#### NOTICE OF SPECIAL BOARD MEETING

TO: The above members of the Board of Trustees of the Sunnyside Union School District and those radio stations, television stations, digital media, and newspapers of general circulation and all individuals who have requested in writing notice of meetings of the Governing Board.

NOTICE is hereby given that a Special Meeting of the Board of Trustees of the Sunnyside Union School District will be held on July 21, 2020 at 6:00 pm in the School Cafeteria/with Social Distancing.

#### **AGENDA** ı. **CALL TO ORDER** A. BOARD MEMBERS **Present** Absent Late Kimberly Braziel Schuyler Glover **Humberto Quezada (Vice President)** Humberto Cárdenas (President) Andy Manning (Clerk) II. ADA ACCOMMODATION REQUIREMENT A. Persons who are in need of a disability-related modification or accommodation to participate in the board meeting must request in writing to the District Office of the Superintendent-Principal, 21644 Avenue 196, Strathmore, California, 559-568-1741 x. 203. A request or accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be done as soon as possible and no later than two days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act. B. Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Sunnyside Union School District Office, 21644 Avenue 196 in Strathmore, California. III. **GENERAL BUSINESS** A. Pledge of Allegiance **B.** Welcome (visitors please sign-in on visitors sheet) C. Approve the Agenda of the July 21, 2020, Special Board Meeting MOTION BY: \_\_\_\_\_\_SECOND BY: \_\_\_\_\_ IV. **PUBLIC COMMENTS** Members of the public may address the board on any items within the board's jurisdiction, but which are not on the

**Board of Trustee**: Kimberly Braziel | Humberto Cardenas | Schuyler Glover | Andy Manning | Humberto Quezada **Administration:** Steve Tsuboi, Superintendent-Principal | Jody Gunderman, Vice Principal-Categorical Manager Candy Alari, Business Manager | Jeannette Torres-Marquez, Administrative Secretary

item is 15 minutes).

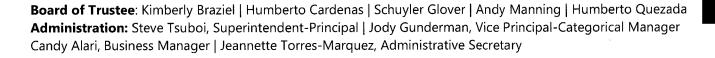
agenda (Public input for agendized items are accepted, at the time the matter is considered. Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The total time limit for input on each





21644 Avenue 196 - Strathmore, California 93267 - (P) 559-568-1741 - <u>www.sunnysideunion.com</u>

| v.   | NE | M ROSINESS                                       |   |                                    |          |
|------|----|--|---|------------------------------------|----------|
|      | A. | •          | forward with Sunnyside Union So<br>SECOND BY: |                                    |          |
|      | В. | Discuss and approve the 202                      |   |                                    |          |
|      |    | MOTION BY:                                       | SECOND BY:                                    | VOTES:                             |          |
|      | C. | Approve Board Policy 0470 -                      |   |                                    |          |
|      |    | MOTION BY:                                       | SECOND BY:                                    | VOTES:                             |          |
|      | D. |  | Disclosure Letter for COVID 19                |                                    |          |
|      |    | MOTION BY:                                       | SECOND BY:                                    | VOTES:                             |          |
|      | E. | Discuss and approve Return                       |   |                                    |          |
|      |    | MOTION BY:                                       | SECOND BY:                                    | VOTES:                             |          |
|      | F. |  |   | alenzuela Complaint Survey Report. |          |
|      |    | MOTION BY:                                       | SECOND BY:                                    | VOTES:                             | <u> </u> |
| VI.  |    | XT SCHEDULED BOARD MEET<br>Regular Board Meeting | TING<br>August 4, 2020 (6:00 PM)              |                                    |          |
| VII. | AD | JOURNMENT  | PM  |                                    | •        |



# som Advisors a Division of URBAN FUTURES | Incorporated

## **Sunnyside Union School District**

## District Analysis

by

Isom Advisors, a Division of Urban Futures, Inc.

July 2020



1470 Maria Lane, Ste. 315 - Walnut Creek, CA 94596

### About the Firm

Isom Advisors a Division of URBAN FUTURES Incorporated

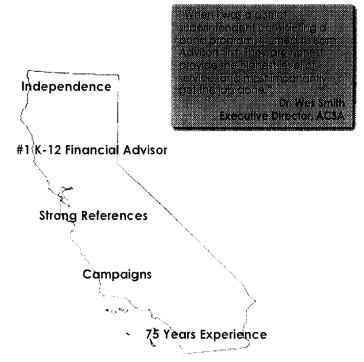
## Introduction

#### Meeting your financial challenges and saving you money

#### **Sunnyside Union School District**

- Isom Advisors is a full service (Including all postissuance compliance filings) financial advisory firm that serves California school and community college districts.
- Isom is the leading financial advisor to districts since 2011 (based on number of financings).
- We have offices in Orange County, Walnut Creek, San Bruno, and Bakersfield.
- We are independent with no conflicts of interest.
- County experience includes:
  - Burton ESD
  - Cutler-Orosi JUSD
  - Exeter USD
  - Farmersville USD
  - Kingsburg ESD
  - Kingsburg JUHSD
  - Kings River ESD
  - Porterville USD

- Springville USD
- Stone Corral ESD
- Sunnyside UESD
- Terra Bella UESD
- Three Rivers UESD
- Tipton ESD
- Tulare City ESD
- Tulare JUHSD



## 2018 Bond Program Successes

Rio ESD

III In Millions

There was a lot of support for CA school bonds in 2018

**Sunnyside Union School District** 

Isom Advisors worked on 56 successful K-12 bond measures in June and November 2018, which was approximately 45% of all bond programs.

