

IMESD 2017-19 Goals

The Board will create a vision for the organization by developing a 10-Year Plan, detailing core beliefs and priorities.

Special Education will cultivate quality partnerships by ensuring accuracy, availability and professionalism.

Instructional Services will improve teaching and learning by strategically responding to customer feedback and providing relevant and timely solutions.

Information Technology will deliver an excellent customer experience by proactively building strong relationships and marketing services.

Administrative Services will improve district outreach, with an emphasis on quality customer service.



Board of Directors

July 15, 2020

Work Session 4:00 PM

Regular Board Meeting 5:00 PM

InterMountain ESD, Pendleton

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. RECOGNITION OF VISITORS

III. ADJUSTMENTS TO AGENDA

IV. CONSENT AGENDA

- A. Minutes of the June 10, 2020 Board Meeting
- B. Staff Development Report (June 2020)
- C. HR Report (none this month)

V. SUPERINTENDENT REPORT

- A. State Update – Mark Mulvihill
- B. InterMountain on-Line Program – Jon Peterson

VI. FISCAL OVERVIEW

- A. Financial Summary and Cash Flow

VII. OLD BUSINESS

- A. Second Reading IMESD Policies:
 - JHFF/GBNAA – Reporting Requirements for Suspected Sexual Conduct with Students

VIII. NEW BUSINESS

- A. First Reading and Approval of IMESD Policies:
 - GBEB and GBEB-AR – Communicable Disease-Staff
 - JHCC and JHCC-AR – Communicable Disease-Students
- B. Approval of 2020-2021 IMESD Re-Opening Plans
- C. Annual Designations for 2020-2021
 1. Superintendent/Clerk and Executive Officer
Mark Mulvihill is designated Superintendent/Clerk and Executive Officer of the InterMountain Education Service District for the 2020-2021 year.
 2. Chief Financial Officer/Business Manager
Beth O'Hanlon is designated Chief Financial Officer/Business Manager of the InterMountain Education Service District for the 2020-2021 year.
 3. Custodian of Funds
For the 2020-2021 year, Mark Mulvihill is designated Custodian of Funds.
 4. Authorized Signatures for the District's Checks
Mark Mulvihill and Beth O'Hanlon are the authorized signatures for the District's checks.
 5. Facsimile Signature
A facsimile signature of the Superintendent is authorized for use for the InterMountain Education Service District.
 6. Short-Term Borrowing Limit for the Custodian of Funds
The short-term borrowing limit is set at \$500,000.00 for the InterMountain Education Service District for the 2020-2021 year.
 7. Fidelity Bond/Crime Coverage
The fidelity bond amounts, or an equivalent crime coverage under an insurance policy, shall be set at \$100,000.00 for all employees, including Mark Mulvihill and Beth O'Hanlon.
 8. Budget Officer
Mark Mulvihill is designated Budget Officer for the InterMountain Education Service District for the 2020-2021 year.

9. Official Auditor

The auditing firm of Dickey and Tremper, LLP is designated the Official Auditor for the InterMountain Education Service District for the 2020-2021 year.

10. Legal Counsel

The firm of Anderson Hansell, PC is designated the Legal Counsel of the InterMountain Education Service District for the 2020-2021 year.

11. Depositories for Funds

For the 2020-2021 year, Columbia State Bank, the Bank of Eastern Oregon, and Umpqua Bank are designated the depositories for funds, and the InterMountain Education Service District is authorized to participate in the Local Government Investment Pool.

12. Insurance Agent of Record

Wheatland Insurance is the designated the Insurance Agency of Record for the InterMountain Education Service District for the 2020-2021 year.

13. Official Newspaper

The East Oregonian and the La Grande Observer are designated the Official Newspapers for the InterMountain Education Service District for the 2020-2021 year.

14. Per Diem

Employees of the InterMountain Education Service District will receive the posted IRS rate for in-state mileage, lodging at the single party rate, and reimbursement for meals at \$46.00 per day for the 2020-2021 year for qualified travel.

15. Designated Confidential Employees

The following employees of the InterMountain Education Service District are designated Confidential Employees for the 2020-2021 year: Beth O'Hanlon, Chief Financial Officer, Denyce Kelly, Director of Program Resources, Marla Royal, Executive Assistant, Jon Peterson, Assistant Superintendent, and Jerry Copeland, Human Resource Director.

16. Substitute Teacher Rates

For the 2020-2021 year, the substitute teacher rate is set at \$189.32 per 8-hour day or \$23.67 per hour for the first 10 days, and for a substitute employed for more than 10 consecutive days in any one assignment, a minimum of \$224.08 per 8-hour day or \$28.01 per hour.

D. Authorization for Interfund Loans

For the 2020-2021 year, the board of Directors of the InterMountain Education Service District may authorize short-term, non-interest loans between funds when necessary due to timing of receipts and expenditures.

E. Authorization for Umatilla, Morrow, Union, Baker, and Malheur County Investments

For the 2020-2021 year, authorization is granted by the Board of Directors of the InterMountain Education Service District for the investment of any money held by the Finance Officer of Umatilla County and the County Treasurers of Morrow, Union, and Baker, and Malheur Counties.

F. Local Contract Review Board

For the 2020-2021 year, the Board of Directors of the InterMountain Education Service District is designated as the Local Contract Review Board.

G. Election of Chair of IMESD Board of Directors for 2020-2021

H. Election of Vice-Chair of IMESD Board of Directors for 2020-2021

IX. FOR THE GOOD OF THE ORDER

A. SharePoint Discussion

X. ANNOUNCEMENTS

Upcoming Meetings and Conferences

- IMESD In-Service August 12, 2020
- IMESD Board Meeting – August 12, 2020 10:00 AM, IMESD (Juniper)

XI. ADJOURN