivering “grab and go” bags next week. Art packs will be put together as well as book bins. The Village Hall will be having a strategy meeting on Wednesday. PSG is touching base with all of their families. The District will be applying for a waiver on hours of instruction. The District mission is to support and serve the families and community. Ms. Bohn thanked Heather Hoerth for all the monitoring and information related to the Covid-19 virus. Julia Garczynski is working with special education staff to ensure continued learning for students. Bill Erickson is coordinating the custodial staff and working with them.
  - d. Board Member Reports/Comments – Jaye Tritz thanked the staff for the excellent work they have done and how they have gotten out in front on this issue.
  - e. Meetings/Events
    - Board Work Session- Wednesday, April 15, 6:00 p.m.
    - Regular Board Meeting – Monday, April 20, 6:00 p.m.
- 8. Items for Future Agendas – There were no items for future agendas.
- 9. Motion to Adjourn – A Druszczak/Olson motion and second to adjourn. Motion carried 5-0.

Respectfully submitted,

Mary DeYoung  
Secretary Pro tem

Kathryn Coari  
Board Clerk