**Student’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***DOUGLAS UNIFIED SCHOOL DISTRICT***

**OPT OUT FORM**

**For Elementary & Middle School Students**

**STUDENT INTERNET ACCESS**

Douglas Public Schools provides students with Internet access to support academic achievement and enhance curriculum. The school staff gives guidance and direction to students about the appropriate use of the Internet. The school district has created filters to help minimize access to Web sites that are inappropriate under district policy. Students are allowed filtered Internet access unless the parent directs otherwise. Please check the box below if you do not want your child to have Internet access at school.

* I do not want my child to have Internet access at school.

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**DISTRICT AND NEWS MEDIA**

The media sometimes covers events at our schools. Your child may be interviewed, recorded, photographed or videotaped by the media or district staff for a story in the newspaper, radio or television. In some cases, news photos and videos may be posted on the Internet for public access. Your child’s name, photo, or interview may be used in school or district level publications or by the media unless you direct otherwise. Please check the appropriate box(es) below if you would like your child to be excluded from the following activities:

* I do not want district staff to interview, record, photograph or videotape my child for use by the school or district in publications or videos, on televisions (close-circuit or otherwise), or in promotions, such as advertisements.
* I do not want the news media to interview, record, photograph or videotape my child for a story in the newspaper, radio or television.

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**DIRECTORY INFORMATION**

The district may disclose “directory information” without written consent unless you have advised the district to the contrary in accordance with district procedures. Directory information is information that is generally not considered harmful or an invasion of privacy if released. Its primary purpose is to allow the district to include this type of information in certain school publications, such as a yearbook, newsletter, playbill or honor roll. Directory information includes the following: student’s name, address, e-mail address, and telephone number; names of the parents; address and telephone number of the parents; student’s photograph; date and place of birth; class/grade level; enrollment dates; weight and height if a member of an athletic team; awards received; and extracurricular participation.

Unless you indicate otherwise, the district will disclose directory information under limited circumstances. The district will not disclose directory information unless the district or school will use the information in a publication or a third party has requested the information for a reason that, in the judgment of the district, serves the student’s best interests. For example, the district will comply with directory information requests from another school in which a student seeks to enroll, universities and colleges, law enforcement and Child Protective Services. The district will not provide directory information for commercial purposes, other than to companies designated to sell yearbooks, class rings and such items. Please check the box below if you do not want this information released under any circumstance.

* I do not want my child’s directory information released. By selecting this option, I understand that my child’s name and/or photo will not be included in the yearbook, newsletters, programs, and other district and school publications.

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**PLEASE NOTE:**

* **You may choose to opt out of district and news media coverage or directory information releases by submitting this form to the school office no later than two weeks of enrollment.**
* **You may choose to opt out of student Internet access or the release of directory information to military recruiters by submitting this form to the school office anytime during the school year.**
* **This form must be re-submitted at the beginning of each school year.**

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Parent Name (Please Print) Your Student’s Teacher

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Parent Signature Date