| June 2018 Isom Advisors G.O. Bond Successes |             |            | November 2018 Isom A  | dvisors G.O. Bond | Successes (A) | November 2018 Isom Advisors G.O. Bo |             |  |
|---|-------------|------------|-----------------------|-------------------|---------------|-------------------------------------|-------------|--|
| District                                    | County      | Amount (1) | District              | County            | Amount (1)    | District                            | County      |  |
| Alexander Valley ESD                        | Sonoma      | \$6.0      | Borrego Springs USD   | San Diego         | \$8.6         | Round Valley USD                    | Mendocino   |  |
| Brittan ESD                                 | Sutter      | \$4.0      | Brawley HSD           | Imperial          | \$18.0        | San Bruno ESD                       | San Mateo   |  |
| Cabrillo USD                                | San Mateo   | \$99.0     | Cloverdale USD        | Sonoma            | \$46.0        | Santa Monica Malibu USD             | Los Angeles |  |
| El Tejon USD                                | Kern        | \$16.0     | Cutten ESD            | Humboldt          | \$4.0         | SFID SM                             | -           |  |
| Fortuna ESD                                 | Humboldt    | \$10.0     | Durham USD            | Butte             | \$19.7        | Santa Monica Malibu USD<br>SFID M   | Los Angeles |  |
| Freshwater ESD                              | Humboldt    | \$2.1      | El Monte HSD          | Los Angeles       | \$190.0       | Stone Corral ESD                    | Tulare      |  |
| Harmony ESD                                 | Sonoma      | \$9.6      | Enterprise ESD        | Shasta            | \$26.0        | Sunnyvale ESD                       | Santa Clara |  |
| Hueneme ESD                                 | Ventura     | \$34.2     | Fremont HSD           | Santa Clara       | \$275.0       | Thermallito ESD                     | Butte       |  |
| Laton USD                                   | Fresno      | \$7.0      | Hamilton USD          | Glenn             | \$7.0         | Three Rivers ESD                    | Tulare      |  |
| Loma Prieta ESD                             | Santa Clara | \$9.6      | Heber ESD             | Imperial          | \$4.0         | Westside ESD                        | Fresno      |  |
| Mountain ESD                                | Santa Cruz  | \$2.3      | Hilmar USD            | Merced            | \$31.0        | Winters USD                         | Yolo        |  |
| Mtn View-Los Altos HSD                      | Santa Clara | \$295.0    | Holtville USD         | Imperial          | \$10.0        |                                     |             |  |
| Oxnard HSD                                  | Ventura     | \$350.0    | Lemoore ESD           | Kings             | \$26.0        | (I) In Millions                     |             |  |
| Pacific ESD                                 | Santa Cruz  | \$5.6      | Madera USD            | Madera            | \$120.0       |                                     |             |  |
| Pacifica ESD                                | San Mateo   | \$55.0     | Mesa ESD              | Ventura           | \$9.9         |                                     |             |  |
| Pleasant Valley ESD                         | Ventura     | \$119.0    | Monroe ESD            | Fresno            | \$1.0         |                                     |             |  |
| Redding ESD                                 | Shasta      | \$28.0     | Monte Rio ESD         | Sonoma            | \$3.3         |                                     |             |  |
| Rio Dell ESD                                | Humboldt    | \$1.6      | Northern Humboldt HSD | Humboldt          | \$24.0        |                                     |             |  |
| San Lorenzo USD                             | Alameda     | \$130.0    | Oak Grove ESD         | Sonoma            | \$9.5         |                                     |             |  |
| West Sonoma County HSD                      | Sonoma      | \$91.0     | Old Adobe ESD         | Sonoma            | \$38.5        |                                     |             |  |
| III In Millions                             |             |            | Palo Verde USD        | Riverside         | \$24.8        |                                     |             |  |
| 10 IU MIIIOUZ                               |             |            | Paradise USD          | Butte             | \$61.0        |                                     |             |  |
|   |             |            | Parlier USD           | Fresno            | \$9.0         |                                     |             |  |
|   |             |            | Pine Ridge ESD        | Fresno            | \$5.3         |                                     |             |  |
|   |             |            | Red-Bluff ESD         | Tehama            | \$12.0        |                                     |             |  |
|   |             |            | 1                     |                   |               |                                     |             |  |

Ventura

\$59.2

Amount (1) \$4.5 \$485.0 \$.800 \$100.0 \$4.5 \$4.0 \$20.0

nd Successes (B)

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Source: Isom Advisors

## 2016 Bond Program Successes

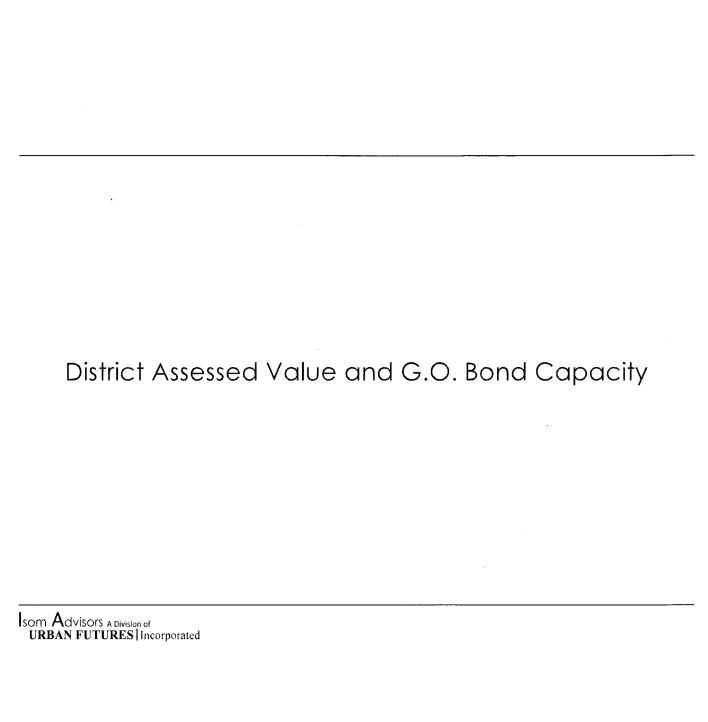
There was a lot of support for CA school bonds in 2016

**Sunnyside Union School District** 

Isom Advisors worked on <u>over</u> 70 successful K-12 bond measures in June and November 2016, which was approximately 1/3<sup>rd</sup> of all bond programs.

