

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER
 NORTH BABYLON UNION FREE SCHOOL DISTRICT
 5 JARDINE PLACE, NORTH BABYLON, NY 11703

I hereby apply to inspect the following record(s):

 Signature

 Mailing Address

 Representing

 Mailing Address

 Date

 Email Address

 Phone Number

For School District Use Only

APPROVED ☐

DENIED ☐ (For reason(s) checked below)

___ Confidential Disclosure ___ Part of Investigatory Files

___ Unwarranted Invasion of Personal Privacy

___ Record of which This Agency is Legal Custodian Cannot be Found

___ Record in not Maintained by This Agency

___ Exempted by Statue Other Than the Freedom of Information Act

___ Other (Specify) _____

 Signature Title

 Date

NOTICE: You have the right to appeal a denial of this application to the Superintendent, North Babylon Union Free School District, 5 Jardine Place, North Babylon, NY 11703, who must fully explain the reasons for such denial in writing ten business days of receipt of an appeal

I hereby appeal:

 Signature

 Date