

**ROLL CALL  
AND RECOGNITION  
OF GUESTS--**

The Board of Education of North Greene Unit District No. 3, Greene and Scott Counties, Illinois, met in regular session on Wednesday, June 15, 2022, at 7:00 p.m. in the Board Room of the Administrative Education Center, White Hall. Those answering roll call were: President Cale Hoesman, Members Karen Daniels, Rachelle Malin, Casey Nell, Kevin Nichols, and Stacy Schutz; Member Casey Kallal entered later during the meeting. Superintendent Mark Scott, Secretaries Barbara Neece and Rhonda Lawson, Treasurer Tiffany Mumford, Principals Jackie Kuchy and Amanda Macias, Dean of Students Brett Berry, and Transportation Supervisor/Building Maintenance Director Vance Dirksmeyer were also in attendance.

**RECOGNITION OF  
RETIREEES--**

Superintendent Scott recognized retiring staff members and presented plaques of appreciation from the Board of Education commemorating the many years of dedicated service to the school district and its students and wished them well in their retirement. Those honored were: Cook, Lynnellen Briggs-20 years; Teacher Carol Evans-33 years; Teacher Wendy VanGiesen-31 years; and Board/Superintendent Secretary Barbara Neece-45 years. Others recognized but not in attendance were Nurse Debby Ash-16 years and Sarah Jennings-20 years of service.

**CONSENT ITEMS:**

A motion was made by Mrs. Schutz and seconded by Mr. Nichols, to approve the following consent agenda items:

**MINUTES;  
BILLS;**

Minutes of the regular meeting of May 18, 2022, as presented; payment of bills as listed and approve payment of any outstanding invoices for obligated expenses for the 2021-2022 fiscal year by June 30, 2022;

**REPORT OF TREAS.;  
PRINCIPALS,**

Treasurer's Report for May, and Update of June 15 as presented; reports of building principals concerning plans for the upcoming school year and ongoing summer sessions;

**TRANSPORTATION &  
BUILDING & GROUNDS;**

Transportation Report and Buildings and Grounds Report for the month of May as presented;

**REESTABLISH REVOLV-  
ING FUND & PETTY  
CASH FUNDS;  
RENEW TREASURER  
SPECIAL BONDS FOR  
FY23;**

Reestablish the Revolving Fund in the amount of \$5,000 and the Petty Cash Funds as follows for FY23-Jr./Sr. High-\$200, North Greene Elementary-\$150, and Unit Office-\$50; Approve renewal of special Treasurer Bonds for Jr./Sr. High Renovation in the amount of \$1,000,000, effective July 12, 2022-premium of \$1,166.00, North Greene Elementary Renovation in the amount of \$1,500,000, effective July 20, 2022-premium of \$2,217.00, and Quality Zone Academy Bonds (QZAB) in the amount of \$125,000, effective August 11, 2022-premium of \$264.00, all with Travelers Casualty and Surety/Lee O'Keefe Insurance Agency.

## MINUTES—06-15-2022

The President put the motion to a vote and the following roll call was

taken:	Schutz, yea	Kallal, absent
	Nichols, yea	Malin, yea
	Daniels, yea	Nell, yea
	Hoesman, yea	

During reports Jr.-Sr. High Principal Macias reported plans for adding ELA and Math Exploration classes next school year to help to remediate lower level and push upper level students; Elementary Principal Kuchy gave information on recent IAR results and concern with Math scores, also noted that the Star 360 program for Reading will be starting next year and a noted an upcoming meeting of the Socio-Emotional Learning Team to be held on June 22 to identify and discuss concerns.

Building/Transportation Supervisor Dirksmeyer reported that summer session transportation was going smoothly, a need for consideration of replacement of a wheelchair bus, and hiring of a replacement for a regular route bus driver for next school year. Building updates concerned a report that the Administration Building new HVAC air-conditioning was up and running and request for replacement of the 30-year old pumps to be done; five new windows were installed at North Greene Elementary as well as abatement of the gym floor completed with the All-Purpose Room floor in process. It was noted that there were still issues with the controls at the elementary and the roofing materials for the Jr.-Sr. High building were expected to be received by July 16<sup>th</sup>, after several delays.

### **SUPERINTENDENT REPORT--**

Superintendent Scott gave information on the following items:  
Registration dates set to begin July 15 for online and in-person on August 4 at the Jr.-Sr. High Commons from 10 a.m. to 8 p.m.