| June 2016 Isom Advisors G.O. Bond Successes |               |            | November 2016 Isom A    | dvisors G.O. Bond S | Successes (A) | November 2016 Isom  | Advisors G.O. Bond S | uccesses (B) |
|---|---------------|------------|-------------------------|---------------------|---------------|---------------------|----------------------|--------------|
| District                                    | County        | Amount (1) | District                | County              | Amount (1)    | District            | County               | Amount (1)   |
| Albany USD                                  | Alameda       | \$25.0     | Arcata ESD              | Humboldt            | \$3.4         | Konocti USD         | Lake                 | \$29.6       |
| Albany USD                                  | Alameda       | \$70.0     | Armona ESD              | Kings               | \$6.5         | Lawndale ESD        | Los Angeles          | \$27.0       |
| Balico-Cressy ESD                           | Merced        | \$6.5      | Bayshore ESD            | San Mateo           | \$7.0         | Lemoore H\$D        | Kings                | \$24.0       |
| Black Butte ESD                             | Shasta        | \$4.0      | Brawley ESD             | Imperial            | \$14.0        | Live Oak USD        | Sutter               | \$14.0       |
| Cutler-Orosi USD                            | Tulare        | \$16.0     | Burton                  | Tulare              | \$6.5         | Lodi USD            | San Joaquin          | \$281.0      |
| Cuyama JUSD                                 | Santa Barbara | \$6.0      | Campbell UHSD           | Santa Clara         | \$275.0       | Mariposa County USD | Mariposa             | \$24.0       |
| Fairfield-Suisun USD                        | Solano        | \$249.0    | Cardiff ESD             | San Diego           | \$22.0        | Martinez USD        | Contra Costa         | \$120.0      |
| Franklin McKinley ESD                       | Santa Clara   | \$67.4     | Cascade ESD             | Shasta              | \$8.9         | Mattole USD         | Humboldt             | \$2.0        |
| Gilroy USD                                  | Santa Clara   | \$170.0    | Chico USD               | Butte               | \$152.0       | Moraga ESD          | Contra Costa         | \$33.0       |
| Hermosa Beach ESD                           | Los Angeles   | \$59.0     | Chowchilla ESD          | Madera              | \$13.0        | Mountain View SD    | Los Angeles          | \$57.0       |
| Junction ESD                                | Shasta        | \$3.5      | Coalinga-Huron USD      | Fresno              | \$39.0        | Muroc JUSD          | Kern                 | \$21.0       |
| Kelseyville USD                             | Lake          | \$30.0     | Corning HSD             | Tehama              | \$8.3         | Novato USD          | Marin                | \$222.0      |
| Kingsburg ESD                               | Fresno        | \$10.0     | Cotati Rohnert Park USD | Sonoma              | \$80.0        | Pierce USD          | Colusa and Yolo      | \$15.0       |
| Klamath Trinity USD                         | Humboldt      | \$6.5      | El Centro ESD           | Imperial            | \$22.1        | Pioneer SD          | Kings                | \$7.0        |
| Livermore USD                               | Alameda       | \$245.0    | Exeter USD              | Tulare              | \$18.0        | Reef Sunset USD     | Kings                | \$12.0       |
| Pope Valley ESD                             | Nара          | \$4.0      | Galt HSD                | Sacramento &        | \$36.0        | Shasta HSD          | Shasta               | \$56.9       |
| San Antonio ESD                             | Monterey      | \$2.1      |                         | San Joaquin         | , , , ,       | Simi Valley USD     | Ventura              | \$239.0      |
| Santa Paula USD                             | Ventura       | \$39.6     | Garvey ESD              | Los Angeles         | \$40.0        | Sonoma Valley USD   | Sonoma               | \$120.0      |
| Walnut Creek ESD                            | Contra Costa  | \$60.0     | Guadalupe ESD           | Santa Barbara       | \$5.8         | Soquel ESD          | Santa Cruz           | \$42.0       |
| Wasco ESD                                   | Kern          | \$9.7      | Guadalupe ESD           | Santa Barbara       | \$5.6         | South Bay ESD       | Humboldt             | \$4.0        |
| Wasco ESD                                   | Kern          | \$9.4      | Guerneville ESD         | Sonoma              | \$7.0         | South Whittier ESD  | Los Angeles          | \$29.0       |
| 01 t- 1122                                  |               | -          | Hanford ESD             | Kings               | \$24.0        | Waugh ESD           | Sonoma               | \$4.0        |
| III In Millions                             |               |            | Hanford HSD             | Kings and Tulare    | \$33.0        | Westminster ESD     | Orange               | \$76.0       |
|   |               |            | Healdsburg USD          | Sonoma              | \$67.0        | Williams USD        | Colusa               | \$11.0       |
|   |               |            | Huntington Beach ESD    | Orange              | \$159.8       | Windsor USD         | Sonoma               | \$62.0       |
|   |               |            | Imperial USD            | Imperial            | \$40.0        | Winters USD         | Solano and Yolo      | \$17.0       |
| Source: Isom Advisors                       |               |            | Jacoby Creek ESD        | Humboldt            | \$2.7         | () In Millions      |                      |              |

Isom Advisors a Division of URBAN FUTURES | Incorporated



## District Bond & Assessed Value History

District's tax base has grown by 55% since 2009

**Sunnyside Union School District** 

| Sunnyside ESD Historical Assessed Value |                        |                |  |  |  |
|---|------------------------|----------------|--|--|--|
| Fiscal Year Ending                      | Total Value            | % Change       |  |  |  |
| 2009                                    | \$150,362,170          |                |  |  |  |
| 2010                                    | \$155,315,609          | 3.29%          |  |  |  |
| 2011                                    | \$156,942,094          | 1.05%          |  |  |  |
| 2012                                    | \$164,795,639          | 5.00%          |  |  |  |
| 2013                                    | \$1 <i>7</i> 0,461,349 | 3.44%          |  |  |  |
| 2014                                    | \$176,266,553          | 3.41%          |  |  |  |
| 2015                                    | \$181,878,276          | 3.18%          |  |  |  |
| 2016                                    | \$191,760,860          | 5.43%          |  |  |  |
| 2017                                    | \$197,717,024          | 3.11%          |  |  |  |
| 2018                                    | \$211,894,589          | 7.1 <b>7</b> % |  |  |  |
| 2019                                    | \$220,348,147          | 3.99%          |  |  |  |
| 2020                                    | \$232,592,125          | 5.56%          |  |  |  |
|   | Average                | 4.06%          |  |  |  |

 District has not passed a G.O. bond measure

- District's 2019-20 assessed value is approximately \$232.6 million; eleven-year average assessed value growth rate is 4.06%
- District's gross bonding capacity is \$2.9 million (1.25% x assessed value); District does not have any outstanding G.O. bond debt

Source: Tulare County

## General Obligation Bond Proceeds

District can generate between \$1.6 million and \$2.0 million

**Sunnyside Union School District** 

| Sunnyside ESD B           | Sunnyside ESD Bond Proceeds at Varying Term Lengths (1) |                        |  |  |  |  |  |
|---------------------------|---|------------------------|--|--|--|--|--|
| Tax Rate per<br>\$100,000 | Term<br>Length  | Total Bond<br>Proceeds |  |  |  |  |  |
| \$30.00                   | 25 years  | \$1,600,000            |  |  |  |  |  |
| \$30.00                   | 30 years  | \$1,800,000            |  |  |  |  |  |
| \$30.00                   | 35 years  | \$2,000,000            |  |  |  |  |  |

(1) Assumes AV growth of 3.50% Source: Isom Advisors Preliminary – Subject to change

- With projected annual assessed value growth of 3.50%, the District can generate up to \$2.0 million
- ❖ At more aggressive growth rates, the District could generate up to \$2.2 million
- Depending on tax rate selected and assessed value assumptions, District can generate significant proceeds

Voter Demographics

Isom Advisors a Division of URBAN FUTURES | Incorporated

## Voter Demographics

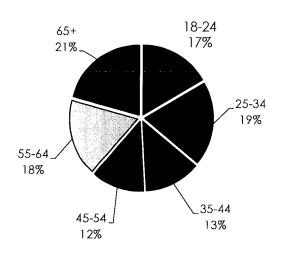
### Voter demographics are conservative

#### **Sunnyside Union School District**

- District has 806 total voters
- Plurality of voters are Republicans (45%)
- 71% of voters vote-by-mail
- District has a younger voting population with only 39% of voters aged 55 and older

| District Voter Demographics |     |     |  |  |  |
|-----------------------------|-----|-----|--|--|--|
| <u>Total</u> <u>Percent</u> |     |     |  |  |  |
| Republicans                 | 364 | 45% |  |  |  |
| Democrats                   | 214 | 27% |  |  |  |
| Other                       | 228 | 28% |  |  |  |
| VBM Voters                  | 572 | 71% |  |  |  |





