

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

HS / MS LMC

January 14, 2021

President White called the regular meeting to order at 5:00 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair, Wendy Short and Dena White. Superintendent Steve Seid, Business Manager Ruth White were also present.

Crawford and Short moved approval of the agenda. Motion carried (7-0).

Short and Galvez moved to go into closed session as per Section 21.5(1)i of the Iowa Code; "To evaluate the professional competence of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session". Roll Call - Motion carried (7-0).

The Board returned to open session at 7:37 p.m.

The Board adjourned at 7:38 p.m. following a motion by Crawford and Short.

CLARKE COMMUNITY SCHOOL DISTRICT
Meeting of the Board of Education
HS / MS LMC
January 11, 2021

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair, Wendy Short and Dena White. Superintendent Steve Seid, Business Manager Ruth White, and several guests were also present.

Crawford and Short moved approval of the agenda. Motion carried (7-0).

Galvez and O'Hair moved to approve the consent items. Motion carried (7-0).

- Board minutes: December 28, 2020
- Personnel:
 - ✓ Resignations: Annette Lyden as Special Education Associate
 - ✓ Hires: Maria Vargas, Elementary ELL Interpreter
 - ✓ Early Retirement: Beverly Pollard and Diana Dean for early retirement and resignation to be effective at the end of the 20-21 contracts
 - ✓ Payment of bills
 - ✓ Financial reports
 - ✓ Approve April Hughes as Board Secretary and Treasurer effective February 1, 2021, for the remainder of the 20-21 fiscal year. Oath of Office was given to Hughes by Dena White.

Spruceton Buddenhagen spoke during public comments regarding his open enrollment request.

Facility, construction, and safety committees progress report updates.

Construction reports were received from Estes Construction.

Open enrollment has been approved for Jasmine, Gabriella and Andraya Flores from Clarke to Clayton Ridge for the 2021-22 school year.

Crawford and Deutsch moved to approve change orders for:

Seedorff Masonry, Inc.: Per PCO 086 Item 001 Re-support Existing Brick Wall \$2,218.42, PCO 086 Item 001 BP-E allowance is \$2,862.04, remaining allowance is \$643.62. PCO 087 Item 001 Patch Existing Masonry \$488.81. PCO 087 Item 002 Beginning BP-E allowance \$643.62, remaining allowance is \$ 154.81. PCO 088 Item 001 Cut Wall in Concession Area \$145.10. PCO 088 Item 001 Beginning BP-E allowance is \$154.81, the remaining balance is \$9.71. PCO 089 Item 001 Various Patches and Repairs \$1,151.51. PCO 090 Item 001 Credit for Remaining Allowance -\$9.71.

Seedorff Masonry, Inc.: Per PCO 114 Item 001 Joint Sealant \$1,870.00.

Seedorff Masonry, Inc.: Per PCO 130 Item 001 Wash Interior Brick – Seedorff Masonry \$1,856.25.

Seedorff Masonry, Inc.: Per PCO 132 Item 001 SMI COR # 9 – Change 15% markup to 10% -\$330.33. Item 002 SMI COR # 11 – Change 15% markup to 10% -\$285.43. Item 003 SMI COR # 5 – Change 15% markup to 10% -\$1,027.64.

Air Con Mechanical: Per PCO 115 Item 001 AirCon Field work orders \$862.30. Item 002 AirCon Field work orders \$672.00. Item 003 AirCon Field work orders \$1,881.66. Item 004 AirCon Field work orders \$768.00. Item 005 AirCon Field work orders \$1,536.00. Item 006 AirCon Field work orders \$384.00.

Air Con Mechanical: Per PCO 117 Item 001 Air-Con \$1,750.00. Item 002 Air-Con \$2,021.47. Item 003 Air-Con \$1,181.51.

Van Maanen Electric, Inc.: Per PCO 119 Item 001 CR-9 – Replace electric unit heater (UH-1) "Back charge to Van Maanen" -\$2,021.47.

Van Maanen Electric, Inc.: Per PCO 126 Item 001 Credit for Contract Allowance BP M - \$4,062.61.

Keul Electric, Inc.: Per PCO 129 Item 001 Credit for Contract Allowance BP C- Elem - \$11,860.00.

Summit Companies: Per PCO 113 Item 001 Items Ruined owned by Becky (Teacher) - \$1,891.00. Item 002 Items Ruined owned by School – Clarke CSD -\$56.00.

Summit Companies: Per PCO 124 Item 001 Credit for Contract Allowance BPJ -\$5,000.00.

Proctor Mechanical Corporation: Per PCO 128 Item 001 Credit for Contract Allowance BP B- Elem -\$3,458.00. Item 002 Replace 6 WC and 2 Lavs \$3,994.73.

DDVI, Inc.: Per PCO 092 Item 001 Change to LVT flooring in Music 126 \$3,948.00.

DDVI, Inc.: Per PCO 127 Item 001 Credit for Contract Allowance BP A- Elem -\$297.34.

DDVI, Inc.: Per PCO 095 Item 001 PCO # 15 \$4,301.22. Item 002 PCO # 25 \$903.36. Item 003 PCO # 26 \$1,633.17. Item 004 PCO # 27 \$1,185.80. Item 005 PCO # 35 \$1,054.28. Item 006 PCO # 36 \$2,455.07. Item 007 PCO # 37 \$1,951.18. Item 008 PCO # 38 \$1,474.70. Item 009 PCO # 39 \$592.20. Item 010 PCO # 42 \$1,579.65.

DDVI, Inc.: Per PCO 096 Item 001 PCO # 31 \$1,100.00.

DDVI, Inc.: Per PCO's 099-103. PCO 099 Item 001 Repair Existing Beam in Corridor 143 \$3,691.38. PCO 100 Item 001 Temporary Wall at High School Entry \$1,305.88. PCO 101 Item 001 Paint Added Drywall Corridor # 141 \$374.00. PCO 102 Item 001 Existing Floor Leveling & Patching \$992.52. PCO 103 Item 001 Added floor leveling in High School Admin Space \$1,432.99.

DDVI, Inc.: Per PCO's 118, 130 & 131. Item 001 Vinyl Lettering \$2,990.12. PCO 130 Item 002 Backcharge – Wash Interior Brick – DDVI -\$1,856.25. PCO 131 Item 001 Additional Master Keys per Owner's Request \$120.00. Item 002 Supply and install keyed cylinder in opening 311B \$45.00. Item 003 Additional concrete floor prep and terrazzo removal at existing floor in room #504 \$1,672.00. Item 004 Floor prep to existing music roof floor \$293.78.

Hockenbergs-Des Moines: Per PCO 123 Item 001 Credit for Contract Allowance BP I - \$5,000.00.

REVERSE from October 12, 2020, meeting Caliber Concrete: Per PCO 067 Item 001 Caliber \$2,591.00. PCO 067 Item 002 Beginning BP B allowance is \$4,667.68. Remaining allowance is \$2,076.68. This was duplicated and approved in August and October. Motion carried (7-0).

Crawford and Deutsch moved to deny the late filed open enrollment application for Spruceton Buddenhagen from Clarke to I-35. Motion carried (7-0).

Short and Henry moved to update the Payroll and Accounts Payable Job Description. Motion carried (7-0).

Cactus Cares spokespersons shared with the Board their part in working with students to help gap the bridge in student hunger, and other ways they can help in the district and community.

Ed Stoll, transportation director, reported that he is still collecting data on district vehicles and once completed will be bringing recommendations to the board.

Crawford and Deutsch moved that the Return-to-Learn Plan continue for one-hour early dismissal at the high school and middle school each Monday and Wednesday for the remainder of the school year. Motion carried (7-0).

Crawford and Deutsch moved to allow the Superintendent to exercise the authority to assign up to 10 paid days of administrative leave for quarantine or isolation to any staff member exposed to Covid-19 while in the line of duty for the school district. This would be retroactive to January 6th, 2021, through the end of current contracts. Staff would not be included if they were exposed and quarantined outside the line of duty with the school district, or if they have already used their 10 "Covid days" during the first semester. In these cases, staff would use their accumulated district sick days. Deduct days would be used if the staff member did not have enough sick days to cover the quarantine or isolation

period. With Covid Cares funding expiring December 31, 2020, this provides equity to those staff member who must quarantine or isolate in the line of duty after December 31, 2020. Motion carried (7-0).

