



## *Westview School Corporation's Plan to Return to Learn 2020-21*



*Westview School Corporation's number one desire is to provide in-person instruction for some normalcy with our students. Westview has developed guidance to support the reopening of schools for the 2020-21 school year. We are determined to stay consistent, but flexibility will be key at times if plans change. Westview's plans encompass the academic, social, emotional, and physical effects of the ongoing COVID-19 pandemic. Westview will be flexible in our approach to the individual needs of staff and students recognizing our responsibility to keep our staff, students, and community safe, while providing the highest quality education for our students. Though we are prepared to move to at-home learning if needed, we believe the best education occurs in the classroom with our talented teachers. This document reflects plans as of July 9, 2020 and are subject to change.*

***\*\*\*Westview's plan will follow local, state, and federal guidelines. While such precautions mitigate the spread of the virus, they will not entirely eliminate all risk. We must move forward as a community, but safely. Westview will attempt to use best practices concerning re-entry of school as much as possible. We want our students to learn, grow, be active, be inspired, and stay safe. Within reason, Westview can not guarantee that at-home self screening, social distancing, PPE use, and good hygiene will always be perfectly executed, but we will put our best foot forward along with you.***



Westview values face-to-face education and our staff want to be with their students. **BUT**, we need **YOUR HELP**. Please keep students who are not feeling well at home. We must come together as a community committed to keeping sick students home to slow the spread of the COVID-19 virus and protect our students and staff. Our greatest guidance for prevention and safety is to stay home when sick or exposed and to implement practices for good hygiene, social distancing, and PPE when unable to be socially distanced. We will follow the recommendation of the local county health department.

Health related decisions will be based on four filters:

1. Self screen at home for the following Covid-19 symptoms (most important first step):
  - Fever of 100.4° F or greater
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
2. Good hygiene all the time.
3. Social distancing whenever possible.
4. Staff and students are to have a mask with them at all times. There will be certain situations, including on a bus and some in-school settings, when wearing a mask will be required for both students and staff (based on LaGrange Co. Health Dept. order). Every effort will be made to create conditions in which masks can be removed at times during the day.

**\*\*\*Please keep students who are not feeling well at home. We must come together as a community committed to keeping sick students home to slow the spread of the COVID-19 virus and protect our students and staff.**

**\*\*\*Westview administration will monitor all data related to student and staff exposure and positive cases when determining whether to keep home some students, whole classrooms, whole buildings, or the whole corporation.**



## Academics



Westview's 2020-21 academic re-entry plans provide multiple instructional models to respond to scenarios dictated by the on-going pandemic. With each option Westview is committed to providing students:

- Lessons based on the PLC Model (What do we want the students to know? How will we know they've learned it? What will be done if they don't know it? What will be done if they do know it?)
- Social-emotional support,
- Formative and summative assessments,
- Relevance to real-world application, and
- Equity and support for students with specialized plans.

### K-8 Plan A - At School Traditional Learning

We believe the best instruction takes place when teachers and students can work together in the classroom. This plan will follow a traditional approach to school. Procedures will be set to limit the amount of student interaction with extra adults and children. Class sizes will remain the same and students will learn in the classroom like normal.

### K-8 Plan B - Short Term 1 to 5 days At-Home Learning

If officials determine Westview School Corporation cannot have in-person education our At-Home Learning will be initiated with changes from the plans used in the spring. Plan B packets will be pre-made and ready to go home with students with all needed materials. These packets will be brought back to school following the short closure. These assignments will be collected and attendance will be taken based on work completed. Students should schedule into their day a minimum of 3 hours and a maximum of around 6 hours of instruction and classwork.

### K-8 Plan C - Long Term (6+ days) At-Home Learning

If officials determine an extended closure is necessary beyond 5 days, students will begin with the premade packet referenced in Plan B while teachers create packets that will teach new material. These packets will be delivered and returned on bus routes or picked up and returned at the school depending on a student's normal mode of transportation to and from school. These assignments will be graded and attendance will be taken based on work completed. Students should schedule into their day a minimum of 3 hours and a maximum of around 6 hours of instruction and classwork.

### 9-12 Plan A - At School Traditional Learning

This plan will follow a traditional approach to school. Procedures will be set to limit the

### 9-12 Plan B - At-Home Learning

Students will receive direct instruction from their assigned teachers in all subjects via Google Classroom. Instruction will be a continuation of lessons occurring before the mandatory shutdown. Grades will continue to be given. Students should schedule into



amount of student interaction with extra adults and children. Class sizes will remain the same and students will learn in the classroom like normal.

their day a minimum of 3 hours and a maximum of around 6 hours of instruction and classwork.