### **RENEWAL OF INTER-GOVERNMENTAL AGREEMENT-ROE40--**

Superintendent Scott discussed the renewal of the inter-governmental agreement with the Regional Office of Education for use of space in the Administrative Education Center building for the Alternative Center for Education-Greene program for the 2022-2023 fiscal year. It was stated that while there had not been a signed written agreement and no lease payment or reimbursement of utilities for the last eight years, the ROE did pay for repairs to the restrooms and replacement of doors to the All-Purpose Room over the last two years and that location of the ACE-Greene program in the district eliminates costs of transportation of students to one of the other alternative programs outside of the district. Superintendent Scott reported that the ROE has agreed to provide for waxing of the hallways and classrooms floors during the coming year. It was recommended to allow continued use of the building for housing of the ACE-Greene program for the 2022-2023 fiscal year, with an updated written agreement to be prepared for approval by the Board for signing.

## MINUTES—06-15-2022

### APPROVE BOARD POLICY REVISIONS--

Report of the Policy Committee of the meeting held to review recommended PRESS Policy Issue of May 2022, was to approve second reading and adopt all revisions as recommended. It was noted that due to legal advice, it was recommended to remove from the meeting Agenda a statement regarding time limits for public comment during meetings and the president to control the amount of time taken during a meeting for any public comment.

A motion was made by Mrs. Schutz, seconded by Mr. Nell, to approve the recommendations of the Policy Committee to approve second reading and adopt revisions to Board Policy per PRESS Policy Issue, May 2022.

The President put the motion to a vote and the following roll call was taken:

Schutz, yea	Daniels, yea
Nell, yea	Kallal, absent
Nichols, yea	Malin, yea
Hoesman, yea	

### 6.300-GRADUATION REQUIREMENTS/EARLY GRADUATION-

The committee also recommended action to approve that language be added to Policy 6.300-Graduation Requirements to clarify that students who finish seven semesters of high school and meet all other graduation requirements may apply for early graduation approval upon the discretion and recommendation of the superintendent for approval by the Board of Education and that language contained in the

### 7.240-AP1-CONDUCT CODE/7.240-AP2-EXTRA- CURRICULAR DRUG AND ALCOHOL TESTING PROGRAM-

Administrative Procedure 7.240-AP1-Conduct Code and 7.240-AP2-Extracurricular Drug and Alcohol Testing Program align regarding adding a statement that, "...the student may not participate in extracurricular activities until a follow-up test is requested by the Building Principal, or designee and the results are "negative".

Following discussion, a motion was made by Mrs. Schutz, seconded by Mr. Nichols, to approve recommended language be added to Board Policy 6:300-Graduation Requirements regarding early graduation and to align language in Administrative Procedures 7.240-AP1-Conduct Code with 7.240-AP2-Extracurricular Drug and Alcohol Testing Program regarding requirement of a negative test result to return to participation in activities.

The President put the motion to a vote and the following roll call was taken:

Schutz, yea	Kallal, absent
Nichols, yea	Malin, yea
Daniels, yea	Nell, yea
Hoesman, yea	

### FINANCES-BUDGET ADMENDMENT FY22—

Superintendent Scott presented the Amended Budget for Fiscal Year 2022 for adoption, as reviewed during the Budget hearing held prior to the meeting.

## MINUTES—06-15-2022

A motion was made by Mrs. Schutz, seconded by Mr. Nell, to adopt the Amended Budget for Fiscal Year 2022 with fund balances showing a negative balance of (\$1,223,705.00), the overall total fund balances expected with carryover funds included total, as follows:

Education Fund	\$3,325,879.00
Operations & Maintenance	22,965.00
Debt Services	135,121.00
Transportation Fund	34,759.00
IMRF/FICA Fund	226,800.00
Capital Projects	361,522.00
Working Cash	399,701.00
Tort Immunity Fund	244,870.00
Health, Life Safety Fund	<u>36,141.00</u>
TOTAL FUND BALANCE	\$4,787,757.00

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	Daniels, yea
Nell, yea	Kallal, absent
Nichols, yea	Malin, yea
Hoesman, yea	

### ESTABLISH JR. HIGH SOFTBALL PROGRAM/ CREATE ACTIVITY FUND--

Following several years of Jr. High Softball being funded as a parent group reimbursement activity, it was recommended by Superintendent Scott and a motion made by Mr. Nichols, seconded by Mrs. Schutz, that the program be officially established as a school district-funded program and that an activity fund be created for Jr. High Softball effective the 2022-2023 school year.