Recognized retirees Sheila Overton and Ruth White for their years of service.

Principal, Director and Coordinators reports were submitted for review and questions.

Superintendent Seid reported on touchless fixtures, podcast update, and Executive Leaders-virtual January 14/15.

First Reading of Board Policies: 104, Anti-Bullying/Anti-Harassment Policy; 104.R1, Anti-Bullying/Anti-Harassment Investigation Procedures; 302.7, Superintendent Civic Activities; 303.8 Administrator Civic Activities; 401.13, Staff Technology Use/Social Networking; 401.13R1, Staff Technology Use/Social Networking Regulation; 402.2, Child Abuse Reporting; 403.6, Drug and Alcohol Testing Program; 403.6E1, Drug and Alcohol Testing Program Notice to Employees; NEW 403.6E3, Drug and Alcohol Program and Pre-Employment Testing Written Consent to Share Information; 303.5, Administrator Duties; 401.1, Equal Employment Opportunity; 401.2, Employee Conflict of Interest; 401.9 Employee Political Activity, 403.3, Communicable Diseases – Employees; 403.4, Hazardous Chemical Disclosure; 407.3, Licensed Employee Retirement.

Galvez and Short moved to approve the Second Reading of Board Policies: 409.2, Employee Leaves of Absence; RESCIND after 12/31/20 409.2E1 Emergency Paid Sick Leave Request Form Under the Families First Coronavirus Response Act (FFCRA); RESCIND after 12/31/20 409.2E2 Expanded Family and Medical Leave Request Form Under the Families First Coronavirus Response Act (FFCRA); 503.1, Student Conduct; 503.5, Corporal Punishment, Mechanical Restraint and Prone Restraint; NEW 503.6, Physical Restraint and Seclusion of students; NEW 503.6R1 Use of Physical Restraint and Seclusion with Students; NEW 503.6E1, Use of Physical Restraint and/or Seclusion Documentation Form; NEW 503.6E2, Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion was Used; NEW 503.6E3, Debriefing Meeting Document. Motion carried (7-0).

Item to consider for the next board meeting: I-Ready.

The next school board meeting is scheduled for February 8th.

The Board adjourned at 7:35 p.m. following a motion by Henry and O'Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

Administrative Conference Room

December 28, 2020

President White called the meeting to order at 12:00 p.m. Board members present were Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair, Wendy Short and Dena White all via Zoom. Brian Crawford was absent. Steve Seid, Superintendent and Ruth White, Business Manager were present.

Deutsch and Galvez moved approval of the agenda. Motion carried (6-0).

Deutsch and Henry moved to approve the consent items. Motion carried (6-0).

- Personnel:
 - ✓ Hires: Lisa Wink, Level I Technology Support; Jeff Ehrhardt, 9th Grade Girls Basketball Coach
 - ✓ Transfers: April Hughes, from Payroll/Accounts Payable to Business Manager
 - ✓ Early Retirement: Melodie Eddy early retirement and resignation effective immediately

Galvez and Short moved to approve late filed open enrollments for: Kadence Hildebrand from Clarke to Murray, due to pervasive harassment; Kaleb and Kadan Hansen from Central Decatur to Clarke, due to change in custody order; and deny the application for Dawson McMullen from East Union to Clarke, as late filing request does not meet good cause. Motion carried (6-0).

First Reading of Board Policies: 409.2, Employee Leaves of Absence; RESCIND after 12/31/20 409.2E1 Emergency Paid Sick Leave Request Form Under the Families First Coronavirus Response Act (FFCRA); RESCIND after 12/31/20 409.2E2 Expanded Family and Medical Leave Request Form Under the Families First Coronavirus Response Act (FFCRA); 503.1, Student Conduct; 503.5, Corporal Punishment, Mechanical Restraint and Prone Restraint; NEW 503.6, Physical Restraint and Seclusion of students; NEW 503.6R1 Use of Physical Restraint and Seclusion with Students; NEW 503.6E1, Use of Physical Restraint and/or Seclusion Documentation Form; NEW 503.6E2, Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion was Used; NEW 503.6E3, Debriefing Meeting Document.

The Board adjourned at 12:22 p.m. following a motion by Deutsch and O-Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

HS / MS LCM

December 14, 2020

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch (via Zoom), Robin Galvez, Shawna Henry, Mackenzie O'Hair, Wendy Short, and Dena White. Superintendent Steve Seid, Business Manager Ruth White and several guests were also present.

Henry and Crawford moved approval of the agenda. Motion carried (7-0).

Jennifer Miler spoke during public comments as a concerned community member and future parent at Clarke School.

Crawford and Short moved to approve the consent items. Motion carried (7-0).

- Board minutes: November 9th regular meeting and, November 11th and 17th special meetings
- Personnel:
 - ✓ Resignations: Shelby Kentner as ECSE Associate
 - ✓ Hires: Roberta Cook and Laura Hiatt, Yellow Bus Drivers; Deb Lewis, Elementary Food Service Worker; Elsa Fletcher, ECSE Associate; Amy Smith, MS Special Ed Teacher; and Lonnie McClaran, Elementary Custodian
 - ✓ Transfer: Kimberly Adams, 9th Grade Volleyball Coach to Head High School Volleyball Coach for the 2021-22 school year
 - ✓ Early Retirement: Sheila Overton, Technology Support and Ruth White, Business Manager
 - ✓ Coursework Approvals: Amy Smith, "K-12 Mild/Moderate Characteristics & Methods", 4 hours "Collaborative Partnerships and transitions", 3 hours and "Applied Behavior Analysis" 4 hours all from Morningside College
- Payment of bills
- Financial reports

Received updates from the facility, construction, and safety committees.

Received updates on Phase II construction projects from Estes Construction.

Open Enrollment has been approved for Mark Roybal II and Laura Roybal from Clarke to Mount Ayr; Destyne Lear from Clarke to Southeast Warren; Samuel and Sylvia McKnight from Clarke to Indianola.

Crawford and O'Hair moved to approve the following change orders. Motion carried (7-0).

DDVI, Inc.: Per PCO 111 Item 001 Infill room 121 Opening \$1,780.90. Item 002 ASI-002 Modify Structural Steel at Windows \$378.38.

DDVI, Inc.: Per PCO 112 Item 001 ASI-009 North Wall room #115 \$3,016.70.

Item 002 Added Concrete Infill \$1,243.00. Item 003 Prep Existing CMU Wall for Base Install \$277.48. Item 004 Paint New Drywall at Clerestory Shade \$616.00. Item 005 Break Metal Room 115 \$374.00.

Crawford and Galvez moved to approve the School Budget Review Committee application to allow the district to ask for taxing authority for modified supplemental funding for increasing open enrollment out of \$213,968.00 and LEP beyond 5 years of \$128,696.48. Motion carried (7-0).

Galvez and Henry moved to approve the agreement with Morningside College for student teaching and field experience placements. Motion carried (7-0).

Galvez and Crawford moved to appoint O'Hair and Short to serve on the Insurance Committee. Motion carried (7-0).

Building administrators explained their plan for grade readiness and students failing.

Transportation Director, Ed Stoll, discussed the need for bus purchases.

A Presentation will be made at the Facility Committee meeting on December 15th regarding the heating system at the elementary.

The head custodians have verified that each building will provide the snow removal on the sidewalks.

Galvez and Short moved to approve the following job descriptions: Copy Technician, Food Service Worker, Custodian, Special Education Teacher Associate, ELL Interpreter, Level I Technology Support, Business Manager/Board Secretary and Bus Driver. Motion carried (7-0).

Discussed the return to learn plan and will have a recommendation for changes or continuation at the January school board meeting.

Principal, Director and Coordinators reports were submitted for review and questions.

Superintendent Seid reported on additional internet device status, business manager interviews, touchless fixtures installed during winter break, mid-year review on January 7th at 5:30 p.m.