**Alternative Learning** – While we believe that the most effective instruction for your child happens in a classroom with our highly qualified teachers, there will be an online option available for those who are not willing to attend in-person. *There is a **July 31** deadline to request this option.*

Link: [Alternative Learning 2020-21](#) The link can also be found on the Westview web-site, [www.westview.k12.in.us](http://www.westview.k12.in.us)  
You may contact Michelle Grewe @ [grewem@westview.k12.in.us](mailto:grewem@westview.k12.in.us) or 260-768-4404.

**Teacher office hours** for short-term and long-term closures are 8:30 - 4:00 PM, Monday - Friday.

- *Emails will be replied to within 24 hours, Monday - Friday.*
- *Calls and/or texts between a staff member and student should not occur after 4:00 PM unless previously arranged.*
- *Contact outside of office hours may be made on a case-by-case basis.*

## Physical Health



Westview will follow guidance provided by the health department, including:

Parents/guardians will be responsible to screen students at home and keep home if ill or exposed to someone with COVID-19 or COVID-19 symptoms. Symptoms include:

- *A fever of 100.4 or greater*
- *Cough*
- *Shortness of breath or difficulty breathing*
- *Chills*
- *Repeated shaking with chills*
- *Muscle pain*
- *Headache*
- *Sore throat*
- *New loss of taste or smell*
- *Congestion or runny nose*
- *Nausea or vomiting*
- *Diarrhea*



We will follow the current recommendations for those with a positive COVID-19 test or COVID-19 like symptoms and those that may have been exposed.

Currently the recommendations are as follows if you show any of the above symptoms or test positive for COVID-19:

- Do not return to school until cleared by the local health department, healthcare practitioner, or at least 10 days have passed from the start of symptoms, symptoms have improved, and has been fever free for 72 hours.
- If not been tested or if did not see a Healthcare provider, follow the above recommendation or need a physician note to return earlier.

For an individual exposed to COVID-19:

- Quarantine at home for 14 days after exposure and monitor symptoms following guidance from the local health department.
- If exposure continues (caring for someone with COVID-19 without proper PPE or family member cannot isolate), quarantine for 14 days after last exposure.

Westview will continue to educate students and staff on health safety measures and encourage good hygiene practices.

## Transportation



Westview bussing will operate on a normal schedule while taking preventative safety measures including:

- If parents choose not to use Westview school bus transportation, please contact the transportation department. If parents choose to use Westview transportation at a later date, they may do so. Please contact the transportation department to arrange transportation.
- All buses shall contain hand sanitizer that will be available for the driver and students.
- Students are encouraged to bring their own hand sanitizer.
- Social distancing at bus stops is encouraged.
- Daily cleaning and disinfecting of bus surfaces following each route.
- Assigned seating, to include siblings seated together.
- Airing out of buses when not in use.
- Open windows during the routes is encouraged.
- Face masks are to be worn by drivers and students because social distancing is not possible.



## ***Buildings and Grounds***



*Westview staff and students will implement safety measures while in school including:*

- *Expectations for ill staff and students to stay home until cleared to return,*
- *Additional day shift custodian with the sole responsibility to clean/disinfecting high touch areas to include playgrounds,*
- *Hand sanitizers placed at all main entrances,*
- *Encourage students and staff to bring pocket size hand sanitizer to keep with them,*
- *Encourage students and staff to bring water and utilize water bottle fill stations,*
- *Education and encouragement of good hygiene practices and regular hand washing,*
- *Procedures to help create space and social distancing within large populations,*
- *Practices for routine cleaning and disinfecting of frequently touched surface,*
- *Protocols for entering a school building.*
- *Continue with our nightly cleaning in all our buildings.*
- *When social distancing is not possible, staff and students are to wear a mask.*

## ***Social and Emotional Learning***



*Westview will address the social and emotional needs of our students through:*

- *Our learning community in all our buildings will be based on relationships*
  - *Staff will continue to build positive and supportive relationships with students*
- *Will follow IDOE's Social Emotional Learning Competencies*
- *Implement best practices for student care based on individual student needs and building needs*
- *Will provide SEL professional development to staff*

## ***Communication***



*Westview will communicate with families via:*

- [www.westview.k12.in.us](http://www.westview.k12.in.us)
- *Facebook*
- *Westview's Alert Notification System (mass call, text, email service)*



## Extra Curriculars



### *Athletes:*

- *Should first self screen themselves at home before participation*
  - *Know the Covid-19 symptoms and lean to the side of caution*
- *Social distance as much as possible and wear masks when not possible*
- *Practice good hygiene*
- *Don't share clothes and equipment*
- *Clean equipment before and after use*

### *Parents and Spectators:*

- *Will need to social distance at all events*

[Westview Community Re-Entry Plans](#)

