

**STUDENT TARDY FORM**

Student name: \_\_\_\_\_

1<sup>st</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

2<sup>nd</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

3<sup>rd</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

Parental contact: (phone) \_\_\_\_\_ (letter home) \_\_\_\_\_ (e-mail) \_\_\_\_\_ (no contact) \_\_\_\_\_

**With the fourth (4<sup>th</sup>) tardy, the student will be sent to the office and assigned to In-School Suspension (ISS). High school students will lose their test exemption in this particular class.**

4<sup>th</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

**With each additional tardy punishment will be assigned accordingly.**

5<sup>th</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

6<sup>th</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

7<sup>th</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_

8<sup>th</sup> tardy      Student signature: \_\_\_\_\_      Date: \_\_\_\_\_  
Time: \_\_\_\_\_      Teacher Initials: \_\_\_\_\_