Crawford and Galvez moved to approve the Second Reading of Board Policies: 705.1, Purchasing-Bidding; NEW 401.14, Social Media Policy; Renumbered 401.15, Application Procedure and Employee Background Checks For Prospective Employees; Renumbered 401.16, Grievance Procedure for Employees; Renumbered 401.16E, The Grievance Form; NEW 106, Discrimination and Harassment Based on Sex Prohibited; NEW 106.E1, Formal Complaint of Sexual Harassment; NEW 106.E2, Reporting Form for Individuals to Report Sexual Harassment; NEW 106.E3, Notice of Investigation to Complainant; NEW 106.E4, Notice of Investigation to Respondent; NEW 106.E5, Notice of Interview; NEW 106.E6, Witness Disclosure Form; NEW 106.E7, Title IX Investigation Report Form; NEW 106.E8, Decision on Formal Complaint; NEW 106.E9, Appeal Form; NEW 106.E10, Notice of Appeal; NEW 106.E11, Determination on Appeal; NEW 106.E12, Informal Resolution; NEW 106.E13, Notice of Dismissal; and NEW 106.E14, Documentation of District Response. Motion carried (7-0).

Items to consider for the next board meeting: Cactus Cares, Busses, Return-to-Learn, recognize retirees.

Crawford and Galvez moved the board go into Closed Session "According to Iowa Code Section 21.5(1) (e) and Iowa Code Section 21.5(1)(a), to conduct a hearing to suspend or expel a student, unless an open session is requested by the student or a parent or guardian of the student if the student is a minor." Roll Call Vote – All Ayes. Motion carried (7-0)

The Board moved to closed session at 8:14 p.m.

The board returned to open session at 8:36 p.m.

Crawford and Galvez moved that the Board accept the superintendent's recommendation - That the student who was the subject of the disciplinary hearing be expelled from attendance at Clarke Community School District and any school activities for the remainder of the 2020-21 school year and 1st semester of the 2021-22 school year;

- That the student shall be provided with virtual instruction by his roster teacher to enable student to keep current on all assignments during the period of expulsion.
- That upon completion of the expulsion period, an application for re-admission must be submitted and approved by the administration consistent with the Board's requirements, prior to re-admission for the second semester of the 2021-22 school year;
- That written findings and conclusions consistent with the Board's deliberations will be prepared and the President is authorized and directed to execute the Findings of Fact and Conclusion;
- And that the Secretary is directed to mail the Findings of Fact and Conclusion to the student and the student's parent.

Roll Call vote: Crawford, Deutsch (via Zoom), Galvez, Henry, O'Hair, Short, and White voting aye. Motion carried (7-0).

The next regular school board meeting is scheduled for January 11th.

The Board adjourned at 8:38 p.m. following a motion by Galvez and Short.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting
Administrative Building and Via ZOOM
November 17, 2020

President White called the meeting to order at 12:05 p.m. Board members present in the conference room were Robin Galvez, Shawna Henry, and MacKenzie O'Hair; Brian Crawford, Wendy Short, and Dena White were via Zoom. Joe Deutsch was absent. Steve Seid, Superintendent and Ruth White, Business Manager were present along two guests.

Crawford and Galvez moved approval of the agenda. Motion carried (6-0).

The Board discussed the need for additional devices should the district need to switch to all virtual learning. U.S. Cellular provided pricing for these additional devices at a monthly cost of \$46.89 per student. Galvez and Henry moved to approve going forward with getting these devices for our students. Motion carried (4-2 Crawford and Short opposed).

Crawford and Short moved to approve the interpreting agreement with Carly Moore, an independent professional services contractor. Motion carried (6-0).

Crawford and Galvez moved to approve the Covid Template that will display positive Covid cases within Clarke Community Schools. Motion carried (6-0).

The Board adjourned at 1:00 p.m. following a motion by Galvez and Crawford.

CLARKE COMMUNITY SCHOOL DISTRICT

Workshop of the Board of Education

HS / MS LMC

November 11, 2020

President White called the workshop to order at 5:30 p.m. Board members present were Brian Crawford, Joseph Deutsch, Robin Galvez, Shawna Henry, Mackenzie O'Hair, Wendy Short and Dena White. Superintendent Steve Seid, and Business Manager, Ruth White were also present.

Harry Heiligenthal and Bridgette Johnson with IASB lead this learning and discussion session to maximize the board's leadership roles.

The workshop adjourned at 7:38 p.m.

Dena White, Board President

Ruth White, Board Secretary

CLARKE COMMUNITY SCHOOL DISTRICT
Meeting of the Board of Education
HS / MS LCM
November 9, 2020

President Pro-Tem Ruth White called the annual meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, Mackenzie O'Hair, Wendy Short, and Dena White. Superintendent Steve Seid, Business Manager Ruth White and several guests were also present.

Henry and Galvez moved approval of the agenda. Motion carried (7-0).

President Pro-Tem, Ruth White, called for nominations for Board President.

Galvez and Henry moved to nominate Dena White for Board President. No further nominations. Motion carried (7-0). Oath of Office was given to White as Board President by Ruth White, Board Secretary.

Dena White assumed the chair.

Deutsch and O'Hair moved to nominate Galvez for Board Vice-President. No further nominations. Motion carried (7-0). Oath of Office was given to Galvez as Board Vice-President by Ruth White, Board Secretary.

Brandi Boyd and students talked about the Virtual Conference for Iowa AgriTech Accelerator.

Public comments included Molly Fitzpatrick with thanks for the professional development on guided reading instruction during in-service; Jennifer Miller spoke as a concerned parent on the future of Clarke students and presented a petition to the board; Ben Hicks spoke about COVID concerns with current spikes in the State of Iowa.

Crawford and Short moved to approve the consent items. Motion carried (7-0).

Board minutes: September 30, 2020 special meeting with this amendment: *Remove:* Crawford and Henry moved that all virtual learners without underlying health conditions; including households and caretakers, return to face to face learning by October 13th; with ongoing monitoring for virtual learners. Elementary grades will have assigned virtual teachers and secondary building students will have 1-hour early outs on Monday and Wednesday to allow teachers prep time for virtual lessons. Motion carried (7-0). *Replace with:* Crawford and Henry moved all virtual learners without underlying health conditions; including households and caretakers, return to face to face learning by October 13th; with ongoing monitoring for virtual learners. At the elementary, the recommendation is to have a virtual teacher at the 4th grade, and a virtual teacher at the 5th grade, not one teacher for both 4th and 5th grade; and secondary building students will have 1-hour early outs on Monday and Wednesday to allow teachers prep time for virtual lessons. Motion carried (7-0) and October 12, 2020 regular meeting.

- Personnel:

- ✓ Resignations: Shawn Pavlik, HS Varsity Volleyball Coach; Martha Contreras as ELL Interpreter; and Lisa Miller, Copy Technician
- ✓ Hires: Carly Wood, Part Time Food Service Worker 3 hrs/day; Jeff Ehrhardt, Volunteer Assistant Girls Basketball Coach; Micki Norman, MS/HS Special Education Associate; Thomas Kedley, Volunteer Wrestling Coach and Jeff Ehrhardt as Head Boys & Girls Tennis Coach
- ✓ Transfer: Cindi Ford, Elementary Food Service Worker 2.25 hrs/day to Secondary Food Service Worker 6.5 hrs/day
- ✓ Termination: Ashley Dudney, Elementary Food Service Worker 7 hrs/day

- ✓ Coursework Approvals: Christa McArdle, "Multicultural Education for Diversity, Equity and Inclusion" and "Feedback and Goal Setting", 3 hours each from Northwest Missouri State
- Payment of bills
- Financial reports

Received updates from the facility, construction, and safety committees.

Received updates on construction from Estes Construction.

Open Enrollment has been approved for Alissa and Victoria Henry from Murray to Clarke.

Crawford and O'Hair moved to approve the following construction change orders: Motion carried (7-0).

DDVI, Inc.: Per PCOs 099-103. PCO 099 Item 001 Repair Existing Beam in Corridor 143 \$3,691.38. PCO 100 Item 001 Temporary Wall at High School Entry \$1,305.88. PCO 101 Item 001 Paint Added Drywall Corridor #141 \$374.00. PCO 102 Item 001 Existing Floor Leveling & Patching \$992.52. PCO 103 Item 001 Added floor Leveling in High School Admin Space \$1,432.99.