The President put the motion to a vote and the following roll call was taken:

Nichols, yea	Kallal, absent
Schutz, yea	Malin, yea
Daniels, yea	Nell, yea
Hoesman, yea	

### RESIGNATIONS--

S. Thomas, D. Kirby,  
M. Bishop, Z. VanMeter,  
M. Baumann--

A motion was made by Mrs. Schutz, seconded by Mr. Nell, to accept the following resignations:  
Stacy Thomas-High School Art Teacher/Yearbook Sponsor,  
Drew Kirby-High School Social Studies Teacher,  
Melissa Bishop-Jr. High Physical Education Teacher, all effective May 27, 2022;  
Zach VanMeter-full-time Bus Driver, effective June 1, 2022; and  
Michael Baumann-irrevocable resignation due to retirement as High School Business Education Teacher, effective the last day of the 2023-2024 School year, with \$10,000 retirement bonus to be paid over the last years of employment as allowed per TRS 6% limit.

## MINUTES—06-15-2022

The President put the motion to a vote and the following roll call resulted:

Schutz, yea	Daniels, yea
Nell, yea	Kallal, absent
Nichols, yea	Malin, yea
Hoesman, yea	

### APPROVE PROPERTY/ GENERAL LIABILITY INSURANCE RENEWALS-FY23--

A motion was made by Mr. Nichols, seconded by Mrs. Malin, to approve the recommended renewals of the district property/casualty/liability and workers compensation coverages and carriers for Fiscal Year 2023 and pay premiums for the various coverages for the policy period from July 1, 2022 to July 1, 2023 as follows:

Property/General Liability-ICRMT/Dimond Bros. Agency (includes Crime, Auto, Boiler & Machinery, Inland Marine, School Board Legal Liability, and Umbrella)--	\$79,329.00
Workers Compensation-AmTrust/Ramza Ins. Group-	\$37,329.00
Cyber Liability- CFC/Dimond Bros.--	<u>\$ 6,231.47</u>
TOTAL PREMIUMS--	\$122,889.47

The President put the motion to a vote and the following roll call was taken:

Nichols, yea	Schutz, yea
Malin, yea	Daniels, yea
Nell, yea	Kallal, absent
Hoesman, yea	

### REVIEW/DISCUSSION OF FOOD SERVICE RFP's--

Superintendent Scott reviewed information submitted by two companies in response to the school district's request for proposals for provision of food service management. The two proposals submitted, Oppa! Food Management of Chesterfield, Missouri, estimated amount of \$788,954.27 and Organic Life of Chicago, Illinois, estimated amount of \$699,356.24 were discussed. Superintendent Scott informed the Board that if it is decided to move forward to enter into an agreement with a food service management company, current law requires the Board to accept the lowest bid. He also reported that the lowest proposal would need to be reviewed by the Illinois State Board Nutrition Section to confirm that the proposals meet all of the required criteria before the Board may take action to accept. It was determined to table any action until the proposal is approved by the State Board and to refer further discussion in closed session regarding related collective bargaining issues that may affect moving to food service management.

Member Casey Kallal entered the meeting at 8:05 p.m.

## **MINUTES—06-15-2022**

### **APPROVE USE OF FACILITIES-- WHHS ALUMNI-**

A motion was made by Mrs. Schutz, seconded by Mr. Nichols, to approve the request of the White Hall High School Alumni for use of the Jr.-Sr. High School Commons for hosting of the annual reunion on May 20, 2023, with waiver of fees.

The President put the motion to a vote and the following roll call was taken:

Schutz, yea	Kallal, yea
Nichols, yea	Malin, yea
Daniels, yea	Nell, yea
Hoesman, yea	

### **CLOSED SESSION- 8:08 P.M.--**

A motion was made by Mr. Nichols, seconded by Mr. Nell, to go to closed session at 8:08 p.m. to discuss Closed Session minutes for approval, per 5 ILCS 120/2 (c)(21); The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District including hearing testimony on a complaint lodged against an employee to determine its validity, as per 5 ILCS 120/2(c)(1); Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, per 5 ILCS 120/2(c)(2); and Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed session minutes, 5 ILCS 120/2(c)(11).