Source: Political Data

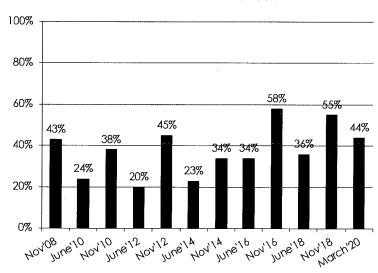
### **Voter Turnout**

### Turnout can have a significant bearing on success

**Sunnyside Union School District** 

- Historical voter turnout has ranged from a low of 20% in June of 2012 to a high of 58% in November 2016
- Voter turnout varies considerably by election date and type of election and must be considered as different voters show up for different elections
- November 2020 turnout is estimated to be 60%

#### **Recent District Voter Turnouts**



Source: Political Data

Next Steps

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## Election Timeline - November 2020

### Following these steps is key to District's success

#### **Sunnyside Union School District**

| Task   | Responsible Party           | November 2020             |
|--|-----------------------------|---------------------------|
| Prepare project list/Master Plan   | District/Architect          | Ongoing                   |
| Board Meeting - approve "exploring" feasibility of a bond measure  | District                    | July 2020                 |
| Conduct Survey   | Consultant                  | July 2020                 |
| Initiate public information program, speaking with elected officials, large taxpayers, community service groups to discuss proposed bond measure | District                    | July – Aug. 2020          |
| Board Meeting - Survey Results Presentation  | Consultant                  | July – Aug. 2020          |
| Finalize Capital and Financing Plan based on Community Outreach  | Consultant                  | July – Aug. 2020          |
| Prepare Resolution for Calling Election, including Ballot<br>Language, Project List, Tax rate Statement  | Consultant/<br>Bond Counsel | July – Aug. 2020          |
| Board Meeting - Board action to adopt Resolution Calling<br>Election   | District                    | July 2020                 |
| Submit Resolution Calling Election and Tax Rate Statement  | District                    | August 2020               |
| Prepare Argument in Favor of Measure   | Consultant/District         | August 2020               |
| Submit Argument in Favor of Measure  | Consultant/District         | August 2020               |
| Form campaign committee and conduct campaign kick-off meeting  | Campaign Committee          | August 2020               |
| Run Campaign   | Campaign Committee          | August – November<br>2020 |
| Election Day   |                             | November 3, 2020          |

### Regulatory Disclosure

Disclosure of Conflicts of Interest and Legal or Disciplinary Events. Pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients and potential clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of Isom Advisors, a Division of Urban Futures, Inc. ("Isom") and its associated persons.

Conflicts of Interest. Compensation. Isom represents that in connection with the issuance of municipal securities, Isom may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, Isom hereby discloses that such contingent and/or transactional compensation may present a potential conflict of interest regarding Isom's ability to provide unbiased advice to enter into such transaction. This conflict of interest will not impair Isom's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

It should be noted that other forms of compensation (i.e. hourly or fixed fee based) may also present a potential conflict of interest regarding Isom's ability to provide advice regarding a municipal security transaction. These other potential conflicts of interest will not impair Isom's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Issuer.

Other Municipal Advisor Relationships. Isom serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another Isom client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, Isom could potentially face a conflict of interest arising from these competing client interests. Isom fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

If Isom becomes aware of any additional potential or actual conflict of interest after this disclosure, Isom will disclose the detailed information in writing to the issuer or obligated person in a timely manner.

Legal or Disciplinary Events. Isom does not have any legal events or disciplinary history on Isom's Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The Issuer may electronically access Isom's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website: <a href="https://www.sec.gov/edgar/searchedgar/companysearch.html">www.sec.gov/edgar/searchedgar/companysearch.html</a>.

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against Isom, Isom will provide complete disclosure to the Issuer in detail allowing the Issuer to evaluate Isom, its management and personnel.

Isom Advisors a Division of URBAN FUTURES Incorporated

#### **COVID-19 MITIGATION PLAN**

The following policy establishes actions that will be taken by the district to provide a safe learning and working environment during the coronavirus (COVID-19) pandemic, and shall supersede any conflicting language in existing district policies or administrative regulations until the Governing Board determines that the need for this policy no longer exists. The Board acknowledges that, due to the evolving nature of the pandemic, federal, state, and local orders impacting district operations are subject to change without notice. In the event that any federal, state, or local order may conflict with this policy, the order shall govern.

```
(cf. 2210 - Administrative Discretion Regarding Board Policy)
(cf. 5141.22 - Infectious Diseases)
(cf. 9310 - Board Policies)
```

The Board may also adopt resolutions or take other actions as needed to respond to such orders or provide further direction during the pandemic.

The Board recognizes that students and staff have the right to a safe campus that protects their physical and psychological health and well-being. School campuses shall only be open when deemed safe for in-person instruction. The Board's decision to reopen school campuses for classes, before or after school programs, child care centers, and/or preschool programs shall be made in consultation with state and local health officials, the county office of education, and neighboring school districts. The district shall evaluate its capacity to implement safety precautions and to conduct full or partial school operations, and shall consider student, parent/guardian, and community input.

```
(cf. 0400 - Comprehensive Plans)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
```

Prior to the return to on-campus teaching and learning, the Superintendent or designee shall provide to students, parents/guardians, and staff current information about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, the current recommendations from the state and local departments of public health, and any other information and/or resources to prepare for a safe return to on-campus teaching and learning. The Superintendent or designee shall also provide information on the processes and protocols the district will follow to minimize the health risks associated with COVID-19, including, but not limited to, physically separating individuals (social distancing), limits on large gatherings, the provision of personal protective equipment (PPE) such as masks and gloves, and the sanitization of facilities.

```
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 6020 - Parent Involvement)
```

#### **Student Support**

The Board recognizes that the consequences of the COVID-19 pandemic, including fear for one's safety, the economic crisis, the loss of school-based relationships, and disruptions in student learning, impact all students but may have a disproportionate effect on the youngest students, students with disabilities, those students most vulnerable to basic needs insecurity or child abuse and neglect, and other at-risk students.

```
(cf. 0415- Equity)
```

As school campuses reopen, staff shall provide a caring and nurturing educational environment for students. The district may provide instruction on social-emotional well-being to all students, including information on how to deal with stress and anxiety in healthy ways and the importance of emotional well-being for academic success.

```
(cf. 6142.8 - Comprehensive Health Education)
```

Staff shall pay careful attention to students' increased mental health concerns. Counseling, other support services, and/or referrals to other agencies shall be available to assist students in dealing with the social and emotional effects of COVID-19, such as stress, anxiety, depression, grief, social isolation, and post-traumatic stress disorder.

```
(cf. 5141.5 - Mental Health)
(cf. 5141.52 - Suicide Prevention)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)
```

As needed, the district may provide referrals of students and families to basic needs assistance or social services, and may assess students for eligibility for the free and reduced-price meal program or assistance under the McKinney-Vento Homeless Assistance Act.

```
(cf. 6173 - Education for Homeless Children)
```

The Superintendent or designee shall ensure that staff understand their obligations as mandated reporters to report suspected child abuse or neglect, regardless of whether the student is on campus or participating in distance learning.

```
(cf. 5141.4 - Child Abuse Prevention and Reporting)
```

The Superintendent or designee may provide information to staff and parents/guardians regarding how to provide mental health support to students. The Superintendent or designee may also provide counseling to staff who are experiencing emotional difficulties as a result of COVID-19.