DDVI, Inc.: Per PCOs 093 & 094. PCO 093 Item 001 PCO #33 \$646.80. PCO 093 Item 002 PCO #44 \$605.95. PCO 093 Item 003 PCO #45 \$94.86. PCO 093 Item 004 PCO #46 \$554.95. PCO 093 Item 005 PCO #47 \$330.20. PCO 093 Item 006 PCO #48 \$2,074.43. PCO 093 Item 007 PCO #51 \$94.86. PCO Item 001 PCO #23 \$2,829.74.

DDVI, Inc.: Per PCO 091. PCO 091 Item 001 Admin Countertop \$4,704.52.

DDVI, Inc.: Per PCOs 104-110. PCO 104 Item 001 PCO #8 Elem \$3,810.40. PCO 105 Item 001 PCO #11 Elem \$2,247.63. PCO 106 Item 001 PCO #12 Elem \$4,927.57. PCO 107 Item 001 PCO #13 Elem \$2,986.06. PCO 108 Item 001 PCO #16 Elem \$467.85. PCO 109 Item 001 PCO #17 Elem \$1,034.88. PCO 110 Item 001 PCO #20 Elem \$1,685.99.

Air Con Mechanical: Per PCO 097 Item 001 Air-Con Canopy Soffit \$6,650.00, Item 002 Air-Con BP-L Allowance is \$5,959.65. Remaining Allowance is \$0.00.

Galvez and Short moved to accept the bid for snow removal from Bud Jones Construction for 2020-2021 for \$85.00 / \$95.00 per hour per rig. Motion carried (7-0).

Crawford and Galvez moved to approve the agreement with Drake University to provide students with a clinical learning experience. Motion carried (7-0).

Crawford and Deutsch moved to approve Travis Mechanical & Controls to install a water source mini split system for 2 Preschool rooms for a cost of \$24,000.00. Motion carried (7-0).

Short and Henry moved to approve the agreement with Song Birds International LLC to provide Interpretation Services. Motion carried (7-0).

District health insurance was discussed with plans set up an insurance committee.

Principal, Director and Coordinator reports were reviewed.

Superintendent Seid reported on the upcoming Board workshop; fidelity checklist walkthroughs; Dana Schon coming to administration meeting; IASB Annual Conference: Robin as Delegate, MacKenzie and Steve attending virtually; gate installed at bus turn-around at the secondary campus.

Crawford and Deutsch moved to set the 2nd Monday of the month at 5:30 p.m. for regular meetings. Motion carried (7-0).

Crawford and Short moved the board name the Osceola Sentinel-Tribune as the Clarke Community School District official publication. Motion carried (7-0).

First Reading Board Policies – 705.1, Purchasing-Bidding; NEW 401.14, Social Media Policy; Renumbered 401.15, Application Procedure and Employee Background Checks For Prospective Employees; Renumbered 401.16, Grievance Procedure for Employees; Renumbered 401.16E, The Grievance Form; NEW 106, Discrimination and Harassment Based on Sex Prohibited; NEW 106.E1, Formal Complaint of Sexual Harassment; NEW 106.E2, Reporting Form for Individuals to Report Sexual Harassment; NEW 106.E3, Notice of Investigation to Complainant; NEW 106.E4, Notice of Investigation to Respondent; NEW 106.E5, Notice of Interview; NEW 106.E6, Witness Disclosure Form; NEW 106.E7, Title IX Investigation Report Form; NEW 106.E8, Decision on Formal Complaint; NEW 106.E9, Appeal Form; NEW 106.E10, Notice of Appeal; NEW 106.E11, Determination on Appeal; NEW 106.E12, Informal Resolution; NEW 106.E13, Notice of Dismissal; and NEW 106.E14, Documentation of District Response.

Items to consider for the next board meeting: insurance committee, grade readiness, board secretary retirement, mid-year review of Superintendent in December or January, number of substitutes and back up plan, buses, fire suppression system at secondary building, elementary heating system, snow removal on sidewalks around buildings.

The next school board meeting is scheduled for December 14th.

The Board adjourned at 8:22 p.m. following a motion by Short and Crawford.

CLARKE COMMUNITY SCHOOL DISTRICT

Regular Meeting of the Board of Education

HS/MS LMC

October 12, 2020

President White called the meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair, Wendy Short and Dena White. Superintendent Steve Seid, Payroll Clerk April Hughes and several guests were present.

Galvez and Short moved approval of the agenda with the addition of Safety Committee. Motion carried (7-0).

The public hearing for Conveyance of Property was held. Bill Trickey from CCDC available for comments, there were no public comments. Crawford and Galvez moved to approve the conveyance of property. Motion carried (7-0)

Clarke - Keys to Success class were spotlighted.

Lindsay Redman spoke during public comments regarding Virtual Learning.

Crawford and Henry moved to approve the consent items. Tabled the September 30, 2020 special meeting board minutes. Motion carried (7-0).

- Board minutes: September 14, 2020 regular meeting.
- Personnel:
 - ✓ Resignations: Lori Wood, Special Education Teacher effective October 16, 2020
- Payment of bills
- Financial reports
- Early graduation requests: Juan Perez, Samantha Le Guerrier and Alexis Johnson for their requests contingent upon satisfying all graduation requirements.

Committee reports on facility, construction progress and safety.

Update from Estes on Construction.

Open Enrollment(s) Information Only: Zoey Donehoo (7) from Des Moines Public Schools to Clarke.

Crawford and O'Hair moved to deny the open enrollment request form for Aliyah Coll (K) from Clarke to Des Moines Public Schools due to late filed request. Motion carried (7-0)

Crawford and Short moved to approve the following construction project change orders striking Claiber Concrete \$17,600.00:

Seedorff Masonry, Inc.: Per PCOs 086-090. PCO 086 Item 001 Re-support existing Brick Wall \$2,218.42. PCO 086 Item 002 Beginning BP-E allowance is \$2,862.04, remaining allowance is \$643.62. PCO 087 Item 001 Patch Existing Masonry \$488.81. PCO 087 Item 002 Beginning BP-E allowance is \$643.62, remaining allowance is \$154.81. PCO 088 Item 001 Cut Wall in Concession Area \$145.10. PCO 088 Item 002 Beginning BP-E allowance is \$154.81, the remaining balance is \$9.71. PCO 089 Item 001 Various Patches and Repairs \$1,151.51. PCO 090 Item 001 Credit for Remaining Allowance -\$9.71

DDVI, Inc.: Per PCO 084 Item 001 Additional Floor Prep – PCO #19 \$288.04. PCO Item 002 Additional Floor Prep – PCO #018 \$756.22

DDVI, Inc.: Per PCO 085 Item 001 ASI-014 Add Soffit in Corridor 410 \$5,316.70.

Caliber Concrete: Per PCO 067 Item 001 Caliber \$2,591.00. PCO 067 Item 002 Beginning BP B allowance is \$4,667.68. Remaining allowance is \$2,076.68

Caliber Concrete: Per PCO 083 Item 001 Removal of Stairs and Walls in Area A \$17,600.00.

Motion carried (7-0).

Galvez and Short moved to approve the temporary construction easement. Motion carried (7-0).

The board discussed district insurance rates.

O'Hair and Short moved to approve Galvez as the IASB delegate assembly representative for Clarke Community Schools. Motion carried (7-0).

Short and Galvez moved to approve the updated PK-12 Social Worker job description. Motion carried (7-0).

Crawford and Short moved to approve the request for allowable growth and supplemental aid for negative special ed. Motion carried (7-0).

Crawford left meeting at 7:23 p.m.

Galvez and Henry moved to approve the Woodward Academy agreement. Motion carried (6-0).

Crawford returned to meeting at 7:33 p.m.

Principal/Director/Coordinator reports were discussed.

Superintendent Seid reported on: October-Principal month, mask requirement, and permission for the last seven months-sprinted a marathon.

