

Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada
Notice of Board Meeting
MINUTES

June 22, 2020 Board Meeting

CALL TO ORDER at 5:36 pm.

1. ROLL CALL/DETERMINATION OF QUORUM

*Board Members Present: Rick Borba, Courtney Forster, Jesse Gutierrez, Gary Kraemer, Niviam Lucas - **Quorum Established.***

Staff Present: Jenny Hunt, Director; Rick Harris, Consultant

Guests Present: None

2. ADOPT THE AGENDA FOR THE JUNE 22, 2020 MEETING

Motion by Gary Kraemer to adopt the agenda. Motion seconded by Rick Borba. Motion passed – Agenda adopted.

3. APPROVAL OF THE APRIL 22, 2020 AND MAY 26, 2020 BOARD MEETING MINUTES

Motion by Mr. Borba to adopt the April 22, 2020 and May 26, 2020 Board meeting minutes. Motion seconded by Mr. Kraemer. Motion passed – Minutes approved.

4. PUBLIC COMMENT

None.

5. FINANCIAL REPORT

Director Hunt gave a presentation of monthly financial reports that included:

- a. *Balance Sheet / Combined Statement of Revenue and Expenditures with Budget / Cash Disbursement Journal Report: With an anticipated 4% reduction in the budget, we are still anticipating a \$90,000 surplus at the end of the year. We've spent down all grants with the exception of the Safe School professional grant and the Nevada Ready Grant funds for travel funds. Motion by Mr. Kraemer to approve the financial reports. Seconded by Mr. Borba. Motion passed – financial reports approved.*
- b. *Spending of PPP Loan / Grant Funds Discussion: Director Hunt is still attempting to find a definitive answer as to whether we are eligible to convert the PPP loan to a grant and has not received one. She has been in contact with state and federal government representatives and with representatives from Wells Fargo but has not received a response. However, it does appear that we are eligible – we had been told by Wells Fargo that we would be before the loan funded – and we are now being charged fees for having those funds from*

Wells Fargo. Director Hunt will reach out to our auditor to get his opinion on whether the loan could be converted to a grant or not.

6. DIRECTOR'S REPORT

2020-2021 School Year Planning Update: Director Hunt presented her report regarding back to school planning. The plan must be approved and communicated to the Board and families at least twenty days prior to implementation (mid-July). Director Hunt has already surveyed families and is working with the Governor's Directive to build a plan. We are also preparing three potential educational plans based on possible options (back in classroom with CDC guidelines; blended in-class and distance learning based on district and school needs; or full distance for all students). The family survey indicated a strong preference for in-person learning. Director Hunt met with the health department school inspection surveyor to discuss the classroom setup. These meetings will continue before presenting an opening plan to the Board and families. We anticipate a reopening plan that will include mandatory temperature checks every morning at drop-off, weekly parent sign-off for health compliance, and changes to the handbook regarding illness absences and makeup work / distance learning options. Changes during the school day could include sanitizing breaks throughout the day, hallway traffic patterns and a passing schedule to reduce the number of students in the hallway, facility upgrades to increase automated / touchless faucets and soap (to be paid for through the CARES grant), increased cleaning schedule, and reduced student numbers in classrooms. The CARES funding has strict restrictions on spending, which we will meet by spending on facility upgrades and additional cleaning services along with an intervention teacher who can assist students who have been negatively impacted by the school closure. However, there is a significant amount of uncertainty surrounding our typical state grants so we are looking into possible other funding sources (such as Title II funds) that we do not currently receive. We are also going to look into whether we are able to have our sponsorship fees reduced for the upcoming year.

7. AMIGOS REPORT

None.

8. COMMITTEE REPORTS

Finance (Philip Ramirez): None

Academic: None

Personnel (Rick Borba): None

9. BOARD RELATIONS

With Mr. McKemy's resignation, we have a vacancy in the Board that needs to be filled. Jesse Gutierrez asked Board members to identify anyone who may be interested in joining the Board. Rick Harris asked if there was any interest in reducing the number of board members in the Bylaws from nine to seven. Mr. Gutierrez said that there was certainly a possibility of making that reduction by amending our bylaws. Mr. Gutierrez also said that it would be important to focus on the overall diversity of our board. Courtney Forster stated that she would prepare a draft amendment to the Bylaws before the next meeting so they would be distributed with the agenda for a vote at the next meeting.

Meeting adjourned at approximately 6:35 pm.

Next Meeting is July 13, 2020 at 5:30 pm.