



# Return to Learn Plan

## Clark-Pleasant Community Schools

### 2020-2021 School Year

The goal of the Clark-Pleasant Community School Corporation is to open with students as planned on July 30th and to provide the best educational experience for students all while providing a safe learning environment during COVID-19.

This plan has been guided by resources from public health agencies such as the Centers for Disease Control and Johnson County Public Health Department, from other public agencies such as the Indiana Department of Education and the Governor's Office, and by our own internal planning groups which include a staff Reopening Task Force. Please expect revisions and updates throughout the 2020-2021 school year as information changes quickly due to the medical landscape and knowledge surrounding COVID-19's constant evolution.

COVID-19 cases are certain to continue in our state and county. When these arise in our school community, we will work with and take guidance from the Johnson County Health Officer (Dr. Craig Moorman), the Johnson County Health Department, and the Indiana State Department of Health to determine how school schedules may be impacted.

Changes to this plan are ongoing and as we do so we will highlight the changes in various colors that will be associated with the date of the changes. The colors and dates are listed below:

**Changes in Yellow Highlight**

Date Of Change: July 17, 2020

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## Section 1: Student Learning:

We believe the best instruction takes place when students and teachers can work together in a classroom environment. Our hope is to have school in session with classroom instruction throughout the 2020-2021 school year.

### Connected Learning/Virtual Classroom For Students:

We will provide Connected Learning and/or Virtual Classrooms to students required to stay home due to a positive COVID-19 test, quarantine/exposure or closure. In addition, we recognize that there are families and students who are considered “high risk” who will not feel comfortable or be able to return to the traditional classroom. We will provide an option for those high risk students **and families.**

**A student must be attending three full credit classes on campus in order to participate in extracurricular activities.**

### Social Distancing in the School Environment:

The following are measures recommended by the Department of Education based on multiple health agencies’ guidelines. It is understood that social distancing refers to making the best effort possible to practice social distancing, although it is not realistic or possible to implement recommended distances in a school environment at all times. The measures are subject to change based on the evolution of COVID-19 and updated recommendations/mandates.

- **Staff and students are strongly encouraged to wear face coverings at all times. However, students and staff will be required to wear face coverings in areas where social distancing may not be possible, including but not limited to hallways, buses and potentially classrooms. Students and staff are encouraged to bring their own face coverings that they feel comfortable wearing.**

- Students and staff who may be unable to safely wear a face covering due to certain medical conditions (eg, developmental, respiratory, tactile aversion, or other conditions) will be required to provide appropriate documentation to their building principal. The CDC recommends all people 2 years of age and older wear a cloth face covering in public settings and when around people who don't live in your household especially when other social distancing measures are difficult to maintain.
- Hand sanitizer will be available; however, students will be permitted and encouraged to bring their own.
- Playgrounds will be broken into zones for less interaction between elementary classes.
- PE, choir, band, orchestra and other large classes may be reorganized to allow for smaller groups and social distancing and other precautions as appropriate.
- All field trips will be postponed until a later date.
- Rearrange desks to increase space between students, face desks in same direction, increase space between students during in person instruction, when possible, and move classes outdoors as appropriate.
- Implement assigned seating in classrooms and maintain a record of seating charts.
- Consider mass hallway movements and foot traffic patterns that will increase social distancing. One way hallways and stairwells may be utilized as appropriate.
- Prohibit school visitors/volunteers access to the building - only allowed in the office.
- Eliminate the use of attendance awards or perfect attendance incentives for students and staff.
- Zoned restroom for specific classes where and when possible.
- Limit or eliminate shared supplies.
- Library materials will be placed in isolation for 72 hours before returning to circulation.
- Limit large group gatherings such as open house, registration days, meet the teacher, etc. or make them virtual.

## Section 2: Health Services:

The most important thing that we can do to prevent virus transmission among our school community, is to request **students and employees to stay home** when sick to avoid bringing the virus into our buildings.

- COVID-19 Daily Symptom Self Screening sent to staff and parents each evening by text. The screening checklist can be viewed [HERE](#).
- Returning after exclusion guidelines can be found [HERE](#).
- Students exhibiting possible COVID-19 symptoms during the school day will be isolated from other students and staff until picked up by an approved adult (curbside).
- Clark-Pleasant will participate in enhanced precautions, including proper/frequent hygiene practices and respiratory etiquette.

- ALL staff will be required to complete COVID-19 Education training via SafeSchools.
- Classroom staff will treat minor first aid to limit hallway and nurse's office traffic.
- [Johnson County COVID-19 Testing Sites](#)
- [Indiana COVID-19 Testing Sites](#)

### Section 3: Preventative Steps to Reduce Transmission Risk:

#### A. In Buildings:

Increased safety protocols;

- Increased cleaning measures for high touch areas with EPA-approved disinfectants.
- Students and staff will frequently wash and sanitize hands throughout the day (hourly as appropriate.)
- Students and staff will be asked to provide bottles of water daily. Touchless filling stations will be available.
- Additional cleaning supplies will be available in classrooms and common areas for use throughout the day.
- More frequent cleaning/changing of HVAC coils and filters.
- Adjustments to outside air intake and humidity.
- Limit use of facilities after hours for non-school related purposes.
- Use of signage to educate and promote preventative practices including hand-washing.
- Maximize larger areas of buildings and outdoor areas for instructional space, where appropriate.