Items suggested for the next board agenda: review insurance providers, monitoring the activity fund 21 accounts and a solution for the gate in driveway.

The next regular meeting will be November 9, 2020.

The board adjourned at 8:03 p.m. following a motion by Crawford and Henry.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

HS / MS LMC

September 30, 2020

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair, Wendy Short and Dena White. Superintendent Steve Seid, Business Manager Ruth White and several guests were also present.

Henry and Galvez moved approval of the agenda. Motion carried (6-1 Crawford opposed).

Crawford and Henry moved that all virtual learners without underlying health conditions; including households and caretakers, return to face to face learning by October 13th; with ongoing monitoring for virtual learners. Elementary grades will have assigned virtual teachers and secondary building students will have 1-hour early outs on Monday and Wednesday to allow teachers prep time for virtual lessons. Motion carried (7-0).

Crawford and Galvez moved to approve the consent items. Motion carried (7-0).

- Personnel:

- ✓ Hires: Michael Fischels and Damon Helgevold as Volunteer Assistant Football Coaches; Hannah Kraushaar and Anthony Battani to run the Middle School's After School Program; Anthony Battani as Webmaster effective 10/01/20.

The Board adjourned at 6:24 p.m. following a motion by O-Hair and Henry.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education
HS / MS LMC & ZOOM
September 14, 2020

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair (via Zoom), Wendy Short and Dena White. Superintendent Steve Seid, Business Manager Ruth White and several guests were also present.

Crawford and Short moved approval of the agenda. Motion carried (7-0).

The public hearing was opened to discuss adjusting the 2020-21 school calendar. Several staff and community comments were presented to the Board.

Following public comments and board discussion a motion was made by Deutsch and seconded by Short to not move forward with the recommended 2-hour Friday late starts. Motion carried (7-0).

Anna Shields and Sarah Mayhew spoke during public comments about concerns with the deadline for selecting online learning for students and the options available for returning to the classroom during the school year.

Galvez and Crawford moved to approve the consent items. Motion carried (7-0).

- Board minutes: August 20 and August 21, 2020 special meetings
- Personnel:
 - ✓ Resignations: Mary Murphy; Webmaster position end of her 2020-21 contract, unless a suitable replacement is found
 - ✓ Termination: Bette Losse, Special Education Associate.
 - ✓ Transfers: Martha Contreras from ELL Interpreter at the Secondary Campus to ELL Interpreter Elementary Campus.
 - ✓ Early Retirement: Jane Wargo application for early retirement and letter of resignation to be effective in two weeks.
 - ✓ Master's Degree Approvals: Alisha Evans, Masters in Educational Administration, anticipated September 30, 2020.
 - ✓ Movement Across Salary Schedule: BA to MA – Molly Audlehelm; BA+27 to MA – Beth Comer; BA to MA – Allison Graesing.
- Payment of bills
- Financial report
- Approve early graduation request: Pedro Delgado-Garrido, Hunter Garrett and Frederick Arman for their request's contingent upon satisfying all graduation requirements

Reports from facility and construction committees.

Update from Estes on construction.

Kennedy Bland presented a speech entitled "Keeping Race Away from our Mascots".

Open Enrollments for Trey and Brady Burton from Clarke to Winterset; Sydney Busick from Clarke to Murray; Tristin Nowakowski and Huxley Thomas from Clarke to Central Decatur; Brenton Rose from Clarke to Interstate 35.

Crawford and Short moved to approve the following change orders: Motion carried (7-0).

Caliber Concrete: Per PCOs 080-082. PCO 080 Item 001 Beginning BP B allowance is \$2,076.68. Remaining allowance is \$1,446.68. PCO 081 Item 001 Add Piers at Entry \$2,500.00. PCO 082 Item 001, Beginning BP B allowance is \$1,466.68. Remaining allowance is \$26.17. PCO 080 Item 002 Additional 32' of Footing \$630.00. PCO 082 Item 002 Remove/replace Sidewalk & Curb \$1420.51.

Caliber Concrete: Per PCO 083 Item 001, removal of stairs and walls in Area A \$17,600.00

DDVI, Inc: Per PCO 79 Item 001, Furr wall in restroom 118 with drywall - \$1,153.79.

Crawford and Galvez moved to approve the following Safe Route Trail Project Resolution. Motion carried (7-0).

RESOLUTION

WHEREAS, the Board of Directors of the Clarke Community School District has received a proposal to convey an interest in real property to the City of Osceola, Iowa for good and valuable consideration. The property interest includes a temporary construction easement and permanent recreational trail easement across real estate legally described as: The Northeast Quarter of the Northeast Quarter (NE1/4 NE1/4) of Section 18, Township 72 North, Range 25 West of the Fifth P.M., in Clarke County, Iowa

WHEREAS, it is appropriate pursuant to Iowa Code Section 297.22 to publish a Notice of the proposed conveyance and of the hearing and to receive and consider objections and petitions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Clarke Community School District:

That this Board shall set a public hearing on the conveyance of the above described Property for October 12, 2020, at 5:30 p.m. in the High School/Middle School LMC located at 800 N. Jackson, Osceola, Iowa.

That the Secretary is authorized and directed to prepare, publish, and distribute the Notice of Hearing.

PASSED AND APPROVED this 14th day of September, 2020

Galvez and Short moved to increase the adult meal price to \$3.85 as per guidance from the Department of Education. Motion carried (7-0).

Crawford and Henry moved to approve the Leader in Me renewal agreement for the 2020-21 school year for \$5,675.00. Motion carried (7-0).

Short and Deutsch moved to approve updates to the Webmaster job description. Motion carried (7-0).

Discussed coaches getting CDL's to help with driving to away events.

Safety concerns will be added as a regular agenda item along with the committee reports.

Discussed seating at the football field and gyms.

The Board received principal / director / coordinator reports.

Superintendent Seid reported on Covid-19 updates, Superintendent's Advisory Committee and Facility Committee.

Items to consider for the next board meeting and beyond: employee health insurance, update on status of special meeting, decision date for parents to pick “all brick” or “all virtual” learning for students.

The next school board meeting is scheduled for October 12th at 5:30 p.m.

The Board adjourned at 8:45 p.m. following a motion by Galvez and Short.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting

HS/MS LMC

August 21, 2020

President White called the meeting to order at 12:00 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, MacKenzie O'Hair, Wendy Short (via phone), and Dena White. Shawna Henry was absent. Steve Seid, Superintendent and Ruth White, Business Manager were present along with a few guests.

Galvez and O'Hair moved approval of the agenda. Motion carried (6-0).

Galvez and O'Hair moved to approve the consent items. Motion carried (6-0).

- Board minutes: June 8, 2020 and August 10, 2020 regular meeting
- Personnel:
 - ✓ Resignations: Kim Pollard, Special Education Associate; Kirsten DeVary, 7-12 Co-Cheer Sponsor; Edith Flores as Elementary ELL Interpreter; Mark Dorr, Yellow Bus Driver and Deb Overstreet, Elementary Food Service Worker 3.5 hrs/day did not return 2020-21 contracts
 - ✓ Non-Contract Renewal: Ashley Dudney, 7-12 Co-Cheer Sponsor.
 - ✓ Transfers: Vanessa Bakely from Assistant Softball Coach to Head Varsity Softball Coach and Deb Snell from Secondary Special Education Associate to Elementary Special Education Associate
 - ✓ Hires: Kelsey Tull, Special Education Associate and Amiriz "Amy" Rodriguez, Elementary ELL Interpreter
 - ✓ Coursework Approvals: Christa McArdle, "Data Literacy & Assessment" and "Academic Inquiry", 3 hours each from Northwest Missouri State University and Brent Tisl "Collaborative Partnership & Transitions" and Internship: Instructional Strategist II, BD/LD", 3 hours from Morningside College.

Crawford and Deutsch moved for approval toward a Recreational Trail Easement with the Safe Routes to School, a Conflict Waiver letter which must be approved before additional legal work can be pursued regarding the Safe Route to School project. Motion carried (6-0).

Galvez and O'Hair moved to approve the US Cellular Agreement for \$27,825.00 to provide wireless telecommunication services and equipment beginning August 11, 2020 for approved Clarke families. Motion carried (6-0).

