



West Liberty-Salem Local School District

Restart Plan

2020-2021 School Year

July 17, 2020

The purpose of this plan is to provide guidance to stakeholders of the West Liberty-Salem Local School District for the safe and orderly restart of student instruction for the 2020-2021 school year.

The West Liberty-Salem Local School District is committed to providing a safe and high-quality learning environment for our students. Our plan is to work directly with the Champaign County Health Department (CCHD) and have close communication with area organizations including neighboring school districts, the Logan County Health Department (LCHD), and the Madison Champaign County Educational Service Center (MCCESC) to ensure that we implement the best procedures and practices to provide a lower risk to our students and staff during the COVID-19 pandemic. Our objective is to provide the best instructional options available to students and staff in a clean and safe environment. We understand that this may vary depending on the level of emergency for our school and county as the pandemic progresses over the next school year. Our plan to return to school is based on the belief that we can provide the best instruction to students in a traditional school environment and it is our hope that we will be able to do so for this school year.

Plan Assumptions

- Coronavirus will be prevalent in society at the onset of the 2020-2021 school year.
- State and local mandates will be in place of which schools will be required to follow.
- The manner in which the district provides for the educational, social-emotional, and physical needs of students may change quickly based on direction from the Governor, Ohio Department of Health, and/or Champaign County Health Department.

Guiding Principles

In order to move forward with opening the WL-S campus for the 2020-2021 school year, we will all need to do our part as a school and community. These general principles will guide us as we move forward to opening the 2020-2021 school year at WL-S:

- Everyone must assume personal responsibility to abide by the implementation of safety protocols to the highest degree possible.
- WL-S will work closely with the CCHD to promote safety on our campus.
- WL-S will be transparent with all our stakeholders and that some level of risk will always be present when students and employees occupy our facilities.

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WEST LIBERTY-SALEM LOCAL SCHOOL DISTRICT

- WL-S recognizes the need for consistency in areas of operations while also understanding that individual differences in classroom size, grade level of students, and building operations may lead to some inconsistencies.
- WL-S will implement efficient, adaptable, and cost-effective methods for operating the school district.
- WL-S will support staff and parents in adapting to new or sudden changes to the educational process.
- WL-S will plan for effective communication and collaboration efforts of stakeholders during planning and implementation.
- This plan will be re-evaluated once the COVID-19 pandemic designation is lifted, or guidance is updated.

Cleaning Safety Protocols

- WL-S has installed a Cold-Plasma whole-building air purification system which is considered the most effective way to remove 98% of all microorganisms from circulated air used for heating and cooling of the building. This state-of-the-art system has been approved to also remove the coronavirus from circulated air within the building.
- WL-S has installed antimicrobial MERV 16 air filters in all return air vents.
- WL-S uses vital-oxide misters and sprayers to safely remove 100% of microbials from common surfaces that are touched by students and staff. We have continued to adjust cleaning protocols to respond to the COVID-19 pandemic and have prepared stricter guidelines for cleaning this school year to prevent the spread of COVID-19.
- WL-S has established an isolation room for any students showing symptoms of COVID-19.
- WL-S purchased over 100 additional hand sanitizer stations to be used throughout the building before and after almost all activities and transitions throughout the school day. Stations will also be installed on the playground.
- We will have assigned seats in areas like classrooms and the cafeteria to minimize any possible exposure to a large group.
- Students will be encouraged to bring their own water bottles to school.
- Students and staff should practice frequent handwashing and sanitation for at least 20 seconds and avoid touching their mouth, nose and eyes since the virus easily enters the body through these membranes.
- All students and staff will be required to bring a facial covering to school each day. All staff and students are expected to provide their own facial coverings and choose a style that is comfortable to them. WL-S will provide face masks/coverings as necessary for students and staff who do not bring their own. Face coverings should at minimum be cloth or fabric that covers the nose, mouth and chin. The regular cleaning and rotation of those coverings are the responsibility of each individual. Face Coverings will be required for all students riding the bus per the health department. Students will be expected to wear a facial covering in the building at times when social distancing is not able to be achieved and while traveling in hallways and using the restroom.

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Daily Self-Monitoring

Students and staff should monitor their own temperatures and their health daily before coming to school.

Student Illness

- Any student with a fever over 100°F should stay home.
- Any student that has the following symptoms of COVID-19 should stay home from school and should see their primary care provider to be assessed for COVID-19:
 - Any of the following: cough, shortness of breath, or difficulty breathing
OR
 - Two of the following: fever (measured or subjective), chills, headache, sore throat, new or unusual loss of taste or smell, GI issues (nausea, vomiting or diarrhea)
OR
 - A recent, direct link or exposure to a case of COVID-19 and are experiencing any of the following symptoms: cough, shortness of breath, difficulty breathing, fever (measured or subjective), chills, rigors, myalgia, headache, sore throat, new or unusual loss of taste or smell, GI issues (nausea, vomiting or diarrhea).

Communication When a Student/Staff Member Has Been Diagnosed With COVID-19

- WL-S will inform the county health department.
- Communication will be developed by the county health department, not the school district. A common template will be developed to include the following:
 - Specify to parents which classroom(s) the confirmed case was in (ex. Mr. Jones)
 - More generalized statement to building staff
 - WL-S will cooperate with the health department's work in social tracing.
 - A 14-day quarantine will be required of any student who tests positive with COVID-19.
 - A 14-day quarantine will be required of any staff member who is determined to have had "exposure" as determined and documented by the county health department.
 - The CCHD will write a letter for WL-S to use and the letter will explain/define what is considered "exposure" to COVID-19 that will result in quarantine.

