



# School Board of Directors Meeting

## May 5, 2020

### School Board Committee Meetings

### Minutes

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*Committee Meetings of the Columbia Borough School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held virtually due to the closing of school buildings because of COVID-19 on Tuesday, May 5, 2020 at 6:00 p.m.*

## 1. Welcome and Call to Order

President Leader called the meeting to order at 6:00 p.m.

## 2. Roll Call

**Board Members in attendance:** Sandra Duncan, Devon Fisher, Kathleen Hohenadel, Robert Misciagna, Lauren VonStetten, Rebecca Young, and Charles Leader

**Board Members not in attendance:** Kate Keyser and Cole Knighton,

**District Administration in attendance:** Tom Strickler and Keith Ramsey

## 3. Property Committee (Mrs. Keyser, Chair)

### a. Information Item - Board of Elections use of DAC

Mr. Strickler shared that even though school buildings are closed, buildings are permitted to be open for elections per the Solicitor. Mr. Strickler worked with the head of the Board of Elections on logistics to ensure social distancing and that voters only have access to the area of the building to vote.

### b. Information Item - Hands Across the Street (added during Finance Committee)

Mr. Strickler shared that he has a meeting tomorrow with Hands Across the Street and would like to provide a similar service like Fresh Express is doing at the High School. They are having issues with construction and traffic at 4th and Locust. Mr. Strickler wanted to make sure the School Board didn't have any issues if they were to use one of the District's parking lots. At this point, it wouldn't cause any problems with anyone in the District because schools aren't open.

Mrs. Young asked if they were serving meals daily or weekly. Mr. Strickler said he wasn't sure but should know more details after the meeting tomorrow.

Miss Hohenadel asked if there would be issues with getting access to the meals if an individual doesn't drive. Mr. Strickler said we could offer a pickup on 6th Street in front of Park Elementary School for anyone that walks like we do for Fresh Express. He will discuss all of this at the meeting tomorrow.

## 4. Finance Committee (Miss Hohenadel – Chair)

### a. 2020-21 Budget Update

Mr. Ramsey reviewed the three (3) attachments that were included with the agenda.

The 1<sup>st</sup> two attachments were developed by the Pennsylvania School Business Officials (PASBO) to show the estimated reduction in local revenue for each School District in PA due to COVID-19.

The 3<sup>rd</sup> attachment provides a budget projection for the 2019-20 budget and an update to the 2020-21 budget. The recommendation is to not raise taxes and to utilize the 2019-20 budget surplus to offset reductions in revenues for 2020-21 due to COVID-19.

Miss Hohenadel asked Mr. Ramsey when we will receive the numbers for the homestead and the impact on taxes. Mr. Ramsey shared that we have received the state allocation for the District and the preliminary numbers from the county. The preliminary tax reduction is \$320.06 per homestead.

Mr. Strickler shared the possible legislation that would eliminate the penalty amount and if it should pass in the legislature would the Board want to eliminate the installment program. Administration's recommendation would be to not eliminate the program as the legislation would only be for one year and taxpayers are used to the program.

### b. Approval of Resolution Authorizing the 2020-21 Proposed Final Budget Display and Advertising

Mr. Ramsey reviewed the following attachments that we included on the agenda, as follows:

- PDE-2028 – This is the 2020-21 budget in PDE's format and will be the budget on display
- Resolution to make the budget available to the public and the notice for the newspaper
- Notice for the newspaper – Due to COVID-19, the proposed final budget will be available on-line

*Will be an action item at the May 7, 2020 Committee of the Whole Meeting*

### c. Approval of Family First as School Dentist for the 2020-2021 School Year

Mr. Strickler shared that this agreement is the same as the current agreement and allows Family First access to provide dental care to the students and there is no cost to the District. Family First will provide a minimum of 2 check-ups on every student in the state mandated grades, as well as, for any student (K-12) that is requested by the parent.

*Will be an action item at the May 18, 2020 Board Meeting*

### d. Approval of Twin Rose as the School Physician for 2020-21 School Year

Mr. Strickler asked to add this item and shared that with businesses being closed, Lancaster General is having difficulty getting signatures, but the agreement is on its way. When the district receives the agreement, it will be forwarded to the board in advance of the Board Meeting. There is no change in price.

*Will be an action item at the May 18, 2020 Board Meeting*

### e. Approval of Agreement with Chester County IU (CCIU) for Interim Director of Special Education Services

Mr. Strickler explained the agreement for an Interim Director of Special Education is in response to the current Director retiring at the end of the school year. We have utilized CCIU before for the same services.

President Leader asked if IU 13 could provide this service. Mr. Strickler shared that IU 13 didn't have someone available immediately and the price was more expensive.

*Will be an action item under Personnel at the May 7, 2020 Committee of the Whole Meeting*

f. **Motion to Approval of Meal and Item Prices for the 2020-21 school year**

- **Breakfast: Paid Student \$1.30 (\$.05 increase); Adult \$2.00 (\$.15 increase)**
- **Lunch: Paid Student Park & Taylor \$2.45 (no change); Paid Student CHS \$2.60 (no change); Adult \$4.25 (no change)**
- **Milk: \$0.50 (no change)**

Mr. Strickler shared that this is a regular item each year. For the new Board Members, even though all students receive free meals, the District must approve meal prices each year.

*Will be an action item at the May 18, 2020 Board Meeting*

g. **Appointment of Deborah J. Weisser as Board Treasurer, for the 2020-21 school year**

Mr. Ramsey shared that this is a regular action item at the May Board Meeting

*Will be an action item at the May 18, 2020 Board Meeting*

h. **Approval of PNC Bank and Pennsylvania School District Liquid Asset Fund (PSDLAF) as District Depositories for 2020-21**

Mr. Ramsey shared that this is a regular action item at the May Board Meeting

*Will be an action item at the May 18, 2020 Board Meeting*

## 5. Adjournment

President Leader called an Executive Session for Personnel immediately following the School Board Committee Meetings.

President Leader adjourned the meeting at 6:57 p.m.



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Keith D. Ramsey  
School Board Secretary