Crawford and Galvez moved to approve the agreement with The Athletic Training Room to provide athletic training services for home athletic events for the cost of \$25,000.00 for the 2020-2021 school year. Motion carried (6-0).

Open Enrollment has been approved for Scarlett Paulsen from Central Decatur to Clarke; Logan and Jarren Gracey from Clarke to Murray.

Crawford and Galvez moved to approve SCI Communications to replace two telephone systems in the district for \$52,528.92. Motion carried (6-0).

Galvez and O'Hair moved to approve EmbarkIT to expand the bells and PA system into the new High School and Middle School classrooms and other areas of the new construction in the amount of \$22,733.90. Motion carried (6-0).

O'Hair and Galvez moved to approve the updated K-12 Special Education Instructional Coach Job Description. Motion carried (6-0).

Crawford and O'Hair moved to approve Iowa School Finance Services (ISFIS) Subscription Renewal for 2020-21 for \$2,216.35. Motion carried (6-0).

The Board adjourned at 12:52 p.m. following a motion by O'Hair and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting
Administrative Building – Via ZOOM
August 20, 2020

President White called the meeting to order at 4:30 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O’Hair, Wendy Short, and Dena White all via Zoom. Steve Seid, Superintendent and Ruth White, Business Manager were present along with many guests via Zoom.

Crawford and Short moved approval of the agenda. Motion carried (7-0).

The public hearing was opened to discuss adjusting the 2020-21 school calendar.

Following public comments and board discussion a motion was made by Crawford and seconded by Deutsch to delay the start of school 3 days, to start on Thursday, August 27th, based upon information shared; using extra hours built into the school calendar above required hours. Motion carried (6-1 Short opposed).

The Board adjourned at 6:37 p.m. following a motion by Short and Galvez.

CLARKE COMMUNITY SCHOOL DISTRICT

Meeting of the Board of Education

HS / MS LMC

August 10, 2020

President White called the regular meeting to order at 5:30 p.m. Board members present were Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O'Hair, Wendy Short and Dena White. Brian Crawford was absent. Superintendent Steve Seid, Business Manager Ruth White and a few guests were also present.

Galvez and Short moved approval of the agenda. Motion carried (6-0).

Mel Miller, Paula Reece and Jamie Porter spoke during public comments about concerns with returning to school on August 24th.

Galvez and Deutsch moved to approve the consent items. Motion carried (6-0).

- Board minutes: July 23, 2020 special meeting
- Personnel:
 - ✓ Resignations: Tricia Bolton, Head Varsity Softball Coach; Kimberly Adams, Middle School Softball Coach, Bridge Martinez-Johnson, ELL Interpreter
 - ✓ Non-Contract Return: Associates James Dingeman and Hilary Rhodes
 - ✓ Hires: Lauren Lehman, Special Education Associate
 - ✓ Transfers: Deb Snell from Elementary Associate to Secondary Campus Associate and Ashley Dudney from Associate to Elementary Food Service Worker
- Payment of bills
- Financial report

Reports from facility and construction committees.

Update from Estes on construction.

Open Enrollments for Dallas Furman from Clarke to Chariton, Abigail and Adler Lyons from Clarke to Interstate 35 and Gracelyn Haltom from Clarke to Murray.

Deutsch and O'Hair moved to deny the open enrollment request forms for Jaxon Potter from Clarke to Clayton Ridge, Emajean and Chaz Bishop from Clarke to Iowa Academy due to late filed requests. Motion carried (6-0).

Bill Trickey and Ty Wheeler presented information regarding CCDC and Clarke Community Schools partnership on the Safe Route to School initiative.

Short and O'Hair moved to approve construction change orders for:

- DDVI, Inc.: Per PCO 066 Item # 001, ASI-004 Add Door Room 145 \$3,129.72. The original Contract Value was \$658,100.00, this change order is \$3,129.72, the new Contract Value \$661,229.72.
- Seedorff Masonry, Inc.: Per PCOs 071-075. PCO 071 Item 001, Winter Conditions 11/8/19 through 1/4/20 \$11,633.62. PCO 072 Item 001 Winter Conditions 1/6/20 through 1/31/20 \$7,597.64. PCO 073 Item 001 Winter Conditions 2/3/20 through 2/21/20 \$6,564.99. PCO 074 Item 001 Infill Openings/Install Brick Lintel Boy's Bathroom \$1,791.80. PCO 074 Item 002 Beginning BP E allowance is \$5,405.00, remaining balance is \$3,613.20. PCO 075 Item 001 Winter Conditions - Scaffolding \$751.16. PCO 075 Item 002 Beginning BP E allowance is \$3,613.20. The remaining balance is \$2,862.04. The original Contract value was \$1,197,351.00, previous change order - \$28,084.89, contract prior to this change order \$1,169,266.11, this change order is \$25,796.25, the new contract will be \$1,195,062.36.

- Caliber Concrete: Stair Add: Geofoam at \$3.00/cf \$1746.00, Rebar with install \$300.00, Form 97' at \$9.00/ft \$873.00, Concrete this adds 6 yards at 137/yd \$822.00, Deduct wall figured \$1,750.00, Small color load 3 yards at \$200.00/yd \$600.00 for total of \$2,591.00.
- Proctor Mechanical Corporation: Per PCO 69 Item 001 Change to Touchless Flush Valves and Faucets \$5,900.00. Item 002 Beginning BP-B Allowance is \$9,358.00, remaining allowance is \$3,458.00.
- Proctor Mechanical Corporation: Per PCO 68 Item 001 Change to Touchless Flush Valves and Faucets \$14,140.00. Item 002 Beginning BP-K Allowance is \$15,000.00, remaining allowance is \$860.00
- Katelman Steel Fabrication, Inc: Per PCO 070 Item 001 Additional 6x6 Angles \$644.00, Item 002 Beginning BP D allowance is \$42,813.27. Remaining allowance is \$42,169.27.
- Keul Electric, Inc.: Per PCO 078 Item 001 Relocate Phone Jack \$600.00. Item 002 Beginning BP C allowance is \$12,460.00. Remaining allowance is \$11,860.00.
- DDVI, Inc.: Per PCOs 076-077. PCO 076 Item 001 Furr Walls Rooms 151, 154 & 155 \$1,832.60. PCO 077 Item 001 Add Window Shades Room 121 \$988.00. Item 002 Beginning BP A allowance is \$1,267.34. Remaining allowance is \$297.34.
- Grimes Asphalt and Paving Corporation: Item 1: Remove and dispose of the existing storm sewer pipe west of the new high school entrance. Pipe to be completely removed within the pavement surface and either completely removed to the outlet location or capped outside of the pavement. (\$2,500.00). Item 2: Remove and dispose of approximately 45LF of curb and gutter and replace approximately 50SF of concrete sidewalk near the handicap stalls at the southeast corner of the site. (\$2,380.00). Motion carried (6-0).

Deutsch and Henry moved to accept the quote from Proctor Mechanical to replace flush valves and faucets with touchless devices for \$73,426.00. Motion carried (4-2 O'Hair and Shorting voting nay).

Galvez and O'Hair moved to accept a quote from MMC Contractors for \$15,028.00 to update the access control at both campuses. Motion carried (6-0).

Short and Deutsch moved to approve the Elementary student and parent handbooks. Motion carried (6-0).

Galvez and Henry moved to approve the Edgenuity Agreement for Digital Libraries 6-12 covering 12 licenses for a total of \$21,600.00 for July 1, 2020 to June 30, 2023. Motion carried (6-0).

The Board received principal / director / coordinator reports.

Superintendent Seid reported on U.S. Cellular Contract for internet services for approved families; positivity Covid rate in Clarke County and Reopening Iowa's Schools Safely by the Iowa DE; Senate File 2310- 50% or more face to face classes vs. "primarily"; and Local control vs. State decision on quarantine.

Henry and Deutsch moved to appoint Galvez and O'Hair to serve on the Superintendent Advisory Committee. Motion carried (6-0).

O'Hair and Galvez moved to appoint Crawford and Henry to serve on the Facility Committee. Motion carried (6-0).