Student Health Issues That Are NOT Diagnosed as COVID-19

- A student sent home with a fever must stay home until they are fever free without medication for 72 hours (three full days) AND improvement of all other symptoms (if any) for 72 hours, or a documented negative COVID-19 test.
- The student's temperature will be taken upon return to WL-S.



- To return to school, the student must be transported to school by the parent or guardian and must be checked by the school nurse before resuming school transportation.
- Any other illnesses or injuries that are not related to fever should be handled in the routine manner according to district policy.

Food Service

- WL-S will offer food services. Logistics will be determined in compliance with the CCHD based on:
 - Students should wash or sanitize their hands prior to and after breakfast and lunch
 - Limited capacity/occupancy of the school cafeteria
 - No self-service
 - Individual condiments
 - Assigned seating for local health department tracing.

Classroom Occupancy

- WL-S will inform parents that safety protocols are in place but any student who attends school will incur some level of risk of infection. WL-S will decrease the likelihood of infection with hygiene, cleaning, and safety procedures, but being in a public place has a certain level of risk that cannot be eliminated.
- Classroom occupancy will be determined based on each individual circumstance with the maximum amount of safety considerations possible.
- Physical distancing of 3 to 6ft will be adhered to whenever possible. If less than six feet is available, masks will be required.
- Seating charts will be required to assist with contact tracing.

Visitors/Volunteers

- Visitors and volunteers are generally discouraged from being in WL-S facilities during the COVID-19 pandemic. Certain visitors will be approved on a specific basis based on the business they have to perform with the school district. Examples include; law enforcement, fire dept., higher education, military recruiters, special speakers and any others given required access by statute).
- Safety protocols such as taking temperatures and a symptom checklist will be implemented for all visitors.
- All visitors will be required to wear a face covering while in the building.

Field Trips

- Field/school trips are discouraged but will be evaluated on a case-by-case basis dependent upon the curriculum requirement of the program and the venue of the trip.

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Transportation

- All students and staff riding buses for regular school transportation or for extra/co-curricular events will be required to wear a facial covering. There will be no exceptions.
- Students will sit two or three to a seat, depending on the size/age of the children and the capacity of the bus.
- Students will be seated with their family members when possible.
- If a student does not have a facial covering, a mask will be provided. If a child routinely does not provide his/her own facial covering or refuses to wear a facial covering, he/she may lose bus transportation privileges.
- All busses will be cleaned and sanitized between each route.
- Bus windows may be opened, when appropriate, to provide additional ventilation.
- Bus routes and schedules may change for the 2020-2021 school year in response to COVID-19.
- Students will be limited to only one location for morning pick up and only one location (if different) for afternoon drop off. Students will not be able to ride an unassigned bus and parents will be responsible for picking the child up from the school or designated drop off location in the event of a temporary change. This is necessary to improve social distancing, tracking, and seating assignments.

Educational Options for Families

The West Liberty-Salem Local School District is pleased to offer families educational options for the 2020-2021 school year. Families are encouraged to make educational decisions, which best match their comfort and circumstances for the coming year. Families with students who may have chronic, underlying medical issues are highly encouraged to consider Remote Learning Options.

Option	Description	Instructional Format
WL-S On Campus Instruction	This is the traditional in-person instruction model with teachers and students in the classroom on campus and will include daily on campus instruction for students with additional health and wellness strategies. <u>*School Calendar and Schedule are Subject to Change</u>	This option provides 100% face to face instruction with full classes and regular daily schedule. This option may be impacted by high staff or student absences and by State and Local health orders.
WL-S Remote Learning	WL-S Remote Learning is an all-virtual instructional option using the district’s School PLP software available for all students in grades K-12 and is encouraged for students that may have medical needs that require a greater level of social distancing. Please note: Families choosing this option must make a full semester commitment for each half of the school year.	Students will access the program remotely and will be monitored regularly by WL-S staff to ensure progress. Students may be removed from the program for failing to meet program requirements and failing to login to courses regularly.

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West Liberty-Salem Local Schools
On Campus Instruction 2020-2021 Decision Matrix

Although West Liberty-Salem is planning to provide some manner of on campus instruction for the coming school year, the spread of the Coronavirus may dictate when/if/how the school district may provide this option. The following chart will assist the district with educational decision making. The Superintendent in consultation with the CCHD and the Board of Education will determine, the stage in which the district will operate. Every attempt will be made to provide families adequate notice when it becomes necessary to move between Levels.

Level 1	Benchmark	Instructional Format
Level 1 All students, all days, on campus.	Typical staff and student attendance between 90-100% with minimal new cases of COVID-19, the Public Health Advisory System, or by state or local order.	Daily on campus instruction for all students with basic health and wellness strategies.
Level 2 All students on campus with some possible adjustments to schedules	Staff and/or student average attendance between 81-90% or in consideration of rising/high student absences, the Ohio Public Health Advisory System, or by state or local order.	Daily on campus instruction for students and students receiving special services with additional health and wellness strategies.
Level 3 Some students, some days for on campus instruction in grades K-8. Mostly Remote Learning for high school students	Staff and/or student average attendance between 71-80% or in consideration of rising/high student absences, the Ohio Public Health Advisory System, or by state or local order.	Approximately 50% on campus learning for students in grades K-8 and approximately 50% remote learning will take place. Students receiving special services will receive 50% to 100% in-person, on campus instruction.
Level 4 All students will receive remote instruction	Staff and/or student average attendance 70% or below, in consideration of rising/high student absences, the Ohio Public Health Advisory System, or by state or local order.	Daily online instruction for all students.

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