The President put the motion to a vote and the following roll call resulted:

Nichols, yea	Daniels, yea
Nell, yea	Kallal, yea
Schutz, yea	Malin, yea
Hoesman, yea	

### **RECONVENE-11:04 P.M.-** A motion was made by Mr. Nell, seconded by Mr. Nichols, to return to open session at 11:04 p.m.

The President put the motion to a vote and the following roll call resulted:

Nell, yea	Daniels, yea
Nichols, yea	Kallal, yea
Schutz, yea	Malin, yea
Hoesman, yea	

### **ACTION/REPORT- CLOSED SESSION MINUTES --**

A motion was made by Mrs. Schutz, seconded by Mr. Nell, to approve Closed Session minutes of May 18, 2022, as reviewed during the closed session.

## MINUTES—06-15-2022

The President put the motion to a vote and the following roll call was taken:

Schutz, yea	Daniels, yea
Nell, yea	Kallal, yea
Nichols, yea	Malin, yea
Hoesman, yea	

### EMPLOYMENT/APPOINT-

**MENT OF PERSONNEL--** A motion was made by Mr. Nell, seconded by Mrs. Kallal, to approve the recommendations of administration for the employment of the following individuals for the 2022-2023 school year:

1. Offer a ten-month, four-year contract to Becky Pepper as Special Education Coordinator/Supervisor with salary of \$83,000.00 and start date of August 1, 2022, and additional terms and conditions to be put in a written contractual agreement for later approval for signing;
2. Reassign Jeremy Sharrow to position of High School Physical Education;
3. Employ Annette Bauer as Jr. High Special Education Cross-categorical Teacher;
4. Employ Kristie Bushnell as Elementary Special Education a Cross-categorical Teacher;
5. Reassign Brianna Harmon as High School Science/Jr. High Ag Teacher;
6. Recall and reemploy Kala Wahl as High School Science Teacher;
7. Employ Cody Leonard as High School Mathematics Teacher;
8. Employ Joe Davis as Jr. High Physical Education Teacher;
9. Reassign John Borgens as High School Social Studies Teacher;
10. Employ J.D. Lindley as Elementary Self-Contained Teacher;
11. Appoint Jessica Korbel as High School Play Directo;
12. Appoint Joe Davis as Jr. High Boys Basketball Coach;
13. Appoint Logan Staats as Jr. High Girls Basketball Coach;
14. Appoint Cody Leonard as High School Track Coach;
15. Approve the request of District Mental Health Coordinator Rachel O'Hara for a maternity leave of Absence effective tentatively from September 21, 2022 to November 17, 2022;
16. Upon notification to Superintendent Scott by Taylor Arnold that she will not be accepting employment as District Nurse for 2022-2023, the administration was directed to re-post the position for the 2022-2023 school year.

The President put the motion to a vote and the following roll call resulted:

Nell, yea	Nichols, yea
Kallal, yea	Daniels, yea
Malin, yea	Schutz, yea
Hoesman, yea	

A motion was made by Mr. Nichols, seconded by Mr. Nell, to employ Ashly Thomas as Head High School Boys Basketball Coach and approve volunteer assistant coaches Craig Barnard, Dominic Booth, Hunter

## MINUTES—06-15-2022

Clanton, and Logan Ross for the 2022-2023 school year.

The President put the motion to a vote and the following roll call was taken:

Nichols, yea	Kallal, abstain
Nell, yea	Malin, yea
Daniels, yea	Schutz, yea
Hoesman, yea	

### **COMPENSATION OF UNUSED VACATION/ RETIREMENT BONUS—**

A motion was made by Mrs. Schutz, seconded by Mr. Nichols, to approve compensation to retiring Board/Superintendent Secretary Barbara Neece for 22 unused vacation days in the last paycheck and pay a \$1,500 retirement bonus 30 days following the last day of employment.

The President put the motion to a vote and the following roll call was taken:

Schutz, yea	Kallal, yea
Nichols, yea	Malin, yea
Daniels, yea	Nell, yea
Hoesman, yea	

### **ADJOURN-11:12 P.M.--**

With no further business to come before the Board, President Hoesman adjourned the meeting at 11:12 p.m.

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Cale Hoesman, President

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Barbara Neece, Secretary