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|  | <b>ABERDEEN SCHOOL DISTRICT</b> | <b>NEPN Code: FEE</b> |
|   | <b>POLICIES AND REGULATIONS</b> |                       |

## **SITE ACQUISITION**

The School Board believes that site selection and development should start from the premise that the school is an integral and inseparable part of the total community. Since the school is a community institution, it should reflect this relationship physically as well as ideologically.

The manner and extent to which a site serves a school district's educational needs should be considered as only one aspect of its adequacy. Its adequacy should also be appraised in respect to its potential for contributing to the scope and depth of many other cultural functions in the community.

The state legislature has charged local School Boards in this state with the sole responsibility for selecting school sites and this authority cannot be delegated. The processes of selection, however, concern the entire administrative and supervisory staff, and others with special skills and insights. The superintendent, therefore, is instructed to establish such criteria and procedures as are necessary to assure the citizens and School Board that the best possible sites are being acquired for the least expenditure of public funds.

## **EASEMENTS**

Whenever the School Board, on behalf of the district grants an easement over, on, or under any district owned property to a third party, either public or private, the easement shall provide that the district may require a relocation of the easement at a future date if the specified location interferes with a proposed district project. The easement shall further provide that the cost of such relocation shall be borne by the easement holder and not the district.

## **SITE SELECTION**

The following steps shall represent the general procedure to be followed in site selection and acquisition:

### **STEP 1 - SCHOOL SITE STUDY**

The administrative staff shall select a potential site and alternate sites after consideration of the:

1. administrative organization of the school (elementary, middle, high, post secondary or other)
2. location of pupil populations
3. existence of parks, recreation centers, streets, highways, residential stability
4. location of industry, traffic and other potential deterrents
5. location of natural business
6. topography and soil conditions
7. consideration of the overall school building program (future schools) and city planning projections
8. cost of acquisition
9. zoning regulations and possible changes in nature of nearby residences. (If more than one site is under consideration, gross appraisals on each site will be obtained by a competent authority.)

**STEP 2 - CITY PLANNING ANALYSIS**

The results of the school site study shall be coordinated with city planners for review and further analysis. Coordination at this time shall be effective with the park department, street department, and such other agencies as might be involved. The Housing Redevelopment Authorities (urban renewal) may also receive the site study if the potential site is to be located in a redevelopment area or might affect a nearby project.

**STEP 3 - ACTION BY THE SCHOOL BOARD**

The School Board shall be constantly appraised of unusual problems that develop during the selection procedure. After study by school personnel, city planners, urban renewal, park boards, street department and others and with their concurrence of the site location, the data with recommendations shall be submitted to the School Board for approval.

**APPROVED:** November 14, 2000

**REVIEWED:** February 12, 2007

**REVIEWED:** June 11, 2012

**REVIEWED:** February 13, 2017

**REVIEWED:** July 10, 2023