#### Instruction/Schedules

The district shall offer a combination of on-campus instruction and distance learning to meet the needs of all students.

```
(cf. 6157 - Distance Learning)
(cf. 6158 - Independent Study)
```

The Superintendent or designee shall work with school principals, teachers, other staff, students, and parents/guardians to recommend to the Board a schedule of on-campus instruction for each school. If all students cannot attend on-campus instruction for the entire school day due to space limitations as a result of social distancing requirements, the Superintendent or designee shall consider arrangements for rotating groups of students, such as on a daily or weekly basis, and/or shall provide on-campus instruction to students with the greatest need for in-person supervision.

```
(cf. 6111 - School Calendar)
(cf. 6112 - School Day)
```

Priority for on-campus instruction shall be given to the lowest performing students, students with disabilities, elementary level students, students at risk of child abuse and neglect, homeless students, foster youth, and English learners. To the extent practicable, the district shall also consider the needs of essential workers, as designated in the Governor's executive orders, for child care during normal school hours.

```
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)
```

On-campus instruction may be prioritized for subjects that are difficult to deliver through distance learning, such as laboratory science, art, or career technical education.

For distance learning, lessons may be delivered through live video sessions, pre-recorded lectures, or other technology-based distance learning platforms and/or the district may supplement on-campus instruction with home assignments. As much as possible, distance learning shall be provided through small-group synchronous learning.

Appropriate training shall be provided to teachers and other instructional staff involved in distance learning, including training on how to use any technology or platform approved for distance learning by the school and opportunities for the sharing of best practices among instructional staff. Available training resources may also be provided to students and parents/guardians when necessary.

#### **Evaluation of Academic Progress Following Campus Closure**

Upon return to on-campus instruction following an extended campus closure, the Superintendent or designee shall evaluate the impact of the campus closure on students' academic progress. Such evaluation may:

- 1. Address student-specific needs arising from the transition back into on-campus instruction
- 2. Consider whether or not a student has experienced a regression of skills and/or lack of progress
- 3. If regression and/or a lack of progress is present, identify opportunities for recovery, including supplemental educational services and/or new or different support services

```
(cf. 6179 - Supplemental Instruction)
```

For students with disabilities, the evaluation of academic progress shall also be used to determine whether an additional or revised individualized education program (IEP) or Section 504 plan is needed for the student to be academically successful when returning to on-campus instruction. The Superintendent or designee may prioritize urgent student need in scheduling initial and triennial assessments and annual IEP meetings. The Superintendent or designee shall ensure district compliance with all procedural timelines for IEPs and Section 504 plans as required, unless amended by executive order.

```
(cf. 6159 - Individualized Education Program)
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)
```

#### Grading

For each grading period, student progress shall be reported in accordance with BP/AR 5121 - Grades/Evaluation of Student Achievement. However, in the event that school campuses are closed for an extended period of time during any grading period, the Board may, upon recommendation by the Superintendent or designee, adopt one or more alternative grading policies which may vary by grade level or type of course. Options for such grading include, but are not limited to:

- 1. Assignment of final grades based on the student's grades when the campus shutdown occurred, with opportunities to increase the final grade based on progress through distance learning or other assignments and assessments
- 2. Assignment of pass/no pass grades for all courses

3. Grading based on students' understanding of applicable course content through assessments, projects, portfolios, or other appropriate means

(cf. 5121 - Grades/Evaluation of Student Achievement)

#### **Health Screening of Students**

To the extent feasible, students shall be screened for COVID-19 symptoms before boarding a school bus and/or upon arrival at school each day. The Superintendent or designee shall work with local health officials to determine the appropriate means of screening, which may include temperature checks with a no-touch thermometer.

If the screening indicates a fever or other COVID-19 symptoms, or if the student exhibits symptoms at any time during the school day, the student shall be placed in a supervised isolation area until the student's parent/guardian is contacted and the student can be transported home or to a health care facility. School staff may provide the parent/guardian with referrals to school or community health centers for further testing.

```
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.3 - Health Examinations)
(cf. 5141.6 - School Health Services)
```

#### **Student Absence and Attendance**

The Board recognizes that COVID-19 will continue to impact the attendance of students following the reopening of school campuses. The Superintendent or designee shall notify students and parents/guardians of expectations regarding school attendance. Such notification shall direct any student who contracts the virus or lives with someone who has been diagnosed with COVID-19 to stay home in accordance with state and local health directives so as to curtail the spread of the disease.

Students who are infected with COVID-19 shall be excluded from on-campus instruction until a medical provider states in writing that the student is no longer contagious. (Education Code 49451; Health and Safety Code 120230; 5 CCR 202)

Students who are identified as being in a high-risk population for serious complications from COVID-19 because of a medical condition may request assessment and accommodations under Section 504 and/or an alternative instructional method that allows the student to continue receiving instruction off campus.

When a student is absent, the student's parent/guardian shall notify the school of the reason for the absence. A physician's verification of a student's illness or quarantine may be submitted, but is not required.

(cf. 5113 - Absences and Excuses)

If a student would otherwise be required to attend on-campus instruction but is kept home by the parents/guardians due to concerns for the welfare of their child, the principal or designee shall work with the student and parent/guardian to find alternative means of instruction, which may include distance or blended learning, independent study, printed class assignments, or other reasonable means.

(cf. 6154 - Homework/Makeup Work)

The Superintendent or designee shall maintain enrollment and student attendance data, including the participation of students in distance learning, and shall report data in accordance with state requirements.

The district employee designated as the attendance supervisor pursuant to Education Code 48240 shall track patterns of student absence throughout the district and regularly report such information to the Superintendent. When a student who is participating in distance learning repeatedly fails to check in with the teacher when required, the teacher and/or attendance supervisor shall attempt to contact the student or parent/guardian to resolve the issues leading to the absence.