O'Hair and Short moved to appoint Galvez and Short for teacher negotiations, Henry and White for support staff negotiations, and Crawford and Deutsch for bus driver negotiations. Motion carried (6-0).

Deutsch and Galvez moved to appoint O'Hair to serve on the Clarke County Conference Board. Motion carried (6-0).

Henry and Galvez moved to approve the Second Reading of Board Policies: 102 – Equal Educational Opportunity; 102.E1 – Annual Notice of Nondiscrimination; 102.E2 – Continuous Notice of Nondiscrimination; 102.E3 – Section 504 Student and Parental Rights; 102.R1 – Grievance Procedure; 401.1 – Equal Employment Opportunity. Motion carried (6-0).

Items to consider for the next board meeting: CDC safe route, discuss coaches getting CDL's, safety concern list on facilities to prioritize, short-term hybrid/virtual class model prep time for teachers, seating at the football field and gyms.

The next school board meeting is scheduled for September 14th at 5:30 p.m.

The Board adjourned at 8:05 p.m. following a motion by Galvez and O'Hair.

CLARKE COMMUNITY SCHOOL DISTRICT

Board of Education Special Meeting
Administrative Building – Via ZOOM
July 23, 2020

President White called the meeting to order at 12:00 p.m. Board members present were Brian Crawford, Joe Deutsch, Robin Galvez, Shawna Henry, MacKenzie O’Hair, Wendy Short, and Dena White all via Zoom. Steve Seid, Superintendent and Ruth White, Business Manager were present along with a few guests.

Crawford and Galvez moved approval of the agenda. Motion carried (7-0).

Galvez and Short moved to approve the consent items. Motion carried (7-0).

- Board minutes: July 13, 2020
- Personnel:
 - ✓ Resignations: Maria Vargas, Elementary ELL Interpreter
 - ✓ Hires: Joshua Verwers, Yellow Bus Driver; Bette Losee, Special Education Associate

Crawford and Deutsch moved to approve late filed open enrollment applications for Quinten and Eian Furman from Clarke to Chariton due to family move, and deny late filed open enrollment application for Gracelyn Haltom from Clarke to Murray. Motion carried (7-0).

Crawford and O’Hair moved to approve Grimes Asphalt and Paving Corporation in the amount of \$49,950.00 for pavement reconstruction at the secondary campus for additional pavement at the dock area. Motion carried (7-0).

Galvez and Crawford moved to approve payment to Country Concrete for work to remove and replace steps and walls at the elementary north entrance for total cost of \$15,467.00. Motion carried (7-0).

O’Hair and Short moved to approve the Affirmative Action Plan. Motion carried (7-0).

Superintendent Seid presented information for possibilities on providing internet service to families that don’t and can’t have internet service for virtual learning.

Discussed the return to learn plan for starting the school year.

First Reading of Board Policies: 102 – Equal Educational Opportunity; 102.E1 – Annual Notice of Nondiscrimination; 102.E2 – Continuous Notice of Nondiscrimination; 102.E3 – Section 504 Student and Parental Rights; 102.R1 – Grievance Procedure; 401.1 – Equal Employment Opportunity.

Joe Deutsch left the meeting at 12:41 p.m.

Galvez and Henry moved to approve the Second Reading of Board Policies: 409.1 – Employee Vacation-Holidays; NEW – 409.2 Employee Leave of Absence; NEW – 409.2E1 – Emergency Paid Sick Leave Request Form; NEW – 409.2E2 – Expanded Family and Medical Leave Request Form; 409.3 – Family and Medical Leave; 409.3E1 – Family and Medical Leave Notice to Employees; 409.3E2 – Family and Medical Leave Request Form; 409.3R1 – Family and Medical Leave Regulation; 409.3R2 – Family and Medical Leave Definitions; 414 – Classified Employee Vacation and Leaves of Absence series policies; 414 – Classified Employee Professional Purposes Leave; REMOVE 409.4 - Licensed Employee Bereavement Leave and Family Leave; REMOVE 409.5 - Licensed Employee Political Leave; REMOVE 409.6 - Licensed Employee Jury Duty Leave; REMOVE 409.7 - Licensed Employee Military Service Leave; REMOVE 409.8 - Licensed Employee Unpaid Leave; REMOVE 414.1 - Classified/Confidential/Director/Other Employee Vacations – Holidays – Personal Leave, REMOVE 414.2 - Classified/Confidential/Director/Other Employee Personal Illness Leave;

REMOVE 414.3 - Classified/Confidential/Director/Other Employee Family & Medical Leave; REMOVE 414.4 - Classified/Confidential/Director/Other Employee Bereavement Leave and Family Leave; REMOVE 414.5 - Classified/Confidential/Director/Other Employee Political Leave; REMOVE 414.6 - Classified/Confidential/Director/Other Employee Jury Duty Leave; REMOVE 414.7 - Classified/Confidential/Director/Other Employee Military Service Leave; REMOVE 414.8 - Classified/Confidential/Director/Other Employee Unpaid Leave; 501.9 - Student Absences - Excused; NEW 501.9E1 - Request for Remove Learning Form; 601.2 - School Day; NEW 604.11 - Appropriate Use of Online Learning Platforms; NEW 907 District Operation During Public Emergencies; NEW 907.R1 - District Operation During a Public Health Emergency Regulation. Motion carried (6-0).

The Board adjourned at 12:46 p.m. following a motion by Crawford and Short.

CLARKE COMMUNITY SCHOOL DISTRICT
Meeting of the Board of Education
Administrative Conference Room – via ZOOM
July 13, 2020

President White called the regular meeting to order at 5:30 p.m. Board members present were Brian Crawford, Joe Deutsch, MacKenzie O’Hair, Wendy Short and Dena White. Robin Galvez arrived at 5:35 p.m. Shawna Henry was absent. Superintendent Steve Seid, Business Manager Ruth White and a few guests were also present.

Crawford and Short moved approval of the agenda. Motion carried (5-0).

Lori Helgevold spoke during public comments about concerns with extracurricular athletics.

Crawford and Short moved to approve the consent items. Motion carried (6-0).

- Board minutes: June 16, 2020 special meeting
- Personnel:
 - ✓ Resignations: Linda Hamilton and Connie Courcier, Food Service Workers
 - ✓ Hires: Dave Henderson, 8th Grade Boys Basketball; Sherry Kistler and Melanie George, Special Education Associates; Amy Sheeley, 5th Grade Teacher; Jacqueline Islas, Secondary ELL Interpreter; Kirsten DeVary, Volunteer Cheerleading Coach; Shane Majerus, Volunteer MS/HS Cross Country Coach; Kimberly Adams, HS Assistant Girls Basketball Coach; Sarah Truitt, 7-12 Co-Cheer Advisor; LaRita VanBuren as ESYS and 2 hours to ride the lift bus before/after for summer 2020
 - ✓ Transfers: Martha Contreras from Food Service to MS/HS ELL Interpreter
 - ✓ Increase Contract Hours/Days for three Preschool Program Associates to 7.5 hours on Friday’s and to have two days prior to school starting; increase hours from 7 hrs/day to 7.5 hrs/day for Susan Peters ASL Interpreting contract; an additional 2 days (per diem) for all level 2 teachers (Behavior Disability Teachers and Intellectual Disability Teachers), an additional 1 day (per diem) for all level 1 teachers (remaining sped staff), and an additional time (hourly, up to 8 hours) for general education teachers to attend needed IEP meetings at the request of the special education teacher; 1 additional per diem day for Jerri Eakes to attend a virtual training to support implementation of the Wilson materials; 2 additional per diem days for Susan Tridle to attend a virtual training for Unique Training.
 - ✓ Coursework Approvals: Christa Subbert, “Culture & Student Engagement” and “Leading in the Digital Age” both 3 hours each at Northwest Missouri State University
- Payment of bills
- Reviewed financial estimates
- Set a \$18 million per account depository limit with First National Bank as our official bank and set a \$10 million limit for 20-21 for GWB or ASB if the district would move some of our investments
- Ruth White as Board Secretary and Treasurer for 20-21
- Ahler’s Law Firm as Clarke Community School District legal counsel
- Middle school principal, Jeff Sogard, as harassment grievance officer and elementary principal, Jody Kerchal, as alternate
- High School Principal, Shane Stephens, as equity coordinator
- Middle school principal, Jeff Sogard, as Level I child abuse investigator, elementary school principal, Jody Kerchal, as alternate Level I child abuse investigator and the Clarke County Sheriff as Level II child abuse investigator
- Curriculum Director, Jean Bahls as Title IX Coordinator and High School Principal, Shane Stephens, as alternate
- Paul Henry as Hazardous Material Coordinator for 20-21

Oath of office was administered to Ruth White by President White.

Update from the Construction Committee.

Randy Sharp gave an update from Estes on construction projects.

Crawford and Short moved to approve following change orders:

Seedorff Masonry, Inc.: Per PCO 024 Item # 002 Fire Extinguisher Replacement \$494.66. The original Contract value was \$1,197,351.00, sum of the prior change orders \$-25,156.00, contract prior to this change order \$1,172,195.00, this change order is \$494.66, the new contract will be \$1,172,689.66.

Grimes Asphalt and Paving Corporation: Remove and Replace 65 LF of curb and gutter at \$44.00 per linear foot, the agreed upon unit price noted in the contract. Locations of replaced curb and gutter to be as discussed onsite on 9/4/20 \$2,860.00. Furnish and install two wheel stopes as noted in Supplemental Instruction #1, \$400.00. Omit existing pavement striping of existing pavement at the middle school and bus drop off areas - \$400.00. Furnish only one (x1) ADA sign in lieu of eight (x8) ADA signs. Contractor to install eight (x8) total ADA signs as shown in the plans with seven (x7) of the signs furnished by others -\$350.00. The original Contract value was \$700,000.00, previous change order - \$16,360.00, contract prior to this change order \$683,640.00, this change order is \$2,510.00, the new contract will be \$686,150.00.

Air Con Mechanical: Per PCO 036 Item # 001 CUH – 1 Replacement \$1,229.80. Item 002 Beginning BO L allowance is \$10,227.65. This change is \$1,229.80. Remaining allowance is \$8,997.85. PCO 037 Item # 001 24" tall curbs for Rooftop Units \$2,482.70. Item # 002 Beginning BP L allowance is \$8,997.85. This change is \$2,482.70. Remaining balance is \$6,515.15. PCO 038 Item # 001 Stainless Steel Louver Sleeves \$555.50. Item # 002 Beginning BP L allowance is \$6,515.15. This change is \$550.50. Remaining balance is \$5,959.65.

DDVI, Inc.: Per PCO 063 Item # 001 Change Flooring in Pre-K Rooms \$5,346.00. Item # 002 Beginning BP-A allowance is \$14,174.34, remaining allowance is \$8,828.34. PCO 064 Item # 001 Additional Window Treatment \$7,561.00. Item # 002 Beginning BP-A allowance is \$8,828.34, remaining allowance is \$1,267.34.

DDVI, Inc.: Per PCO 062 Item # 001 ASI-012 Add Terrazzo Logo \$2,450.00. Item # 002 Beginning BA A allowance is \$4,091.86, remaining allowance is \$1,641.86.

Joiner Construction: PCO 065 Item # 001 Provide Material for Access Road \$1,450.00.

Mid-American Glazing Systems: Per PCO 049 Item # 001 Clerestory Column Covers \$8,892.50. Item # 002 BP H beginning allowance \$5,000, remaining allowance \$0. Motion carried (6-0).

Crawford and Short moved to purchase 88 SWIVL devices for teachers to record their lesson plans which is required in the Return to Learn plan. The cost per device is \$859.00, plus floor stands at \$99.00 each and the Pro Team License for a total cost of \$89,538.80. Motion carried (6-0).

Deutsch and Crawford moved to approve the Committee for Children program for \$13,425.30. Motion carried (6-0).

Crawford and Galvez moved to approve the Middle School Leader in Me renewal agreement for the 2020-21 school year for \$5,675.00. Motion carried (6-0).

Crawford and Galvez moved to approve Loffredo Fresh Produce Co. Inc and Martin Brothers consortium contracts for the 2020-21 school year. Motion carried (6-0).

Short and O'Hair moved to approve the dairy bid from Anderson Erickson Dairy for the 2020-21 school year. Motion carried (6-0).

Galvez and Short moved to approve the bakery bid from BIMBO for the 2020-21 school year. Motion carried (6-0).

Deutsch and Crawford moved to approve IASB Legislative Priorities: Benefits, Elections, School Funding Policy, and Standards & Accountability. Motion carried (6-0).

Crawford and Short moved to approve additional compensation of \$1,486.85 for Kathy Simmerman, Food Service Director, for summer food distribution for hours from June 17 through June 26th. Motion carried (6-0).

Galvez and Crawford moved to approve the purchase of a pressure washer and accessories from Washer Systems for \$14,795.19. Motion carried (6-0).

We are looking to have a Grand Opening at the elementary campus, secondary campus and bus barn. The tentative date is August 22nd, but COVID restrictions will drive the setting of specific dates.

Crawford and O'Hair moved to approve window shades at the elementary building for a cost of \$13,988.00. Motion carried (6-0).

Short and O'Hair moved to approve the elementary staff handbook as presented. Motion carried (6-0).

Galvez and O'Hair moved to change to page 45 add a pass/fail paragraph in the high school student handbook. Motion carried (6-0).

Principal/Director/Coordinator reports were reviewed.

Superintendent Seid reported on: district staff return to learn Zoom meeting; community return to learn forum; planning a book study with admin team "The Work of Leaders: How Vision, Alignment, and Execution Will Change the Way You Lead"; banner advertising for drivers on bus.

First Reading on Board Policies: 409.1 – Employee Vacation-Holidays; NEW – 409.2 Employee Leave of Absence; NEW – 409.2E1 – Emergency Paid Sick Leave Request Form; NEW – 409.2E2 – Expanded Family and Medical Leave Request Form; 409.3 – Family and Medical Leave; 409.3E1 – Family and Medical Leave Notice to Employees; 409.3E2 – Family and Medical Leave Request Form; 409.3R1 – Family and Medical Leave Regulation; 409.3R2 – Family and Medical Leave Definitions; 414 – Classified Employee Vacation and Leaves of Absence series policies; 414 – Classified Employee Professional Purposes Leave; REMOVE 409.4 - Licensed Employee Bereavement Leave and Family Leave; REMOVE 409.5 - Licensed Employee Political Leave; REMOVE 409.6 - Licensed Employee Jury Duty Leave; REMOVE 409.7 - Licensed Employee Military Service Leave; REMOVE 409.8 - Licensed Employee Unpaid Leave; REMOVE 414.1 - Classified/Confidential/Director/Other Employee Vacations – Holidays – Personal Leave, REMOVE 414.2 - Classified/Confidential/Director/Other Employee Personal Illness Leave; REMOVE 414.3 - Classified/Confidential/Director/Other Employee Family & Medical Leave; REMOVE 414.4 - Classified/Confidential/Director/Other Employee Bereavement Leave and Family Leave; REMOVE 414.5 - Classified/Confidential/Director/Other Employee Political Leave; REMOVE 414.6 - Classified/Confidential/Director/Other Employee Jury Duty Leave; REMOVE 414.7 - Classified/Confidential/Director/Other Employee Military Service Leave; REMOVE 414.8 - Classified/Confidential/Director/Other Employee Unpaid Leave; 501.9 – Student Absences – Excused; NEW 501.9E1 – Request for Remove Learning Form; 601.2 – School Day; NEW 604.11 – Appropriate Use of Online Learning Platforms; NEW 907 District Operation During Public Emergencies; NEW 907.R1 – District Operation During a Public Health Emergency Regulation.

Crawford and O'Hair moved to approve second reading of board policies: 503.3E1 – Standard Fee Waiver Application and 411.7 Classified/Confidential/Director/Other Employee Evaluation. Motion carried (6-0).

The next school board meeting is scheduled for August 10th at 5:30 p.m.

The Board adjourned at 7:50 p.m. following a motion by Crawford and Short.