#### B. Transportation/Buses:

Information outlined for Transportation is a culmination of suggested guidance from the CDC, National Association for Pupil Transportation, School Transportation Association of Indiana (Zone 8) virtual discussions, and IN-Class: *Covid-19 Health and Safety Re-Entry Guidance*.

• Drivers will be supplied with a COVID-19 care pack containing the following:

Washable/Reusable Mask, Hand Sanitizer, Disposable Gloves, and Daily Disinfectant with Pump Sprayer.

- Bus drivers and aids are required to wear masks.
  - Students are required to wear face coverings on buses, including athletic events.
  - Students are advised to bring hand sanitizer and use it as necessary when riding the bus.
- Drivers will be trained on how to properly clean and disinfect their bus. Buses will be cleaned and disinfected at the end of each route.

- Drivers will be expected to maintain a seating chart and take daily attendance.
  - When possible, student seating will be appropriately staggered to help with social distancing. Loading will be done from back to front and unloading will be done from front to back to mitigate avoidable contact. Drivers will be responsible for assigning and maintaining a seating chart.
  - Students from a single household may be assigned by the driver to sit in the same seat.
- (From IN-Class, COVID-19 Health and Safety Re-Entry Guidance) *If there is a documented case on a bus, wait 24 hours before cleaning and disinfecting a bus/transportation vehicle that transported a passenger or had a driver who tests positive for COVID-19 or exhibited symptoms of COVID-19. If 24 hours is not feasible, wait as long as possible. Affected buses can be used immediately after cleaning and disinfection.* This guidance will be followed after established CPCSC COVID-19 protocols and guidelines have been appropriately communicated and discussed.
- Daily hygiene and transportation COVID-19 best practices signage will be posted on each bus in visible locations and via the CPCSC Transportation link to remind students and parents of suggested guidance.
  - Transportation information can be found on the CPCSC website. The Transportation Department link can be found [HERE](#).

**C. Food Service:**

- Meet or exceed all USDA nutritional guidelines and Food Safety regulations as well as provide meal service with priority for student safety.
- Eliminate points of contact, ie: pin pads, utensils, etc.
- All students will be required to wash/sanitize hands prior to breakfast and lunch.
- All students will be required to wear face coverings while in line.
- Assigned seating in the lunchroom or students assigned as groups to tables to support cohorting and tracing.
- Cafeteria tables will be cleaned between each meal service.
- Floor marked to space students while they wait to receive their meals.
- Lunch schedules and seating areas may be modified to accommodate additional distance between table seating; this may include adjusting lunch and breakfast schedules.

## Section 4 - In the Event of Positive COVID-19:

### COOPERATION WITH LOCAL HEALTH OFFICIALS

According to public health guidance, upon learning of a positive case of COVID-19 in our community, the school must provide notification to the Johnson County Health Department (JCHD) as well as the Indiana Department of Education (IDOE). We will provide this notification and expect to remain in communication with these officials about their procedures and guidance as we care for our students and families.

### CONTACT TRACING

We will plan to carry out procedures similar to those of the CDC contact tracing procedures. If a student, employee, or other person who has been in the building tests positive for COVID-19:

- The Indiana State Department of Health will be responsible for contact tracing and will work with our local health department
- School staff will conduct a brief “case investigation” interview to help determine close contacts among the school community.
- The student or community member’s close groupings will be considered, such as teams, classroom seating arrangements, etc.
- Families of students who have been in close contact with the individual who tested positive for COVID-19, will be contacted by the school, and asked to self-monitor and follow CDC guidelines. This may include a requirement to stay home from school for a period of time.

### COMMUNICATION AND PRIVACY

In the case of a member of our community testing positive for COVID-19, we will need to depend on the specifics of the situation to guide what communication is necessary with the broader school community. Privacy considerations, as well as the health safety of the entire school community, will always be respected. Depending on the situation, we may need to inform the entire community that there has been a positive case, but we also may not. We will make these decisions in consultation with local health officials and with our district health care professionals.

## SCHOOL CLOSURE

Again, depending upon the situation, upon learning of a positive COVID-19 case, it may be necessary to temporarily close the school for cleaning. In addition, we will closely monitor community transmission rates, our own school absentee rate, and the guidance of local health officials, in making these decisions. In decisions of school closing, we will communicate the need to the school community, and provide a home learning platform for continuous learning for all students during the closure.

## ATTENDANCE

If a student/staff member is absent due to symptoms related to COVID-19 the student/staff member will be required to be out of the building for 10 calendar days unless the student/staff member can provide a physician's statement of an alternative diagnosis. We also recognize that due to COVID-19 we will have more absences than normal. Therefore, if a parent contacts the school of the absence and follows up with a note from the parent or provider the absence will be considered excused. Returning after exclusion guidelines can be found [HERE](#).