(cf. 5113.1 - Chronic Absence and Truancy) (cf. 5113.11 - Attendance Supervision)

#### **Social Distancing**

In order to maintain a campus environment that allows for social distancing, the district shall assess the capacity of school facilities, including classrooms, cafeterias, multi-purpose rooms, gyms, and outdoor areas, and determine the means by which the facilities can best be utilized considering space and time alternatives. To the extent reasonably possible, the district may:

- 1. Within classrooms, space desks at least six feet apart and position them in a way that limits students facing each other
- 2. Stagger students in areas of high traffic, such as when students are using lockers, lining up for class, or passing between classes
- 3. Mark six-foot boundaries within classrooms, common areas, outdoor spaces, and places where students are likely to gather so that students and staff are more readily aware of and can more easily abide by social distancing requirements

- 4. Utilize restroom stalls and sinks in a manner that allows for social distancing, such as limiting the number of students and/or staff who may use the restroom at a time, blocking off every other stall or sink from use, and/or marking six-foot boundaries
- 5. Minimize the mixing of students from different classrooms in common spaces, such as in cafeterias and libraries
- 6. Conduct recess and physical education classes in a manner that allows for social distancing and minimizes the use of physical education equipment
- 7. Assess the capacity of school buses and develop a plan for bus routes and bus seating consistent with social distancing objectives

```
(cf. 3540 - Transportation)
(cf. 3543 - Transportation Safety and Emergencies)
```

8. Encourage students to walk, bicycle, or travel by private vehicle to reduce the number of students traveling on school buses. Schools may provide designated areas with proper distancing for bicycles to be stored during the school day, and may mark spaces for private vehicle drop-off and pick-up zones.

```
(cf. 5142.2 - Safe Routes to School Program)
```

Large gatherings, such as assemblies, rallies, field trips, extracurricular activities, and athletic events, shall be suspended until the Board determines, consistent with guidance from state and local health officials, that it is safe to resume such activities. The Superintendent or designee may grant an exception if an activity can be arranged to take place in phases or per class, or modified in a manner that would keep participants from violating social distancing recommendations. When deciding whether an activity may resume, the Superintendent or designee may consider the size of the group that participates, the extent to which the students and other attendees have physical contact, whether the activity can be modified to avoid physical contact, if shared equipment is required for the activity, and if social distancing can be maintained.

```
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6153 - School-Sponsored Trips)
```

#### Personal Protective Equipment and Hygiene Practices

The Board encourages students, staff, and visitors to wear PPE while on school campuses or school buses, especially in high-traffic areas and/or when social distancing is not possible. If

the use of PPE in schools is required by state or local health officials, the district shall provide PPE to students and staff who do not bring their own personal PPE. Students and staff shall be provided instruction in the proper use, removal, disposal, and cleaning of PPE.

Face coverings shall not be required for children younger than two years, or for anyone who has trouble breathing or is incapacitated or otherwise unable to remove the covering without assistance. Reasonable accommodations shall be made for anyone who is unable to wear a face covering for medical reasons.

The Board also encourages students and staff to practice good hygiene, such as appropriate covering of coughs and sneezes and regular hand washing of at least 20 seconds, including before eating and after blowing one's nose, coughing, or sneezing. The district shall provide adequate time and opportunity for students to wash hands, and shall make hand sanitizer available in areas where handwashing is less accessible. Signage regarding healthy hygiene practices and how to stop the spread of COVID-19 may be posted in and around school facilities.

#### Sanitization of Facilities and Equipment

School facilities, school buses, and shared equipment such as desks, tables, sports/playground equipment, computers, door handles, light switches, and other frequently used equipment and supplies shall be cleaned and disinfected daily with appropriate cleaning agents. Disinfectants and cleaning agents shall be stored properly and in a manner not accessible to students.

```
(cf. 3510 - Green School Operations)
(cf. 3514.1 - Hazardous Substances)
(cf. 4157/4257/4357 - Employee Safety)
```

The Superintendent or designee shall ensure that ventilation systems are operating properly and that air flow and ventilation within district facilities is increased, to the extent possible, by opening windows and doors and using fans and air conditioning. Garbage shall be removed daily and disposed of safely.

#### **Food Services**

The Superintendent or designee shall ensure that students have access to clean drinking water other than through a drinking fountain, and food which is procured, stored, and served in a manner that reduces the likelihood of COVID-19 transmission and follows state and national guidelines for nutrition.

For meals that are consumed on school grounds, the Superintendent or designee shall ensure that students will be able to maintain proper social distancing while eating. In order to do so, the Superintendent or designee may consider the consumption of meals in classrooms, gyms, the outdoors, and/or other district grounds.

Meal service shall also be available to students participating in distance learning, which may include and/or entirely consist of a "grab and go" service or delivery.

Due to the changing financial circumstances of many families as a result of COVID-19, the Superintendent or designee shall regularly provide information to students and parents/guardians regarding the free and reduced-price meal program, eligibility, and how to apply for the program.

(cf. 3553 - Free and Reduced Price Meals)

#### Staff

Prior to reopening campuses, the Superintendent or designee shall review staff assignments and, upon request, may reassign employees to reduce exposure to the virus, especially for high-risk staff. When feasible for the position, employees may be granted a remote work assignment.

```
(cf. 4030 - Nondiscrimination in Employment)
(cf. 4113 - Assignment)
(cf. 4113.4/4213.4/4313.4 - Temporary Modified/Light-Duty Assignment)
(cf. 4113.5/4213.5/4313.5 - Working Remotely)
```

In the event that employees are unable to perform their duties due to partial or full closure of campuses, the Board shall compensate employees as permitted by law.

```
(cf. 4151/4251/4351 - Employee Compensation)
```

Any employee who contracts the virus, shows symptoms of possible infection, or is caring for someone who has been diagnosed with the virus shall self-quarantine for the period of time recommended by health authorities in order to prevent the spread of the disease to students or other staff.

An employee may use personal illness and injury leave and/or family care and medical leave, as applicable, if the employee is unable to work or telework because the employee is ill or needs to take care of a spouse, parent/guardian, or child with COVID-19 or other serious health condition. (Education Code 44978, 45191; Government Code 12945.1-12945.2; Labor Code 245-249; 29 USC 2601-2654)

```
(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)
(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)
(cf. 4261.1 - Personal Illness/Injury Leave)
```

Until December 31, 2020, an eligible employee may take paid sick leave for up to 80 hours, or the number of hours that a part-time employee works on average over a two-week period, if the employee is unable to work or telework because the employee is: (29 USC 2601)

- 1. Subject to a federal, state, or local quarantine or isolation order related to COVID-19
- 2. Advised by a health care provider to self-quarantine due to concerns related to COVID-19
- 3 Experiencing symptoms of COVID-19 and seeking a medical diagnosis
- 4. Caring for an individual who is subject to a federal, state, or local quarantine or isolation order or has been advised by a health care provider to self-quarantine
- 5. Caring for the employee's child whose school or child care provider is closed or unavailable for reasons related to COVID-19
- 6. Experiencing any other substantially similar condition specified by the U.S. Department of Health and Human Services

