

Step-By-Step Guide to Apply for CCDF and On My Way Pre-K Vouchers
The same application is used to apply for both programs.

Creating Your Account

1. Go to www.in.gov/fssa/carefinder/child-care-assistance/
2. Click on the large rectangle button that says “**Apply for child care assistance, Click here**”.
3. Create an account at Early Ed Connect to apply for the Child Care and Development Fund (CCDF) or On My Way Pre-K.
4. Go to: <https://EarlyEdConnect.FSSA.IN.gov>
5. Click on the Green “**Create My Account**” Button
6. Enter your first and last name
7. Enter your email address and confirm your email address.
8. Create a password and confirm your password.
9. Enter your address, city, state, and zip code.
10. The system will verify your address: Select the correct address and click **OK**.
11. Your county field will populate after confirming your address.
12. Click the green “**Create My Account**” button
13. You should receive an email from: No-Reply_EEC@fssa.in.gov
14. Within the email, you will see a link to activate your account.
15. **This link only works for 24 hours.**
16. Click the link.
17. Your Early Ed Connect account is now activated!

Logging Into Your Account

1. Go to www.in.gov/fssa/carefinder/child-care-assistance/
2. Click on **Sign In**
3. Enter the email address and password for your account. Click the green **Sign In** button.

Complete and Submit Your Application

1. Complete your application by providing the following information:
 - a. Address(es)
 - b. Phone and email
 - c. Income
 - d. Information about other adults (s) living in the home (if applicable), including their phone, email, and income
 - e. Child (children) information

2. Once all required fields have been completed and the green bar has reached 100%, click the green **Submit** button at the bottom of the screen.
3. Confirm your submission and click **Submit**.
4. Click **OK**
5. Watch for an email from NoReply_EEC@in.gov that confirms that your application was submitted.

Next Steps

1. Once you click submit, your application will be received by your local eligibility office. Your local eligibility office will contact you with the next steps in the application process.
2. You may have to wait two to three weeks for approval for CCDF vouchers.
3. On My Way Pre-K vouchers are reviewed for approval every Monday.

Income Eligibility Guidelines

Monthly income before taxes is used to determine income eligibility for services. To verify if you are eligible, submit your Early Ed Connect application. Contact your local eligibility office if you need further assistance or have questions. The table below shows how much monthly income before taxes your family can have and still qualify.

To qualify for CCDF in Indiana, a family’s gross monthly income before taxes and any other deductions can’t exceed 127% of the federal poverty level. The family can then remain on the program until its income exceeds 185% max of the Indiana median income guidelines by family size, which is determined by the state.

Note that licensed foster parents who are seeking care for foster children and parents involved with the Indiana Department of Child Services don’t have to meet the income guidelines outlined on this page for CCDF.

Family Size	Pre-Tax Monthly Income Limit
1	\$1,436
2	\$1,938
3	\$2,437
4	\$2,937
5	\$3,436
6	\$3,936
7	\$4,435

8	\$4,935
9	\$5,435
10	\$5,934
11	\$6,434
12	\$6,933
13	\$7,433
14	\$7,932
15	\$8,432

On My Way Pre-K Limited Eligibility

If funding remains, a limited number of vouchers may be available for children who meet all these requirements:

1. Will be 4 years old by August 1, 2022.
2. Is expected to start kindergarten in the 2023-24 school year.
3. Who live in households with incomes up to 185% of the federal poverty level

These children must also have:

1. A parent or guardian living in the household who is working, going to school or attending job training **OR**
2. A parent or guardian who gets Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits.