



## WATERTOWN SCHOOL DISTRICT No. 14-4

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### Return to School Plan 2020

**Scenario 1: Onsite – In Person:** Continuation of school with enhanced safety precautions. Modifications for families to allow us to better meet the needs of medically vulnerable students and families with a higher risk of severe illness.

**Scenario 2: Hybrid Plan:** This would be a combination of distance and face-to-face instruction with increased safety and disinfecting measures. This plan would only be enacted if state and local mandates require the maintenance of a six feet social distance to limit the number of people in groups.

**Scenario 3: Online/Distance Learning Plan:** All students would participate in the learning of new material, continued standard pacing, interactive lessons, graded assignments, and assessments. This would be enacted if it is necessary to close schools again. If we have outbreaks of COVID-19 in specific schools, we may enact individual school closures instead of district wide closures.

This guidance document is organized into sections by topic, and within each section the planning elements are further separated into required practices for each planning scenario.

#### **SOCIAL DISTANCING AND MINIMIZING EXPOSURE**

Creating as much space between individuals as possible during the day, recognizing that it is not always feasible to have 6 feet of social distancing during primary instruction time in the classroom.

#### **Requirements: Scenario 1 and 2:**

- School transportation to provide rural parents outside of five miles the option of opting out of bussing with paid mileage. Encourage families that are uncomfortable with guidelines to transport child(ren).
- Arrange classroom seating to provide spacing as feasible and turn desks to face in the same direction.
- Students stay with cohort groups with teachers moving as feasible.
- School lunch and breakfast to stagger with additional seating. Intent to face same direction. Seating at tables by classroom, where feasible.
  - Positive Case in Classroom – requirement of lunch in classroom – 72 hours.
- Mark 6 feet of spacing to remind students and staff to always stay 6 feet apart in lines.
- Have staff monitor arrival and dismissal to curtail congregating.
- Nonessential visitors, volunteers, and activities involving external groups should be restricted.
- Discontinue self-service food or beverage distribution in the cafeteria. Lunch numbers to be entered by employees.

#### **Additional Requirements: Scenario 2:**

- Limit the number of people in school facilities and on transportation to ensure proper 6 feet social distancing.
- Implement contactless pick up of meals and school materials for days that students are not in school building.
- Implement a school-age care program where necessary.

#### **CLOTH FACE COVERINGS AND FACE SHIELD**

Wearing cloth face coverings is highly recommended at the time of this plan. The District will provide a cloth face covering to all students and employees. Employees of the District will wear face coverings in the hallways and in situations where 6 feet of distance cannot be maintained.

### **Requirements: Scenario 1 and 2:**

- Bus drivers will wear cloth face coverings or shield while transporting students.
  - Positive Case on Bus – requirement of masking for students – 72 hours.
- Employees of the District will wear cloth face coverings or a shield in hallways and open communal spaces and it is suggested to wear in the classroom when not able to maintain a 6 foot distance.
- Education to students on the importance of masking in areas such as buses, hallways, and in open communal spaces and suggested in the classroom when not able to maintain a 6 foot distance.
  - Positive Case in Classroom – requirement of masking for students – 72 hours.
- Students will be encouraged to wear cloth face coverings.

### **HYGIENCE PRACTICES**

#### **Requirements: Scenario 1 and 2:**

- Establish a schedule for routine environmental cleaning and disinfection of high-touch surfaces and shared equipment.
  - Positive Case in Classroom/Building – deep cleaning protocol of regularly touched surfaces.
- Ensure adequate supplies are maintained.
- Avoid sharing electronic devices, books, toys, and other games or learning aids when possible.
- Have students keep personal items in individually labeled cubbies, containers, desks, or lockers.

### **MONITORING AND EXCLUDING FOR ILLNESS**

Regular screening for symptoms and on-going self-monitoring throughout the school day can help to quickly identify signs of illness and help reduce exposure. Staff and students should be encouraged to self-monitor symptoms throughout the day. Staff or students who develop symptoms during the school day must notify school health services immediately.

#### **Requirements: Scenario 1 and 2:**

- Educate staff, students, and families about the signs and symptoms of COVID-19, and when they/their children should stay home and when they can return to school.
- Educate staff, students, and families on the importance of conducting self-checks before coming to school.
- Follow CDC guidelines on positive cases and close contact situations.

### **HANDLING SUSPECTED OR CONFIRMED POSITIVE CASES**

- Inform employees on how to self-report cases as well as how to report to building administration any student cases in which they may become aware.
  - The WSD central office will handle all formal communications to parents regarding confirmed cases and potential contacts with confirmed cases.
- Post signage at main entrance(s) requesting that people who have been symptomatic not enter the building.
- It is not required for students or staff members to have documentation of a negative viral test or a letter certifying release from isolation in order to return to school, but they must follow recommended guidance regarding when to return to school.
- Establish a dedicated space for symptomatic individuals who are waiting to go home. Distinguish this space from areas where student health services will be delivered to those who are well and need routine care.
- Individuals with two temperature readings of 100 degrees or higher will be sent home and may only return to school after 48 hours of no symptoms without medications.