Employees shall be paid their regular rate of pay for leave taken pursuant to items #1-3 above, or two-thirds their regular rate of pay for leave taken pursuant to items #4-6 above, within the limits specified in law. (29 USC 2601)

For the purpose specified in item #5 above, eligible employees who have been employed by the district for at least 30 calendar days shall be granted extended leave for up to 12 work weeks upon request. The first 10 days of such leave shall be unpaid unless the employee uses accrued vacation leave, personal leave, sick leave, or paid sick leave granted pursuant to 29 USC 2601. After the first 10 days, the district shall pay not less than two-thirds of the employee's regular pay for the number of hours per week the employee normally works, with a maximum of \$200 per day and \$10,000 for the total period. Eligibility for extended leave for this purpose is subject to the employee's eligibility for leave pursuant to the Family and Medical Leave Act. (29 USC 2601, 2620)

The district shall post, in conspicuous places where employee notices are customarily posted, a notice prepared by the U.S. Department of Labor regarding the requirements of 29 USC 2601 and 2620. (29 USC 2601)

#### Follow-Up with Infected Persons/Contact Tracing

The Superintendent or designee shall work with county health officials to track confirmed cases of students and staff with COVID-19, including, but not limited to, following up with students, their parents/guardians, and staff who exhibit symptoms while at school and those who report an absence or miss work due to illness. The Superintendent or designee shall report confirmed cases to local health authorities.

If a student, family member of a student, or staff member has tested positive for COVID-19, the district shall assist local health officials in conducting contact-tracing to identify potentially exposed individuals and ask them to self-quarantine, which may include not participating in on-campus instruction. While maintaining the privacy of the infected person, the district shall inform other students and staff with whom the infected person may have had contact in school.

#### Nondiscrimination

The Board prohibits discrimination based on actual or perceived medical condition or disability status. (Government Code 11135)

```
(cf. 0410 - Nondiscrimination in District Programs and Activities)
```

Individual students and staff shall not be identified as being COVID-positive, nor shall students be shamed, treated differently, or denied access to a free and appropriate public education because of their COVID-19 status or medical condition. Staff shall not disclose confidential or privileged information, including the medical history or health information of students and staff. (Education Code 49450)

```
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
```

The Superintendent or designee shall investigate any reports of harassment, intimidation, and bullying targeted at any student based on COVID status, exposure, or high-risk status.

```
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
```

#### **Community Relations**

The Superintendent or designee shall use a variety of methods to regularly communicate with students, parents/guardians, and the community regarding district operations, school schedules, and steps the district is taking to promote the health and safety of students. In

addition, the members of the Board have a responsibility as community leaders to communicate matters of public interest in a manner that is consistent with Board policies and bylaws regarding public statements.

```
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 9010 - Public Statements)
```

The district shall continue to collaborate with local health officials and agencies, community organizations, and other stakeholders to ensure that district operations reflect current recommendations and best practices for keeping students, staff, and visitors safe during the COVID-19 state of emergency. The Superintendent or designee shall keep informed about resources and services available in the community to assist students and families in need.

```
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools) (cf. 1700 - Relations Between Private Industry and the Schools)
```

While the Board recognizes the rights of parents/guardians to participate in the education of their children and the critical importance of parental involvement in the educational process, all visitors and volunteers are encouraged to respect guidelines regarding social distancing and large gatherings. School visitors and volunteers shall be limited in number and expected to observe all district protocols for COVID-19. The Superintendent or designee may place signage around the school advising that visitors and volunteers may be required to use PPE while on school sites and interacting with school personnel, and may keep a supply of such equipment available for their use.

```
(cf. 1240 - Volunteer Assistance)
(cf. 1250 - Visitors/Outsiders)
```

Use of school facilities by persons or organizations for community purposes involving large gatherings shall be suspended until the Board determines, consistent with guidance from state and local health officials, that it is safe to resume such activities. The Superintendent or designee may only grant an exception if the number of participants in the activity will be limited and the person or organization follows the processes and protocols established by the district to minimize the health risks associated with COVID-19.

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(cf. 1330 - Use of School Facilities)
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#### **Potential Reclosure of Campus**

The district shall monitor student and staff absences and data provided by local health officials to determine if there is a risk of resurgence of COVID-19 and a need to reclose

school campuses for the protection of students, staff, and the community. The Superintendent or designee shall develop plans and procedures for alternative methods of operations to the extent possible in the event that reclosure becomes necessary.

If any person diagnosed with COVID-19 is known to have been in district building(s), the Superintendent or designee shall immediately notify local health officials to determine a course of action. The building should be closed until cleaning and disinfecting of the building can be completed and the district can consult with local health officials to determine, based on up-to-date information about the specific cases in the community, whether an extended closure is needed to stop or slow further spread of COVID-19.

If local health officials report that there has been no community transmission of COVID-19, or minimal to moderate transmission in the community, school campuses may not necessarily be closed, but the district shall continue to take all preventative measures described in this policy.

If local health officials report substantial community transmission of COVID-19, campus closures of more than two weeks may be necessary, and the Superintendent or designee shall cancel group activities and events during that period. Campuses shall not reopen until recommended by local health officials.

Legal Reference: (see next page)

| Local | Reference: |
|-------|------------|
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#### EDUCATION CODE

44978 Sick leave for certificated employees

45191 Leave of absence for illness and injury, classified employees

48205 Excused absences

48213 Prior parent notification of exclusion; exemption

48240 Supervisors of attendance

49451 Exemption from physical exam; exclusion from attendance

**GOVERNMENT CODE** 

11135 Nondiscrimination in programs or activities funded by state

12945.1-12945.2 California Family Rights Act

HEALTH AND SAFETY CODE

120230 Exclusion from attendance

LABOR CODE

245-249 Healthy Workplaces, Healthy Families Act of 2014

CODE OF REGULATIONS, TITLE 2

11087-11098 California Family Rights Act

CODE OF REGULATIONS, TITLE 5

202 Exclusion from attendance

306 Explanation of absence

420-421 Record of verification of absence due to illness and other causes

UNITED STATES CODE, TITLE 29

2601-2654 Family and Medical Leave Act of 1993, as amended, especially:

2601 Paid sick leave

2620 Public health emergency leave

UNITED STATES CODE, TITLE 42

1760 Note National School Lunch program waivers addressing COVID-19

CODE OF FEDERAL REGULATIONS, TITLE 29

825.100-825.702 Family and Medical Leave Act of 1993

Management Resources: (see next page)

#### Management Resources:

**CSBA PUBLICATIONS** 

Sample School Board Resolution on Grading During Emergency School Closures

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

FAQs for 2019 Novel Coronavirus

FAQs on Grading and Graduation Requirements

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

CDPH Guidance for the Prevention of COVID-19 Transmission for Gathering, March 16, 2020

