

**WAYNESFIELD-GOSHEN LOCAL SCHOOL
INTERDISTRICT OPEN ENROLLMENT APPLICATION**

This application must be returned to the Waynesfield-Goshen District Board Office located at 500 North Westminister Street, Waynesfield, Ohio 45896.

DATE: _____ **New** _____ **Renewal** _____

Student's Full Legal Name: _____
First Middle Last

Birth Date: _____ **Birth City:** _____

Ethnicity: _____ **White** _____ **Black** _____ **Asian** _____ **Hispanic** _____ **Indian** _____ **Multiracial**

Gender: _____ **Male** _____ **Female** **Mother's Maiden Name:** _____

Name of Legal Parent or Guardian: _____

Address: _____ **P.O. Box** _____

City: _____ **Zip code:** _____ **County:** _____

Home Phone: _____ **Cell Phone:** _____

Parent Signature: _____

Legal School District of Residence: _____

Current School District Attended: _____

Name of School District Requested: _____

Grade level of student for upcoming school year: _____ **Current IEP in Place:** _____ **Yes** _____ **No**

Have you ever been expelled from your home school district? _____ **Yes** _____ **No**

List any special needs: _____

Reason for transfer request: _____

**APPLICATIONS ARE ACCEPTED AT THE WAYNESFIELD-GOSHEN BOARD OF EDUCATION OFFICE,
500 NORTH WESTMINSTER ST., WAYNESFIELD, OHIO 45896.**

**REQUEST WILL BE ACTED UPON AND PARENTS, APPLICANTS, AND RESIDENT SCHOOL DISTRICT
NOTIFIED.**

**ONCE A STUDENT IS ACCEPTED AS A PARTICIPANT IN THE OPEN ENROLLMENT PROGRAM, THE
STUDENT SHALL INITIATE AND COMPLETE REQUIRED ENROLLMENT PROCEDURES.**

(office use only)

Received by: Name _____ **Title** _____

Date: _____ **Time** _____

Application Approved: _____ **Application Rejected:** _____

Determining Factors: _____

Signature of School Official: _____

**WAYNESFIELD-GOSHEN LOCAL SCHOOLS
INTERDISTRICT OPEN ENROLLMENT PROGRAM & GUIDELINES**

Application Procedures

Applications for participation in the Interdistrict Open Enrollment Program may be obtained at the Waynesfield-Goshen Local District Board Office, located at 500 North Westminster St., Waynesfield, Ohio, by calling 419 568-9101 or on line at wgschools.org. One application shall be submitted for each student who requests a transfer to Waynesfield-Goshen Local Schools under the Open Enrollment Program. Completed applications shall be submitted to the Office of the Superintendent of Waynesfield-Goshen Local Schools. Applications will be acted upon, and parents and the student's school district of residence notified at the next regularly scheduled Board Meeting. Once a student is accepted as a participant in the Open Enrollment Program, the student shall initiate and complete the required enrollment procedures.

Open Enrollment Program will be advertised through media sources and in school newsletters annually, during the months of February through May.

Discipline

Students suspended and/or expelled by an adjacent school district for ten (10) consecutive days or more during the present or preceding semester for which application is made, shall not be eligible to participate in the Interdistrict Open Enrollment Program.

Transportation

Transportation for students participating in the Interdistrict Open Enrollment Program shall be the responsibility of the parent or guardian of the participating student, unless the student can be accommodated as a part of the scheduled transportation established by the Waynesfield-Goshen Local School District.

Athletic Eligibility

Student athletes who transfer to adjacent districts as a participant in the Interdistrict Open Enrollment Program are subject to the Ohio High School Athletic Association Constitution, Bylaws, and Sport Regulations governing athletic eligibility.

Selection Criteria

1. Students who are residents of school districts contiguous to the Waynesfield-Goshen Local School District, are eligible to participate in the Interdistrict Open Enrollment Program.
2. Students who are currently tuition enrolled in the Waynesfield-Goshen Local School District from school districts contiguous to the Waynesfield-Goshen Local School District, will be given first consideration for participation in the Interdistrict Open Enrollment Program.
3. Students, whose application is accompanied by a recommendation of the Superintendent of the contiguous school district because of a special need, will be given the next priority of consideration.
4. Students with prior year participation in the Interdistrict Open Enrollment Program and their siblings will have first consideration in succeeding years of the Program.
5. Student applications will be dated when filed. Available classroom spaces will be filled based upon a "first come first served" basis after students with a higher priority are approved.
6. All approvals are on an annual basis and must be reapproved in accordance with the Interdistrict Open Enrollment Program criteria.

7. **Applications may be rejected if the racial balance of either the sending or receiving school district would be negatively impacted.**
8. **Student selection shall not restrict consideration because of athletic, artistic, academic or extracurricular ability, handicapping conditions, language barriers, or disciplinary conditions other than those provided in Section 3313.98 (c) (4) of the O.R.C.**

Assignment Criteria

1. **Applications of non-resident students will be considered providing grade, building, and program class size balances and capacities, can be maintained. Classroom capacities vary depending on classroom dimensions. Efforts will be made to keep classroom student/teacher ratio at or below 20/1 respectively in the primary grades. Building capacity will be defined by the number of available teachers and classroom facilities. Special educational program capacities will be defined by State and Local Board of Education established capacities for each specific program.**
2. **Native students shall always have first consideration in course, special program, or class assignment.**
3. **The Waynesfield-Goshen Local School District is not required to add staff, course of study, or special education units to accommodate transferred students.**
4. **Enrollment in a special program i.e. gifted, special education, etc., will dictate the classroom to which a student may be assigned.**
5. **No student, once accepted by the Waynesfield-Goshen Local School District into the Interdistrict Open Enrollment Program shall be displaced should enrollment exceed adopted building, classroom, or program capacities.**

Revised: May 2011