

Submissions

- For 2016-2017 school year, CHS PTA has designated a pool of \$2,000: with a range of \$0.01-\$200 per teacher/room.
- CHS PTA will review applications at each PTA meeting until funds are exhausted.
- Submit your application to any PTA board member or place application in the PTA mailbox at the school



*Aberdeen Central High School
Parent Teacher Association
Request for PTA Funds*

Today's Date_____

Name of Person Requesting Funds_____

Contact Information if approved_____

Date Funds are Needed By_____

Are you a member of CHS PTA?_____

(Please note that your request will be voted on at the next PTA Board meeting and you must be a PTA member for approval)

Please describe your request, & be as specific as possible:_____

Cost of the item or activity:_____

Additional information (i.e. where to purchase or best price from your own research):_____

Please answer the questions thoroughly. If you would like to explain your request further, we would like for you to come to the PTA meeting(s) to share more information. The meetings are normally every 3rd Monday of the month at 6:30 P.M. If you have any questions, please feel free to ask any of the PTA Officers – Rhonda Sommers, Susan Schaible-Heiser, Crystal Stolle and Sheila Sandquist.

Each request will be brought before the PTA members at next meeting. (If submitted before the deadline) Please forward this form to the any of the PTA Officers or by using the PTA box located in the teachers mailbox room.

We will be in contact with you as soon as possible regarding the status of this request.

How many students will be affected by this request? _____

What are the educational benefits of this item or activity? How will the students benefit from this request? Will it enrich their existing curriculum? _____

-----**FOR PTA BOARD MEMBER USE ONLY**-----

Ordered: ____/____/____
Motioned By: _____
2nd By: _____
P.O. #: _____

until next meeting
Received: ____/____/____
information
Paid for using: _____

____ Motion Carried: ____ Tabled
____ Motion denied ____ Need more
PTA Meeting: ____/____/____