School Guidance on Novel Coronavirus or COVID-19, March 7, 2020

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Considerations for Schools, rev. May 19, 2020

Interim Guidance for Schools and Day Camps, May 2020

Interim Guidance for Administrators of U.S. K-12 Schools and Child Care Programs to Plan, Prepare,

and Respond to Coronavirus Disease 2019 (COVID-19), March 25, 2020

OFFICE OF THE GOVERNOR PUBLICATIONS

Executive Order N-30-20, March 17, 2020

Executive Order N-26-20, March 13, 2020

OFFICE OF MANAGEMENT AND BUDGET PUBLICATIONS

Administrative Relief for Recipients and Applicants of Federal Financial Assistance Directly Impacted by the Novel Coronavirus (COVID-19) Due to Loss of Operations, Memorandum M-20-17, March 19, 2020

U.S. DEPARTMENT OF LABOR POSTERS

Employee Rights: Paid Sick Leave and Expanded Family and Medical Leave Under the Families First

Coronavirus Response Act

**WEB SITES** 

CSBA: http://www.csba.org

California Department of Education: http://www.cde.ca.gov

California Department of Public Health: https://www.cdph.ca.gov

Centers for Disease Control and Prevention: https://www.cdc.gov/coronavirus/2019-ncov

Office of the Governor: https://www.gov.ca.gov

Office of Management and Budget: https://www.whitehouse.gov/omb

U.S. Department of Labor: https://www.dol.gov World Health Organization: https://www.who.int



### Sunnyside Union School District 21644 Avenue 196

21644 Avenue 196 Strathmore, California 93267 Website: <a href="www.sunnysideunion.com">www.sunnysideunion.com</a> Email: <a href="mailto:comments@sunnysideunion.com">comments@sunnysideunion.com</a>

July 2020,

Dear Students, Parents and other interested parties:

We are all aware of the difficulties schools face in reopening schools in light of the COVID- 19 pandemic. We are also aware, however, of the desire of many parents, students and members of the community that schools should be reopened for personal attendance in as safe a learning environment as can be provided. The Board of the Sunnyside Union School District has considered this matter carefully and has adopted Board Policy 0470, which is attached to this letter, which provides the policies and procedures which will be applied in operating school programs and facilities in a manner consistent with applicable federal, state, and local legal and regulatory COVID-19-related requirements and which takes into consideration COVID-19-related guidelines from federal, state, and local government entities and public health agencies.

Although the Sunnyside Union School District and its administrators, teachers and other employees will do their best to learn and apply the information available from federal, state and local agencies regarding the best practices to follow to reduce risk, parents and students should understand that much about the COVID-19 virus is still unknown and despite the steps taken by schools to reduce the risks, such as sanitation, masks, checking for symptoms, social distancing and other precautions, there still remains a very real and significant risk that students will be exposed to the COVID-19 virus when they return to school in person and interact with other students and school personnel. These risks should be carefully considered by parents and students. Furthermore, as time passes and more information becomes available regarding the virus and methods of addressing the risk, the policies and procedures described in the Board policy may have to be modified to take into account this additional information. The Sunnyside Union School District will make every effort to communicate any changes in these policies and procedures to all students and parents as soon as possible.

Realizing that some parents and students, after considering the risks, may not wish to have a student return to school in person, the Sunnyside School District will provide optional, alternative methods of schooling, including specifically Distance Learning.

Your patience and cooperation in helping us address the risks presented by the COVID-19 virus and to provide an effective and safe learning environment for students is greatly appreclated.



TIME

### **Sunnyside Union School District**

21644 Avenue 196 Strathmore, California 93267 Website: www.sunnysideunion.com Email: omments@sunnysideunion.com

### **RETURN TO WORK AFFIRMATION**

Thi

| This fo | orm is to be completed and signed by Sunnyside Staff prior to returning to work on our campus.  |  |  |  |  |  |  |  |
|---------|---|--|--|--|--|--|--|--|
| 1.      | I have a fever or symptoms of a fever (Temperature over 100.4 degrees).<br>$\square$ Yes $\square$ No   |  |  |  |  |  |  |  |
| 2.      | I have a cough <b>NOT</b> due to chronic or known condition.  ☐ Yes ☐ No  |  |  |  |  |  |  |  |
| 3.      | I am having difficulty breathing.<br>$\square$ Yes $\square$ No   |  |  |  |  |  |  |  |
| 4.      | I am experiencing chills, muscle pain, sore throat, or a new loss of taste or smell. $\Box$ Yes $\Box$ No   |  |  |  |  |  |  |  |
|         | *** If you have indicated <b>YES</b> to any of the above questions (1-4), please stay home, contact your health care provider, notify your direct supervisor, and follow established leave protocols.                       |  |  |  |  |  |  |  |
| 5.      | In order to comply with Sunnyside Health and Safety Protocols, I agree to conduct a <b>DAILY Self-Assessment</b> to determine if I am well and <b>symptom free</b> <u>prior</u> to coming to work each day.                 |  |  |  |  |  |  |  |
| 6.      | I will notify my supervisor if I <b>experience</b> any of the above symptoms of COVID 19, have been <b>diagnosed</b> with COVID 19, or have recently had <b>close contact</b> with a person <b>diagnosed</b> with COVID 19. |  |  |  |  |  |  |  |
| My sig  | gnature below attest to the accuracy and compliance of the above information.   |  |  |  |  |  |  |  |
| NAME    |   |  |  |  |  |  |  |  |
| SIGNA   | TURE  |  |  |  |  |  |  |  |
| DATE    |   |  |  |  |  |  |  |  |

|  | Telephone: 559-568-1741 x.208 | Title: Superintendent-Principal School District: Sunnyside Union Elementary School District | Submitted by: Steve Tsuboi | 0 0 0 0 0 0 | # of  | Textbooks & Instructional  Materials: Enter zero in any cell  that does not apply.  Tea | Quarter Covered by    January/March     _X_April/June    July/S | Quarterly Uniform Complaint Report Summary for Submission to Tulare County O |
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|  |                               |   |                            | 0           | # of # of # of # of complaints complaints complaints complaints complaints complaints complaints unresolved received in resolved unresolved quarter                | ValenzuelalCAHSEE Intensive<br>Instruction and Services Program<br>Settlement           |   | nty Office c   |
|  | E .                           |   |                            | 0           | # of # of # of # of complaints | AHSEE Intensive<br>Services Program<br>lement   |   | ffice of Education Board   |
| -  |                               |   |                            | 0           | # of<br>complaints<br>received in<br>quarter   |   | Year_   | n Board  |
|  |                               |   |                            | 0           | # of # of complaints complaints resolved unresolved  | Totals  | Year_2020_  | :  |
|  |                               |   |                            | 0           | # of complaints unresolved   |   |   |  |